

BOARD OF TRUSTEES MINUTES

Monday, May 6, 2013 4:30 pm

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Alex Nazemetz (5:20 PM), Bob Parker, Jerry Cummins, and John Davis

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Chief of Police & DPW Supt. and Janine Fodor, Attorney

Attending: Tom Stetz, Tony Papasergi, Tim Peterson, Chris Baker (4:40)

RESOLUTION #2013-071
ACCEPT MINUTES OF 4/16/2013

On motion made by Trustee Parker, second by Trustee Cummins, resolved to accept the minutes of 4/16/2013. Aye-all. Nay-none.

TREASURERS
REPORT
As of May 3, 2013

	CHECKING	SAVINGS	CD
GENERAL	\$4,051.00	\$493,529.00	\$300,000.00
WATER	\$2,655.00	\$426,441.00	\$50,000.00
SEWER	\$2,356.00	\$542,976.00	\$50,000.00
LIBRARY	\$33,158.00		
T&A	\$18,196.00		
WATER BOND		\$6,307.00	
TOTALS	\$60,416.00	\$1,469,253.00	\$400,000.00

	RESERVES GENERAL	RESERVES WATER	RESERVES SEWER	TOTAL
EQUIPMENT	\$174,970.00	45,996.00	14,379.00	\$235,345.00
POLICE UNIFORMS	\$5,453.00			\$5,453.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,354.00	39,759.00	23,081.00	\$101,194.00
POLICE				
EQUIPMENT	\$33,299.00			\$33,299.00
CURBING & STORM SEWER	\$39,386.00			\$39,386.00
WELL HOUSE PUMP/ROUTINE		\$		
MAINT		1,016.00		\$1,016.00
WELL & WATER TANK		\$		
BLDGS/TANK MAINT		10,389.00		\$10,389.00
		\$		
METER PITS		14,161.00		\$14,161.00
			\$	
LIFT STATION, PITS, PUMP MAINT			9,041.00	\$9,041.00
		\$	\$	
ENGINEERS		10,028.00	3,503.00	\$13,531.00
		\$	\$	
	\$291,462.00	121,349.00	50,004.00	\$462,815.00

RECEIPTS:		DISBURSEMENTS: from 6/1/ present	
AIM State Aid			\$
Building/Sign/Pool permit	170.00	GENERAL	700,785.00
			\$
Bid Deposit/Award		WATER	140,499.00
			\$
Backflow testing	150.00	SEWER	162,148.00
			\$
Clerk fees	1.00	LIBRARY	18,858.00
CHIPS		TOTAL	\$1,022,290.00
Code Violation fees			
Court Security			
Court Fines/fees			
Calibration-Pressure Bldg			
Donation			
DWI funds			
Equipment sales			
Franchise Fees			
Fire Inspections			

	25.00
Gaming License	75.00
Grants	5,780.00
Inspections-c/o	40.00
Insurance refund	
Lawn mowing	
Municipal Aid	
Mortgage Tax	
Police Contract	
Police Fees	
Pop machine	
Property Taxes	
Property Taxes- Penalty	
Refuse Collection	
Rent-WCB	
Reimbursements	24.00
Sales Tax	
Scrap metal	
Sewer Payment- Town	
Sidewalks	1,782.00
Utility Tax	48.00
Unmetered Water	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	150.00
Zoning fees	10.00
ZBA/PB Hearing fees	
Total	8,255.00

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Parker second by Trustee Davis resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972107 for \$2,195.04 and #64972108 for \$23,147.20. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF APRIL 2013

- Picked up weeds, leaves, tree limbs and other yard waste that was put out to curbs by village residents. Last day to put debris out will be May 22nd
- Cut grass as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Put cold patch in potholes throughout village.
- Replaced brooms on Street Sweeper and got it ready to start sweeping village streets.
- Raked out sod that was lying in subways throughout village as a result of snowplowing roadways and sidewalks during winter months.
- Sand has been swept out of subways throughout village and all streets have been swept.
- Picked up and hauled away wood chips and debris that were created from the trees that were cut down by National Grid. Will schedule stumps to be grinded in near future.
- Worked on testing Back-Flow Devices at area businesses in village required to have them.

- Started flushing sewer mains in Village.
- Worked on and repaired a faulty chlorinator in Water Well House Number One.
- Worked on preparing Water Well Houses so they can be painted.
- Replaced battery backups at Water Well House Number One and at the Water Storage Building.
- Started putting topsoil in areas that were damaged as a result of snowplowing roadways and sidewalks during winter months.
- Checked on a complaint from resident at 41 N 5th pertaining to a sinkhole in the subway. The Main Trunk to the Storm Drain System appears to be damaged and will need to be repaired. Has been put on schedule to be repaired.
- Materials needed to get Chlorine/Fluoride Leak Detection alarms at all three Water Well Houses back in proper working order have been ordered from Rite Enterprises, Inc. out of Rochester, NY. Installation will occur when they arrive.

- Currently reviewing Engineer estimates on the Second and First Street Water Main Loop/Replacement Project – Estimates were received from Clark Patterson Lee Design Professionals, Hannon Engineering and Mark Alianello Engineering. Need to contact property owner and/or owners in the proposed placement area to inquire the possibility of obtaining a right of way or right of way's that will be needed for installation of the water main to connect Second Street to the First Street water main.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

MONTH OF:	April	2013
Complaint Calls		53
Miscellaneous		
Calls		99
Larceny		
Complaints		1
Attempted Larceny		
Complaints		0
Burglary		
Complaints		0
Attempted Burglary		
Complaints		0
Vehicle & Traffic		
Tickets Issued		23
D.W.I. Arrests		1
Felony Arrests		0
Misdemeanor		
Arrests		3
Violation Arrests		13
Local Law		
Arrests		17
Accidents		
Investigated	P.I.	0
	P.D.	0
Parking Tickets		
Issued		45
Town Calls		17

Other

(Identify): Thursday April 25, 2013 - Chief Papasergi, Sgt. McGraw, Sr. Ptlm. Peterson, and Ptlm Obergfell, Blovsky and Klafehn attended a Meth Lab Awareness

Training

Class at the Allegany Fire Department Training Room.

Friday April 26, 2013 - Patrolman Obergfell participated in an Alcohol, Drug, Child Abuse

Prevention Program in Belmont.

Jeff Louser-concerns with property at 109 Clarence St. (Deborah Walsh-deceased, Ken Campbell)

- Jeff lives next door at 111 Clarence St.
- There is mold from floor to ceiling in the house and it looks like it is starting to show on the outside.
- He is also concerned about rodents/insects.
- He contacted the Health Department and was told they could do nothing.
- He contact Code Enforcement Officer Jobe and was told he would have to pay for an air quality test.
- Cummins feels a mold test needs to be run, charge to tax bill.
- Lamberson will talk to the Health Dept. about a mold test.
- Papasergi stated that after he was told of a large consumption on the water bill, they shut the water off inside the house and at the curb.
- The house was unsecured, unlocked and were able to gain access. Peterson tried to lock the door but is unable to close it securely.
- Peterson stated that he has some of the owner's possessions in the office.
- He was going to turn the house over to his sister (unknown)
- Lamberson suggested that Papasergi talk to Campbell, house needs to be locked.
- Papasergi will also keep Jeff L. apprised of any ongoing remediation.

DPW

- Lamberson questioned the downtown fountain; DPW will deliver the parts to Don at Town tomorrow and show him how to install them.
- Peterson suggested village reconfigure the sidewalks at 2nd & Maple, Papasergi suggested we reconfigure when we redo the handicap areas.
- Papasergi contacted Fries and Covey on the stump removal, waiting to hear back.
- Phone pole at 4th & Main near the barber shop looks as though it is leaning. Lamberson to contact utility.
- Flynn will contact Fran from National Grid to schedule a time to hang Main St. banner, need bucket truck and workers, village to provide traffic control.
- Papasergi said the trash receptacles on Main St. are being filled with personal household trash, dog feces, etc. He will try to see if different tops can be purchased.

- No major changes in sewer infiltration during recent rainy season. Papasergi feels that some of the repairs made may have helped.
- Parker said sidewalks need to be marked by Jobe in May in the areas in the village not yet completed.
- There was a discussion on mulch for Main St. Papasergi suggested that it be uniform as a first impression entering the village makes a big statement.
- Property owners didn't care for untreated tree bark purchased a few years ago as it gave a foul odor and had bugs and spiders in it.
- Prices were received from 3 vendors. Potter Lumber has untreated tree bark for \$25 for a pick up (load yourself). If a big dump truck is wanted, there is a 2 week wait, call to be put on a list.
- Parker felt that the untreated bark was sufficient and the board agreed.
- Papasergi asked if we could hold off one year on the mulch in front of Municipal Building. Board advised we could.
- Parker to assist Papasergi with seasonal workers applications.

1st to 2nd St WATER LOOP

- Papasergi will talk with Peter Rehler of North 1st St on the right of way for looping N. 1st & N. 2nd water lines.
- Approximate footage of project is 1,800.
- Engineering bids have been received and Papasergi is reviewing them.
- Papasergi will try to get the properties involved and costs by the next meeting.
- Engineering study needs to be completed first before Fodor can obtain the easements.

POLICE

- Papasergi stated the Meth Lab training held recently was very informative.
- Cummins asked about complaints, how do they come in? Papasergi said phone/911/street.
- Davis said there was a rash of theft from vehicles parked on East Union on Saturday night. Money was the only thing stolen, other items were left intact.
- Papasergi will like to advertise for at least 2 more police officers.
- He also would like to appoint the village sponsored recruit who recently finished the academy.
- Parker mentioned that Baker knows people with experience who could be considered.
- Board would also like to eliminate some of the officers who are no longer available to work.
- Papasergi asked why a sponsored recruit who was already recommended by the hiring committee as well as recommended by the training officers and academy had to go through the interview process again. Lamberson stated that he was unaware of the recruit being recommended by the hiring committee.

- Papasergi said that Trustee Rouleau made a motion to hire the recruit at a previous meeting and no one would second it. Lamberson said that Mr. Rouleau is no longer a trustee.
- Papasergi stated that the recruit would be the first person not hired by the village that was recommended by the hiring committee.

OTHER

- Waiting on Jobe's laptop to install code program from server.
- Cummins asked about a Code Enforcement day book, why aren't things being documented? Would like to see the day book completed.
- Delinquent water/sewer (\$17,232.33), Property Maintenance from code violations (\$310.00), and Sidewalk replacement (\$2,447.18) will go on the tax bills for 6/1/2013.
- Flynn may transfer money from a general budget reserve to pay for the balance of the new software.
- Board decided against having an Electronic Waste Alliance Network day as the county holds one once a year.
- Complete Streets-Cornell University Cooperative Extension will meet here on June 20, 2013 at 5:00 pm
- Fodor will check into a Local Law for Residency for employment, looking to waive residency requirements

Time Clock

- Cummins asked about a time clock for employees.
- There are several options to look at: log on computer, swipe card, cameras, time cards, etc.
- Peterson asked about Crossing guards and library personnel, it is up to the board to decide who punches a time clock.
- Ultimately would like to have a FOB system for those entering and exiting all buildings that could possibly tie into the time clock.
- Parker asked about connecting to SCADA system for this.
- Cummins said there would be more accountability for payroll.

Tom Stetz

- Was in attendance to express concerns about zoning issues.
- Why did the board change the longevity of a building permit and the fees attached to it during the time his FOIL request was being handled? Board replied that sometimes if there is an issue with a property and a variance had to be obtained, for example; then more than a year may be needed to complete a project. He thinks that 18 months is too long a time period for a building permit; it keeps people from completing it on a timely basis.
- Why were the FOIL request and the Railroad agreement discussed in executive session and not in open meeting? Fodor replied that it was attorney advice for both.

The following correspondence was discussed and put on file:

1. PERMA – 3rd party administrator
2. Senator Young-receipt of resolution for Assembly bills
3. Assemblyman Giglio-receipt of resolution for Assembly bills
4. Melissa Meyers-Allegany Main St. & More
5. Time Warner-agreements w/programmers
6. HomeServe-solitation mailing for Water Service Line Coverage

RESOLUTION #2013-073

APPROVE JOBE TO ATTEND NFBOA PRESENTATION ON RESIDENTIAL SPRINKLERS

On motion made by Trustee Parker, second by Trustee Davis resolved to approve the attendance of Jobe to the NFBOA presentation on residential sprinklers, May 8 in Holland, NY. Aye-all. Nay-none.

RESOLUTION #2013-074

APPROVAL TO APPLY FOR NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE GRANT FOR 2014

On motion made by Trustee Parker, second by Trustee Cummins resolved to approve the application for NYS Governor's Traffic Safety Committee Grant for 2014. Aye-all. Nay-none.

RESOLUTION #2013-075

APPROVE AMERICAN CANCER SOCIETY RELAY FOR LIFE "PAINT YOUR TOWN PURPLE"

On motion made by Trustee Cummins, second by Trustee Davis resolved to approve ACS to hang purple ribbons on the Main St. decorative light poles from June 2-June 18 during their annual "Relay for Life" fundraiser. Aye-all. Nay-none.

RESOLUTION #2013-076

RE-APPOINT MARK TAYLOR AND BEN GIARDINI TO SEASONAL WORK

On motion made by Trustee Cummins, second by Trustee Parker resolved to re-appoint Mark Taylor and Ben Giardini early for seasonal work for the last 2 weeks in May, with each working 5 days. Aye-All Nay-none.

RESOLUTION #2013-077

TRANSFER BUDGET RESERVES FROM SNOW REMOVAL PERSONNEL TO STREET MAINTENANCE PERSONNEL AS NEEDED

On motion made by Trustee Parker, second by Trustee Davis resolved to transfer budget reserves from snow removal personnel to street maintenance personnel as needed for FY 2013. Aye-all. Nay-none.

RESOLUTION #2013-078

APPROVAL FOR JOBE TO TEST 4 BACKFLOW DEVICES ON A PRIVATE WATER SYSTEM AT ALCS HIGH SCHOOL

On motion made by Trustee Parker, second by Trustee Davis resolved to allow Jobe to test 4 backflow devices on a private water system at ALCS high school location. Aye-all. Nay-none.

RESOLUTION #2013-079

APPROVAL FOR COMPASS CONSULTANTS TO INSTALL ONLINE BACKUP SERVICE

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to have Compass Consultants install online computer backup service. Aye-all. Nay-none.

RESOLUTION #2013-080

APPROVAL TO PURCHASE FINANCIAL SOFTWARE FOR \$18,611 FROM KVS

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to approve the purchase of financial software for \$18,611 from KVS Information Systems. Aye-all. Nay-none.

RESOLUTION #2013-081

ADVERTISE FOR POLICE DEPARTMENT PERSONNEL

On motion made by Trustee Cummins, second by Trustee Parker resolved to advertise for Police Department personnel. Aye-all. Nay-none.

RESOLUTION #2013-082

PURCHASE UNTREATED MULCH FROM POTTER LUMBER FOR MAIN STREET

On motion made by Trustee Parker, second by Trustee Davis resolved to purchase untreated mulch from Potter Lumber. Aye-all. Nay-none.

RESOLUTION #2013-083

APPROVE INSURANCE RENEWAL AND STATEMENT OF VALUES FOR 6/1/2013-6/1/2014 POLICY PERIOD

On motion made by Trustee Nazemetz, second by Trustee Davis resolved to approve the insurance renewal and Statement of Values with P&C for policy period 6/1/13-6/1/14. Aye-all. Nay-none.

RESOLUTION #2013-084

OPEN EXECUTIVE SESSION

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to open Executive Session at 6:14 pm to discuss personnel. Aye-all. Nay-none.

RESOLUTION #2013-085

CLOSE EXECUTIVE SESSION

On motion made by Trustee Davis, second by Trustee Cummins resolved to close Executive Session at 6:57 pm. Aye-all. Nay-none.

RESOLUTION #2013-086

ADJOURN MEETING

On motion made by Trustee Nazemetz, second by Trustee Davis resolved to adjourn meeting at 6:57 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer