

Village of Allegany Board of Trustees Meeting

Monday, July 21, 2014 at 7:00 PM in the Village Hall

The Mayor, the Board of Trustees and the Village Attorney were all present to begin the meeting at 7:00 PM.

A motion to accept the minutes of the 7/7/2104 meeting was stated by Jerry Cummins, seconded by Trustee Gleason.

A motion to approve the payment of bills of Abstract #64972184 for \$32,772.59 and the Treasurer's Report was made by Trustee Nazemetz, seconded by Trustee Davis.

Public Session

Melissa Meyers came to discuss the kayak/boat launch project near the Town Park. It was determined that the Town mows the park and the Village owns the park area. Ms. Meyers expressed concern for litter and the liability coverage that may be needed. She asked if there could be a joint agreement between the Town and the Village.

Chief Papasergi arrived at 7:15 pm. He noted the need to contact DigSafely811 due to a discharge pipe in the area. The current funding for the project was discussed and there was an idea expressed to deed the village section to the town to ensure that only one entity would be included in any grant funding, insurances, and DEC permit approval. Chief Papasergi stated the possible need for an easement for a pipe and 3 manholes. The DEC Water Seeker review needs to be completed and the Mayor stated that there would be no shovel work this year. He also requested that this would be the time to seek interest from the Town regarding the project. The Board agreed to meet with the DigSafely group and the Chief to determine the availability of use of the area. The area may also have to be zoned differently since it is now zoned as industrial. The group agreed to have more information at our next meeting on August 4, 2014.

Mark Suain came to the meeting to address parking issues on Sherwood Drive. With the placement of new signs, there is no parking allowed on both sides of the street near his home. He expressed concern for a church meeting group that comes to his home because they now have to park in his yard. Chief Papasergi agreed to look into the issue and see what could be done to have safe parking in that area.

New Business

The cost of the new computer system by KVS is to be reviewed by the Clerk and presented to the board. In addition, benchmarking will be conducted in the future to ensure a reasonable cost for all new systems. Trustee Cummins asked if there was a time and attendance feature with the KVS payroll piece. KVS is to demonstrate the product to the Clerk and the Deputy Clerk to answer that question and others.

A resolution was requested by Trustee Cummins and seconded by Trustee Dan Gleason to add \$324 to the cost of the new computers for the Main Office staff. The additional cost was added in case the cost of the computer monitors exceeded the previous estimate due to an increase in the size of the monitors.

The Board discussed the need to replace at least five trees in the village. One tree cost will be covered by an insurance company due to an accident and the others were trees that are no longer thriving. Chief Papasergi agreed to get the cost for the trees to be replaced.

The Board reviewed an extremely high water and sewer bill brought to their attention based on a complaint by an apartment owner. The Board agreed that a policy must be in place to be able to read meters every three months and that the responsibility lies with the landlord to ensure a reading. In the future, all water meters are to be installed, read and inspected to ensure they are working properly by the DPW staff. This billing will be adjusted to exclude a portion of the sewer bill.

The Board was reminded of the Hot Dog Fest on July 31 from 6 pm to 8 pm at the park. The Board agreed to purchase the items and prepare the meal.

A resolution was presented by Trustee Cummins, seconded by Trustee Davis to change the 7 PM meeting time during the third Monday of the month to 6 PM. All Board members agreed and the Clerk will advertise the change to begin in September. Chief Papasergi will make the change to the website.

Perma training will be provided to all employees covered by Workman's Compensation. Trustee Cummins and the Clerk will set up the meetings and determine the most relevant topics available. A quarterly meeting schedule will be established.

The Clerk will evaluate the current contracts for the utility services to determine the best value. A discussion of solar energy and the value of solar ensued. The Board agreed to meet with a solar energy company in the fall.

Trustee Nazemetz brought up an issue of parking on Harriet Street. He asked if the signs recently placed could be reviewed since there appears to be a sign that could be relocated. Chief Papasergi agreed to look into the issue.

Trustee Cummins agreed to look at the rules in NYCOM to be able to assist in developing a new Ethics Policy and Workplace Violence Policy. The Board will meet at 5:15 pm on Monday, August 4, 2014 to work on the policies. The meeting is to be advertised to the public and all board members received three copies of current policies enacted by local governments for their review.

The Board reviewed an extremely high water and sewer bill brought to their attention by an apartment owner. The board agreed that a policy must be in place to be able to read meters every three months and that is the responsibility of the landlord to ensure a reading. The billing will be reduced by the sewer amount for this quarter. In the future, all water meters are to be installed and read and inspected to ensure they are working properly by the DPW staff.

A Board member brought forth a concern by Jenny O'Brien regarding a couch near her home that appeared to have mice in it. Chief Papasergi agreed to look into the concern.

The Board discussed the need for West Law access. It appears that the service has not been used and the Clerk will ask if Judge Brennan may use the service. If not, the service contract will be reviewed based on the expiration date.

The Mayor shared that he spoke with a young lady concerning the funding for Bonagany. The young lady was concerned due to the fact that the village and others had committed less money this year for the event. The Mayor will speak with her again to see if anything can be done.

The Clerk brought forth a concern for a resident, Wes Callahan, and his desire to change to 200 amp service at his home. He was unsure of the direction to take and if the Code Enforcement Officer had to inspect his home before or after the change of service. An independent electrical inspector must review the service and the village has to accept the review.

The Mayor explained the upcoming tax freeze proposal by New York State. Village residents would receive a modest tax rebate (about \$27) based on the fact that the village develops a shared services plan and reduces costs from 1.0 to 2.0 percent in the next budget. There will be meetings on this subject and training will be held for the village.

The Board of Trustees accepted, with regret, the letter of resignation by Lance Jobe effective January 1, 2015. The motion was established by Trustee Gleason, seconded by Trustee Nazemetz.

The Clerk requested 3.5 days off and the Board approved the dates of July 31, August 1, August 20 and 21.

DPW – Superintendent Papasergi

The bucket truck was finally picked up and hauled away by the new owner.

The ramp in the shop office area is to be done this week. There is no need to change the fact that the door swings in to the shop office area since it is grandfathered in by law and the toilet in that area was determined to be working.

A review of the summer schedule included the hydrant work and the work on the streets. The Superintendent believes they have enough funds to complete four new hydrants.

The cost to tar and chip will be reviewed with the Mayor. There will be a need to budget for next year to complete the Devereux and Pierce Streets and the crew will be sealing into September. The summer help will be gone the third week in August.

Lights that need work will be indicated by Lance Jobe and the work will be done from the bucket by the DPW crew.

The need for the new door on the old DPW building was discussed. A letter will be sent to the insurance company explaining that the building will be repaired. Chief Papasergi is to get the measurements needed for the new truck and the costs will be evaluated to move the doors and raise them if needed. Beams will be fixed, siding replaced and local contractors will be engaged to do the work. Excavating will be done in the fall. Bids for the work will be advertised ASAP.

Police report – Chief Papasergi

The new police car is expected any day. The Board requested a review of our part-time officers and full-time officer statuses. The Chief responded that letters were sent to those who had not worked in some time and they all agreed to work. One part-time officer is scheduled and the other will be scheduled soon.

Removal of the evidence in the refrigerator will be this week. Foot patrol has been used this summer but there has not been a bike patrol.

Correspondence

Abbott Welding notified the village of a name change to AirGas. Clerk was asked to review the contract to ensure the change of name will not affect the village.

Old Business

1. New easement and survey needed for the Reehler property. A goal of paperwork completion is February 2015
2. SCADA - policy is needed and has been worked on by Lance Jobe and Chris Crawford. The 12 day test is done and the hydrant has been located. The process is needed to complete the work.
3. Financial Statement – A special fund was discussed to cover Legacy costs. There is a need for a policy on retirement per Trustee Cummins and in a reference to NYCOM, a special fund can be established to cover the projected costs of retirements. The Clerk and Trustee Cummins will review this.
4. The information needed by Bill Buckley of NY State was submitted to him with the needed explanations for his review
5. The Workplace Violence policy will be reviewed at the next meeting
6. Trustee Cummins has completed his required training and will submit his diplomas to the Clerk for the National Incident Management System
7. The Board discussed work that could be done on the DPW buildings and a letter will be drafted to the insurance carrier in regard to the DPW buildings

Executive Session

Motion to go to Executive Session by Trustee Nazemetz, seconded by Trustee Davis at 10:02 PM

Motion to adjourn Executive Session by Trustee Cummins, seconded by Trustee Nazemetz at 10:17 PM

Meeting adjourned at 10:20 PM in a motion by Trustee Cummins, seconded by Trustee Nazemetz.

Respectfully Submitted,

Lorrie B. Fisher

Village of Allegany Clerk/Treasurer