

**MINUTES – TOWN OF ALLEGANY
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 25, 2018 7:00 PM TOWN HALL**

PRESENT WERE:

Deputy Supervisor Hitchcock	Comptroller D. Piccioli
Councilman Parker	Councilwoman Martin
Town Clerk D. Pinney	Hwy. Superintendent Moshier
Attorney Tuttle	

ABSENT:

Councilman Koebelin

ALSO PRESENT:

Helen Larson, Stephanie Guthrie, Don Sue & Frank DeFiore

Salute to the Flag at 7:00PM opened the meeting

#138-MOTION TO ACCEPT MINUTES FROM THE SEPTEMBER 4, 2018 REGULAR BOARD MEETING

Motion by Councilman R. Parker to accept the minutes from the September 4, 2018 Regular Board meeting as written. 2nd by Councilwoman K. Martin. Martin-aye, Koebelin-absent, Hitchcock-aye, Parker-aye. CARRIED

- We received the Highway monthly report for August 2018

CORRESPONDENCE

1. Invitation – Eden Heights Business After Hours
2. US Senate – Farm to School grant program

OLD BUSINESS – none

NEW BUSINESS

1. Move Summer staff to regular part-time at \$10.40 hr
 - Sydnee Ganoung will be replacing Eve Kinne, Kyle Herbert will be replacing Barrett Herbert, Matthew Caskey will be replacing Kim Otto for one day a week.

#139-MOTION TO MOVE SUMMER STAFF TO REGULAR PART-TIME AT \$10.40HR

Motion by Councilwoman K. Martin to move summer staff: Sydnee Ganoung will be replacing Eve Kinne, Kyle Herbert will be replacing Barrett Herbert, Matthew Caskey will be replacing Kim Otto for one day a week to regular part-time at \$10.40hr. 2nd by Councilman R. Parker. Martin-aye, Koebelin-absent, Hitchcock-aye, Parker-aye. CARRIED

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2. Approve the sale of the 2016 Chevy pickup truck to the Village of Allegany for \$27,000.000.

#140-MOTION TO APPROVE THE SALE OF 2016 PICKUP TRUCK TO THE VILLAGE

Motion by Councilman R. Parker to approve the sale of the 2016 Highway Dept. pickup truck to the Village of Allegany for \$27,000.00. 2nd by Councilwoman K. Martin. Martin-aye, Koebelin-absent, Hitchcock-aye, Parker-aye. CARRIED

3. Computer purchase – tabled

- The Board discussed that many of the Towns computers (7 desktop and 2 laptop) need to be replaced/updated from windows 7 to windows 10 as well as some of the purchase options.
- Quotes have been received by Databranch

4. JCAP Grant request - apply for it

#141-MOTION TO APPROVE THE APPLICATION FOR THE JCAP GRANT

Motion by Councilman R. Parker to approve the application by Justice Porter for the JCAP grant for the Courts. 2nd by Councilwoman K. Martin. Martin-aye, Koebelin-absent, Hitchcock-aye, Parker-aye. CARRIED

5. Town Hall improvements – discussion

- Deputy Supervisor Hitchcock discussed that there are reserves available for Town Hall upgrades.
- Deputy Supervisor Hitchcock discussed with the board many of the needed updates to the Town Hall (structural & internal) ex: painting and lighting.
- Thanks were given to Don Sue, Stephanie Guthrie (crew) & John Moshier for their work in improving the grounds/park at the Town Hall and River Park.

6. Don Lowe – Leave of Absence

#142-MOTION TO APPROVE DON LOWE LEAVE OF ABSENCE

Motion by Councilwoman K. Martin to approve the leave of absence request by Don Lowe not to exceed one year. 2nd by Councilman R. Parker. Martin-aye, Koebelin-absent, Hitchcock-aye, Parker-aye. CARRIED

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7. Set a budget meeting immediately preceding the 10/9/2018 regular board meeting for the preliminary budget.

#143-MOTION TO SET A BUDGET MEETING ON 10/9/2018

Motion by Councilman R. Parker to set a budget meeting on 10/9/2018 at 6:00 pm preceding the regular board meeting. 2nd by Councilwoman K. Martin. Martin-aye, Koebelin-absent, Hitchcock-aye, Parker-aye. CARRIED

OTHER BUSINESS - none

COMMITTEE REPORT

1. Don Sue – will be calling for an inspection for the Fire alarm system at the Highway building. The system was installed in 2009.
2. Councilwoman Martin is finishing her review of the employee handbook and will be sending the PDF to the board members for review in the next day or so.
3. Frank DeFiore reported that the Harbor Freight application has been approved.
4. Attorney Tuttle reported that she is working on tax assessment cases, the deeds for both Cemeteries, the River Park leasing and the Animal Control Policy/Law.

FROM THE FLOOR - none

#144- MOTION TO ADJOURN THE ENTIRE MEETING.

Motion by Councilwoman K. Martin to adjourn the entire meeting at 7:27pm. 2nd by Councilman R. Parker. Martin-aye, Koebelin-absent, Hitchcock-aye, Parker-aye. CARRIED

Respectfully submitted,

Deryle L. Pinney, Town Clerk
9/25/18