

Board of Trustees
April 19, 2004

The reorganization meeting of the Board of Trustees was opened at 7:30 pm with a salute to the flag led by Mayor Lamberson.

Present: Mayor Richard Lamberson; Trustees: Diana Rzepka, Dan Gleason, Bob Driscoll

Also present: Rena Flynn, Clerk Treasurer; Pam Withers, Deputy Clerk Treasurer; Dominic Papasergi, Police Chief & DPW Superintendent

Attending: Rhea Carls, Jim Rouleau

RESOLUTION 2004-054

ACCEPT MINUTES OF MARCH 15, 2994 & RESOLUTIONS OF 3/29/04

On motion made be Trustee Rzepka, second by Trustee Gleason resolved to accept the minutes of March 15, 2004 & resolutions of March 29, 2004. Aye- all. Nay- none.

Treasurers Report

	CHECKING	SAVINGS	RESERVE
GENERAL	\$39,632	\$484,453	\$107,727
WATER	5,434	140,748	50,226
SEWER	9,395	102,765	30,137
T&A	3,210	-----	
LIBRARY	25,377	-----	
WATER BOND	-----	6,203	
TOTALS	\$83,048	734,169	188,090

Revenues:

Vital Statistics	\$10.00
Building Permit	40.00
Backflow Tests	230
Court Security	127
Heath Insurance	939
Utility Tax	10,143
Gaming License	25
Delinquent Taxes & Interest	28,745
Clerk Fees	10
Judge Fines/ Fees	6,400

Parking Tickets- March 1,860

RESOLUTION 2004-055

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rzepka, second by Trustee Driscoll resolved to accept the Treasurers report and pay current bills. Aye- all. Nay- none.

Town of Allegany Assessor, Marsha Painter was unable to attend meeting.

REORGANIZATION

- PERSONNEL APPOINTMENTS (ATTACHMENT A)
- COMMITTEE APPOINTMENTS (ATTACHMENT B)
- SALARIES AND WAGES (ATTACHMENT C)
- SALARIES AND WAGES- POLICE DEPT. (ATTACHMENT D)
- SALARIES AND WAGES- DEPT. OF PUBLIC WORKS (ATTACHMENT E)
- PURCHASING POLICY (ATTACHMENT F)
- INVESTMENT POLICY (ATTACHMENT G)
- MILEAGE POLICY (ATTACHMENT H)

RESOLUTION 2004-056 ACCEPT PERSONNEL APPOINTMENTS

On motion made by Trustee Driscoll, second by Trustee Rzepka resolved to accept personnel appointments. Aye- all. Nay- none.

RESOLUTION 2004-057 ACCEPT COMMITTEE APPOINTMENTS

On motion made by Trustee Gleason, second by Trustee Driscoll resolved to accept committee appointments. Aye- all. Nay- none.

RESOLUTION 2004-058 ACCEPT SALARIES AND WAGES (NON-UNION)

On motion made by Trustee Rzepka, second by Trustee Driscoll resolved to accept the salaries and wages for non-union employees. Aye- all. Nay- none.

RESOLUTION 2004-059 ACCEPT SALARIES AND WAGES FOR POLICE DEPARTMENT

On motion made by Trustee Rzepka, second by Trustee Driscoll resolved to accept the salaries and wages for the police department pending union negotiations. Aye- all. Nay- none.

RESOLUTION 2004-060 ACCEPT SALARIES AND WAGES FOR DEPARTMENT OF PUBLIC WORKS

On motion made by Trustee Gleason, second by Trustee Driscoll resolved to accept the salaries and wages for the department of public works pending union negotiations. Aye- all. Nay- none.

RESOLUTION 2004-061
ACCEPT PURCHASING POLICY

On motion made by Trustee Driscoll, second by Trustee Gleason resolved to accept the purchasing policy as amended. Aye- all. Nay- none.

RESOLUTION 2004-0 62
ACCEPT INVESTMENT POLICY

On motion made by Trustee Gleason, second by Trustee Rzepka resolved to accept the Investment Policy. Aye- all. Nay- none.

RESOLUTION 2004-063
ACCEPT MILEAGE POLICY

On motion made by Trustee Rzepka, second by Trustee Driscoll resolved to accept the mileage policy of \$.375 per mile. Aye- all. Nay- none.

DEPARTMENT REPORTS

Police Department
(MAR 2004)

Complaint Calls		82	
Miscellaneous Calls		94	
Larceny Complaints		17	
Attempted Larceny Complaints		0	
Burglary Complaints		1	
Attempted Burglary Complaints		1	
Vehicle & Traffic Tickets Issued		32	
D.W.I. Arrests		2	
Felony Arrests		0	
Misdemeanor Arrests		14	
Violation Arrests		2	
Local Law Arrests		5	
Accidents Investigated	P.I.	0	P.D. 2
Parking Tickets Issued		47	
Town Calls		31	

Other:

Wed. March 4, 2004- Conducted interviews for Part- Time Police Positions

Tues. March 9, 2004- All Police cars serviced at Amore's- CO-11 had new brakes put on
Wed. March 10, 2004- Meeting at SBU Clubhouse reference to Joint Committee
Recommendations

Wed. March 17, 2004- Extra patrols were put out due to St. Patrick's Day celebrations

Thurs. March 18, 2004- Ptlm Conner gave talk at University of Pitt Bradford- Crim
Justice Prog

Sun. March 21, 2004- Rear window to CO-11 was kicked out by a person we had in
custody

Tues. March 23, 2004- Chief Papasergi attended a meeting in Little Valley reference to
APR kits to be made available to all PD's in Catt. Co.- 2 kits per vehicle- currently
setting up training- Respiratory Protection Plans, Fit Training etc... Once done, cars will
be equipped in case needed

Wed. March 31, 2004- Chief Papasergi and Sgt. McGraw attended the Cattaraugus
County Chief's Association meeting in Franklinville, NY

DPW Report

- Sanded streets and plowed snow as needed.
- Made brackets to store wreaths in Basement at Municipal Bldg.
- Have been sweeping sand and other debris off of village streets.
- Swept area around Municipal Building.
- Flushed some sewers in village.
- Put down cold patch in pot holes on village streets.
- Worked on Budget.
- Dug up and replaced drain at Water Well House #1.
- Put new shut off valves in Water Well House #1.
- Working on Clay valve in Water Well House #1.
- Cleaned tops of catch basins as needed.
- Started picking up brush and leaves put out at curbs.
- Worked on equipment as needed.
- Lance did code as needed.

Discussion was held regarding increasing parking ticket fees. Those considered are; on
sidewalk, blocking a driveway, on crosswalk

Correspondence:

The following correspondence was reviewed and put on file:

1. Relay for Life
2. Letter to Judge Benjamin
3. Catt. Co.- SEQR Lead Agency for redefining boundaries of Catt. Empire Zone
4. Allegany Public Library- Board Meeting
5. NYS Office for Technology- State Wireless Network
6. Catt. Co. DPW- County wide Hazard Mitigation Plan
7. Selective Way Insurance Co- notice of conditional renewal and/ or renewal
premium
8. Adelphia- notice of channel change

9. Timesheets- w/e 4/1, 4/8, 4/15
10. Both Branch & Hendrix- Long term care seminar
11. Catt. Co. Legislature- Resolution Summary
12. US Environmental Protection Agency- Federal Vulnerability Assessment & Emergency Response Plan Requirements
13. Police Log Sheets from 4/1/04
14. State of NY- Appalachian Regional Commission Program
15. NYS 2004 Legislative Program
16. NYCOM- Main St. conference May 17-19
17. Catt. Co. Legislature- SEQR Lead Agency for Adoption of Planning Guidebooks

Cattaraugus County Department of Economic Development, Planning and Tourism inventory project Grant Application- Board of Trustees will not agree to participate in the Grant due to lack of land to expand and shortage of personnel to provide in kind service.

RESOLUTION 2004-064

APPOINT OFFICER JAMES GRICE TO PERMANENT PART-TIME

On motion by Trustee Rzepka second by Trustee Driscoll resolved to appoint officer James Grice to permanent part-time status in order to make a Lateral transfer to the Cattaraugus County Sheriffs Department. Permanent part-time status will not exceed 20 hours per week. Aye- all. Nay-none.

RESOLUTION 2004-065

APPROVE FISCAL YEAR 2005 BUDGET (Att I)

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to approve the budget for Fiscal year 2005. Aye- all. Nay- none.

RESOLUTION 2004-066

ADJOURN MEETING AT 8:55 PM

On motion made by Trustee Driscoll, second by Trustee Rzepka resolved to adjourn meeting at 8:55 pm. Aye- all. Nay- none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer