

**BOARD OF TRUSTEES MINUTES**

**October 15, 2012      7:00 pm**

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Dan Gleason, Jim Rouleau, Alex Nazemetz, and Bob Parker

Also Present: Dominic Papasergi, Chief of Police and DPW Supt., Janine Fodor, Attorney

Absent: Rena Flynn, Clerk Treasurer

**RESOLUTION #2012-212**

**ACCEPT MINUTES OF 10/1/2012**

On motion made by Trustee Gleason, second by Trustee Parker resolved to accept the minutes of 10/1/2012. Aye-all. Nay-none.

**TREASURERS REPORT**

As of October 11, 2012

	CHECKING	SAVINGS	CD	
GENERAL	\$1,723.00	\$917,173.00	\$150,000.00	
WATER	\$1,008.00	\$394,077.00	\$ 50,000.00	
SEWER	\$8,114.00	\$456,155.00	\$ 50,000.00	
LIBRARY	\$41,255.00			
T&A	\$15,239.00			
WATER BOND		\$6,306.00		
<b>TOTALS</b>	<b>\$67,339.00</b>	<b>\$1,773,711.00</b>	<b>\$250,000.00</b>	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,556.00	\$ 47,195.00	\$ 14,995.00	\$242,746.00
POLICE UNIFORMS	\$5,452.00			\$5,452.00
		\$		
NEW BUILDING & BLDG REPAIR	\$38,345.00	\$39,736.00	\$ 23,065.00	\$101,146.00
POLICE EQUIPMENT	\$33,291.00			\$33,291.00
CURBING & STORM SEWER	\$39,376.00			\$39,376.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		\$1,015.00		\$1,015.00
WELL & WATER TANK BLDGS/TANK		\$		
MAINT		\$10,383.00		\$10,383.00
		\$		
METER PITS		\$14,152.00		\$14,152.00
LIFT STATION, PITS, PUMP MAINT			\$ 9,035.00	\$9,035.00

ENGINEERS		\$			
		10,022.00	\$	3,500.00	\$13,522.00
		\$			
	\$297,020.00	122,503.00	\$	50,595.00	\$470,118.00

RECEIPTS:				DISBURSEMENTS: from 6/1/12 to present	
AIM State Aid				GENERAL	\$ 302,261.00
Building/Sign/Pool permit				WATER	\$ 62,758.00
Bid Deposit/Award				SEWER	\$ 139,406.00
Backflow testing				LIBRARY	\$ 5,669.00
Clerk fees	2.00			TOTAL	\$ 510,094.00
CHIPS					
Code Violation fees					
Court Security					
Court Fines/fees	6,007.00				
Calibration-Pressure Bldg					
Donation					
DWI funds					
Equipment sales					
Franchise Fees					
Fire Inspections					
Gaming License					
Grants					
Inspections-c/o	520.00				
Insurance refund					
Lawn mowing					
Municipal Aid					
Mortgage Tax					
Police Contract					
Police Fees					
Pop machine					
Property Taxes	3,533.00				
Property Taxes-Penalty	271.00				
Refuse Collection					
Rent-WCB	110.00				
Reimbursements					
Sales Tax					
Scrap metal					
Sewer Payment-Town					
Sidewalks	508.00				
Utility Tax	4,773.00				
Unmetered Water	39.00				
Vending permit					
Vital Stats					
Water-Qtr Town					
Water meter					
Zoning fees					

ZBA/PB Hearing fees

**Total** **15,763.00**

## RESOLUTION #2012-213

### ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972073 for \$4647.32, #64972074 for \$200.00 and #64972075 for \$23,436.67. Aye-all. Nay-none.

### POLICE

- Gleason questioned the new wheel on the police vehicle, Papasergi said someone hit the curb with the vehicle and we kept getting the sensor alarm, making the replacement necessary.
- Police Department was busy this weekend, but everything has been going well.
- SBU wants to schedule a dinner meeting with representatives of the Police Department and board. Mayor Lamberson is looking for someone to fill his spot; board will let Flynn know who will be able to attend, meeting to be preferably scheduled for 11/7/2012.
- Rouleau stated that at the police meeting recently, the department brought up hiring another officer. Lamberson said it has already discussed that you can't hire based on sex or gender and saying you're going to hire a woman police officer is out of the question. Rouleau suggests that you just say to hire an officer. Lamberson asked why the police department is looking for a woman police officer. Papasergi says the department discussion is more that the village sponsored a person who is attending the academy and they feel that person would be good for the department; we have no active female officers at this time. Lamberson suggested that if a situation arises, any female could be called in to be a witness. Papasergi felt that she is from this area, doesn't plan on leaving the area and just wants part time; therefore there is not the worry of losing her to a full time position in another department. Papasergi felt that she is the type of person that the village has been looking for throughout the years, he had good recommendations for her and he feels she would be a good fit for our department. Parker didn't know we were looking to hire anyone, Papasergi is of the opinion that we need to hire more officers. He mentioned there was recently an incident with a woman, who ran off after coming from the restroom, they caught her, but the male police

officers felt uncomfortable with the situation. It's not to say that if a female is hired that she would be here all of the time, but is something that should definitely be discussed. Currently there are 9 part time officers; we usually have 12 part time on staff, so we are short staffed. Rouleau asked if a motion should be made that we don't hire anyone now, Lamberson said we don't need a motion unless we want to hire someone, and it needs to be advertised. Rouleau made a motion to hire someone now, no one second the motion.

- Community patrols start walking the village tonight to give out information to the off-campus students.

## **DPW**

- SCADA-waiting for Koester to come here to review equipment that we have received and to check the hook up sites.
- Tree removal in the subway at 100 North 5<sup>th</sup> St-Papasergi doesn't want to put the fill in until property owner finishes the sidewalk. There was a misunderstanding and the owner thought the village was going to replace the sidewalk in the area where the tree was removed. Papasergi spoke with the owner and told him it was his responsibility to repair it. Board felt that to be fair to other citizens that property owner would need to pay for sidewalk. Village paid for the stump removal and root, and will bring it up to grade with PA2A, fill and top soil. Papasergi will inform him of such per the board's decision.
- Regarding the leaf vacuum, Parker asked if it created more work for the guys. Papasergi commented that it's more work than sitting in the truck but that it cleans up better, needs 3 to run it, 4 people work better, although he feels we don't need 4 until the end of the season when things will be cleaned up real well. Parker feels it is a very slow process. The issue with the backhoe and truck method is that the truck fills quickly and when it's full and they drive away to dump it, leaves fly out losing half a truck load, also concern with wearing down the blade of the backhoe or damaging subways. With the vacuum, a lot more leaves are picked up and mulched; therefore more leaves are put in the truck and disposal of them takes up a lot less space. Lamberson asked about town trucks using tarps, the town helps occasionally and the load is covered. Gleason agrees that the vacuum does a better job, although is more time consuming but the backhoe method is not quite as clean. Yard waste pickup will probably go on until the majority of the leaves are down.
- Papasergi said we will start mixing salt and sand soon, we have some loads at the town, and sidewalk plow will be worked on to get it ready for the winter season.
- Lamberson talked to Olean Mayor Witte on infiltration and that everyone has to work on the problems.
- Sidewalks are close to being done, a few still need to be done. Fodor looked at the statute that the NYPA Railroad sent in their letter. Nothing in their letter justifies that

area being treated differently. Fodor will prepare a letter to be sent to him regarding such.

- Tree removal for National Grid-they need to coordinate their schedule with us.
- Equipment building needs to have some discussion on it. Sweeper is in the front building and the building is kept on low heat.
- Rouleau commended the Bona teams for doing a great job on weekend clean-up. Lamberson suggested having pizza for them at the end of the season. Also needs to get some press about it.

## **OTHER**

- Fodor doesn't believe that the village needs a representative at the inspection of the electrical components of the 2009 Ford Crown Vic that is housed in a warehouse in Buffalo.
- Mike John and Maggie Stady-table the request until Flynn is at the meeting.
- ATM machine-Gleason suggested that Flynn contact the bank and look into the service. There is a fee charged, but not sure what it would be for a municipality.
- Dr. Thandla tax bill to be reviewed by Flynn.
- Fodor brought up the claim from incident at Library and whether the village and library are independently insured. They are independently insured and both entities carry liability insurance separately. It is not clear to Fodor whether the library is an insurable entity, because she is not sure what the library is. It is not a non-profit, if it is part of the village, it is not an insurable part of the village; the building is not on village policy, and is partially funded by the town. If there is another incident, the library is not an entity that can be insured. Parker asked what the deed says, not deeded to the village or any entity in the State of New York. She is worried for the library's sake. Parker said the charter is based on population, and to change the charter could be much more expensive for the library personnel wise. Fodor said it could possibly be an association or become a non-profit corporation. Library could deed the building to the village and add it to the village policy. Fodor said the insurance company would not allow you to insure something you didn't own, but could insure the organization. Who owns the building is the main question. Parker asked if the Memorial Association could own the property. Fodor can possibly answer that question based on more information from Parker, there could be huge exposure.
- Parking information from the Planning Board was reviewed but they will discuss it at the next meeting. Papasergi questioned the legality of placement of some of the road striping lines, and adequate widths are necessary to make some streets 3 lanes.
- Fodor is still trying to arrange a date/time with Jobe for ZBA/PB mandatory training, town could participate as well.
- Radios for FCC upgrade are on order.
- Municipal Building HVAC units-Lamberson is looking to maybe getting rid of one unit, close off part of the building. What areas do the units service?

- Rouleau suggested a questionnaire be put in the water bills about what they like/dislike about the village. Papasergi thought the website would be a good place to have it.
- E-mail for official business for board members and employees will be through allegany.org in the near future.
- Rouleau asked about an accounting report from the Bonagany, don't believe anything has been received yet. Papasergi said he'll try to find out when their "end of event" meeting will be held.

The following correspondence was discussed and put on file:

1. Sugarman Law Firm-Village Fire Loss

RESOLUTION #2012-214

APPOINT EMILY LYCETT AS LIBRARY AIDE

On motion made by Trustee Gleason, second by Trustee Parker resolved to appoint Emily Lycett as a library aide. Aye-all. Nay-none.

RESOLUTION #2012-215

ADJOURN MEETING

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to adjourn meeting at 8:15 pm. Aye-All Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer