

Board of Trustees Meeting Minutes

September 16, 2013

The regular meeting of the Board of Trustees was called to order with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Lamberson, Trustees: John Davis, Bob Parker

Also Present: Rena Flynn, Clerk Treasurer (until 5:05), Dominic Papasergi, Police Chief and DPW Supt., Athena Silluzio, Deputy Clerk, Rhea Carls, Planning Board

Absent: Trustees Alex Nazemetz and Jerry Cummins, Attorney Janine Fodor

RESOLUTION #2013-144

ACCEPT MINUTES OF AUGUST 19, 2013

On motion made by Trustee Parker, second by Trustee Davis resolved to accept the minutes of August 19, 2013. Aye-all. Nay-none.

TREASURERS REPORT  
As of September 12,  
2013

	CHECKING	SAVINGS	CD	
GENERAL	\$5,859.00	\$864,809.00	\$300,000.00	
WATER	\$935.00	\$351,599.00	50,000.00	
SEWER	\$1,361.00	\$460,356.00	50,000.00	
LIBRARY	\$42,679.00			
T&A	\$16,668.00			
WATER BOND		\$6,308.00		
<b>TOTALS</b>	<b>\$67,502.00</b>	<b>\$1,683,072.00</b>	<b>\$400,000.00</b>	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$174,998.00	\$	\$	\$235,396.00
POLICE UNIFORMS	\$5,454.00	46,013.00	14,385.00	\$5,454.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,360.00	39,774.00	23,091.00	\$101,225.00
POLICE EQUIPMENT	\$33,304.00			\$33,304.00
CURBING & STORM SEWER	\$39,392.00			\$39,392.00

WELL HOUSE PUMP/ROUTINE MAINT	\$		
	11,017.00		<b>\$11,017.00</b>
WELL & WATER TANK BLDGS/TANK MAINT	\$		
	10,393.00		<b>\$10,393.00</b>
METER PITS	\$		
	14,166.00		<b>\$14,166.00</b>
LIFT STATION, PITS, PUMP MAINT		\$	
		14,046.00	<b>\$14,046.00</b>
ENGINEERS	\$	\$	
	10,032.00	3,504.00	<b>\$13,536.00</b>
	\$	\$	
	<b>\$291,508.00</b>	<b>131,395.00</b>	<b>55,026.00</b>
			<b>\$477,929.00</b>

RECEIPTS:		DISBURSEMENTS: from 6/1/13 to present	
AIM State Aid			
Building/Sign/Pool permit	517.00	GENERAL	\$ 162,783.00
Bid Deposit/Award		WATER	\$ 35,554.00
Backflow testing		SEWER	\$ 241,648.00
Clerk fees	4.00	LIBRARY	\$ 5,717.00
CHIPS		TOTAL	<b>\$ 445,702.00</b>
Code Violation fees			
Court Security			
Court Fines/fees	3,143.00		
Calibration-Pressure Bldg			
Donation			
DWI funds			
Equipment sales			
Franchise Fees	6,261.00		
Fire Inspections	25.00		
Gaming License			
Grants			
Inspections-c/o	2,080.00		
Insurance refund			
Lawn mowing			
Municipal Aid			
Mortgage Tax			
Police Contract			
Police Fees			
Pop machine	59.00		
Property Taxes	7,984.00		
Property Taxes-Penalty	479.00		
Refuse Collection			
Rent-WCB	110.00		
Reimbursements	752.00		

Sales Tax	52,535.00
Scrap metal	
Sewer Payment-Town	
Sidewalks	1,566.00
Utility Tax	3.00
Unmetered Water	
Vending permit	
Vital Stats	10.00
Water-Qtr Town	
Water meter	
Zoning fees	10.00
ZBA/PB Hearing fees	
<b>Total</b>	<b>75,538.00</b>

#### RESOLUTION #2013-145

#### ACCEPT TREASURER'S REPORT AND PAY CURRENT BILLS

On motion made by Trustee Davis, second by Trustee Parker resolved to accept the Treasurer's Report and pay the current bills, pending a 3<sup>rd</sup> trustee signature. Bills paid by abstract #64972134 for \$300.00, #64972135 for \$2,413.62, #64972136 for \$7,820.20, #64972137 for \$1,064.73, #64972138 for \$5.15, and #64972139 for \$28,680.30. Aye-all. Nay-none.

### DPW REPORT FOR THE MONTH OF AUGUST 2013

- Cut grass as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Flushed sewers in village.
- Police Station radio and remotes have been installed at the municipal building. Radios are now currently being used.
- Set up and cleaned up after Hot Dog Event sponsored by Village and Town for area residents.
- Dropped off cones, garbage containers and bags and picked same up at the Heritage Center. Items were used for their Heritage Days Activities.
- Dropped off and picked up Alumni items that were used for the Alumni Dinner that occurred at the Robert H. Livingston Community Center.
- Put crack filler down on roads in village.
- Repainted crosswalks in area of school in preparation for school opening.

- Check valves were installed at all three water well houses to conserve water from being wasted during the Chlorine and Fluoride analyzer process. Water now only runs when pumps are running.
- Started installing warning lights at all Water and Sewer Buildings.
- Replaced two storm sewer catch basins on Pierce Drive.

**VILLAGE OF ALLEGANY POLICE DEPARTMENT**  
**CHIEF'S MONTHLY REPORT**

---

MONTH OF:	<b>August</b>	<b>2013</b>
Complaint Calls		44
Miscellaneous Calls		85
Larceny Complaints		0
Attempted Larceny Complaints		0
Burglary Complaints		0
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		13
D.W.I. Arrests		0
Felony Arrests		0
Misdemeanor Arrests		0
Violation Arrests		10
Local Law Arrests		12
Accidents Investigated	P.I.	0
	P.D.	1
Parking Tickets Issued		18
Town Calls		12

Other

(Identify): **Wednesday August 14 and Thursday August 15, 2013** - Chief Papasergi attended TRAUMA (Trauma Resources and Unified Management Assistance) Training at the Saint Bonaventure University Campus.

**Sunday August 25, 2013** - Officer Conner gave a police escort for one of the Rally In The Valley events that were occurring in the City of Olean - Escort took bikes from city line through Allegany

---

## CLERK

- Place an ad in the paper for lawn waste pick-up
- Newsletter-to send with water bills; include yard waste pick-up, 10,000 trees program, library information, Christmas in Allegany volunteers
- Planning Board will meet Monday evening (9/23) to discuss Valley Recycling. There is a possibility that vehicles to be disposed will be crushed inside and onsite. Currently they accept approximately 4 vehicles per day and they go out the same day. All fluids are drained out first. They want to be open on Sundays in the future. They have put down blacktop in front of bays to keep dust down.
- Lamberson will address pension letter at next meeting.
- Village receives a percentage of utility revenues, 1% per Flynn.
- Parker asked how much should we carry in Fund Balances. Carryover is \$1,270,000 for 2013. Lamberson said the state auditor looks at 6-9 months, we currently have 14 months. Need to put a plan in place for usage. Lamberson said it is looking like a bank account instead of saving taxpayers money.
- Board to discuss Financial Statements for FYE 5/31/2013 at the next board meeting. Flynn provided copies to board and attorney.
- Start and finish times should be put on the time sheets, with additional information. Lamberson would like to have cameras installed at the shop. This would aid in protection of our equipment, policy needed for security of equipment.
- Parker questioned the NYSDOT voucher for \$25.00. Flynn said it is for the Bonagany road closing permit. She wants to send check in order to not delay permit. Check may be returned if determined that village is exempt.
- Court has been steady per Silluzio. Lamberson spoke with officers; younger kids are looking for places to go.
- Town assessor is no longer employed at the Town of Allegany. It is important that the assessor is provided with completed building permit information in order to update property values accordingly.

## POLICE

- Officer Ellis is doing well; he is working as security for Town Court on his own. Papasergi feels he should be out soon on his own for patrol.
- Police meeting was held recently, Papasergi reported a great turnout.
- Rado will be back in the area soon.
- Car prices are just coming out; will look at Chevrolet, Ford, and Dodge, whatever is on the state bid.

- Computer is back in CO11 but CO13 still needs additional work. All computers are working in cars. Lamberson asked about tracking vehicles, Papasergi said some programming still needs to be done. We need to get a computer in the office and train for downloading tickets from officers.
- Town Police Emergency Contract-village needs to get back in touch with the town on the budget.

## DPW

- Letter for tree trimming needs to be sent out to the property owners on the list made out this summer. Parker questioned the length of time to be given to trim the trees. Cut branches can be picked up with other yard waste this fall. Do not send with the water bills.
- Lamberson wondered if Fran from National Grid has given us approval to hang the Bonagany banner. She has. Flynn was waiting to hear on the permit status from NYSDOT in order to hang the banner. Village wants to hang the banner from a permanent wire, but needs National Grid to help with the installation. Looking at 3<sup>rd</sup> and Main St location, poles are across from each other.
- Papasergi would like to purchase generators for the municipal building and permanent sewer generators.
- SCADA-Papasergi will bring the laptop to the next meeting with the hopes that all the board members will be in attendance to observe the system. We don't have all the programming completed yet. Chris Short is working on hours pumping each day at the well houses. Meters are in so the system is capable of setting that. CH/FL residuals- Papasergi was under the impression that we could go with an average of what it is each day, he's now finding out that we have to go with the lowest read, which he is questioning. When it first starts up it will be low, therefore not giving us an accurate read. Papasergi wants to make sure everything is in place when meeting with board members and Eric of the Health Dept. and be able to answer any questions. Parker questioned whether the sales person is slowing us down, Papasergi said no, he is still programming, we have many set points that we need. The board will see a lot of ways we've saved on the system, can see the history. Once you see the system on the computer, you will understand it more.
- SCADA was connected to the Rescue Squad building generator, in exchange for cameras being installed on the outside of our building, radios should be working, village personnel performed all the electrical work. Warning lights are in, alarms in.
- Cattaraugus County Health Department will review the system when it is all set.
- Jobe's old laptop will be put in well house #1 for the DPW to look at the SCADA system daily.

- Salt has been reserved for the upcoming winter season. Lamberson suggested a joint grant for a salt storage shed with T/V Allegany, C/ Olean, T/V Portville, etc.
- Grant for fuel farm was suggested in the audit.
- 2001 Silverado-go out to bid, put the truck out front. Someone will have to put money into it for it to pass inspection. Sell as is. Papasergi to get value.
- Start leaf pick-up on September 30 with ending day to be determined.
- Parking signs were discussed. We will need to update the Local Traffic Law to list the areas that No Parking signs will be installed. Papasergi will look to see how many No Parking signs we have on hand, we have posts. Papasergi and Nazemetz will meet to review the areas. Lamberson wants to start with Oak and Jefferson, Williams, Sherwood and Clarence. Carls to have the planning board decide what the local law should say.
- Papasergi sent the lighting upgrade quote to National Grid. He would like the board to look at the 2 new lights put in front of the Mexican Restaurant and Town Hall. If the board likes them, then we can get them for Main St. They are LCD bulbs and could last 6-7 years and are supposed to be brighter.
- Radios are all in but DPW; cars and portables are working well.
- Need Fodor to work on the right of way for the water line loop, Caleb from Alianello, PE will get coordinates to her. Will need to dig up part of N. 2<sup>nd</sup> St to stay away from sewer lines. Three valves and a hydrant with a valve at the end of N. 2<sup>nd</sup> St. will be inserted for the project. Papasergi said eventually two lines will need to be replaced. Dig part of N 2<sup>nd</sup> St this year, also will rely on Town personnel for additional assistance.
- Lamberson needs alternative dates for the next meeting to be scheduled for Cornell Cooperative Complete Streets program.
- The tree in front of The Ink Well will not be removed. Davis suggested dropping the sign down.
- Papasergi will look into having spare barrels returned to Slack Chemical and who the pop machine belongs to in order for it to be removed.
- Jobe is working with John Hare on the NYSDOT Update to Small Urban Area Boundaries.
- Unable to participate in Energy Curtailment due to water/sewer needs.
- Davis asked about Trusco invoice for tips and shields, Papasergi said it is for crosswalk painting machine.
- Sewer #1 numbers are not showing signs of infiltration. City of Olean numbers are down due to East State St work, and when Union is redone, their numbers will fall, they currently have roof drains going into storm sewers. Our percentage will then rise as theirs goes down.
- Sidewalks on the railroad property-what are we doing or not doing?? The blocks cannot be replaced now due to the students being in session.

- Sidewalks blocks were replaced near the area of the storm sewer replacement work on Devereaux and Pierce.
- Water tank needs repaired now, localized coating to repair small area. The tank is usually looked at every 2-3 years. Water needs to be at a certain minimum in order for the epoxy to hold. Papasergi said this process has saved us a lot over the years in keeping the tank in good shape.
- Hyland and Campbell homes-no one has heard anything from either property owner.

The following correspondence was reviewed and put on file:

1. Time Warner Cable-agreements with programmers 8/21 and 9/4
2. Village Planning Board-letter to Valley Recycling
3. Bonagany-request to close Main St. 9/28 from 7 am to 7 pm
4. Bonagany-request to hang banner during September
5. Southern Tier Extension Railroad Authority-PILOT Agreement Deviation Notice
6. Sugarman Law Firm-fire loss
7. Energy Curtailment Specialists-reducing power usage

#### RESOLUTION #2013-146

##### APPROVAL TO CLOSE MAIN STREET 9/28 FROM 7AM TO 7 PM FOR BONAGANY

On motion made by Trustee Parker, second by Trustee Davis resolved to approve closing Main Street from 7 am to 7 pm on Saturday, 9/28/2013 for the annual Bonagany event. Aye-all. Nay-none.

#### RESOLUTION #2013-147

##### APPROVAL TO HANG BONAGANY BANNER

On motion made by Trustee Davis, second by Trustee Parker resolved to approve hanging the Bonagany banner across Main Street, pending state approval. Aye-all. Nay-none.

#### RESOLUTION #2013-148

##### WAIVE VILLAGE VENDOR FEES FOR BONAGANY

On motion made by Trustee Davis, second by Trustee Parker resolved to waive the village vending fees for the Bonagany. Aye-all. Nay-none.



RESOLUTION #2013-149

GO OUT TO BID FOR THE 2001 CHEVROLET SILVERADO

On motion made by Trustee Parker, second by Trustee Davis resolved to go out to bid for the 2001 Silverado. Aye-all. Nay-none.

RESOLUTION #2013-150

PURCHASE STIHL SAW

On motion made by Trustee Davis, second by Trustee Parker resolved to purchase a Stihl Saw on state bid from Sisson. Price is approximately \$1,000. Aye-Davis, Parker, Nazemetz (phone vote 9/9/13), and Cummins (phone vote 9/9/13). Nay-none.

RESOLUTION #2013-151

APPROVAL FOR LIQUID ENGINEERING TO PERFORM LOCALIZED COATING REPAIRS

On motion made by Trustee Parker, second by Trustee Davis resolved to approve Liquid Engineering to perform localized coating repairs to the water tank for approximately \$2,300. Aye-all. Nay-none.

RESOLUTION #2013-152

ADJOURN MEETING

On motion made by Trustee Davis, second by Trustee Parker resolved to adjourn the meeting at 5:53 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer