

PRESENT: Supervisor Benson Councilman Eaton  
Councilman Boser Councilman McMullen  
Councilwoman Brand Hwy Superintendent Moshier  
Comptroller Hemphill Clerk M.Peck

ABSENT: Attorney W.Tuttle

ALSO PRESENT: M.Painter, M.Lombardo, J.Elling, & B. Parker

Salute to the Flag at 7:00 PM opened the meeting.

Supervisor Benson spoke to the Board and advised that he would like to put off some of the appointments until the next meeting so that he and the Town Board members can meet individually with some employees and discuss items. The meeting with the individuals will be on January 10, 2002 at approximately 7:20 pm. The Town Clerk will send a memo to those who are requested to attend.

#1—MOTION TO DEFER EMPLOYEE APPOINTMENTS

Motion by Boser to defer some employee appointments until the next meeting to allow a one-on-one meeting with the employee and the Town Board to discuss items 2nd by Brand. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#2—MOTION TO APPROVE APPOINTMENTS

Motion by Eaton to approve the following appointments:

Mary Peck	Registrar of Vital Records	1/1/02-12/31/05
Kathleen Pikulski	Tax Collector	1/1/02-12/31/03
Wendy Brand	Deputy Supervisor	1/1/02-12/31/03
Wendy Tuttle, Esq.	Town Attorney	1/1/02-12/31/03
R. Donald Benson	Budget Officer	1/1/02-12/31/02
Nancy Phearsdorf	Town Historian	1/1/02-12/31/02
James Gould	T.H.Custodian	1/1/02-12/31/02
Ronald Kyser	H.G.Custodian	1/1/02-12/31/02
Dominic Papasergi	Constable	1/1/02-12/31/02
Chris McGraw	Constable	1/1/02-12/31/02
James Boser	Emergency Prep. Director	1/1/02-12/31/02
Eric Butler	Dog Control Officer	1/1/02-12/31/02
Lynn Lounsbury	Voting Mach.Cust. -Town	1/1/02-12/31/02
Chuck Hitchcock	Voting Mach.Cust.-Kn.Crk	1/1/02-12/31/02
Martha Maroney	School Crossing Guard	1/1/02-12/31/02
Betsy Livingston	Brd.of Assessm Rev.Sect.	1/1/02-12/31/02.

2<sup>nd</sup> by Brand. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye.  
CARRIED.

#3—MOTION TO APPROVE PAY-PERIODS

Motion by Boser to approve pay-periods for the following employees/departments as follows: WEEKLY—Highway; BI-WEEKLY—Hwy/Water/Sewer Superintendent, Hwy & Court Clerk, Assessor, Assessor Aide, Comptroller,

Deputy Comptroller, Water/Sewer Clerk, Recreation/Parks Director, Recreation Clerk, Code Enforcement Officer, Zoning/Building Clerk, Town Clerk, Deputy Town Clerk, Permanent Recreation Supervisor and Highway Custodian. MONTHLY pay-periods for—Town Justices, Councilmen & Woman, Town Supervisor, Tax Collector, Deputy Tax Collector, Town Attorney, Zoning Board of Appeals Secretary, Planning Board Secretary, School Crossing Guard, Registrar and Town Hall Cleaner; ANNUAL payments for—Zoning Board of Appeals and Planning Board Members, and Town Historian. 2<sup>nd</sup> by Eaton. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#4—MOTION TO AUTHORIZE SUPERVISOR TO INVEST MONEYS

Motion by Brand to authorize Town Supervisor to invest Town Moneys. 2<sup>nd</sup> by Eaton. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#5—MOTION TO DESIGNATE OFFICIAL NEWSPAPER

Motion by Boser to designate the Times Herald of Olean as the official newspaper of the Town of Allegany. 2<sup>nd</sup> by McMullen. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#6—MOTION TO DESIGNATE OFFICIAL BANKS

Motion by Brand to designate as the Official Banks for the Town of Allegany use as: First Tier Bank, Community Bank and M & T Bank. 2<sup>nd</sup> by Eaton. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#7—MOTION TO ESTABLISH PETTY CASH FUNDS

Motion by Eaton to establish the petty cash funds for the Town Clerk at \$25.00 and for the Court Clerk at \$25.00. 2<sup>nd</sup> by Brand. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#8—MOTION TO DESIGNATE TOWN BOARD MEETING TIMES

Motion by Eaton to designate the Town Board meeting days and times as the 2<sup>nd</sup> & 4<sup>th</sup> Thursdays of each month at 7:00 PM. 2<sup>nd</sup> by Boser. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#9—MOTION TO SET MILEAGE RATE

Motion by Boser to set mileage rate for use of personal automobile used for Town Business at the Federal Rate, (last known rate being \$.345/mile.) 2<sup>nd</sup> by Eaton. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#10—MOTION TO SET PER DIEM RATE

Motion by Boser to set per diem rate at whatever the Federal/State Rate is set at. (Current rate is \$30.00/day and \$42.00/day New York City) 2<sup>nd</sup> by McMullen. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

#11—MOTION TO SET EMPLOYEE PAY RATES

Motion by Eaton to set pay rates for employees as follows:

Court Clerk	\$10.05/hr
Deputy Supervisor	\$30.00/meeting
Deputy Comptroller	\$10.60/hr
Deputy Tax Collector	\$6.00/hr
Assessor Aide	\$10.80/hr
Board of Assessment Review (Grievance day)	\$50.00
After Grievance Day	\$10.00/hr
Deputy Town Clerk	\$9.75/hr
Election Inspectors	\$ 6.50/hr
Voting Machine Custodians	\$65.00/machine
School Crossing Guard	\$6.25/hr
Hwy Clerk	\$10.05/hr
Hwy Garage Cleaner	\$8.25/hr
Recreation Clerk	\$8.25/hr
Historian	\$200.00/yr
Zoning Building Clerk	\$10.80/hr
Zoning Board of Appeals Chairman	\$85.00/meeting attended
Zoning Board Member	\$60.00/meeting attended
Zoning Board of Appeals Secretary	\$75.00/mo & \$75.00 ea.extra meeting attended
Planning Board Chairman	\$85.00/meeting attended
Planning Board Member	\$60.00/meeting attended
Planning Board Secretary	\$75.00/mo & \$75.00 ea. extra meeting attended
Sewer/Water Deputy Clerk	\$10.60/hr

2<sup>nd</sup> by McMullen. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye.  
CARRIED.

#12—MOTION TO APPROVE PAY-RATES FOR RECREATION/PARKS  
EMPLOYEES

Motion by Brand to approve the pay-rates for recreation/parks employees as follows:

Gary Phearsdorf	\$8.45/hr
Steve Piccirillo	\$8.20/hr
Jackie Gavin	\$7.50/hr
Nancy Phearsdorf	\$7.50/hr
Paul Cleveland	\$7.45/hr
Lori Lombardo	\$7.45/hr
Barb Piccirillo	\$7.15/hr
Debra Beatty	\$7.15/hr
Bob Phillips	\$6.20/hr
Richard Collins	\$6.20/hr
Kristen Keenan	\$5.75/hr
Lori Phearsdorf	\$5.75/hr

7:00 PM

Joyce Kibler	\$8.25/hr
Jeremiah Willard	\$8.25/hr
Aquatics Director	\$7.50/hr
Lifeguards	\$6.75/hr
All other Supervisors	\$5.60/hr
Cleaner	\$8.00/hr

2<sup>nd</sup> by Boser-, Eaton-nay, Boser-aye, McMullen-aye, Brand-aye, Benson-aye.  
CARRIED.

#13—MOTION TO APPOINT LAWN MOWER PERSON & GROUNDSKEEPER

Motion by Boser to appoint Vince Riehle for Stayer Park lawn mowing at \$1,800.00 per year and Mike Niles for Stayer Park groundskeeping at \$1,800.00 per year. 2<sup>nd</sup> by Eaton. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

COMMITTEE APPOINTMENTS:

Union Issues	Pat Eaton & Don Benson
Personnel	Jim Boser & Wendy Brand
Highway	Jim Boser & Don Benson
Insurance	Jack McMullen & Pat Eaton
Recreation & Parks	Jack McMullen & Wendy Brand
Building & Grounds	Jim Boser & Jack McMullen
Water/Sewer Rate	Pat Eaton & Don Benson


Other comments:

- ❖ Pat Eaton-- would like to look into ways to streamline/cut down on voucher submission and accounts payable for Comptroller's Office.
- ❖ Carolyn reminded that the Procurement and Investment Policies for the Town need to be reviewed and approved yearly by the Board.
- ❖ Board agreement to discuss setting hours for each office at the next meeting. Will need final draft of the Employee Handbook from Amtek.
- ❖ Don Benson- would like to have a joint village/town meeting and a letter will be sent to the village request such for a Saturday afternoon after 1:00 pm so that all Town Board Members can attend. (clerk to send letter)
- ❖ Agreed upon that we shall advertise the Planning & Zoning Board of Appeals vacancies in the Times Herald. (clerk to contact Dawn Karl of this)
- ❖ Don Benson- would like all Board Members to compile a priority list of things they think could/should be done within the Town

#14—MOTION TO ADJOURN

Motion by Boser to adjourn regular meeting. 2<sup>nd</sup> by Eaton. Eaton-aye, Boser-aye, McMullen-aye, Brand-aye, Benson-aye. CARRIED.

Meeting Adjourned.

Respectfully submitted,  
  
Mary M. Peck  
Town Clerk