

BOARD OF TRUSTEES MINUTES

Monday, June 3, 2013 4:30 pm

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Alex Nazemetz, Bob Parker, Jerry Cummins, and John Davis

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Chief of Police & DPW Supt., Janine Fodor, Attorney, Lance Jobe, Code Enforcement Officer

Attending: Tony Papasergi, Timothy Peterson, Andy Vogel, Tom Stetz, Dave Drake

RESOLUTION #2013-097

ACCEPT MINUTES OF 5/20/2013

On motion made by Trustee Parker, second by Trustee Nazemetz, resolved to accept the minutes of 5/20/2013 amended with change in the DPW section regarding GIS services. Aye-all. Nay-none.

TREASURERS REPORT

As of May 31, 2013

	CHECKING	SAVINGS	CD	
GENERAL	\$4,528.00	\$511,899.00	\$300,000.00	
WATER	\$4,204.00	\$390,981.00	\$50,000.00	
SEWER	\$7,058.00	\$567,679.00	\$50,000.00	
LIBRARY	\$28,919.00			
T&A	\$19,833.00			
WATER BOND		\$6,308.00		
TOTALS	\$64,542.00	\$1,476,867.00	\$400,000.00	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$174,974.00	\$45,999.00	\$14,380.00	\$235,353.00
POLICE UNIFORMS	\$5,453.00			\$5,453.00
NEW BUILDING & BLDG REPAIR	\$38,355.00	\$39,763.00	\$23,083.00	\$101,201.00

POLICE EQUIPMENT	\$33,300.00			\$33,300.00
CURBING & STORM SEWER	\$39,387.00			\$39,387.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,016.00		\$1,016.00
WELL & WATER TANK BLDGS/TANK MAINT		\$		
		10,390.00		\$10,390.00
		\$		
METER PITS		14,162.00		\$14,162.00
			\$	
LIFT STATION, PITS, PUMP MAINT			9,042.00	\$9,042.00
		\$		
ENGINEERS		10,029.00	3,503.00	\$13,532.00
		\$		
	\$291,469.00	121,359.00	50,008.00	\$462,836.00

RECEIPTS:

AIM State Aid

Building/Sign/Pool permit 122.00

Bid Deposit/Award

Backflow testing 50.00

Clerk fees

CHIPS

Code Violation fees

Court Security

Court Fines/fees

Calibration-Pressure

Bldg

Donation

DWI funds

Equipment sales

Franchise Fees

Fire Inspections

Gaming License 50.00

Grants 295.00

Inspections-c/o 40.00

Insurance refund 625.00

Lawn mowing 80.00

Municipal Aid

Mortgage Tax 4,731.00

Police Contract

Police Fees

Pop machine 57.00

Property Taxes

Property Taxes-Penalty

Refuse Collection

DISBURSEMENTS: from 6/1/12 to present

GENERAL \$ 772,158.00

WATER \$ 154,814.00

SEWER \$ 164,417.00

LIBRARY \$ 19,091.00

TOTAL **\$1,110,480.00**

Rent-WCB	
Reimbursements	166.00
Sales Tax	
Scrap metal	
Sewer Payment-Town	
Sidewalks	
Utility Tax	3.00
Unmetered Water	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	20.00
ZBA/PB Hearing fees	
Total	6,239.00

RESOLUTION #2013-098

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Nazemetz second by Trustee Davis resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972113 for \$16,152.66 and #64972114 for \$1,995.54. Aye-all. Nay-none.

Department reports

DPW REPORT FOR THE MONTH OF MAY 2013

- Picked up weeds, leaves, tree limbs and other yard waste that was put out to curbs by village residents. Last day to put debris out was May 22nd Last day of pick-up was May 23rd.
- Cut grass as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Put cold patch in potholes throughout village.
- Crew and members of the Allegany Fire Department washed down subways on Main Street in areas between First Street and section just east of Fifth Street
- Put up Flag Poles and Flags on light poles along Main Street.
- Put up Banners on light poles along Main Street.

- Started getting weeds out of paver brick areas on Main Street. Putting weed killer down in area also to help keep them from returning.
- Finished testing Back-Flow Devises at area businesses in village required to have them.
- Completed flushing sewer mains in Village.
- Chlorine/Fluoride Leak Detection alarms in Water Well Houses have been addressed and all are now in proper working order.
- Worked on and repaired a faulty chlorinator in Water Well House Number One.
- Worked on preparing Water Well Houses so they can be painted.
- Replaced battery backups at Water Well House Number One and at the Water Storage Building.
- Turned water on at the Allegany Firemen’s Memorial Park on North First Street.
- Mark Alianello Engineering was contacted and advised the Village Board accepted their proposal for engineering services needed for the installation of a water main to connect the North Second Street water main to the North First Street water main, to replace the existing 2” water main with a new 10” water main in the area located between North Second Street from Elm Street north to the end of the roadway and to add new service connections to water customers in the project area. Currently working on paper work to contact water customers in the aforesaid area to advise them of the planned project and to make sure their current service lines are not galvanized. If lines are galvanized residents will be advised that they need to be replaced in order to hook to the new water main.
- Contacted Mike Canada Land Surveying and advised the Village Board accepted his proposal for the surveying and/or Right of Way maps necessary for the waterline project noted above.
- Dug up and repaired a storm sewer pipe in two areas on North Fifth Street.
- Started a major clean up of area around and in DPW Buildings.
- Sidewalks were marked at the remaining residents where repair or replacement is needed as part of the Village Sidewalk Replacement Program that resumed last year.
- Mulch has not yet been put down on Main Street as we are waiting on availability of same from Potter Lumber.

VILLAGE OF ALLEGANY POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT

MONTH OF:	<u>May</u>	<u>2013</u>
Complaint Calls		<u>36</u>
Miscellaneous Calls		<u>84</u>
Larceny Complaints		<u>2</u>
Attempted Larceny Complaints		<u>0</u>
Burglary Complaints		<u>0</u>

Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		5
D.W.I. Arrests		0
Felony Arrests		0
Misdemeanor Arrests		1
Violation Arrests		2
Local Law Arrests		1
Accidents Investigated	P.I.	0
	P.D.	0
Parking Tickets Issued		7
Town Calls		11

Other

(Identify): **Wednesday May 15, 2013** - Our Department participated in a mock DWI MVA Scenario at the Allegany Limestone District High School - Allegany Fire, EMS and Police, Catt Co Sheriffs Dept and Mercy Flight all participated - Talked with students grades 9-12 about the consequences of Drinking and Driving.

Monday May 20th through Friday May 24th - Chief Papasergi conducted Fire Prevention & Education Talks - Gave Tours of the Fire Hall - Showed youth the Fire Trucks and Ambulances with Allegany Firemen.

Thursday May 23, 2013 - Patrolman Obergfell gave a presentation on Drugs, Alcohol and Bullying at the Cuba Rushford School.

Monday May 27, 2013 - Extra patrols were used to work traffic for the Memorial Day Parade.

CODE

- Jobe and Papasergi are working on the Code Enforcement blotter, looking to develop a spreadsheet detailing code work.

DPW

- Papasergi stated the mulch is ready and will be picked up within the next 2 days.
- Flags and banners have been put up on Main St.
- Cummins asked about the water line dug up near Maple & 4th Streets. Papasergi said the road will be fixed soon as they have to work around the busses travelling through the area.
- Davis asked about the gas company repairing 2nd St. from the work they did earlier. Papasergi spoke with a person from NYSEG who assured him that they would call Liberty to come back and repair the damage. He will follow up.

- Davis also mentioned a shut off on Main St. needs repaired (near Iroquois). Papasergi suggested it be ground out deeper and patched.
- Parker said trucks are still travelling down 2nd St. Papasergi will call Olean Wholesale to advise them to use a different route.
- Cummins asked who is responsible for the trees on Main St. as he had complaints that the flags are difficult to see. Lamberson said Jay from National Grid (who trims the trees) feels we need to have the trees grow taller; then trim from the bottom.
- Papasergi will check with the occupants of 50 N. 2nd St. on trimming trees due to the branches being too low over the sidewalk.
- Parker asked about tree stumps on N. 2nd St. Papasergi is waiting to hear back from Covey Tree, he has a quote from Fries. He will follow up.
- Lamberson asked to check on a street light in front of Mangia's that is staying on.
- Flynn will continue to track properties that fill pools.
- Lamberson stated that if we pay Southern Tier West for the GIS portion of their services that we utilize the service this year.
- Board agrees that a banner cable should be installed by National Grid in order to hang banners, possibly ourselves instead of relying on National Grid. Best location would be 3rd and Main Sts. as far as poles being directly across from each other. Allegany Farm and Home has offered to donate the cable. Lamberson said that National Grid would have to determine which poles have the most room. Maintaining clearance is necessary.
- Papasergi said that two caution cones have been found for use at the crosswalks on Main St. They are available if any business on Main St. wants to put them out.
- No Parking one side signs will be installed on Oak St., Sherwood Dr.
- Sidewalks (project 2012) have all been marked and letters have been sent out to property owners.
- Parker mentioned that the walks fixed with hydraulic cement have crumbled over the winter season.
- Board suggested that if anyone notices any sidewalk problems to contact Jobe, he will not do an official walk through the village at this time.
- No cleanup has been started by the property owner at 109 Clarence St. He wants to sell the property. Papasergi has spoken with him on a few occasions and he has not begun the work.
- SCADA costs will be calculated and presented to the board.
- Modules to monitor chlorine and fluoride levels are a Cattaraugus County Health Department requirement and not due to the installation of the SCADA system, although the system detected that the current modules were not working properly.
- Cummins thanked DPW for fixing the gap in the door at the shop. The window has been taped for now but will be repaired.
- Tim Peterson said the door is sealed but there are still rat droppings, rat traps have been purchased and set, what can be done at this point?
- Cummins is trying to determine where they are coming from.
- Peterson mentioned that the whole shop was flooded due to the recent heavy rain.

POLICE

- Parker asked Papasergi about a meeting he had with town personnel regarding the police contract between the village and town.
- Papasergi said town calls are down approximately half the number as they had been in the past years.
- They seemed concerned with paying too much, and the nature of the calls.
- Papasergi advised that if they needed to talk further, he could arrange something with the board.
- Papasergi has reviewed the police applications and will turn them over to the committee for their review. Interviews will begin soon.
- Papasergi will attend Chief's Association meeting this week and question the status of the FCC radio upgrade.
- Papasergi checked into Dennis Peterson's complaint of unruly people on his property and verified that police patrols are checking the area, with some flashing the light so camera picks it up. He spoke with Dennis and informed him that there are no tickets in the court system pertaining to his complaint from the last meeting. Papasergi also talked with the sheriff's department and advised Peterson to contact them as well.

OTHER-LIBRARY STATUS

- Flynn sent an email to Fodor and Parker regarding an employee and a Civil Service issue asking for their assistance.
- Fodor stated that Article 75 of the Civil Service rule pertains to preferences for recall of employees, or for another position within your department
- Fodor feels there is an awkward status between the library and village. Village performs several tasks for library and has oversight responsibilities but no control.
- Library has its own charter; they are a separate entity and should follow their bylaws.
- Fodor suggests that the village only fund the library as the town does.
- Fodor suggests that the library get an independent legal opinion as they have independent status.
- Parker is worried that if the charter is followed, it could require a director and other changes that would affect their budget. Also the public election of a board of directors.
- Parker asked if Fodor could share her thoughts with the library board (June 17).
- Lamberson will talk with David Moshier of Civil Service.

OTHER

- Papasergi will discuss the time clock with Cummins as there are a multitude of choices and is not sure what options he's interested in.

- Fodor feels the Southern Tier Extension Railroad Authority-PILOT Agreement Deviation Notice is a done deal. Board asked her to write a letter in response, particularly about Parker's concern with the safety of pedestrian traffic on South 1st St.
- Fodor has some issues with the contract with KVS (software) as it is not completely clear. Some suggestions were to obtain a year-to-year real cost analysis from KVS, get a dual license with the town for the software, have KVS review our server and other equipment to be sure it has the proper capacity to operate the software. Papasergi mentioned that the server is old and will need to be replaced in the near future.
- Cummins suggested we have payroll contracted out to Paychex or another payroll service. For general ledger, a commercial version of Quickbooks could be an option.
- Cummins and Lamberson asked Fodor to look into the maximum number of employees and maximum hours each employee can work before having to offer health insurance. This could affect our part time employment in the future.
- Fodor will create a local law for Residency.

WATER LINE LOOP

- Papasergi will meet with Canada and Alienello this week at the site.
- Initial plan is to go from 1st St. to 2nd St. this year.
- Lamberson recommended that we send a letter out to the residents in that area this year to let people know of the possibility of changing their service lines. Send a list of area contractors with the letter.
- Papasergi advised he is working on a letter and list which will be similar to what was done with the First Street project.
- Track man hours on time sheets during project.

DAVE DRAKE-PROBLEMS WITH PROPERTIES ON WHITE OAK

- He lives next door to 217 White Oak and 213 White Oak and there are problems with property maintenance. (rats, high grass, stagnant pool water, unsecure fence at 217, stagnant pool water at 213 White Oak).
- Jobe said Orders of Remedy were sent out to 217 but nothing has been done by property owner. Flynn has not received any back from the post office as undeliverable so feels they were received.
- Lamberson said that something needs to be done; Jobe wants direction as to what to do. Drake would like immediate action.
- Drake contacted the Cattaraugus County Health Department and they sent 2 certified letters (1 to each property) owner. It is a health issue as far as the pool water and rats.
- Village mowed grass one time at 217 and later that day, a business came and mowed again. (National Field Representatives)
- Grass is 2' high and there is debris in the rear of 217. Various neighbors have seen rats.

- Jobe asked for board permission to pump the pool or add a chemical to ward off mosquito growth.
- Lamberson suggested that the fence be fixed (put stakes in with orange vinyl fencing). Village will purchase and charge the property owner. Also get rid of mosquitoes since it is a public health hazard.
- Jobe will check into some type of tablet to throw into both pools for mosquitoes.
- Drake's nephew mows Kinsler's property.

The following correspondence was discussed and put on file:

1. Time Warner Cable-Switched Digital Video
2. Feuchter-61 N 1st-Pool fill
3. PERMA-TPA license update
4. Cattaraugus County Planning Board Minutes-March 28
5. Assemblyman Kearns-Good Neighbor/Good Faith bill update (2)
6. Southern Tier West
7. PERMA-Executive Management Change
8. Schneider-copy of letter to Crisafulli regarding tree

RESOLUTION #2013-099

REDUCE SEWER PORTION OF BILL DUE TO FILLING POOL AT 61 N. 1ST ST.

On motion made by Trustee Parker, second by Trustee Davis, resolved to reduce the sewer portion of bill attributed to filling the pool at 61 N. 1st St. Aye-all. Nay-none.

RESOLUTION #2013-100

APPOINT MITCHELL MUIR FOR SEASONAL DPW WORK

On motion made by Trustee Parker, second by Trustee Davis, resolved to appoint Mitchell Muir for seasonal DPW work. Aye-all. Nay-none.

RESOLUTION #2013-101

AMEND ORDER ON HIGH GRASS TO SEND 1ST/ FINAL NOTICE TO PROPERTY OWNER

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to amend an order on high grass to notify a property owner only one time per year for high grass. Aye-all. Nay-none.

- Mr. Stetz questioned this change in the law but Fodor answered that it is ok to do as the law doesn't adequately address the notification regulations.

RESOLUTION #2013-102

ADJOURN MEETING

On motion made by Trustee Cummins, second by Trustee Davis resolved to adjourn meeting at 6:17 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer