

BOARD OF TRUSTEE MINUTES

FEBRUARY 13, 2012 4:30 pm

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Lamberson; Trustees: Jim Rouleau, Alex Nazemetz, Bob Parker, and Dan Gleason

Also Present: Dominic Papasergi, Chief of Police and DPW Supt., Rena Flynn, Clerk Treasurer and Janine Fodor, Attorney

RESOLUTION #2012-021

AMEND/ACCEPT MINUTES OF JANUARY 23, 2012

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to amend, then accept the minutes of 1/23/12. Aye-all. Nay-none.

TREASURERS REPORT

As of February 13, 2012

	CHECKING	SAVINGS		
GENERAL	\$1,455.00	\$855,184.00		
WATER	\$967.00	\$385,232.00		
SEWER	\$7,167.00	\$447,410.00		
LIBRARY	\$16,506.00			
T&A	\$11,083.00			
WATER BOND		\$6,302.00		
TOTALS	\$37,178.00	\$1,694,128.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,468.00	\$	\$ 8,982.00	\$231,205.00
POLICE UNIFORMS	\$5,449.00	41,755.00		\$5,449.00
		\$		
NEW BUILDING & BLDG REPAIR	\$38,326.00	39,700.00	\$ 23,039.00	\$101,065.00
POLICE EQUIPMENT	\$31,276.00			\$31,276.00
CURBING & STORM SEWER	\$39,357.00			\$39,357.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,014.00		\$1,014.00
WELL & WATER TANK BLDGS/TANK		\$		
MAINT		10,373.00		\$10,373.00
		\$		
METER PITS		14,139.00		\$14,139.00
LIFT STATION, PITS, PUMP MAINT			\$ 4,030.00	\$4,030.00
		\$		
ENGINEERS		5,017.00		\$5,017.00

	\$		
\$294,876.00	111,998.00	\$ 36,051.00	\$442,925.00

RECEIPTS:

AIM State Aid	
Building/Sign/Pool permit	48.00
Bid Deposit/Award	
Backflow testing	
Clerk fees	1.00
CHIPS	
Code Violation fees	
Court Security	
Court Fines/fees	
Calibration-Pressure Bldg	
Class Action	
Donation	
DWI funds	
Equipment sales	
Franchise Fees	
Fire Inspections	25.00
Gaming License	
Grants	
Inspections-c/o	120.00
Insurance refund	
Juvenile Officer	
Lawn mowing	
Municipal Aid	
Mortgage Tax	
Police Contract	
Police Fees	10.00
Pop machine	19.00
Property Taxes	
Property Taxes-Penalty	
Rent-WCB	110.00
Reimbursements	20.00
Sales Tax	
Scrap metal	
Town Sewer Payment	
Utility Tax	1,733.00
Unmetered Water	
Vehicle repair rebate	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	

DISBURSEMENTS: from 6/1/11 to present

GENERAL	\$ 574,113.00
WATER	\$ 68,729.00
SEWER	\$ 270,307.00
LIBRARY	\$ 22,272.00
TOTAL	\$ 935,421.00

ZBA/PB Hearing fees

Total **2,086.00**

RESOLUTION #2012-022

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rouleau, second by Trustee Parker resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972033 for \$52,132.71 and #64972034 for \$50,489.31. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF JANUARY 2012

- Sanded and plowed snow from streets and lots and plowed snow from sidewalks as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Routine sewer flushing.
- Hauled sand to be mixed with salt for road surface treatment during the winter months. Assisted by Town.
- Mixed sand and salt for road surface treatment during the winter months. Assisted by Town.
- Took down Christmas decorations on Main Street light poles.
- Took down Christmas decorations that were on Municipal Building.
- Fixed broken wires on water meter reading units at various residences in Village that were not working properly.
- Worked on testing Back-Flow Devices at area businesses required to have them.
- Installed a One Way sign and post at the northwest corner of the North Third and Chestnut Street intersection.
- Finished picking up Christmas Trees that were put out to curbs by village residents.
- Ordered the Chlorine / Fluoride Analyzer Equipment to be added to the Water SCADA Alarm System.
- Newly installed Water/Sewer SCADA and Alarm System are progressing well - system is on line - still getting various connections in system organized.
- Replaced two broken street light lamp globes on West Main Street – one in front of The Other Place and one in front of Allegany Laminating.
- Met with Jim Hannon and discussed concerns with Tiller project.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

MONTH OF: January 2012

Complaint Calls		41
Miscellaneous Calls		83
Larceny Complaints		0
Attempted Larceny Complaints		0
Burglary Complaints		0
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		16
D.W.I. Arrests		1
Felony Arrests		0
Misdemeanor Arrests		1
Violation Arrests		5
Local Law Arrests		7
Accidents Investigated	P.I.	0
	P.D.	0
Parking Tickets Issued		27
Town Calls		14

Other

(Identify): Wednesday January 11, 2012 - Conducted a Police Meeting at Municipal Building - 7301, 7302, 7303, 7341, 7305, 7307, 7344, 7345 and 7346 attended.

Tuesday January 24, 2012 - Ordered a 2011 Chevrolet Caprice Police Vehicle to replace the 2009 Crown Victoria that caught on fire in December 2011.

Wednesday January 25, 2012 - Chief Pupasergi attended a Cattaraugus County Chief of Police Association Meeting in Yorkshire.

The following correspondence was reviewed and put on file:

1. Goldberg Segalla-Re: Rehler vs. Holmes & Murphy
2. NYSEG-unauthorized access to records
3. Sugarman Law Firm-Re: Car Fire loss to interested parties
4. Town of Allegany Planning Board-Public Hearing 2/13/12 Giardini Bros Special Use Permit
5. Town of Allegany-Comprehensive Plan (Mayor Lamberson)
6. Town of Allegany Fire Commissioners letter to Midwest Claims- car fire
7. Sugarman Law Firm-email to Town Fire Commissioners
8. List of questions for engineer regarding sewer
9. Engineering Meeting minutes with Jim Hannon regarding sewer
10. Time Warner Cable-agreements with broadcasters
11. Cattaraugus County Transfer Station User Fees Effective 3/1/2012
12. National Grid-decrease in electric bills

POLICE

- Trustee Rouleau asked about the daily sheets that indicated a problem with a fire extinguisher. Papasergi stated that Ganoung's needs to refill it. It was used on a car fire. Jobe said people need to be certified in order to use a fire extinguisher. Each year we have the fire extinguishers certified.
- Rouleau asked that someone sign off on the Police daily activity reports, Papasergi will ask McGraw to initial them.
- Rouleau asked Papasergi if the Police Officers met recently, Papasergi indicated they did, they had a few items to discuss and wanted to get that accomplished before a board member attended. Papasergi felt presence of a board member at meetings prevents constructive discussions. He felt meetings were a waste of time if all the discussion consisted of complaints towards the board's lack of police department support. Papasergi advised he felt meetings were important to discuss issues and communicate ways to make the PD better rather than being a board directed gripe session.
- Fight on Union St. among SBU students, student allegedly injured. Was reported by Olean Times Herald that a gang was involved, investigation is continuing, do not believe a gang was involved.
- Radio is working in the Caprice, need to get fire pager and computer in.
- 2006 Chevy Tahoe was involved in an accident Saturday afternoon; the other driver slid into the back end of the Tahoe. Car is scheduled to be looked at Tuesday at Amore's Body Shop.
- Nazemetz asked if we have a waiver for someone riding in the police car. Papasergi said we have no waiver; someone in the Police Academy would be covered under Academy's insurance. If someone is "riding along" with a police officer and the car is summoned to answer a call, the person is dropped off immediately. Flynn to check into insurance coverage.
- Papasergi attended the Town of Allegany Board of Fire Commissioners meeting recently and apologized for the length of time it is taking for the insurance companies to meet and examine the car involved in the car fire which is holding them up from finishing the clean-up of their building. Because the burned out car is still in the building, there is smoke odor and workers have to work around the encapsulated car.
- Fodor said attorneys would have to prove negligence on the part of the Village of Allegany in order for the Town Fire Commissioners to collect insurance proceeds from the village.
- Papasergi informed the board that the Town Fire Commissioner's insurance company requested that the village have the car encapsulated, a surround was built by Duggan & Duggan, and prevailing wages were paid for project.
- Village did not receive the court grant money to rekey the Municipal Building.

DPW

- Bumper stops are over the embankment in the Municipal Building parking lot. Papasergi to get them taken care of; thinks the snowplow may have moved them around.
- 2 street light globes were replaced on Main St. \$520.00 each.

- Street light in front of Town Hall needs to be gutted and ballasts converted to get it to work.
- Lamberson mentioned replacing old light fixtures in garage.
- Rouleau asked about 1 way traffic in the Municipal Building parking lot, Papasergi indicated he knows of no accidents occurring in the lot during his tenure.
- Rouleau asked if the storm sewers have been cleaned on Main St. Papasergi will check with NYSDOT.
- Will discuss trucks at the next board meeting. Lamberson asked if a sander could be put on a 1Ton in order to plow the smaller streets, parking lots etc. Papasergi felt that it would be a lot more wear and tear on the vehicle and extra time would be needed to sand all the streets in the village as the sander has limited capacity.

DPW-SCADA

- SCADA Alarm system training led by Chris Short of Autocon will take place Wednesday.
- Papasergi would like to upgrade the router for external access to the SCADA alarm system. Parker asked if it was SCADA specific. Papasergi said it is not.
- Fodor asked about the security risk, Papasergi said VPN requires a password to gain access and therefore is secure. Fodor suggested that we check the compatibility with our other software. Lamberson said for a little extra money we should consider purchasing a better router for future needs. Papasergi discussed our computer system with the Compass representative and both felt that they covered future interests but will check with them again and will contact the board if better upgrade is needed.
- Rouleau asked if the DPW buildings are equipped with alarms, Papasergi said no.

SHARED SERVICE EQUIPMENT GRANT

- Lamberson wants to apply for a Catt. Co. shared service street equipment grant.
- He said the county would take care of the maintenance of any shared equipment and split the expense over all the municipalities involved.
- Items needed are Bobcat, Bucket Truck, Blacktop Paver, and a sewer camera system.
- Papasergi advised that V/T Allegany, V/T Portville, T-Olean, T-Hinsdale and T-Carrollton have already been discussing a shared grant to jointly purchase equipment, and expressed concerns of sharing equipment that was too far removed from our immediate area.
- Papasergi asked if the County Highway Building on 7th St or Bus Garage would have any storage capabilities.

DPW-TRIANA (MARCELLUS SHALE)

- Jobe said Triana is scheduled to begin drilling (Marcellus Shale) next month and wants to purchase water from the village.

- Old K-Mart area hydrant at Exit 24 off Route 86 would be the ideal location to fill up, need to determine where to load up.
- Charge will be \$12.50/1000 gallons of water (same as Limestone). We will work with the Town on % revenues.
- Fodor asked where Triana mixes chemicals, Jobe said in ponding area at the site. Called a slick water process.
- Fodor asked what risks are to our water supply; Papasergi said the backflow device is designed to prevent risk of contaminating our water supply.

DPW-SEWER INFILTRATION

- Lamberson had a conversation with an engineer and Jobe about sewer infiltration. Engineer said big areas are worth your while to fix, small are not going to be worth the cost of repairing. Realigning manholes can cost a lot to repair.
- Jobe stated S. 1st St sewer station table is 15'6", water table is 14'9". Papasergi hoping we can have Hannon Engineering look at the sewers.
- When Town hooks into sewer station #1 for west end development, part of the grant they applied for was intended to replace some of the infrastructure from S. 1st St. to sewer station #1.

DPW-TANGLEWOOD

- Need to provide Jim Hannon with Tanglewood (Tiller) maps, SEQR, proposed sewer hookups. Tiller should supply us with complete engineering study.
- Board would like Hannon Engineering to report to them in writing on his recommendations by April 1, 2012.

OTHER

- Attorney Fodor will write a letter to Sugarman Law Firm regarding village's loss in the car fire. If a party other than the village is responsible, we should get a proportionate dollar amount in return.
- Flynn to send information received from Goldberg Segalla (Holmes & Murphy vs. Rehler) to Sugarman Law Firm.
- Lamberson will pass around the Town of Allegany Comprehensive Plan to other board members.
- Bob Tucker will strip and wax the Municipal Building floor this upcoming long weekend. Jobe to stop in while on water/sewer detail to check on his progress.
- Budget 2013 was briefly discussed. Flynn & Papasergi to get preliminary numbers together and meet with Mayor. Jobe said the sidewalk is in good shape.
- Smoke detectors in the Municipal Building will be connected to the SCADA alarm system, informed through text messaging.

RESOLUTION #2012-023

APPROVAL FOR BOB TUCKER TO STRIP AND WAX MUNICIPAL BUILDING FLOORS

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to approve Bob Tucker to strip and wax Municipal Building floors. Equipment and chemicals will be rented/purchased from A-1 Rent All. Aye-all. Nay-none.

RESOLUTION #2012-024

CONNECT MUNICIPAL BUILDING SMOKE AND HEAT DETECTORS TO SCADA ALARM SYSTEM

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve the connection of the Municipal Building smoke and heat detectors to the SCADA Alarm system for a fee of \$245.00. Aye-all. Nay-none.

RESOLUTION #2012-025

APPROVAL FOR COMPASS CONSULTANTS TO INSTALL AND CONFIGURE A NEW ROUTER ENABLING VPN ACCESS FOR SCADA

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve Compass Consultants to install and configure a new router permitting VPN access for the SCADA alarm system for a cost of \$714.00. This will allow remote access to SCADA system.

RESOLUTION #2012-026

APPROVAL FOR AUTOCON TO UPGRADE ALARMS AT THE SEWER LIFT STATIONS, PUMP STATION #1 AND PRESSURE BUILDING

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve Autocon to upgrade the alarms at the sewer lift stations, pump station #1 and pressure building for the SCADA alarm system at a cost of \$760.00. This will eventually eliminate the phone service at those locations. Aye-All Nay-none.

RESOLUTION #2012-027

APPROVAL TO APPLY FOR A CATTARAUGUS COUNTY SHARED SERVICE GRANT FOR EQUIPMENT

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to apply for a Cattaraugus County shared service grant for equipment. Aye-All Nay-none.

RESOLUTION #2012-028

BID INSURANCE PACKAGE FOR 6/1/2012-6/1/2013

On motion made by Trustee Parker, second by Trustee Gleason resolved to go out to bid for package insurance. Bid opening will be 4/16/2012 at 6:50 pm.

RESOLUTION #2012-029

BID REFUSE COLLECTION FOR 7/9/12

On motion made by Trustee Parker, second by Trustee Gleason resolved to go out to bid for refuse collection at curbside. Bid opening will be 4/16/2012 at 6:45 pm.

RESOLUTION #2012-030

CONTRACT WITH HANNON ENGINEERING FOR UP TO \$1,500 TO REVIEW DEVELOPERS ENGINEERING STUDY AND MAKE RECOMMENDATIONS UPON REVIEW OF THE SEWER HOOKUP SITES FOR TOWN OF ALLEGANY TANGLEWOOD PROJECT

On motion made by Trustee Gleason, second by Trustee Parker resolved to contract with Hannon Engineering for up to \$1500 to review the developers engineering study and make recommendations pertaining to sewer hookup sites at N. 7th St. and St. John's Dr. for the Town of Allegany's Tanglewood development. Aye-All Nay-none.

RESOLUTION #2012-031

ENTER EXECUTIVE SESSION

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to enter Executive Session at 6:07 pm to discuss a personnel issue and the union contracts. Aye-All Nay-none.

RESOLUTION #2012-032

CLOSE EXECUTIVE SESSION

On motion made by Trustee Parker, second by Trustee Gleason resolved to close Executive Session at 6:57 pm. Aye-All Nay-none.

RESOLUTION #2012-033

ADJOURN MEETING

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to adjourn meeting at 6:58 pm. Aye-All Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer