

Village of Allegany Board of Trustees Meeting

Monday, September 15, 2014 at 4:30 PM in the Village Hall

The meeting was called to order at 4:30 PM. All Board members were present to begin the meeting. Chief of Police and DPW Superintendent Papasergi provided reports but was not able to attend the meeting.

The minutes of 8/18/14 were approved by Trustee Nazemetz, seconded by Trustee Gleason. Aye-all. Nay-none.

Payment of abstracts #64972187 through # 64972195 in the amount of \$337, 473.70 were approved by Trustee Davis, seconded by Trustee Gleason. Explanations were offered regarding the payment for mulch and the Westlaw costs. The largest cost in the abstracts was the sewer payment to the City of Olean. Aye-all. Nay-none.

Public Session

Lynn Bergreen lives at 22 Oak Street and she was concerned about a resident burning in his shed. The smell of smoke enters her house and she is concerned that he may not be just burning wood. The DEC and the Department of Health have been to view the problem and did not cite any violations when speaking with the man who owns the shed. Lane Jobe and Dominic Papasergi will verify that the height of the chimney meets current regulations.

The Village Attorney, Janine Fodor, encouraged a discussion with the neighbor. She stated that it may be possible to mediate a time for burning that may meet both parties' needs. Janine also offered to speak to Lance Jobe to verify his approval of the current cap and height of the chimney.

New Business

The Board was informed of the new contract with AirGas that eliminated two cylinders.

The new computers have been installed in the Clerk's office area and will be completed soon for Chief Papasergi. The cost was \$105 under the approved amount.

There was discussion on the weekly tracking of sewer use. The Mayor encouraged a tour of the Olean plant by the Board to understand the use of the facility and the effect on the village. The Mayor will speak with the Olean Mayor, Bill Aiello.

The group that wanted to canvas the area for "door to door" sales of their energy program can be issued a permit to do so. The permit will restrict hours of canvassing by Just Energy to daylight hours.

The Board reviewed the CD's that must be renewed. The Board approved the renewal of the Water and Sewer CD for one year at .25% on 10/2/14 and the renewal of the General Fund CD for one year at .25% on 10/4/2014. Both CD's are held at Five Star Bank. The Clerk has permission to renew both certificates when paperwork is received from the bank. Motion to approve was submitted by Trustee Gleason, seconded by Trustee Nazemetz. . Aye-all. Nay-none.

The Clerk will conduct further research on a company named P2 Partner that has proposed to save the village money with internet, phone and cloud. The Clerk will speak with those in the area who have engaged the company and report the findings to the Board.

The Clerk presented the process for handling Code Enforcement paperwork between the Clerk's office and the Code Enforcement office. The Code Enforcement Officer, Lance Jobe, presented the month of August report to the Board for review. There was a question regarding the submission of paperwork to the assessor upon completion and the input of information to a spreadsheet. The Board agreed that a meeting should be held with the Mayor, Trustee Cummins, Lance Jobe, Dominic Papasergi and Lorrie Fisher to ensure the process meets all of the needs of both offices. The meeting will be held next week.

The Clerk mentions that the Village will receive a score based on fiscal stress monitoring at the end of the year for the second year in a row.

The Board was asked to sign the Allegany-Limestone Central Schools Wall of Fame proclamations for three individuals and the state champion team. The proclamations will be presented to the inductees on October 3rd at a ceremony honoring their accomplishments.

The Ethics policy was presented to the Board. One error was to be changed and based on the approval at the next Board meeting on September 29th; the policy will be approved and disbursed to the employees. A copy will be sent to the state.

A motion was made by Trustee Nazemetz, seconded by Trustee Davis to appoint Tom Henderson as an alternate member of the Zoning Board of Appeals. Aye-all. Nay-none. A package should be given to Mr. Henderson.

Janine Fodor asked to add a note to agenda regarding the fine job that was done by the St. Bonaventure students on August 23rd. Though it was their first day on campus for the year, several students picked up litter on the trail surrounding the university. She commended the students for their community service.

Job duties were reviewed with the Deputy Clerk, Athena Silluzio and part-time employee, Rhea Carls, in attendance to discuss their jobs duties. The Board agreed that the duties should be summarized as an advertisement for the positions. Regarding the Deputy Clerk's position as the Court Clerk, it was determined that the court schedule varies based on the time of year and attendance at SBU. Generally, the Deputy Clerk supports the court with 70% of her time, the police department with 10%, the Clerk with 10% and the water and sewer billing process with the remaining 10% of her time. The job will be summarized by the Deputy and presented to the Board. Rhea Carls will do the same with her position.

The current budgeting for both positions will be reviewed at the annual budgeting time to ensure the costs are distributed correctly.

Trustee Cummins expressed a concern that the Main Street area was too dark at night. He happened to be in the Main Street area at 2 am and the area was very dark. The Board mentioned that the trees are to be trimmed beginning on Monday, September 22nd at 3:15 pm with an arborist, Jay MacIntosh. The property owners are to be trimming the lower hanging branches and the arborist will work with the village on the upper branches.

Additionally, Lance Jobe and Robert Tucker were to be replacing the lights on the street with the new brighter lights that the village purchased. The Board requested a time and date when the lights would be replaced.

Trustee Cummins resolved to place a bid for more police officers. Trustee Nazemetz stated that he would not agree to vote to hire any more police officers and add names to the list of those already on the list of active employees. There was no second to the resolution.

The Board also noted that the title of Sergeant does not exist on the Civil Service list and therefore, we cannot list that title. We have one full-time officer and that is the designation that applies to a Civil Service position.

The Board also discussed the most important times to have patrolmen on duty. They believed that Thursday afternoon to mid-morning on Sunday would be prime times when the SBU students are in session.

Additionally, the Board would like to address the idea of one patrolman in the police car while another is walking the village at the same time.

The Board also discussed the current deterrents to student drinking. The current fine is \$50 and perhaps that fine can be increased.

Quotes were reviewed regarding the rehabilitation of the DPW Building. Both entities quoted the pouring of an 18 inch wall with a 10 inch thick section in the front and side of the building. The Village must dig the ditching necessary behind the DPW Main building with stone placed for drainage. There was a question regarding the man door and ensuring the same distance was quoted.

A motion was placed by Trustee Gleason, seconded by Trustee Nazemetz to hire Thomas McElheny of Clark, Patterson Lee to write up the details and drawing and work with the contractors to complete the project. The cost to hire the firm is \$1200. . Aye-all. Nay-none.

The meeting with Lance Jobe and Dominic Papasergi on Friday, the 19th, should include the digging that must be done. The Clerk will send out emails to notify the DPW Superintendent and the Code Enforcement Officer of the time and date of the meeting.

Department Reports

Police report – Chief Papasergi

DPW Report – Superintendent Papasergi

Dominic Papasergi provided the answer to some items prior to the meeting. The Mayor had inquired of the status of these items:

1. SCADA – Lance Jobe and Chris Crawford are working on the process and the Health Department will offer the next steps
2. The old fuel tanks – the big one will be offered on an auction site and there is one in the shed
3. The old dump trucks – are being prepared for sale via bid process
4. The ditch behind the DPW building – will be prepared based on the decision regarding the DPW building
5. The status of Bonagany – the light fixtures are up and both letters were sent to the state for banner and highway permits
6. Sewer data – several months were missing and there will be a discussion on how to prevent the loss of data in the future

After review of the DPW report and the Police reports, the Board also requested that answers be provided to these questions:

1. How many hours do the village employees dedicate to the Bonagany festival?
2. Will there be a brush pickup in the fall and in the spring?
3. Is there a definite date for the new police car to arrive?
4. Can reports be given on the Town patrolling?

The Board discussed the cost of patrolling for the Town. The town is budgeting and wants to know the cost to them in the coming year for our patrols. The Board determined that a one percent increase in the cost was appropriate and the road patrol cost would remain the same as last year. The costs will be \$4500 for road patrol and \$12,120.00. The Clerk will notify the Town Comptroller.

Correspondence

1. 2nd Annual STW Stormwater Management Conference – not usually attended
2. Pipeline Safety Survey
3. Progress on canoe/kayak launch project
4. Non-profit Network Day

Executive Session

Trustee Cummins requested that the Board go into Executive session at 7:52pm, seconded by Trustee Gleason. Aye-all. Nay-none.

Executive Session ended at 8:15 PM.

At 8:19 pm., a motion as made by Trustee Cummins to adjourn, seconded by Trustee Davis. Aye-all. Nay-none.

Respectfully Submitted,

Lorrie B. Fisher
Village of Allegany Clerk/Treasurer