

BOARD OF TRUSTEES MINUTES

November 5, 2012 4:30 pm

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Deputy Mayor Daniel Gleason.

Present: Trustees: Dan Gleason, Jim Rouleau, and Alex Nazemetz

Also Present: Dominic Papasergi, Chief of Police & DPW Supt., Lance Jobe, CEO, and Rena Flynn, Clerk Treasurer

Absent: Mayor Richard Lamberson; Trustee Bob Parker, and Attorney Janine Fodor

Attending: Rhea Carls, Planning Board and Athena Silluzio, Deputy Clerk

RESOLUTION #2012-216

ACCEPT MINUTES OF 10/15/2012

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to accept the minutes of 10/15/2012. Aye-all. Nay-none.

TREASURERS REPORT

As of November 2, 2012

	CHECKING	SAVINGS	CD	
GENERAL	\$1,503.00	\$901,230.00	\$150,000.00	
WATER	\$3,604.00	\$400,115.00	\$ 50,000.00	
SEWER	\$1,480.00	\$477,207.00	\$ 50,000.00	
LIBRARY	\$36,314.00			
T&A	\$15,290.00			
WATER BOND		\$6,306.00		
TOTALS	\$58,191.00	\$1,784,858.00	\$250,000.00	
	RESERVES GENERAL	RESERVES WATER	RESERVES SEWER	TOTAL
EQUIPMENT	\$180,565.00	\$	\$ 14,997.00	\$242,761.00
POLICE UNIFORMS	\$5,452.00	47,199.00		\$5,452.00
		\$		
NEW BUILDING & BLDG REPAIR	\$38,347.00	39,739.00	\$ 23,067.00	\$101,153.00
POLICE EQUIPMENT	\$33,293.00			\$33,293.00
CURBING & STORM SEWER	\$39,378.00			\$39,378.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,015.00		\$1,015.00
WELL & WATER TANK BLDGS/TANK		\$		\$10,384.00

MAINT	10,384.00		
	\$		
METER PITS	14,153.00		\$14,153.00
LIFT STATION, PITS, PUMP MAINT		\$ 9,036.00	\$9,036.00
	\$		
ENGINEERS	10,023.00	\$ 3,501.00	\$13,524.00
	\$		
	\$297,035.00	122,513.00	\$ 50,601.00
			\$470,149.00

RECEIPTS:		DISBURSEMENTS: from 6/1/12 to present	
AIM State Aid		GENERAL	\$ 325,671.00
Building/Sign/Pool permit	304.00	WATER	\$ 64,049.00
Bid Deposit/Award		SEWER	\$ 140,630.00
Backflow testing		LIBRARY	\$ 6,507.00
Clerk fees	3.00	TOTAL	\$ 536,857.00
CHIPS			
Code Violation fees			
Court Security			
Court Fines/fees			
Calibration-Pressure Bldg			
Donation			
DWI funds			
Equipment sales			
Franchise Fees			
Fire Inspections			
Gaming License			
Grants			
Inspections-c/o	680.00		
Insurance refund			
Lawn mowing			
Municipal Aid			
Mortgage Tax			
Police Contract			
Police Fees			
Pop machine	51.00		
Property Taxes	8,641.00		
Property Taxes-Penalty	691.00		
Refuse Collection			
Rent-WCB			
Reimbursements	475.00		
Sales Tax			
Scrap metal			
Sewer Payment-Town			
Sidewalks	687.00		
Utility Tax	36.00		
Unmetered Water			
Vending permit			

Vital Stats
Water-Qtr Town
Water meter
Zoning fees 30.00
ZBA/PB Hearing fees

Total 11,598.00

RESOLUTION #2012-217

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972076 for \$3,325.33 and 64972077 for \$36,709.96. Aye-all. Nay-none.

Christmas in Allegany

- Marlene Collins, co-chair of Christmas in Allegany spoke to the board on behalf of the committee on the vision of the group for Christmas decorations in the village.
- She would like to have the village purchase lighted garland to span East Main St. in front of the Santa House and 2 Santa faces to place on the poles on either side of the street.
- She has talked to Fran from National Grid on the advice of Mayor Lamberson and was told that the price of installing electric to one pole is \$55.43 plus an annual outlet charge. Jay McIntosh will install it.
- The purpose of purchasing one garland is to demonstrate to the residents how it will look and if to further proceed with garland down the entire Main St. Funds would have to be raised and she asked if the village could budget for it also.
- NYS Highway Permit 42 is needed for hanging garland across the street. Flynn and Papasergi will work on the permit.
- Christmas in Allegany is purchasing LED lights for the wreaths as many of the original bulbs are burning out and/or blowing fuses on the light poles. An assortment of multi-colored bulbs will be ordered. LED bulbs should help with the cost of electricity.

VILLAGE OF ALLEGANY POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT

MONTH OF: October 2012

Complaint Calls		60
Miscellaneous Calls		83
Larceny Complaints		2
Attempted Larceny Complaints		0
Burglary Complaints		0
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		9
D.W.I. Arrests		0
Felony Arrests		0
Misdemeanor Arrests		1
Violation Arrests		10
Local Law Arrests		19
Accidents Investigated	P.I.	0
	P.D.	1
Parking Tickets Issued		24
Town Calls		21

Other

(Identify): October 3, 2012 - Conducted a Police Meeting at Municipal Bldg. Seven Officers and Trustee Rouleau attended.

October 31, 2012 - Extra Patrols were used to keep an eye on persons out celebrating Halloween. Checked candy for parents and youth at the Allegany Fire Department Building.

DPW REPORT FOR THE MONTH OF OCTOBER 2012

- Picked up weeds, leaves, tree limbs and other yard waste that was put out to curbs by village residents.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Started flushing sewers – flush all.
- Continued running water lines and drain lines in all water well houses to areas where the Chlorine and Fluoride monitors will be hooked up per SCADA installation preparation.
- Met with Cattaraugus County DPW who will be assisting us with installing guardrails along the edge of the roadway on Union Street across from the west entrance to SBU University. Need to protect and make safe an area where a drainage ditch was dug out as it was full of debris. Guardrails should be installed sometime next month.
- New pickup truck that was purchased was put into service.

- Installation of Fluoride and Chlorine Monitoring Equipment, final stages of the newly installed SCADA, is ongoing at the Water Well Houses. The fluoride monitors have been installed and the chlorine monitors should be installed within the next couple of weeks.
- Cleaned out and reorganized back shop area to make room for all equipment to get inside over the winter months.
- Painted crosswalks on streets in areas where streets were resurfaced.
- Set up generators at the sewer lift stations in preparation of a large storm that was predicted to come into our area. Ran generators at sewer lift stations and water well house number two to assure they were working appropriately. Two new batteries were purchased and installed on sewer generators and trickle chargers were purchased to keep them charged during storage. Generators were sent out to be serviced when removing them from lift stations prior to them being put back in storage. Generators are approximately 30 years old and I would recommend the board to start planning on saving funds in reserves to replace them.

POLICE

- Papasergi said there was an assault on a youngster that took place on Halloween night; an arrest has been made.

DPW

- Papasergi said the Chlorine/Fluoride part of the SCADA monitoring system has been started at the well houses. Cables for chlorine portion were not in the equipment delivered and should be delivered this week. Papasergi said we will dual operate for 2 months to make sure the equipment is operating correctly.
- Rouleau asked about insulating/partitioning off the big garage. We usually get large natural gas bills in the winter. Papasergi is suggesting a new building instead of pouring money into a building that is in very bad condition.
- Salt and sand were mixed today with another delivery of salt due Tuesday.
- Sewer generators were set up in anticipation of the storm. New batteries were purchased as well as trickle chargers to keep batteries charged while not in use. Papasergi highly recommended that we do not reduce the reserve budget request for the upcoming year as the current generators are approximately 30 years old and will need to be replaced in the near future.
- Cattaraugus County will be installing a guard rail on East Union near water well #3 across from the west entrance of SBU. Village is responsible for cost of materials.
- The river level was up recently but there were no significant changes in the pump station readings.

- Jobe suggested that since the County's shared equipment grant was denied that we rent a bucket truck when needed to hang Christmas ornaments, flags and trim trees. Papasergi would like to consider putting money in the budget for one.
- Gleason suggested that the board sets a standard immediately on what to do when customers fill pools, have tampering with their water service, etc. There are many other variables that could affect water and sewer bills that the board feels they should not favor one over another. He feels that too many write offs are given for these and other situations which affect our revenues.
- Jobe asked if he could have permission to finish the sidewalk program on the streets that have not yet been marked. Board agreed that work must be completed by 5/31/2012 to coincide with our fiscal year.

OTHER

- Updated website has gone live. Photos of village board members, employees, etc will be taken by Carl Margeson at Third Street Studio on Monday, Dec. 10 and Wednesday, Dec. 12 from 3-7 pm. Please schedule an appointment with Dom or Rena. Men are asked to please wear a jacket and tie, police to wear uniform.
- Rhea Carls of the Planning Board asked that the board make suggestions on the parking law that the planning board is still reviewing.
- Shared Service agreement with the Village of Portville to be reviewed by Fodor. If approved by Fodor, board will accept.
- Website meeting notes were reviewed by the board.

The following correspondence was discussed and put on file:

1. Bonagany 2012 receipt for \$1,500
2. Letter from Mike Chicola re: Tim Peterson
3. Letter from Lt. David Schuman, Cattaraugus Co. Sheriff's Office
4. Time Warner Cable-developments
5. Time Warner Cable-Switched Digital Video

RESOLUTION #2012-218

APPROVE PURCHASE AND INSTALLATION OF 1 GARLAND AND 2 SANTA FACES FOR MAIN ST. DECORATING, AND ELECTRIC HOOKUP FOR \$1700.43

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to approve the purchase and installation of 1 garland to span East Main St. and 2 Santa Faces to place on the

poles in front of the Santa House as well as the electrical hookup and annual outlet charge to the pole for \$1700.43. Aye-all. Nay-none.

RESOLUTION #2012-219

APPROVE LONGEVITY PAY

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to approve longevity pay for 2012. Aye-all. Nay-none.

RESOLUTION #2012-220

ACCEPT GOVERNOR'S TRAFFIC SAFETY COMMITTEE DMV STEP GRANT FOR \$1,288

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to accept the DMV STEP Grant for seat belt, school zone in the amount of \$1,288. Aye-all. Nay-none.

RESOLUTION #2012-221

SEND DELINQUENT VILLAGE PROPERTY TAXES TO COUNTY

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to send the delinquent village property taxes in the amount of \$28,426.02 + late charges of \$2,274.09 to the county for inclusion on the 2013 Town/County tax bill. Aye-all. Nay-none.

RESOLUTION #2012-222

APPROVE REVISION ON ZONING FEES FORMAT

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to approve the zoning fees revision for format and for items that no longer apply to the village fees. Aye-all. Nay-none.

RESOLUTION #2012-223

APPROVE SHARED SERVICE AGREEMENT WITH VILLAGE OF PORTVILLE

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to approve the Shared Service Agreement with the Village of Portville pending Attorney Fodor's review. Aye-all. Nay-none.

RESOLUTION #2012-224

WAIVE SEWER CHARGES FOR MIKE JOHN FOR FILLING POOL FOR 3RD AND 4TH QUARTERS

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to waive the sewer charges (\$151.36) for filling his pool two times (second due to ripped liner) for the 3rd and 4th quarters . Aye-all. Nay-none.

RESOLUTION #2012-225

ADJUST WATER/SEWER BILL FOR 3RD QUARTER FOR TAMPERING

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to adjust the water and sewer charges due to alleged tampering of her water spigot (\$83.65) for the 3rd quarter. Aye-all. Nay-none.

RESOLUTION #2012-226

DISAPPROVE ADJUSTING PENALTY ON DELINQUENT TAX BILL

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to disapprove any adjustment on the penalty due on a delinquent tax bill for Thandla. Board agreed there was no wrong doing on behalf of the village to substantiate waiving the penalty. Aye-all. Nay-none.

RESOLUTION #2012-227

ADJOURN MEETING

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to adjourn meeting at 6:20 pm. Aye-All Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer