

Village of Allegany Board of Trustees Meeting

Monday, September 29, 2014 at 7:00 PM in the Village Hall

The meeting was opened at 7:03 PM. Trustee Nazemetz was absent.

The minutes of the September 29th meeting were accepted and approved by Trustee Davis and seconded by Trustee Gleason. Aye-all. Nay-none.

The payment of abstracts was approved for a total of \$337,473.70 with questions regarding the cost of the new truck and the cost of insurance. Trustee Cummins made a motion to accept and Trustee Gleason seconded.

The meeting went directly into public session.

Public Session

Mr. Chuck Bischoff, who resides at 4 St. Joe's in the village asked about the Fall pick-up of leaves and limbs. There was discussion of the vacuum box that picks up the leaves and the restrictions on the size of limbs. Information is to be placed in the water and sewer bills to be mailed on October 1st and in the Olean Times Herald to advise residents.

New Business

The Board approved a training session in Buffalo for the Deputy Clerk regarding Town and Village Court Clerk training on October 24th. Trustee Gleason made a motion to approve the training with a second by Trustee Davis. Aye-all. Nay-none.

Further information was requested by the Board before the approval of a Saturday training session for the Deputy Clerk regarding Probation.

A motion was made to approve a two-day training session in Batavia for the Clerk. The topic is Government Accounting and Financial Responsibility and this training was approved based on the fact that the Clerk was not able to attain a seat at the training in Manlius that was originally approved. A motion was made to approve the training dates of November 6 and 7 by Trustee Davis, seconded by Trustee Gleason.

In other business, the Mayor shared that he had spoken with Bob Parker regarding the retirement costs for the Library staff. The Mayor and Mr. Parker discussed that the Library retirement costs may be split between the Village and Town. The cost was about \$6000 in past years. Discussion centered on the costs and the proper way to handle any shared costs. Attorney Fodor explained how funding of a public library can be confusing with the regulatory factors of 501C non-profit status and the need for a full-time librarian with a change of status. The Mayor and the Attorney agreed to meet with Bob Parker to streamline the payment process.

A motion was made to accept the revised Ethics policy by Trustee Gleason. Trustee Cummins asked that the motion wait because he had a question regarding the policy. Trustee Cummins asked about page 2 of the document that stated that the Village can elect to use the Cattaraugus County Board of Ethics rather than establish

a Village committee. Attorney Fodor stated that she believed it an advantage to have the county review any issues.

Trustee Cummins asked how a person would be able to report an issue. He asked if it would be best to have a contact for complaints from residents. The Board agreed that a resident would come before the Board to state any complaints. The Mayor agreed to speak with the county to get their insight on how to best handle any referrals and ask the County Ethics Chairman if the County would be willing to handle any issues from our village. The Board agreed to put the revised policy on hold until further information is obtained.

DPW – Superintendent Papasergi

A resolution was requested to cover a portion of the costs of the new equipment with pending CHIPS funds. The equipment is a new dump truck with a new box and a new box on the older dump truck. Trustee Gleason requested the movement of the funds (\$33,466) to the general fund to pay a portion of the two truck's equipment. The motion was seconded by Trustee Cummins. Aye-all. Nay-none.

The Christmas in Allegany lighting was discussed. The local businesses will be providing the lights for the trees in front of their buildings. The Board unanimously agreed to table any requests for funds (for lights and flags) with the thought that fundraisers may cover the costs in the future. More information is needed from the committee. The Superintendent spoke of the trees that had been trimmed and the Board asked that the Christmas lights on the Village building be removed.

John Hare of the Town had spoken to the Mayor and informed the Mayor that as part of the bicycle-friendly downtown, the Knights of Columbus would be placing a bike rack and bench in front of their building. The funds established for that effort had been used to repair Village sidewalks. Route 417 is designated as a bicycle route and if the Village establishes route markings in the road, the state may provide a bike rack.

The Board discussed the rehabilitation of the DPW Building. Quotes received from Duggan and Duggan and Kinley were discussed. The Board wanted to ensure that both quotes answered all of the needs (the length of the wall work, the man door provided, and the time to perform the work). The Board agreed that repairing the old building at a cost of less than \$20,000. was the proper method at this time. Trustee Cummins asked about any future plans for the building and he expressed concern for the cost of any further work as compared to erecting a new building now. Trustee Cummins was concerned about the timing of the look and functionality of the building because the front would need paint and he wanted to be sure that the investment matched the need. He expressed the need for a clean, well-lit and efficient building with ceiling fans activated when heating and eave troughs in the future. The Board agreed to accept the Duggan and Duggan quote to complete the work with the project to begin in two weeks. A resolution was introduced by Trustee Cummins, seconded by Trustee Davis to hire Dugan and Duggan to do the work. Trustee Gleason abstained from voting.

Superintendent Papasergi was asked if his crew had the ability to complete the drainage work and the removal of the insulation and the bathroom within two weeks with their other pending work. The Superintendent stated that he was confident that the building work could be completed within two weeks. The Board expressed concern that with the pending leaf and limb pickup, the need to finish the light project, and the need to complete the sidewalk at 4th and Maple for disability access as pending projects before bad weather. The Superintendent assured the Board that all of the work could be done to prepare the DPW building area within two weeks.

The Clerk agreed to notify Kyle Duggan of the Board's approval and the Superintendent agreed to speak with Kyle Duggan to determine what he needed done.

The Superintendent informed the Board that Lance Jobe had rescinded his retirement with a letter.

The Superintendent informed the Board that all of the money allotted for chipping had been used on the following streets: Jefferson, Devereux, Pierce, Williams, Sherwood, Clarence, North and South 7th, a section of Harriet and a section of Chestnut. Stone was used with a Fibermat base.

The Superintendent told the Board that he is going to have a qualified person complete the light project (replacing lights on the Main Street) because he has Lance Jobe concentrating on the SCADA project. He hopes to get it done before Halloween. Four of the 49 lights are done. He will offer a cost to the Board at the next meeting and the Board spoke of the cost difference involved with paying the prevailing wage rate.

Trustee Cummins made a motion to place an ad for a couple of police officers. There was no second to the motion.

Police report – Chief Papasergi

No new information except that the court has become busier since the return of the St. Bonaventure students. There were no problems during the weekend Bonafest.

The new car has not yet arrived. The Superintendent was told that the car is being outfitted with the lights and cage at a different location.

The used dump trucks, a sander and two plows will be out for bid soon and the bid specs are to be given to the Clerk for advertising. The notice in the paper must be 10 days prior to the sale.

The Board asked about the educational robot and the Superintendent stated that the robot was not working and it needed to be upgraded. The Board asked about the trailer that was used with robot and if it was possible that a BOCES crew could work on the robot. The Superintendent stated that he will try to fix it.

The Mayor agreed to look at replacing the roof on the 1st stone building off of 7th Street. The building is used for storage of small items but it has a leak between the building areas.

Other Business

PERMA training was discussed.

The Clerk was asked to contact Williamson Law Book in regard to programs we may need. The Village Attorney will research our current software agreement.

The Clerk agreed to contact Jay McIntosh for a quote on replacing the tree that was damaged by an accident. The insurance representative has agreed to pay for the tree.

In the interest of time, job descriptions and the Court audit were postponed until the next meeting scheduled for October 6, 2014 at 4:30 PM.

Correspondence

1. U.S. Energy Partners contract – will be reviewed by the Clerk
2. Time Warner Cable changes - to be filed as read
3. SPCA request - denied based on the fact that the Board approved a one-time fund assistance in the past
4. GOACC Newsletter – to be filed as read
5. Annual PCA payment to be received - the Clerk to research this payment
6. 2014 PERMA Fall Educational Conference – to be filed as read

Old Business

1. Union Contracts (5/31/14)/Personnel Policy (12/31/15)
2. The cost of the new computer system by KVS is being reviewed by the Clerk and Trustee Cummins.
3. Court audit – to be completed after the October 6, 2014 meeting

Executive Session

A motion was made by Trustee Cummins, seconded by Trustee Gleason, to enter into Executive Session at 8:52 PM.

A motion was made by Trustee Davis, seconded by Trustee Gleason to end Executive Session at 9:28 PM.

Trustee Cummins made a motion to adjourn the meeting, seconded by Trustee Davis at 9:30PM.

Respectfully Submitted,

Lorrie B. Fisher

Village of Allegany Clerk/Treasurer