

BOARD OF TRUSTEES MINUTES

August 20, 2012 7:00 pm

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Dan Gleason, Jim Rouleau, and Bob Parker

Absent: Alex Nazemetz

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Chief of Police and DPW Supt. and Janine Fodor, Attorney

RESOLUTION #2012-193

ACCEPT MINUTES OF 8/6/2012

On motion made by Trustee Parker, second by Trustee Rouleau resolved to accept the minutes of 8/6/2012. Aye-all. Nay-none.

TREASURERS REPORT

As of August 16, 2012

	CHECKING	SAVINGS		
GENERAL	\$1,103.00	\$1,151,604.00		
WATER	\$1,150.00	\$482,028.00		
SEWER	\$2,366.00	\$497,312.00		
LIBRARY	\$48,805.00			
T&A	\$14,919.00			
WATER BOND		\$6,306.00		
TOTALS	\$68,343.00	\$2,137,250.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,545.00	\$	\$	
POLICE UNIFORMS	\$5,451.00	47,190.00	14,993.00	\$242,728.00
		\$	\$	\$5,451.00
NEW BUILDING & BLDG REPAIR	\$38,343.00	39,731.00	23,061.00	\$101,135.00
POLICE EQUIPMENT	\$33,289.00			\$33,289.00
CURBING & STORM SEWER	\$39,374.00			\$39,374.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,015.00		\$1,015.00
WELL & WATER TANK BLDGS/TANK		\$		
MAINT		10,382.00		\$10,382.00

METER PITS	\$		
	14,151.00		\$14,151.00
LIFT STATION, PITS, PUMP MAINT		\$	
		9,033.00	\$9,033.00
ENGINEERS	\$		
	10,021.00	\$	
		3,500.00	\$13,521.00
	\$		
\$297,002.00	122,490.00	\$50,587.00	\$470,079.00

RECEIPTS:

AIM State Aid

Building/Sign/Pool permit 40.00

Bid Deposit/Award

Backflow testing

Clerk fees 5.00

CHIPS

Code Violation fees

Court Security

Court Fines/fees 7,724.00

Calibration-Pressure
Bldg

Donation

DWI funds

Equipment sales

Franchise Fees

Fire Inspections

Gaming License

Grants

Inspections-c/o 800.00

Insurance refund

Lawn mowing

Municipal Aid

Mortgage Tax

Police Contract

Police Fees

Pop machine

Property Taxes 1,135.00

Property Taxes-Penalty 68.00

Refuse Collection

Rent-WCB

Reimbursements 2.00

Sales Tax

Scrap metal

Sewer Payment-Town

DISBURSEMENTS: from 6/1/12 to present

	\$
GENERAL	155,085.00
	\$
WATER	34,212.00
	\$
SEWER	11,607.00
	\$
LIBRARY	3,745.00
	\$
TOTAL	204,649.00

Utility Tax	
Unmetered Water	
Vending permit	
Vital Stats	10.00
Water-Qtr Town	55,526.00
Water meter	
Zoning fees	
ZBA/PB Hearing fees	

Total 65,310.00

RESOLUTION #2012-194

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972062 for \$468.70, #64972063 for \$32,957.88 and #64972064 for \$123,858.18. Aye-all. Nay-none.

POLICE

- Rouleau questioned the police payroll on the budget. He is concerned that the actual payroll from 5/31/11 was \$134,000 and 5/31/12 was \$140,000 and this year’s budget is \$132,000. Papasergi advised he also has serious concerns and advised he is reducing the patrols on weekend nights from 5-6 to 4 on Fridays and 5 on Saturdays in October, when hopefully things will be calmed down. Have also cut down on Sunday and Monday patrols.
- Rouleau asked if all 3 cars are out on patrol on weekends, Papasergi replied yes; 2 patrol mainly Union and Main Sts., the other covers the whole village.

FCC RADIO UPGRADES

- Papasergi passed out information on the radio upgrade, both the quote (state bid) and how he proposes that it will be paid for.
- Most municipalities are leaning towards digital, county uses digital and is our main dispatcher, so we need to go to digital.
- Will save money by having DPW run wire to desks in Police Dept., Clerk’s office. Papasergi will eliminate radio at his home, utilizing a portable instead.
- DPW will use the old police radios, therefore saving money.

- FCC upgrade needs to be implemented by 1/1/2013 or fines could be assessed. Parker asked what the fines will be, Papasergi is not sure but feels we shouldn't burden the taxpayers with an unnecessary assessment.
- It will take approximately 4 weeks from order date for equipment to be shipped and Papasergi has concerns that municipalities in areas will all be trying to get in compliance all at once, creating possible backorder issues and/or delaying installation.
- Rouleau wants to be up and running in order to comply.
- Parker would like to review the information, Papasergi asked if the board could review the information and get back to him before the next board meeting if there are any questions or concerns and if none order upgrades.
- Board felt there was enough time to table it and decide at the next board meeting.

DPW

- Gleason asked about the dumpster and the cost involved. Papasergi stated it is emptied once a week. Shop trash, village buildings general trash, and downtown trash and waste are discarded in here. Average cost is \$226 per month.
- Rouleau asked if the valve exerciser is used, Papasergi said yes.
- Rouleau questioned the hydrant on Pierce Dr. Papasergi believes it can be turned on but it leaks. In order to change it the entire hill needs to be shut off as the water main valves in area still need to be located. It would take a day to replace the hydrant and valve.
- Shut off valves are now put on hydrants.
- There are also problematic valves that need to be replaced at Devereaux and Maple and one at Williams and Sherwood and there is a fire hydrant by the Firemen's Park that is leaking badly when turned on and needs to be addressed.
- Papasergi says he prefers to finish the SCADA first before tackling another project.
- Lamberson questions Jobe on hydraulic cement used to repair sidewalks. Is it ok to use and is it durable? When the sidewalk plow hits it, will it be damaged?
- Rouleau asked about the truck building, has anything been done to address the heat issue, for energy purposes? Nothing has been done at this time.
- Lamberson spoke with a representative from National Grid who will check motors, pumps, lights in an energy audit.
- Lamberson received complaints from DPW about rodents in the shop. Everyone agreed that food should not be kept out on desks. Rouleau asked about there being a health violation with eating food around equipment or chemicals. Doors in all building should be kept closed. Possibly dedicate an area for lunch.
- Covey is starting to remove dangerous trees in the village. National Grid also has a list of trees to remove. One tree in the subway on N. 5th needs to be removed as it is in the way of a sidewalk. If it is trimmed away, half of the tree would be gone, posing a threat.
- Parker brought up looping the water line at the end of North 2nd St. Resident from that area was in about 1 ½ years ago regarding same. It was suggested that the job be put

on the front burner. Papasergi said priorities need to be made and there has just not been enough time to do the project.

- Parker asked about the status of the truck that is on order; Papasergi to call, advised delivery was 60 to 90 days on bid.
- Lamberson talked to town board member O'Dell about the Village/Town water and Sewer agreements.

SIDEWALKS-RAILROAD

- Gleason questioned the sidewalks that the Railroad is responsible for.
- Apparently Jobe talked with a Railroad representative who feels that our lease agreement/maintenance agreement should cover sidewalks.
- Gleason feels that since we haven't gotten any paperwork back from them that we have the work done and bill them.
- Flynn warned that Jobe had gotten a couple of calls from them regarding same and should talk with him to see what the conversation was about.
- Fodor will draft a letter to the railroad stating that the sidewalks are separate from the maintenance agreement and there is nothing to preclude them from paying for sidewalk maintenance/replacement. Jobe to sign letter.
- Papasergi said per the maintenance agreement, sidewalks are not addressed.
- Parker feels the railroad paid for the sidewalks when they were initially installed.

OTHER

- Lamberson asked if the board should consider purchasing a time clock, would it help much with personnel being prompt for work. Gleason suggested a card swipe system. Flynn said the DPW would still have to complete a time sheet to indicate what departments they worked in.
- Flynn provided the board with financial statements for two years for the street and police departments.

The following correspondence was reviewed and put on file:

1. Time Warner Cable-new account numbers for residential and business customers
2. Planning Board minutes 04/23/2012 and 06/25/2012

RESOLUTION #2012-195

APPROVAL TO SUBMIT THE ANNUAL SEWER BILL TO THE TOWN OF ALLEGANY

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve the submission of the annual sewer bill to the Town of Allegany in the amount of \$138,782.16. Aye-all. Nay-none.

RESOLUTION #2012-196

APPROVAL TO PAY THE CITY OF OLEAN FOR ANNUAL SEWER BILL

On motion made by Trustee Gleason, second by Trustee Parker resolved to approve the payment to the City of Olean for the annual sewer bill for the period 6/1/2011-5/31/2012 in the amount of \$123,858.18. Aye-all. Nay-none.

RESOLUTION #2012-197

ADJOURN MEETING

On motion made by Trustee Parker, second by Trustee Rouleau resolved to adjourn meeting at 8:10 pm. Aye-All Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer