

Board of Trustees Minutes

DECEMBER 5, 2011 4:30 pm

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson; Trustees: Jim Rouleau, Alex Nazemetz, Bob Parker, and Daniel Gleason

Also Present: Dominic Papasergi, Chief of Police & DPW Supt., Rena Flynn, Clerk Treasurer, and Janine Fodor, Attorney

RESOLUTION #2011-206

ACCEPT MINUTES OF NOVEMBER 21, 2011

On motion made by Trustee Parker, second by Trustee Rouleau resolved to accept the minutes of 11/21/2011. Aye-all. Nay-none.

TREASURERS REPORT

As of December 2, 2011

| | CHECKING | SAVINGS | | |
|-------------------------------|--------------------|-----------------------|-----------|---------------------|
| GENERAL | \$1,201.00 | \$1,086,492.00 | | |
| WATER | \$647.00 | \$393,630.00 | | |
| SEWER | \$977.00 | \$403,276.00 | | |
| LIBRARY | \$34,435.00 | | | |
| T&A | \$9,830.00 | | | |
| WATER BOND | | \$6,300.00 | | |
| TOTALS | \$47,090.00 | \$1,889,698.00 | | |
| | RESERVES | RESERVES | RESERVES | TOTAL |
| | GENERAL | WATER | SEWER | |
| EQUIPMENT | \$180,310.00 | \$ | \$ | \$230,849.00 |
| POLICE UNIFORMS | \$5,448.00 | 41,584.00 | 8,955.00 | \$5,448.00 |
| | | \$ | \$ | |
| NEW BUILDING & BLDG REPAIR | \$38,317.00 | 39,689.00 | 23,032.00 | \$101,038.00 |
| POLICE EQUIPMENT | \$31,268.00 | | | \$31,268.00 |
| CURBING & STORM SEWER | \$39,348.00 | | | \$39,348.00 |
| | | \$ | | |
| WELL HOUSE PUMP/ROUTINE MAINT | | 1,014.00 | | \$1,014.00 |

| | | | |
|------------------------------------|---------------------|-------------------|---------------------|
| WELL & WATER TANK BLDGS/TANK MAINT | \$ | | |
| | 10,371.00 | | \$10,371.00 |
| METER PITS | \$ | | |
| | 14,136.00 | | \$14,136.00 |
| LIFT STATION, PITS, PUMP MAINT | | \$ | |
| | | 4,028.00 | \$4,028.00 |
| ENGINEERS | \$ | | |
| | 5,016.00 | | \$5,016.00 |
| | \$ | \$ | |
| | \$294,691.00 | 111,810.00 | \$36,015.00 |
| | | | \$442,516.00 |

| | | | |
|---------------------------|----------|---------------------------------------|----------------------|
| RECEIPTS: | | DISBURSEMENTS: from 6/1/11 to present | |
| AIM State Aid | | | |
| Building/Sign/Pool permit | 52.00 | GENERAL | \$ 332,106.00 |
| Bid Deposit/Award | | WATER | \$ 51,511.00 |
| Backflow testing | | SEWER | \$ 265,144.00 |
| Clerk fees | | LIBRARY | \$ 11,069.00 |
| CHIPS | | TOTAL | \$ 659,830.00 |
| Code Violation fees | | | |
| Court Security | 297.00 | | |
| Court Fines/fees | | | |
| Calibration-Pressure Bldg | | | |
| Class Action | | | |
| Donation | | | |
| DWI funds | | | |
| Equipment sales | | | |
| Franchise Fees | 6,025.00 | | |
| Fire Inspections | | | |
| Gaming License | | | |
| Grants | | | |
| Inspections-c/o | 240.00 | | |
| Insurance refund | | | |
| Juvenile Officer | | | |
| Lawn mowing | | | |
| Municipal Aid | | | |
| Mortgage Tax | 2,914.00 | | |
| Police Contract | | | |
| Pop machine | 48.00 | | |
| Property Taxes | | | |
| Property Taxes-Penalty | | | |
| Rent-WCB | 110.00 | | |
| Reimbursements | | | |
| Sales Tax | | | |
| Scrap metal | | | |

| | |
|-----------------------|-----------------|
| Town Sewer Payment | |
| Utility Tax | 6.00 |
| Unmetered Water | 69.00 |
| Vehicle repair rebate | |
| Vending permit | |
| Vital Stats | |
| Water-Qtr Town | |
| Water meter | |
| Zoning fees | 10.00 |
| ZBA/PB Hearing fees | |
| Total | 9,771.00 |

RESOLUTION #2011-207

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the Treasurers Report and pay current bills. Bills paid by abstract #64972023 for \$3,481.32 and #64972024 for \$129,366.13. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF NOVEMBER 2011

- Cut grass as needed.
- Sanded/salted streets as needed.
- Picked up brush and leaves put out to curbs by residents. Last day of pickup was Nov 29th.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Routine sewer flushing.
- Hauled sand to be mixed with salt for road surface treatment during the winter months.
- Mixed sand and salt for road surface treatment during the winter months.
- Getting equipment ready for winter month usage.
- Fog lines on Maple, S Fifth, First, Seventh, and Union were painted – assisted painting crew with traffic.
- Took down flags from Main Street light poles.
- Put up Christmas decorations on Main Street light poles in preparation for Christmas in Allegany Event.
- Put up Christmas decorations on Municipal Building in preparation for Christmas in Allegany Event.
- Assisted with getting Santa House ready to be used for the annual Christmas in Allegany Event.
- Unplugged a sewer line in area between Second and Third Streets. The sewer machine was not working properly so we requested assistance from the City of Olean. Sewer machine was sent to be repaired and is back in service.

- Changed Main Street light bulbs in need of same.
- In process of reviewing bid on Chlorine / Fluoride Analyzer Equipment that was received with town engineer.
- Installation of the new Water/Sewer SCADA and Alarm System continues. Contractors are working on the Sewer Lift Stations.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

| MONTH OF: | November | 2011 |
|----------------------------------|-----------------|-------------|
| Complaint Calls | | 40 |
| Miscellaneous Calls | | 79 |
| Larceny Complaints | | 4 |
| Attempted Larceny Complaints | | 0 |
| Burglary Complaints | | 0 |
| Attempted Burglary Complaints | | 0 |
| Vehicle & Traffic Tickets Issued | | 20 |
| D.W.I. Arrests | | 0 |
| Felony Arrests | | 0 |
| Misdemeanor Arrests | | 5 |
| Violation Arrests | | 7 |
| Local Law Arrests | | 11 |
| Accidents Investigated | P.I. | 0 |
| | P.D. | 0 |
| Parking Tickets Issued | | 19 |
| Town Calls | | 8 |

Other

(Identify): **Saturday November 26, 2011** - Assisted with traffic for the annual Christmas in Allegany Event.

The following correspondence was reviewed and put on file:

1. Cattaraugus County Planning Board agenda (12/8), minutes (9/29)
2. Time Warner Cable-changes in channels
3. Newell-Faulkner Post 880 The American Legion-American Veterans Travelling Vietnam Wall
4. PERMA Workers Compensation billing explanation for 2012

5. Thomas Stetz-notice of appeal for 52 Harriet St. (11/26/2011)
6. Lance Jobe, CEO-reply to Stetz for notice of appeal (11/28/2011)
7. Thomas Stetz-revocation of notice of appeal for 52 Harriet St. (11/30/2011)

OTHER

- Mayor asked Flynn to provide board with 2012 budget detail of accounts for board to familiarize themselves prior to budget time.
- Flynn distributed 9/30/2011 financial statements to the board for their review. Please see Flynn if you have any questions with the information.
- Briefly discussed the 2% tax cap and the fact that Taxable Property Value is a big factor in calculating the budget.
- Flynn is working with safety product distributor to get medical kits up to OSHA standards.
- Rouleau gave his compliments on the Christmas House, impressed with the amount of contributors and praised the community effort.

POLICE

- Police are monitoring the decorations in front of the Municipal Building and the Nativity Scene in front of St. Elizabeth's Motherhouse as both were vandalized over the weekend.
- Officer Rado has left for employment training with Homeland Security.
- Papasergi said there is a female from Allegany who wants to attend the Police Academy and upon completion will possibly look to being hired as a part time officer with the Village Police Department. Academy starts in Feb-March 2012. Papasergi would like Village to sponsor her, her appointment as an officer would be contingent on finishing the academy and a board decision.
- Papasergi likes the fact that she lives in Allegany and plans on remaining in the area.
- Fodor asked if the job was posted, Papasergi said part time positions do not need to be.
- Lamberson asked if we need another officer, we have 9-10 part-time officers now.
- Parker asked if we were losing an officer, Papasergi said possibly.
- Papasergi thought a female officer would be an asset, as the other two females in the department have very limited work schedules at this time.
- Lamberson doesn't want her to spend the time and money to attend the academy if there is no future position available for her.
- Papasergi suggested that the hiring committee interview her.
- Fodor said that unless there is a particular reason to hire a female, don't advertise it, although she encourages the force to have diversity.
- Fodor asked if there is any genuine, physical reason to hire a female.
- Currently there is not a female officer working the weekends and feels one would be beneficial to the department.

- Rouleau likes the idea of a female officer in the department because of the female college students.
- APD has one female officer off due to an injury. She is still on the police registry through our department. Anne Blumberg, Senior Training Technician (Police) DCJS recommended that the village attorney handle any personnel issues of this nature. She is unable to assist us with advice in these matters.
- Taking her off the registry will automatically terminate her said Papasergi. She would need to qualify before working again.
- Lamberson, Rouleau, and Papasergi agreed to interview Bobbi Jo Shawley.
- There is rumor of the county not covering the costs of a required updated radio system; county may consider only paying for the sheriff department radios, leaving the local municipalities to absorb their costs.

DPW

- Trustee Gleason asked about scheduling street plowing with the DPW being short on workers due to one employee being out. Papasergi suggested that Jobe will take over the street plowing route; then proceed to parking lots.
- Lamberson asked if the trucks were ready for plowing, yes they are.
- Papasergi said they were going to try to get the lower hanging tree branches trimmed to avoid the sidewalk plow.
- Sidewalk block on N. 2nd St. and Maple Ave. needs to be repaired.
- Peterson will continue to plow the sidewalks as he is most familiar with where the rough areas are.
- The former police vehicle garage is not heated.
- Trustee Parker, Mayor Lamberson, DPW Supt. Papasergi, Town Supervisor Elect Hare, and Highway Supt. Gleason will meet after the beginning of the New Year to discuss the Village/Town Water Supply Agreement and the Sewer Agreement. Suggest the Marcellus Shale segment of the Water Agreement be separate.
- There is a missing brick in front of the Medical Center.
- Jobe is working on metered water usage while Papasergi is working on sewer infiltration at pump station #1. Compare metered water to what gets pumped out of sewer station #1.
- Papasergi prepared a list of questions for the engineer in reviewing the Tiller Sewer Project. Parker and Papasergi hope to meet with the engineer next week.
- Eric Wohlers-Catt Co Health Dept- county lab eliminated 4 positions.

RESOLUTION #2011-208

UPDATE 3 MEDICAL KITS TO OSHA STANDARDS

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to update the 3 medical kits to OSHA standards. Kits to cost \$314.22. Aye-all. Nay-none.

RESOLUTION #2011-209

APPROVE TOWN LIBRARY AGREEMENT FOR 2012

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to approve the Library Agreement for the Town to contribute \$30,750 for 2012. Aye-Gleason, Nazemetz and Rouleau. Nay-none. Abstain-Parker.

RESOLUTION #2011-210

APPROVE TOWN COURT SECURITY AGREEMENT FOR 2012

On motion made by Trustee Gleason, second by Trustee Parker resolved to approve the Town Court Security Agreement for 2012. Per hour charge is \$24.00. Aye-all. Nay-none.

RESOLUTION #2011-211

APPROVE TOWN POLICE EMERGENCY AGREEMENT FOR 2012

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to approve the Town Police Emergency Agreement for 2012. Annual fee is \$18,000.00. Aye-all. Nay-none.

RESOLUTION #2011-212

APPROVE TOWN POLICE EVENT AGREEMENT FOR 2012

On motion made by Trustee Gleason, second by Trustee Parker resolved to approve the Town Police Event Agreement for 2012. Aye-all. Nay-none.

RESOLUTION #2011-213

ADJOURN MEETING

On motion made by Trustee Parker, second by Trustee Rouleau resolved to adjourn at 5:19 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer