PRESENT WERE:
Supervisor Hare
Councilman Parker
Councilman Hitchcock
Councilwoman Martin
Town Clerk D. Pinney
Comptroller D. Piccioli
Councilman Koebelin

ABSENT:
Attorney Tuttle
Hwy. Superintendent Moshier

ALSO PRESENT:
Helen Larson, Frank DeFiore & Carol Hare

Salute to the Flag at 7:00PM opened the meeting

#1-MOTION TO APPROVE ONE-YEAR APPOINTMENTS AND WAGES
Motion by Supervisor Hare to approve the following one-year appointments and wages. 2nd by Councilman R. Parker.  Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye.  CARRIED:

1. Approve one-year appointments and wages
   a. Town Comptroller Diana Piccioli $47,552.00/yr
   b. Dep. Comptroller Rosanne Capra $10.87/hr
   c. Town Hall Custodian Donald Sue $11.62/hr
   d. Town Hall & Hwy Grg Cleaner Connie Sue $11.62/hr
   e. Emergency Preparedness Dir John E. Hare $-0-
   f. Budget Officer John E. Hare $-0-
   g. Dep. Budget Officer Diana Piccioli $-0-
   h. Court & Highway Clerk Cynthia Moshier $17.45/hr
   i. Z.B.A. Secretary Donna Stady $82.00/mtg
   j. Water Superintendent John M. Mosher $6605.00/yr
   k. Sewer Superintendent John M. Mosher $6605.00/yr
   l. Code Enforcement Officer Gerard Dzuroff $49,766.00/yr
   m. Dep. Hwy Superintendent James Hitchcock $-0-
   n. Dep. Town Supervisor James Hitchcock $300.00
   o. Town Historian Nancy Phearsdorf $200.00/yr
   p. Tax Collector Carolyn Hemphill $4590.00/yr
   q. Reg. of Vital Statistics Deryle L. Pinney $2040.00/yr
   r. Water Clerk Diana Piccioli $3305.00/yr
   s. Sewer Clerk Diana Piccioli $2198.00/yr
   t. Planning Board Secretary Donna Stady $82.00/mtg
   u. Zoning Clerk Kari Jones $11.00/hr
   v. Cemetery Superintendent Stephanie Guthrie $33,000/yr
**MINUTES – TOWN OF ALLEGANY**  
**ORGANIZATIONAL MEETING**  
**TUESDAY, JANUARY 2, 2018 6:30 PM TOWN HALL**

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>w. Cemetary Caretaker</td>
<td>Vernon P. Baker</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>x. Cemetary Caretaker</td>
<td>Dana Spring</td>
<td>$11.62/hr</td>
</tr>
<tr>
<td>y. Recreation Director</td>
<td>Abigail Kalinowski</td>
<td>$34,848.00/yr</td>
</tr>
<tr>
<td>z. Parks Director</td>
<td>Abigail Kalinowski</td>
<td>$2081.00/yr</td>
</tr>
<tr>
<td>aa. Dep. Town Clerk</td>
<td>Kathleen Redden</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>bb. Dep. Town Clerk (2)</td>
<td>Kari Jones</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>cc. Town Assessor</td>
<td>Bobbi Elderkin</td>
<td>$27,464.00/yr</td>
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<tr>
<td>dd. Town Attorney</td>
<td>Wendy A. Tuttle</td>
<td>$27,500.00/yr</td>
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<tr>
<td>ee. Records Management Officer</td>
<td>Deryle L. Pinney</td>
<td>$-0-</td>
</tr>
<tr>
<td>ff. Dep. Sewer Clerk</td>
<td>Rosanne Capra</td>
<td>$10.87/hr</td>
</tr>
<tr>
<td>gg. Dep. Water Clerk</td>
<td>Rosanne Capra</td>
<td>$10.87/hr</td>
</tr>
<tr>
<td>hh. Dep. Court Clerk</td>
<td>Bonnie Harrier</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>ii. Cemetary Equip. Operator</td>
<td>Jeremy Guthrie</td>
<td>$137.70grave&amp;$15.00/hr</td>
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</table>

2. Parks & Recreation Department Workers

<table>
<thead>
<tr>
<th>Name</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Gary Phearsdorf</td>
<td>$11.40/hr</td>
</tr>
<tr>
<td>2. Nancy Phearsdorf</td>
<td>$10.50/hr</td>
</tr>
<tr>
<td>3. Steve Piccirillo</td>
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<tr>
<td>4. Debra Beatty</td>
<td>$10.40/hr</td>
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<tr>
<td>5. David Bess</td>
<td>$10.40/hr</td>
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<tr>
<td>6. Laura Decker</td>
<td>$10.40/hr</td>
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<tr>
<td>7. Barrett Herbert</td>
<td>$10.40/hr</td>
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<tr>
<td>8. Tiffany Hulse</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>9. Eve Kinne</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>10. Danielle Nugent</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>11. Katie O'Dell</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>12. Kim Otto</td>
<td>$10.40/hr</td>
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<tr>
<td>13. Natalie Price</td>
<td>$10.40/hr</td>
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<tr>
<td>14. Nick Sanders</td>
<td>$10.40/hr</td>
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<tr>
<td>15. Shannon Weatherley</td>
<td>$10.40/hr</td>
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<tr>
<td>16. Paul Cleveland</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>17. Matthew Kuzdzal</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>18. Aquatics Director</td>
<td>$10.85/hr</td>
</tr>
<tr>
<td>19. Lifeguards</td>
<td>$10.70/hr</td>
</tr>
<tr>
<td>20. Youth Center Supervisors</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>21. Playground Supervisors</td>
<td>$10.40/hr</td>
</tr>
<tr>
<td>22. Parks Maintenance</td>
<td>$10.70/hr</td>
</tr>
</tbody>
</table>
#2-MOTION TO APPROVE PARKS & RECREATIONS PAY RATES
Motion by Supervisor Hare to approve Parks & Recreation pay rates as listed. 2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

3. Re-appoint Planning Board member Rick Kavanaugh

#3-MOTION TO REAPPOINT PLANNING BOARD MEMBER RICK KAVANAUGH FOR A 5-YEAR TERM
Motion by Supervisor Hare to re-appoint Planning Board Member Rick Kavanaugh for a 5-year term (1/1/18-12/31/22), he has fulfilled his training requirements. 2nd by Councilman J. Hitchcock. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

4. Reappoint ZBA member Jeff Baxter (tabled until training requirement is met)

5. Approve weekly pay periods: Highway Union Employees

#4-MOTION TO APPROVE WEEKLY PAY PERIODS FOR HIGHWAY UNION EMPLOYEES
Motion by Supervisor Hare to approve weekly pay periods for the Highway Union employees. 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

6. Approve biweekly pay periods; Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highay & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor.

#5-MOTION TO APPROVE BIWEEKLY PAY PERIODS FOR THE ABOVE MENTIONED DEPARTMENTS
Motion by Supervisor Hare to approve biweekly pay periods for the Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highway & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor employees. 2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

7. Approve monthly payperiods: Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; Town Hall Custodian; Town Councilmen, Town Attorney; Planning Board Secretary; part-time Recreation /Parks employees; Dog Control Officer.
MINUTES – TOWN OF ALLEGANY
ORGANIZATIONAL MEETING
TUESDAY, JANUARY 2, 2018 6:30 PM TOWN HALL

#6-MOTION TO APPROVE MONTHLY PAY PERIODS FOR THE ABOVE MENTIONED DEPARTMENTS
Motion by Supervisor Hare to approve monthly pay periods for the Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; Town Hall Custodian; Town Councilmen; Town Attorney; Planning Board Secretary; part-time Recreation /Parks employees; Dog Control Officer. 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

8. Approve annual payments: Zoning Board of Appeals and Planning Board Members
   ZBA/Planning Board Chairmen $112.00/mtg.
   ZBA/Planning Board Members $82.00/mtg.

#7-MOTION TO APPROVE ANNUAL PAYMENTS FOR THE ABOVE MENTIONED POSITIONS
Motion by Supervisor Hare to approve annual payments of $112.00/mtg. for ZBA/Planning Board Chairmen & $82.00/mtg. for ZBA/Planning Board Members. 2nd by Councilman J. Hitchcock. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

9. Authorize Supervisor to invest town monies

#8-MOTION TO AUTHORIZE SUPERVISOR HARE TO INVEST TOWN MONIES
Motion by Supervisor Hare to authorize Supervisor Hare to invest Town monies. 2nd by Councilman R. Parker. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

10. Designate official town newspaper (Olean Times Herald)

#9-MOTION TO DESIGNATE TOWN’S OFFICIAL NEWSPAPER
Motion by Supervisor Hare to authorize Supervisor Hare to Designate official town newspaper as the Olean Times Herald. 2nd by Councilman R. Parker. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

11. Approve Procurement Policy (unchanged from 2017)

#10-MOTION TO APPROVE THE TOWN’S PROCUREMENT POLICY
Motion by Supervisor Hare to authorize Supervisor Hare to approve the Towns Procurement Policy (unchanged from 2017). 2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:
12. Approve Investment Policy (unchanged from 2017)

**#11-MOTION TO APPROVE THE TOWN’S INVESTMENT POLICY**
Motion by Supervisor Hare to authorize Supervisor Hare to approve the Town’s Investment Policy (unchanged from 2017). 2nd by Councilman R. Parker. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

13. Approve Code of Ethics (unchanged from 2017)

**#12-MOTION TO APPROVE THE TOWN’S CODE OF ETHICS**
Motion by Supervisor Hare to authorize Supervisor Hare to approve the Town’s Code of Ethics (unchanged from 2017). 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

14. Designate Official Banks (Five Star & Community Bank)

**#13-MOTION TO DESIGNATE TOWN’S OFFICIAL BANKS**
Motion by Supervisor Hare to authorize Supervisor Hare to Designate official banks as (Five Star & Community Bank). 2nd by Councilman R. Parker. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

15. Establish Petty Cash Funds (Town Clerk, Rec. Dept. & Highway Clerk - $50.00 each)

**#14-MOTION TO ESTABLISH PETTY CASH FUNDS**
Motion by Supervisor Hare to Establish Petty Cash Funds (Town Clerk, Rec. Dept. & Highway Clerk - $50.00 each). 2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

16. Establish Town Board meeting days and times (2nd & 4th Tuesday of ea. month)

**#15-MOTION TO ESTABLISH TOWN BOARD MEETING DAYS & TIMES**
Motion by Supervisor Hare to Establish Town Board meeting days and times (2nd & 4th Tuesday of ea. month). 2nd by Councilman R. Parker. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:

17. Establish mileage rate (.545 cents per mile)

**#16-MOTION TO ESTABLISH THE MILEAGE RATE**
Motion by Supervisor Hare to Establish Town mileage rate (.545 cents per mile). 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. CARRIED:
18. Establish per diem rates (per attached)

**#17-MOTION TO ESTABLISH THE PER DIEM RATES**
Motion by Supervisor Hare to establish Town per diem rates (per attached). 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

19. Appoint lawn mower person & groundskeeper and wages: Bob Riehle- $10.70/hr and Mike Niles at $3000.00/yr.

**#18-MOTION TO APPOINT BOB RIEHLE & MIKE NILES**
Motion by Supervisor Hare to appoint lawn mower person & groundskeeper and wages: Bob Riehle- $10.70/hr. and Mike Niles at $3000.00/yr. 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

20. Appoint Dog Control Officer: Cindy Nupp: $5437.00 per year plus mileage

**#19-MOTION TO APPOINT DOG CONTROL OFFICER**
Motion by Supervisor Hare to appoint Dog Control Officer: Cindy Nupp: $5437.00 per year plus mileage. 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

21. Appoint Primary Kennel for 2018 (Town of Hinsdale)

**#20-MOTION TO APPOINT PRIMARY KENNEL**
Motion by Supervisor Hare to appoint Primary Kennel for 2018 (Town of Hinsdale). 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

22. Approve Library Contract with the Village: $38,400.00 for 2018

**#21-MOTION TO APPROVE LIBRARY CONTRACT WITH THE VILLAGE**
Motion by Supervisor Hare to Approve Library Contract with the Village: $38,400.00 for 2018. 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

23. Approve Court Security Agreement with the Village (tabled)

24. Approve Special Events Agreement with the Village (tabled)

25. Approve Emergency Services Agreement with Village (6 mos.) (tabled)
26. Approve Overtime beforehand (non-union only)

**#22-MOTION TO GET OVERTIME PRE-APPROVED**
Motion by Supervisor Hare to get Over-time approved beforehand (non-union only).
2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

27. Establish Health Care Buy Back at $2,000.00/year

**#23-MOTION TO ESTABLISH HEALTH CARE BUY BACK**
Motion by Supervisor Hare to Establish Health Care Buy Back at $2,000.00/year. 2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

28. Approve Clark-Patterson-Lee as Town Engineer for 2018

**#24-MOTION TO ESTABLISH TOWN ENGINEER**
Motion by Supervisor Hare to approve Clark-Patterson-Lee as Town Engineer for 2018. 2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

29. Approve Trail Maintenance Worker (Phil Snyder at $10.70/hr.) for 2018

**#25-MOTION TO APPROVE TRAIL MAINTENANCE WORKER**
Motion by Supervisor Hare to approve Trail Maintenance Worker (Phil Snyder at $10.70/hr.) for 2018. 2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

**#26-MOTION TO APPROVE COMMITTEE ASSIGNMENTS FOR 2018 LISTED BELOW:**
Motion by Supervisor Hare to approve Committee Assignments for 2018 as listed below. 2nd by Councilman D. Koebelin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, Parker-aye. **CARRIED:**

30. Approve Committee Appointments for 2018

1) Negotiation  
   John Hare & David Koebelin
2) Personnel  
   Kathy Martin & David Koebelin
3) Highway  
   Robert Parker & John Hare
4) Recreation & Parks  
   Jim Hitchcock & Robert Parker
5) Building/Grounds & Safety  
   Kathy Martin & Robert Parker
6) Water/Sewer  
   Jim Hitchcock & John Hare
7) Technology  
   John Hare & Robert Parker
8) Cemetery  
   John Hare & Jim Hitchcock
#27-MOTION TO ADJOURN THE 2018 ORGANIZATIONAL MEETING AT 7:50 PM:
Motion by Supervisor J. Hare to adjourn the 2018 Organizational meeting at 7:50 PM. 
2nd by Councilwoman K. Martin. Hare-aye, Martin-aye, Koebelin-aye, Hitchcock-aye, 
Parker-aye. CARRIED:

Respectfully submitted,

Deryle L. Pinney, Town Clerk
1/2/18
Adjourn