

Board of Trustees Meeting Minutes

June 21, 2010; 7:00 pm

The regular meeting of the Board of Trustees was called to order with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Richard Lamberson; Trustees: Charlie Fortuna, Diana Rzepka, and Jim Rouleau

Absent: Trustee Dan Gleason

Also Present: Pam Withers, Deputy Clerk, Dominic Papasergi, Police Chief & DPW Supt.

Absent: Rena Flynn, Clerk Treasurer

RESOLUTION #2010-132

ACCEPT MINUTES OF JUNE 7, 2010

On motion made by Trustee Rzepka, second by Trustee Rouleau resolved to accept the minutes of June 7, 2010. Aye-all. Nay-none.

TREASURERS REPORT

As of June 17, 2010

	CHECKING	SAVINGS		
GENERAL	\$14,003.00	\$849,051.00		
WATER	\$1,626.00	\$314,809.00		
SEWER	\$346.00	\$424,098.00		
LIBRARY	\$60,795.00			
T&A	\$6,787.00			
WATER BOND		\$6,287.00		
TOTALS	\$83,557.00	\$1,594,245.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$179,077.00	\$ 53,408.00	\$ 15,903.00	\$248,388.00
POLICE UNIFORMS	\$5,426.00			\$5,426.00
BUILDING	\$38,161.00	\$ 69,540.00	\$ 22,934.00	\$130,635.00
POLICE EQUIPMENT	\$26,152.00			\$26,152.00
CURBING & STORM SEWER	\$34,198.00			\$34,198.00
WELL HOUSE PUMP ROUTINE MAINT		\$ 1,010.00		\$1,010.00
WELL/WATER BLDGS/TANK MAINT		\$ 10,332.00		\$10,332.00
METER PIT		\$ 11,586.00		\$11,586.00

LIFT STATION, PITS, PUMP			\$	
			4,011.00	\$4,011.00
			\$	
	\$283,014.00	\$	42,848.00	\$471,738.00
		145,876.00		

RECEIPTS:

Building/Sign/Pool permit	246.00
Bid Deposit	
Backflow testing	400.00
Clerk fees	26.00
CHIPS	
Code Violation fees	
Court Security	335.00
Court Fines/fees	8,320.00
Class Action	
Donation	
DWI funds	
Equipment sales	
Franchise Fees	5,992.00
Fire Inspections	50.00
Gaming License	
Grants	
Inspections-c/o	
Insurance refund	9,864.00
Juvenile Officer	
Lawn mowing	
Municipal Aid	
Mortgage Tax	3,892.00
Police Contract	16,490.00
Property Taxes	140,062.00
Property Taxes-Penalty	
Rent-WCB	
Reimbursements	163.00
Sales Tax	
Scrap metal	
Town Sewer Payment	
Utility Tax	4.00
Unmetered Water	276.00
Vehicle repair rebate	
Vital Stats	
Water-Qtr Town	40,391.00
Water meter	
Zoning fees	

DISBURSEMENTS: from 6/1/10 to present

	\$
GENERAL	81,170.00
	\$
WATER	20,110.00
	\$
SEWER	1,245.00
	\$
LIBRARY	8,015.00
	\$
TOTAL	110,540.00

ZBA/PB Hearing fees

Total **226,511.00**

RESOLUTION #2010-133

ACCEPT TREASURER'S REPORT AND PAY BILLS

On motion made by Trustee Fortuna, second by Trustee Rouleau resolved to accept the Treasurer's Report and pay bills. Bills paid by abstract #20000560 for \$21,206.90. Aye-all. Nay-none.

RESOLUTION #2010-134

ENTER EXECUTIVE SESSION

On motion made by Trustee Rouleau, second by Trustee Rzepka resolved to enter Executive Session at 7:05 pm to discuss the Village/City of Olean Sewer Contract. Aye-all. Nay-none.

RESOLUTION #2010-135

CLOSE EXECUTIVE SESSION

On motion made by Trustee Fortuna, second by Trustee Rzepka resolved to close Executive Session at 7:16 pm. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF MAY 2010

- Continued picking up yard waste put out to roadway by village residents. Last day of pickup was May 26th.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Cut grass as needed.
- Lance and Tim attended a water training session in Oneida, NY.
- Did water, sanitary sewer and storm sewer locates as needed.
- Flushed sewer mains – monthly sewer flush.
- Started working on repairing cracks on roadways in village. Blew out and put hot crack fill in cracks on Pine Street, Elm Street, Second Street, Third Street, Maple Avenue, Fourth Street, St. Mary's, St John's, St. Joe's, Nolan, Upland, White Oak, Deveraux, Jefferson.
- Fire Department and our department worked on cleaning out debris from subways on Main Street, in the areas between First and Sixth Streets. Main Street area was also swept. Due to problems with the hydraulics on our sweeper the Town also assisted with their sweeper.
- We have been looking into sewer flow discrepancies between Village, Town and City of Olean and possible reasons for same. Had discussions on maintenance of Main Sewer Line in area between Sewer Lift Station #1 and Sewer Lift Station #2 – Village to maintain. During talks and

investigation into flow discrepancies the Deputy Superintendant and I found a sewer line coming from the Townhouse Apartments at SBU Campus was hooked into system and did not find a flow meter to record sewage flow. We did however find a water main meter in front of the old friary building on campus that appeared to lead to the Townhouse Apartments, which may have been installed for sewer billing. Talked with Town Superintendant Gleason and he advised he would look into same with SBU Officials. Superintendant Gleason advised us that he met with Phil Winger from SBU and that he advised him that SBU would be responsible for the discrepancies in flow for sewage until a meter is installed or water meter repaired so SBU can be billed for sewage usage at the Townhouse Apartments Complex.

- Working on various water and sewer flow stats to be tracked and to be placed on spreadsheets.
- Rural Water brought their camera and equipment to inspect the sewer main in the area in front of SBU. Due to the large amount of flow we decided to hold off until this summer and retry when sewer flow is lighter.
- Finished putting top soil in areas of village that was torn up during winter months because of snow plowing and/or snow removal.
- Finished Back-Flow Device Testing in Village.
- Continued working on locating water main shutoffs, hydrant shutoffs, storm sewer clean outs, storm sewers etc. in the hill area, in preparation for future GIS Data collecting.
- Talked with Dave Swayziak of BOCES in Olean and John Buggard of Southern Tier West inquiring about the possibility of Mr. Swayziak's CAD class at BOCES assisting us with doing some of our GIS Data collecting and recording. I will be getting with John from Southern Tier West in the next month or so and then we will set up a meeting with BOCES if it is going to be possible for them to assist us with the GIS. Would also like to request Board to consider using summer help to assist me with the GIS data collection.
- Put flags up on Light Poles on Main Street.
- Swept Main Street area with street sweeper in preparation for Memorial Day.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

MONTH OF:	<u>May</u>	<u>2010</u>
Complaint Calls		<u>66</u>
Miscellaneous Calls		<u>94</u>
Larceny Complaints		<u>0</u>
Attempted Larceny Complaints		<u>0</u>
Burglary Complaints		<u>0</u>
Attempted Burglary Complaints		<u>0</u>
Vehicle & Traffic Tickets Issued		<u>17</u>
D.W.I. Arrests		<u>1</u>
Felony Arrests		<u>0</u>

Misdemeanor Arrests		<u>3</u>
Violation Arrests		<u>4</u>
Local Law Arrests		<u>3</u>
Accidents Investigated	P.I.	<u>0</u>
	P.D.	<u>2</u>
Parking Tickets Issued		<u>7</u>
Town Calls		<u>19</u>

Other

(Identify): **Tuesday May 11th and Wednesday May 12, 2010** - Chief Papasergi conducted safety talks, gave tour of the police station and showed the police car to the Sonshine Nursery School kids. 4 groups - approximately 65 youths.

Monday May 17th through Thursday May 20, 2010 - Chief Papasergi and Allegany Firemen conducted Fire Prevention & Education talks, gave tour of the Allegany Fire Station and showed the fire trucks and ambulance to the Sonshine Nursery School and Elementary School kids. 11 groups - approximately 142 youths.

Wednesday May 26, 2010 - Chief Papasergi attended a Cattaraugus County Police Chief Association Meeting in West Valley, NY. Members of the association were given a tour of the West Valley Demonstration Project and then shown picture slides of information pertaining to the establishment.

Monday May 31, 2010 - Extra patrols were used to work traffic for the Memorial Day Parade.

Police:

- Trustee Fortuna asked why Frank and Tim were driving the police car during the day. Chief Papasergi stated that they were having trouble with the car running and then it wouldn't start again, but it appears that if the car is driven it runs better. He did not want to be a car down during Old Home Week.

DPW:

- Trustee Rouleau asked about the stones in the subway on Union Street. Supt. Papasergi told him they were put there due to a water problem at the house and they waited to top soil and seed until the college students left. They will be putting stakes and tape around it as it has been driven over.
- The trustees discussed having the DPW employees do mowing on properties that had received an Order of Remedy from Code Enforcement. It was discussed that if the grass was over 12 inches that a full time employee would mow and the part time summer help would do the weed eating. If the grass was below the 12 inches the part time summer workers could do the mowing with a full time employee supervising. Trustee Rouleau also asked that all summer help be trained on the mowers, have hard hats, ear plugs and are wearing steel toed work boots.

- Mayor Lamberson asked that Supt. Papasergi and Clerk Treasurer Flynn come up with an hourly rate for trash removal. The rate should include time, insurance cost, equipment cost and disposal cost.
- Trustee Rouleau stated that at the meeting with village residents on the Tanglewood sub division that people were complaining about their water pressure on the hill. Supt. Papasergi indicated that when they flushed the fire hydrants on the hill that the pressure is very good. He also stated that there is a six inch line feeding the hill and doesn't believe the low pressure is necessarily the Village, but could be how the houses were plumbed and with hard water. Residents may need to clean out shower heads and faucets. Mayor Lamberson asked if Lance Jobe could put together a pressure gauge which would be connected to the outside spigot to test pressure. Supt. Papasergi agreed that would be a good idea.

The following correspondence was reviewed and put on file:

1. Time Warner Cable-network changes
2. Court Fine & Fee Breakdown-5/31/10
3. Field Training Observation Daily Report
4. Allegany Parade-thank you
5. Cattaraugus County Planning Board-minutes

RESOLUTION #2010-136

APPROVAL TO CLOSE PORTION OF NORTH 2ND ST. FOR ALLEGANY HERITAGE DAYS

On motion made by Trustee Rzepka, second by Trustee Fortuna resolved to approve the closing of a portion of North 2nd St. for Allegany Heritage Days. Southernmost portion will be closed for the Allegany Alumni Band, and a portion will be closed off to allow for the safety of horse-drawn wagon rides. Aye-all. Nay-none.

RESOLUTION #2010-137

ACCEPT THE RESIGNATION OF JOHN KOLKOWSKI FROM DPW SUMMER HELP

On motion made by Trustee Fortuna, second by Trustee Rouleau resolved to accept the resignation of John Kolkowski from DPW Summer Help. Aye-all. Nay-none.

RESOLUTION #2010-138

ADJUST PROPERTY TAX BILL DUE TO CHANGE IN ASSESSMENT

On motion made by Trustee Rzepka, second by Trustee Fortuna resolved to adjust the property tax bill for David Hall due to an assessment error. Town Assessor approved the taxable value based on an aged exemption due him was not initially included. Aye-all. Nay-none.

RESOLUTION #2010-139

APPROVE WILLIAMSON LAW BOOK ANNUAL SOFTWARE SUPPORT FOR WATER/SEWER

On motion made by Trustee Rouleau, second by Trustee Rzepka resolved to approve the Williamson Law Book Annual Software Support for Water/Sewer in the amount of \$825. Aye-all. Nay-none.

RESOLUTION #2010-140

APPROVE WILLIAMSON LAW BOOK ANNUAL SOFTWARE SUPPORT FOR BUILDING AND CODE ENFORCEMENT

On motion made by Trustee Rzepka, second by Trustee Rouleau resolved to approve the Williamson Law Book Annual Software Support for Building and Code Enforcement in the amount of \$495. Aye-all. Nay-none.

RESOLUTION #2010-141

APPROVE SUMMER BOARD MEETING SCHEDULE

On motion made by Trustee Rzepka, second by Trustee Fortuna resolved to approve the Summer Board Meeting Schedule as follows:

July 19 th	4:00 pm
August 16 th	4:00 pm
September 20 th	4:00 pm

Aye-all. Nay-none.

RESOLUTION #2010-142

ADJOURN MEETING

On motion made by Trustee Rouleau, second by Trustee Rzepka resolved to adjourn at 7:51 pm. Aye-all. Nay-none.

Respectfully Submitted.

Rena Flynn

Clerk Treasurer