

BOARD OF TRUSTEES MINUTES

7/1/2013 4:30PM

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Alex Nazemetz, Bob Parker, Jerry Cummins, and John Davis

Also Present: Rena Flynn, Clerk Treasurer, Janine Fodor, Attorney

Absent: Dominic Papasergi, Chief of Police & DPW Supt.

RESOLUTION #2013-111
ACCEPT MINUTES OF 6/17/2013

On motion made by Trustee Cummins, second by Trustee Parker, resolved to accept the minutes of 6/17/2013. Aye-all. Nay-none

TREASURERS REPORT
As of June 28, 2013

	CHECKING	SAVINGS	CD	
GENERAL	\$18,799.00	\$774,695.00	\$300,000.00	
WATER	\$1,082.00	\$374,024.00	\$ 50,000.00	
SEWER	\$1,009.00	\$524,743.00	\$ 50,000.00	
LIBRARY	\$55,885.00			
T&A	\$19,457.00			
WATER BOND		\$6,308.00		
TOTALS	\$96,232.00	\$1,679,770.00	\$400,000.00	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$174,980.00	\$	\$ 14,382.00	\$235,366.00
POLICE UNIFORMS	\$5,453.00	46,004.00		\$5,453.00
		\$		
NEW BUILDING & BLDG REPAIR	\$38,356.00	39,766.00	\$ 23,086.00	\$101,208.00
POLICE EQUIPMENT	\$33,301.00			\$33,301.00
CURBING & STORM SEWER	\$39,388.00			\$39,388.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,016.00		\$1,016.00
WELL & WATER TANK BLDGS/TANK		\$		
MAINT		10,391.00		\$10,391.00
METER PITS		\$		\$14,163.00

	14,163.00		
LIFT STATION, PITS, PUMP MAINT		\$ 9,043.00	\$9,043.00
	\$		
ENGINEERS	10,030.00	\$ 3,504.00	\$13,534.00
	\$		
	\$291,478.00	\$ 121,370.00	\$ 50,015.00
			\$462,863.00

RECEIPTS:		DISBURSEMENTS: from 6/1/13 to present	
AIM State Aid			
Building/Sign/Pool permit	100.00	GENERAL	\$ 71,354.00
Bid Deposit/Award		WATER	\$ 18,414.00
Backflow testing	350.00	SEWER	\$ 7,460.00
Clerk fees	1.00	LIBRARY	\$ 882.00
CHIPS		TOTAL	\$ 98,110.00
Code Violation fees			
Court Security	162.00		
Court Fines/fees			
Calibration-Pressure			
Bldg			
Donation			
DWI funds			
Equipment sales			
Franchise Fees			
Fire Inspections			
Gaming License			
Grants	4,679.00		
Inspections-c/o	120.00		
Insurance refund			
Lawn mowing			
Municipal Aid			
Mortgage Tax			
Police Contract			
Police Fees			
Pop machine			
Property Taxes	252,961.00		
Property Taxes-Penalty			
Refuse Collection			
Rent-WCB			
Reimbursements			
Sales Tax			
Scrap metal			
Sewer Payment-Town			
Sidewalks			
Utility Tax	5,462.00		
Unmetered Water			
Vending permit			
Vital Stats			
Water-Qtr Town			

Water meter
Zoning fees
ZBA/PB Hearing fees 10.00

Total 263,845.00

RESOLUTION #2013-112

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Cummins second by Trustee Nazemetz resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972118 for \$11,155.26. Aye-all. Nay-none.

KVS-FRANK

- He attended the meeting in order to answer the questions the board members and attorney had concerning the financial software contract.
- Board previously accepted the contract at the meeting of May 6 pending the attorney's review of the contract. Fodor had several questions regarding the contract language and related costs of the software.
- Frank added definitive language to the costs including the maximum KVS would charge (5% increase per year) for the software support.
- Updates are included in software support maintenance, either by CD or however we want updates.
- There is compatibility with software and hardware updates.
- Could cost \$600-\$700 to put on the server.

Department Reports: Police-Chief Papasergi, DPW-Supt. Papasergi-none

CODE

- Fodor asked about the Hyland property on White Oak, Jobe has not heard from anyone regarding remediation by the business hired by the bank. Fodor would like Jobe to contact them to get the problems taken care of.
- Jobe was called by the lawn maintenance company for Hyland's on White Oak regarding the neighbor draining his pool into Hyland's yard and the property was too wet to mow. Jobe advised neighbor to stop and he agreed to.
- Fodor claims safety issues are primary at Hyland's: hole in wall of home, rodents, roof ready to collapse, and deterioration of indoor drywall due to rain.

- Davis said there are no code issues at 109 Clarence but for Jobe to keep an eye on the property.
- Cummins inquired about the code book, board was presented with the book that Jobe has started. There are sections that he is putting certificate copies in to show the board what he has accomplished. Cummins also wants a daily activity page of what is done in code and a complaint and resolution section.
- Parker asked about sidewalks and Flynn reported that all the property owners with marked sidewalks have been contacted by mail with specified dates to complete their sidewalks. After that the village will have the contractor replace the blocks.
- Fodor wants Jobe to keep tabs on the following properties with code issues:
 - Hyland-White Oak
 - Kinsler-White Oak/Jefferson
 - Walsh-Clarence
 - Bank-owned-4th & Chestnut

CORNELL COOPERATIVE COMPLETE STREETS

- Mayor Lamberson and Trustee Parker walked the community with Town Board members and members of Cornell Cooperative Complete Streets Program.
- There were many different areas of improvement that could be addressed.
- The group will be in touch with the village board sometime in August.
- Group looked at and or considered: sidewalks, sidewalk bricks, curb cuts, crosswalks, bike lanes, handicap accessibility, South 1st St. sidewalks (not viable without large expense), and signage.
- NYSDOT plans a Main Street repaving in 2015 according to Lamberson.

OTHER-LIBRARY STATUS

- Parker said Fodor attended a library meeting and addressed that the village has no control over library employees that they appoint.
- She offered that if a village trustee sat on the library board, there would be control.
- Parker currently is a member of both, considered a joint trustee.
- Board decided that the village shall always have one board member on the library board as well.

DPW

- Cars are parking near the N. 2nd and N. 3rd St. intersections with Main St. in the No Parking zones. Would like Papasergi to address.
- Bushes and trees are hanging over the sidewalks, board would like to have them addressed by Papasergi and Jobe.

- Lamberson asked about GIS mapping, Flynn stated that Papasergi would have the maps available for the board to review at the next meeting.
- Lamberson asked about the bucket truck and if it still works, he believes the bucket portion does-Papasergi to advise.
- Lamberson asked about the viability of the robot-Flynn said it may have suffered some damage due to the fire at the fire hall and the only company that could look at it was located in GA, there is still the chance it will work, needs to be tested. Lamberson suggested it be donated to BOCES to work on.
- Papasergi to inform board on an alternate on-site energy audit.

POLICE

- Nazemetz would like to know status of Rado and Graham before proceeding with interviewing candidates for police work.

OTHER

- Flynn spoke with the contract representative from SDS (Casella Waste) regarding individual residential contracts within the village. She advised that since the village has a contract, SDS will not contract with individual residential customers, although businesses may opt to have their own contracts.
- Flynn will contact Melissa Meyers about the trees in front of her business, The Inkwell. It is the state's obligation to address, of which the state will be contacted through the Complete Streets program.
- Fodor to draft Local Law for residency.
- Cummins to plan meeting with Papasergi about time clock options.

The following correspondence was discussed and put on file:

1. Sugarman Law Firm-Rehler vs. Village
2. PERMA-renewal of 3rd party administrator
3. NYCOM-Uniform Notice of Claim Act (see old business)
4. 19th Annual Cattaraugus-Allegany NHS Scholarship Golf Tournament
5. Cattaraugus County Planning Board annual dinner meeting-Good Times of Olean, 7/24, 5 pm
6. Cornell Local Roads Program-memorandum

RESOLUTION #2013-113

REPEAL RESOLUTION #2013-080 FOR ACCEPTANCE OF KVS FINANCIAL SOFTWARE AND ANNUAL SUPPORT AND ACCEPT NEW CONTRACT FROM KVS WITH THE BALANCE OF SOFTWARE TO BE TAKEN FROM THE GENERAL EQUIPMENT RESERVE

On motion made by Trustee Parker, second by Trustee Cummins resolved to REPEAL RESOLUTION #2013-080 and accept the new contract agreement with KVS for financial software and annual support. Balance of the cost of the software will be taken from the General Equipment reserve fund. Aye-all. Nay-none.

RESOLUTION #2013-114

VILLAGE BOARD TO APPOINT MEMBER TO THE LIBRARY BOARD AS A JOINT MEMBER

On motion made by Trustee Nazemetz, second by Trustee Davis resolved to appoint a member of the village board to the Allegany Public Library Board as a joint trustee in order to have some authority over the library employees that the village appoints. Aye-Cummins, Nazemetz, Davis. Nay-none. Abstain-Parker

RESOLUTION #2013-115

DESIGNATE AND APPROVE APPOINTMENT OF CLERK TREASURER AS THE INDIVIDUAL TO WHOM THE SECRETARY OF STATE MUST MAIL NOTICES OF CLAIM RE: GENERAL MUNICIPAL LAW §53 UNIFORM NOTICE OF CLAIM ACT

On motion made by Trustee Cummins, second by Trustee Davis resolved to designate and approve appointment of Clerk Treasurer as the individual to whom the Secretary of State must mail notices of claim in reference to General Municipal Law §53 Uniform Notice of Claim Act. Aye-all. Nay-none.

RESOLUTION #2013-116

WAIVE VENDING FEES FOR HERITAGE DAYS

On motion made by Trustee Cummins, second by Trustee Davis resolved to waive the vending fees for Heritage Days. Aye-all. Nay-none.

RESOLUTION #2013-117

EXTEND SDS (CASELLA) CONTRACT FOR REFUSE AND RECYCLING FOR 3 ADDITIONAL YEARS

On motion made by Trustee Parker, second by Trustee Cummins resolved to extend the SDS contract for refuse and recycling for an additional 3 years with a 3% annual increase. Aye-all. Nay-none.

RESOLUTION #2013-118

ADJOURN MEETING

On motion made by Trustee Davis, second by Trustee Nazemetz resolved to adjourn meeting at 6:28 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer