

**Village of Allegany Board of Trustees Meeting**

**Monday, October 20, 2014 beginning at 5:20 PM in the Village Hall**

A motion was made by Trustee Gleason, seconded by Trustee Nazemetz to open the sealed envelopes to determine the highest bidder on the seven items up for bid. All-ayes, Nay-none. All members of the Board were present.

The bids are listed with the highest bidder listed first:

**BIDS ON EQUIPMENT OFFERED IN OCTOBER 2014**

**#1 One 10 Foot Viking Full Trip Reversible Plow**

High Bid	JSSFR	\$690.00
	Peterson Landscaping	\$351.99
	Giardini Brothers	\$100.00

**#2 One 11 Foot Viking Trip Edge Reversible Plow**

High Bid	JSSFR	\$790.00
	Peterson Landscaping	\$411.99
	Giardini Brothers	\$100.00

**#3 One 250 gallon diesel fuel tank**

High Bid	Peterson Landscaping	\$188.00
	Giardini Brothers	\$50.00

**#4 One 1995 Lancaster Tanks 500 gallon fuel tank with secondary containment and shed attachment**

Sole bid	Giardini Brothers	\$125.00
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**#5 One 1992 International Dump Truck, Automatic Transmission diesel/ 6 cylinder with 31,848 miles**

High Bid	JSSFR	\$4,290.00
	Peterson Landscaping	\$4,011.99
	Giardini Brothers	\$2,520.00

**#6 One 1998 Ford F80 Dump Truck, Diesel/6 cylinder with 27,006 miles**

High Bid	JSSFR	\$4,790.00
	Giardini Brothers	\$2,520.00
	Peterson Landscaping	\$1,500.00

**#7 One Stainless steel truck-engine powered, hydraulically controlled all purpose conveyor type hopper body with spreader for salt, sand, chlorides, mixtures and chips**

High Bid	Peterson Landscaping	\$4,011.99
	JSSFR	\$2,790.00
	Giardini Brothers	\$820.00

Trustee Nazemetz motioned to accept all of the bids as presented. Trustee Gleason seconded the motion. All-ayes, Nay-none. Trustee Cummins motioned to close the bidding, seconded by Trustee Gleason. All-ayes, Nay-none.

The regular meeting was opened at 6:00 PM.

The minutes of the October 6th meeting were accepted and approved by Trustee Cummins and seconded by Trustee Nazemetz. All-ayes, Nay-none.

Payment of the bills was approved with a question regarding the payment to EJ Prescott. Trustee Cummins made a motion to accept the bills and pay them, and Trustee Gleason seconded. All-ayes, Nay-none.

**Public Session**

The Mayor and Trustees were informed of a computer virus that had attacked the three computers in the Village Office. Two of the three needed more work to enable them to work properly. All three are functional. The virus was not as bad as the IT Specialist had expected. The old server is still being used and the virus protection is not as strong as would be on the new server.

Representatives of the Allegany Fire Department were present to ask about permits to have parties. The Board and the Mayor had discussed the idea of permits for large parties in the last meeting and the Fire Department was concerned that their events would be hampered with the need to obtain a permit for each function. The Board explained they were in the early stages of discussion on the possibility of permits for large private parties in the village and they did not believe there would be an impact with Fire Department events. The Fire Department mentioned that other groups in the village may also be affected. Liability is a concern as is the legal aspect of such a permit, as well as the enforcement of such a law. The Trustees and the Mayor will continue to investigate options.

A member of the Fire Department also mentioned that the ability to fundraise is becoming difficult. The Fire Department is working with WPIG Radio to hold a large Country Concert with headliners and up to three bands the weekend of Memorial Day. The one-day event may be four hours in length and the Mayor suggested that the group speak to Crystal Abers of the County regarding any funds that may be available to help the group.

Attorney Fodor arrived at 6:20 PM.

The Clerk mentioned a call from Casella Waste regarding a new company that had placed totes in the village. The Clerk will check the date of the current contract with Casella.

The Board discussed the replacement of trees – specifically the one across from the hair salon and the one at the Knights of Columbus. It was agreed that the trees should not be the same type currently placed downtown. The trees are currently listed as an invasive species and will not be sold after the spring according to Schichtel's Nursery in a call made by the Clerk. A motion was made to replace the one tree covered by insurance (due to a car accident in the Spring) with a dwarf Maple if approved by the homeowner (Edna Wintermantel). The Mayor is to confirm her desire for a tree and the motion to approve the replacement (if the homeowner desires) was made by Trustee Gleason, seconded by Trustee Nazemetz. There is no cost to the village.

The Clerk requested a fee schedule for the office. There was a belief that there was a fee schedule but no one was sure. The main issue with the fee schedule was the minimum fee to shut off and turn back on the water supply to those who may leave for the winter and choose not to leave their heat on in their homes. The Clerk will continue to look for a fee schedule.

A resolution was passed to send the court audit to the appropriate individual to confirm the court audit was performed and approved by the Board. Trustee Gleason made the motion for the resolution, seconded by Trustee Nazemetz.

The Clerk mentioned that she has not been receiving the sewer reports to be able to develop the reports needed for the annual sewer payment to the City of Olean and the payment from the Town.

The Clerk requested the meeting time change to 6 PM for the second meeting of the month be placed on the website. She also asked if the Board has access to their emails from the site. Emails will be directed to the Clerk if they appear on the site.

The pop machines will be removed from the DPW building and returned to their rightful owner.

#### **DPW – Superintendent Papasergi**

The Superintendent offered his report for the past month (insert).

Superintendent Papasergi noted that there have been problems with variable speed drive at the lift station. Greg Stayer Electric will be looking at the problem.

Greg Stayer Electric will also be looking at the problem with the flashing school light at 5<sup>th</sup> and Maple.

In sewer reports, the SCADA should report when it is completed at the lift stations. St, Bonaventure, the Town West and the Town need to be reported independently. SCADA is pumping down now but there is not time frame yet for complete use because the policy must be completed with Chris Crawford. National Grid "time of use" costing would be used to save money. The policy and equipment requirements need to be incorporated yet.

Lance Jobe, Code Enforcement Office stated that he needs a letter from the Board for the problems at 218 White Oak Street (the Hyland home). Lance needs the letter sent to the NASSA foreclosure group as a formal complaint with the health and safety of the building. Attorney Fodor will draft a letter with information supplied by the Code Enforcement Officer.

The village is ready to plow when needed.

The digging had been completed in preparation for the DPW building work. Duggan and Duggan sent a contract for signature; a copy was given to Attorney Fodor for her review. Based on that review, the Mayor was given the authority to sign on behalf of the Board by a resolution introduced by Trustee Nazemetz, seconded by Trustee Davis, to allow the company to complete the work on the building. Trustee Gleason abstained from approval based on personal relationships within the company. Lance Jobe will speak with the contractor because the contractor is responsible to obtain a building permit.

Due to the hit and run damage, DePuy Electric will fix the damage and the banner at Ray's Carpet-Ette. The cost to the village will be about \$850.

DePuy Electric will also begin replacing the street lights with the LED lights purchased by the village some time ago. The village needs proof of insurance from DePuy.

### **Police report – Chief Papasergi**

The new police car has not yet arrived. The car needs a radio when it does arrive and Eagle will be putting in the radio. There was a discussion regarding the purchase of an SUV and Dominic Papasergi offered the price of an SUV was \$39,506. There may be a need to purchase a new vehicle now if it takes more than 14 weeks to obtain one. The Clerk will check the Equipment fund balance for the next meeting since the Chief has concerns about the Durango currently being used.

The Board asked about seeing leases when the Code Enforcement Officer is completing inspections. The question was raised because Lance Jobe stated that he never sees the current lease on a property. The Board believed viewing the lease was a part of the process to ensure there were no more than four lessees in an apartment, to abide by current law. The Board asked if lease information can be accessed via FOIL. Police can ask who lives in the house. Action could be taken against the homeowner for failure to abide by the law. An appearance ticket can be issued to the students when Lance Jobe inspects a property. The cost determines whether our court sees the civil suit or not.

### **Other Business**

A discussion regarding Fire Calls was begun by Lance Jobe. He expressed a concern about responding to fire calls and how or if that is reported on timesheets. The Board responded that all volunteer actions must be reported if the action takes you away from your assigned work. The village is liable for anyone who is scheduled to be at work, but is doing another activity, such as a fire call. There is a need to report time away from work on one's timesheet. A phone call can be made to prove someone is "off the clock". The village will not prevent volunteers from responding but they will not be paid for that time. The village no longer owns the Fire Department. A text message can also be sent to Dominic to provide a record of the time and attendance. Corrections to timesheets can be made. Additionally, village vehicles cannot be driven to fire or ambulance responses.

### **Correspondence**

The Board was informed of the Wednesday Webinar training sessions that are available.

Lori Tiller Martin normally provides a full statement regarding Bonagany. The Board questioned the cost of the caricature artist.

There was FOIL request for water and sewer infrastructure information. Superintendent Papasergi will acquire the information.

A motion was made by Trustee Gleason to go into Executive session at 8:35 PM, seconded by Trustee Cummins.

A motion was made by Trustee Davis to end Executive Session at 8:39 PM., and the motion was seconded by Trustee Nazemetz.

Trustee Gleason made a motion to adjourn the meeting, seconded by Trustee Nazemetz at 8:40 PM.

Respectfully Submitted,

Lorrie B. Fisher

Village of Allegany Clerk/Treasurer