

3:00 PM

PRESENT WERE: Supervisor Eaton Councilman Higgins
Councilman Potter Councilman McMullen
Councilman Wolf Hwy Superintendent Moshier
Comptroller C. Hemphill Town Clerk M.Peck
Also present: Townspeople and news media.

Salute to the Flag at 3:00 PM opened the meeting.

Town Justice Edward V. Allen performed the ceremony to swear in the following new

Town Officials: Alan Spears - Town Justice (4 yr term)
Michael Higgins - Town Councilman (4 yr term)
David Potter - Town Councilman (4 yr term)
Patrick H. Eaton, Sr. – Town Supervisor (2 yr term)
John R. Moshier – Highway Superintendent (4 yr term)

#1—MOTION TO APPOINT JOE WOLF AS TOWN COUNCILMAN

Motion by Potter to appoint Joe Wolf as Town Councilman for a 1 year term, in which he will replace Jim Boser. 2nd by Eaton. Higgins-aye, Potter-aye, McMullen-aye, Eaton-aye. CARRIED.

Town Justice Edward V. Allen then swore in Joe Wolf as the new Town Councilman for a 1 year term.

#2—MOTION TO APPROVE THE FOLLOWING 1 – YEAR APPOINTMENTS

Motion by McMullen to approve the following 1-year appointments:

Town Comptroller	Carolyn Hemphill	\$20.95/hr
Deputy Comptroller	Helen Monroe	\$11.10/hr
Town Hall Custodian	Jim Gould	\$6,000.00/yr
Highway Custodian	Ron Kyser	\$8.75/hr
Emergency Preparedness Dir.	Joe Wolf	\$ -0-
Budget Officer	Patrick H. Eaton, Sr.	\$ 1,000.00
Deputy Budget Officer	Carolyn Hemphill	\$ overtime
Court Clerk	Cynthia Booth	\$10.75/hr
Recreation/Parks Director	Mark Lombardo	\$ salary
Zoning Board of Appeals		
Secretary	Carolyn Hemphill	\$ overtime
Planning Board Secretary	Sharon Papasergi	\$ 75.00/meeting
Highway Clerk	Cynthia Booth	\$ 10.75/hr
Voting Machine Custodians	Lynn Lounsbury	\$ 65.00/machine
	Chuck Hitchcock	\$ 65.00/machine
Water/Sewer Superintendent	John Moshier	\$ 14,300.00/yr
Code Enforcement Officer	Gerard Dzuoff	\$ 17.50/hr
Recreation Clerk	Cheryl Collins	\$ 8.25/hr
School Crossing Guard	Martha Maroney	\$ 7.00/hr
Assessor's Aide	Mary Ann Landries	\$ 8.25/hr
Dep. Hwy Superintendent	Mike Higgins	\$ -0-

3:00 PM

Deputy Town Supervisor Wendy Brand (no more than 4 mos.) \$ -0-
2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye.
CARRIED.

#3—MOTION TO APPOINT 60+ PROGRAM PLANNER

Motion by Potter to put the 60+ Program Planner back in at the budgeted amount for a one-year appointment. 2nd by Eaton. Higgins-aye, Potter-aye, McMullen-nay, Wolf-aye, Eaton-aye. CARRIED.

#4—MOTION TO APPOINT WATER/SEWER SECRETARY

Motion by Potter to put the water/sewer secretary back in at the budgeted amount for one year appointment. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-nay, Wolf-aye, Eaton-nay. CARRIED.

#5—MOTION TO APPOINT TAX COLLECTOR

Motion by McMullen to appoint Kathleen Pikulski as Town Tax Collector for a two-year term (1/1/04 – 12/31/05) 2nd by Wolf. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#6—MOTION TO APPOINT TOWN ATTORNEY

Motion by Eaton to appoint Wendy A. Tuttle, Esq. as the Town Attorney for a two-year term at a stipend of \$26,500.00 per year. 2nd by Potter. DISCUSSION: both motion and 2nd were withdrawn during discussion. Motion by Eaton to accept Wendy A. Tuttle, Esq. as the Town Attorney for a stipend of \$26,500.00 per year with the condition that any elected town official will have the right to call her with any matter pertaining to Town business. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#7—MOTION TO APPOINT PLANNING BOARD MEMBER FOR 5 YEAR TERM

Motion by Potter to appoint R. Stephen Gollaher as the Planning Board Member for a 5 –year term (1/1/04 – 12/31/08). 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#8—MOTION TO APPOINT ZONING BOARD OF APPEALS MEMBER (5 YRS)

Motion by Wolf to appoint John Jones as a Zoning Board of Appeals member for a 5 year term (1/1/04 – 12/31/08). 2nd by Higgins. Higgins-aye, McMullen-aye, Wolf-aye, Eaton-aye, Potter – abstain. CARRIED.

#9—MOTION TO APPROVE WEEKLY PAY PERIODS (HWY. GARAGE)

Motion by Wolf to approve weekly pay periods for the highway garage employees. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#10—MOTION TO APPROVE BI-WEEKLY PAY PERIODS

Motion by McMullen to approve bi-weekly pay periods for:
Highway/water/sewer superintendent, Assessor, Comptroller, Recreation Clerk,
Keyboard Specialist, Dept. Town Clerk, Highway Custodian, Highway & Court
Clerk, Assessor's Aide, Deputy Comptroller, Recreation/Parks Director, Code
Enforcement Officer, Town Clerk, Perm. Recreation Supervisor. 2nd by Potter.
Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED

#11-MOTION TO APPROVE MONTHLY PAY-PERIODS

Motion by Higgins to approve the Monthly Pay-Periods for: Town Justices,
Town Supervisor, Deputy Tax Collector, Zoning Board of Appeals Secretary,
School Crossing Guard, Town Hall Custodian, Town Councilmen, Tax Collector,
Town Attorney, Planning Board Secretary, Registrar of Vital Statistics,
Recreation/Parks employees (part time). 2nd by Wolf. Higgins-aye, Potter-aye,
McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#12—MOTION TO APPROVE ANNUAL PAYMENTS

Motion by McMullen to approve the annual payments for the Zoning Board of
Appeals and Planning Board Members. 2nd by Potter. Higgins-aye, Potter-aye,
McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#13—MOTION TO APPOINT DEP. TOWN CLERK AND TOWN ENGINEER

Motion by Eaton to appoint Sharon Papasergi as the Deputy Town Clerk for a 1
year term and Glenn Cooley as the Town Engineer for a 1 year term. 2nd by
McMullen. Higgins-aye, Potter-aye, McMulle-aye, Wolf-aye, Eaton-aye.
CARRIED.

#14—MOTION TO AUTHORIZE SUPERVISOR TO INVEST MONIES

Motion by McMullen to authorize the Supervisor to invest Town monies. 2nd by
Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#15—MOTION TO DESIGNATE THE OFFICAL TOWN NEWSPAPER

Motion by Wolf to designate the official Town newspaper as the Times Herald in
Olean, New York. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-
aye, Eaton-aye. CARRIED.

#16—MOTION TO DESIGNATE THE OFFICIAL BANKS

Motion by Higgins to designate the official banks for the Town as the Community
Bank/NA, First Tier Bank & Trust Co., and M & T Bank. 2nd by Potter. Higgins-
aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#17—MOTION TO ESTABLISH PETTY CASH FUNDS-TOWN & COURT CLERK

Motion by Potter to establish petty cash funds in the Town Clerk's & Court
Clerk's Offices at \$25.00 each. 2nd by Wolf. Higgins-aye, Potter-aye, McMullen-
aye, Wolf-aye, Eaton-aye. CARRIED.

#18—MOTION TO SET TOWN BOARD MEETING DAYS AND TIME

Motion by Higgins to set the Town Board meeting days as the 2nd and 4th Thursdays of each month at 7:00 pm in the Town Hall Conference Room or as otherwise specified. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#19—MOTION TO SET TOWN MILEAGE RATE

Motion by McMullen to set the town mileage rate at \$.37.5 per mile as per the federal rate. 2nd by Wolf. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#20—MOTION TO SET PER DIEM RATES

Motion by Potter to set the per diem rates as the NYS regulated amount (which will be stated at a later date when verified). 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#21—MOTION TO APPROVE PAY RATES

Motion by McMullen to approve the Pay Rates for the following for the year 2004:

Court Clerk	\$ 10.75/hr	Cindy Booth
Deputy Comptroller	\$ 11.10/hr	Helen Monroe
Assessor's Aide	\$ 8.25/hr	Mary Ann Landries
Board of Assessment Review		
(Grievance Day)	\$ 50.00	
(After Grievance Day)	\$ 10.00/hr	
Deputy Town Clerk	\$ 10.25/hr	Sherry Papasergi
Election Inspectors	\$ 8.00/hr	
Voting Machine Custodians	\$ 65.00/machine	
School Crossing Guard	\$ 7.00/hr	Martha Maroney
Highway Clerk	\$ 10.75/hr	Cindy Booth
Highway garage cleaner	\$ 8.50/hr	Ron Kyser
Recreation Clerk	\$ 8.25/hr	Cheryl Collins
Zoning Board of Appeals Chairman	\$ 85.00/meeting	
Zoning Board Member	\$ 60.00/meeting	
Zoning Board of Appeals Secretary	\$ hourly/overtime	Carolyn Hemphill
Planning Board Chairman	\$ 85.00/meeting	
Planning Board Member	\$ 60.00/meeting	
Planning Board Secretary	\$ 75.00/meeting	Sherry Papasergi
Water/Sewer Deputy Clerk	\$ 11.10/hr	Helen Monroe

2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye.

CARRIED.

#22—MOTION TO APPOINT LAWN MOWER PERSON AND GROUNDSKEEPER

Motion by Wolf to appoint Vince Riehle as the lawn mower person and Mike Niles as groundskeeper (parks). 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#23—MOTION TO APPROVE PARKS & RECREATION DEPT. PAY RATES

Motion by McMullen to approve Parks & Recreation department pay rates for

2004: Gary Phearsdorf	\$8.65/hr
Steve Piccirillo	\$8.40/hr
Jackie Gavin	\$7.70/hr
Nancy Phearsdorf	\$7.70/hr
Paul Cleveland	\$7.65/hr
Lori Lombardo	\$7.65/hr
Debra Beatty	\$7.35/hr
Bob Phillips	\$6.40/hr
Richard Collins	\$6.40/hr
Abigail Spaeth	\$5.80/hr
Karen Harrington	\$5.70/hr
Kara Seager (aquatics)	\$7.60/hr
Aquatics Director	\$7.50/hr
Lifeguards	\$6.75/hr
Nathaniel Cornman(Parks)	\$7.10/hr
All other Supervisors	\$5.60/hr
Parks Maintenance	\$7.00/hr

** rates for Clerk and Cleaner are set according to the salary schedule ** (these funds are budgeted items. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye, CARRIED.

1. The Supervisor appoints the following committee and member:

Union Negotiating	Patrick Eaton,
Personnel	David Potter & Mike Higgins
Highway	Joe Wolf & Mike Higgins
Recreation & Parks	Jack McMullen & Patrick H. Eaton, Sr.
Building & Grounds	Jack McMullen & Joe Wolf
Water/Sewer Rates	David Potter & Patrick Eaton, Sr.
Insurance (Health)	Jack McMullen

#24—MOTION TO APPROVE CONTRACT/AGREEMENT WITH ALLEGHENY PLANNING SERVICES

Motion by McMullen to extend the contract with Carol Horowitz for 1 year. 2nd by Eaton. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#25—MOTION TO APPROVE PROCUREMENT POLICY

Motion by McMullen to approve the Town of Allegany procurement policy for the year 2004. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#26—MOTION TO APPROVE THE INVESTMENT POLICY

Motion by McMullen to approve the investment policy for the Town of Allegany for the year 2004. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

