

PRESENT WERE: Supervisor Eaton Councilman Higgins
Councilman Potter Councilman McMullen
Councilman Wolf Hwy Superintendent Moshier
Attorney W. Tuttle Comptroller, C. Hemphill
Town Clerk, M. Peck
Also present: J.Elling, J.Dzuroff, and townspeople

Salute to the Flag at 7:00 pm opened the meeting.

Swearing in of newly re-elected officer: Councilman Joseph Wolf *** Town
Attorney W. Tuttle swore in Joseph Wolf as Town of Allegany Councilman for a one-
year term, Jan. 1, 2005 to Dec. 31, 2005.

#1 MOTION TO ADJOURN TO EXECUTIVE SESSION ON PERSONNEL

Motion by McMullen to adjourn to executive session to discuss personnel matters.
2nd by Eaton. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye.
CARRIED.

#2 MOTION TO ADJOURN EXECUTIVE SESSION AND RE-ENTER REGULAR
SESSION

Motion by McMullen to adjourn executive session and re-enter regular session.
2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye.
CARRIED.

#3 MOTION TO APPROVE THE FOLLOWING 1-YEAR APPOINTMENTS AND
WAGES:

Motion by McMullen to approve the following 1-year appointments (1/1/05–
12/31/05) and wages:

Town Comptroller	Carolyn Hemphill	\$41,450.00/yr.
Deputy Comptroller	Helen Monroe	\$11.35/hr
Town Hall Custodian	Jim Gould	\$6,000.00/yr
Highway Custodian	Ron Kyser	\$9.00/hr
Emergency Preparedness Dir.	Joe Wolf	\$ -0-
Budget Officer	Patrick H. Eaton, Sr.	\$1,000.00/yr
Deputy Budget Officer	Carolyn Hemphill	\$ overtime
Court Clerk	Cynthia Booth	\$11.75/hr
Recreation/Parks Director & 60 + Director	Mark Lombardo	\$43,300.00/yr
Zoning Board of Appeals Secretary	Carolyn Hemphill	\$ overtime
Planning Board Secretary	Sharon Papasergi	\$75.00/meeting
Highway Clerk	Cynthia Booth	\$11.75/hr
Voting Machine Custodians	Lynn Lounsbury	\$70.00/machine
	Chuck Hitchcock	\$70.00/machine
Water/Sewer Superintendent	John Moshier	\$7520.00/yr water, \$7210.00/yr sewer

7:00 PM

Code Enforcement Officer	Gerard Dzuoff	\$37,400.00/yr
Recreation Clerk	Cheryl Collins	\$8.50/hr
School Crossing Guard	Martha Maroney	\$7.25/hr
Assessor's Aide	Sharon Papasergi	\$10.50/hr
Dep Hwy Superintendent	Mike Higgins	\$ -0-
Deputy Town Supervisor	David Potter	\$30.00/mtg conducted
EDZ Representative	Michael Higgins	\$ -0-
Town Historian	Nancy Phearsdorf	\$200.00/yr
Deputy Town Clerk	Sharon Papasergi	\$10.50/hr
	Helen Monroe	\$11.35/hr
	Patricia Karl	\$8.00/hr
Keyboard Specialist (B&Z)	Patricia Karl	\$8.00/hr (eff 1/10/05)
Rec. Trail Maintenance	Lynn Shaffer	\$7.00/hr 2 nd by

Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye.

CARRIED.

#4 MOTION TO APPOINT PLANNING BOARD MEMBER

Motion by Eaton to appoint James Elling as a Planning Board member for a 5-year term, 1/1/05 to 12/31/09. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

1. Appoint Zoning Board of Appeals member for 5-year term. (1/1/05–12/31/09) (Jim Elling) (THIS ITEM WILL BE TABLED TO NEXT MEETING)

#5 MOTION TO APPROVE WEEKLY PAY-PERIODS

Motion by Higgins to approve weekly pay-periods for highway employees. 2nd by Wolf. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#6 MOTION TO APPROVE BI-WEEKLY PAY PERIODS

Motion by Higgins to approve bi-weekly pay periods for the following employees: Highway/Water/Sewer Superintendent, Assessor, Comptroller, Recreation Clerk, Keyboard Specialist, Dept. Town Clerk, Highway Custodian, Highway & Court Clerk, Assessor's Aide, Deputy Comptroller, Recreation/Parks Director & 60+ Director, Code Enforcement Officer, Town Clerk, Perm. Recreation Supervisor. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#7 MOTION TO APPROVE MONTHLY PAY-PERIODS

Motion by Potter to approve monthly pay-periods for the following employees: Town Justices, Town Supervisor, Deputy Tax Collector, Zoning Board of Appeals Secretary, School Crossing Guard, Town Hall Custodian, Town Councilmen, Tax Collector, Town Attorney, Planning Board Secretary, Registrar of Vital Statistics, Recreation/Parks employees (part-time). 2nd by McMullen. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#8 MOTION TO APPROVE ANNUAL PAYMENTS

Motion by Wolf to approve annual payments for Zoning Board of Appeals and Planning Board Members. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#9 MOTION TO AUTHORIZE SUPERVISOR TO INVEST MONIES

Motion by Potter to authorize the Supervisor to invest monies. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#10 MOTION TO DESIGNATE OFFICIAL TOWN NEWSPAPER

Motion by McMullen to designate the official Town newspaper as the Times Herald in Olean, New York. 2nd by Wolf. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#11 MOTION TO DESIGNATE OFFICIAL TOWN BANKS

Motion by Higgins to designate the official Town banks as Community Bank/NA. First Tier Bank & Trust Co., and M & T Bank. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#12 MOTION TO ESTABLISH PETTY CASH FUNDS

Motion by Wolf to establish petty cash funds in the Town Clerk's and Town Court Clerk's offices at \$25.00 each. 2nd by McMullen. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#13 MOTION TO ESTABLISH MEETING DAYS AND TIME

Motion by Higgins to establish the meeting days for the Town Board Meetings as the 2nd and 4th Thursdays of each month at 7:00 pm at the Town Hall Conference Room unless otherwise notified. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#14 MOTION TO ESTABLISH MILEAGE RATE

Motion by Higgins to set the mileage rate at 40.5 cents per mile, which is the Federal amount for 2005. 2nd by Wolf. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#15 MOTION TO SET PER DIEM RATES

Motion by McMullen to set the per diem rates for the Town for the year 2005 at the Federal rate for New York State. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#16 MOTION TO APPROVE PAY RATE FOR 2005

Motion by McMullen to approve the following pay rates for 2005:

Court Clerk	\$11.75/hr
Deputy Comptroller	\$11.35/hr
Assessor's Aide	\$10.50/hr

7:00 PM

Board of Assessment Review	
(Grievance Day)	\$50.00
(After Grievance Day)	\$10.00/hr
Deputy Town Clerk	\$10.50/hr-SP, \$11.35/hr-HM, \$8.00/hr-PK
Election Inspectors	\$8.00/hr
Voting Machine Custodians	\$70.00/machine
School Crossing Guard	\$7.25/hr
Highway Clerk	\$11.75/hr
Highway Garage Cleaner	\$9.00/hr
Recreation Clerk	\$8.50/hr
Zoning Board of Appeals Chairman	\$85.00/meeting
Zoning Board Member	\$60.00/meeting
Zoning Board of Appeals Secretary	\$ overtime (\$32.15/hr)
Planning Board Chairman	\$85.00/meeting
Planning Board Member	\$60.00/meeting
Planning Board Secretary	\$75.00/meeting
Water/Sewer Deputy Clerk	\$11.35/hr.. 2 nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. <u>CARRIED.</u>

#17-MOTION TO APPOINT LAWN MOWER PERSON AND GROUNDSKEEPER

Motion by Higgins to appoint Vince Riehle as lawn mower person and Mike Niles as groundskeeper at a pay rate of \$1900.00 per year each. 2nd by Eaton. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#18-MOTION TO APPROVE PAY RATES FOR PARKS & RECREATION DEPT. FOR 2005

Motion by Potter to approve the following pay rates for the parks & recreation department for 2005:

Gary Phearsdorf	\$8.90/hr	
Steve Piccirillo	\$8.65/hr	
Jackie Gavin	\$7.95/hr	
Nancy Phearsdorf	\$7.95/hr	
Paul Cleveland	\$7.90/hr	
Lori Lombardo	\$7.90/hr	
Debra Beatty	\$7.60/hr	
Bob Phillips	\$6.65/hr	
Richard Collins	\$6.65/hr	
Abigail Spaeth	\$6.05/hr	
Karen Harrington	\$6.05/hr	
Aquatics Director	\$7.75/hr	
Lifeguards	\$7.00/hr	
All other supervisors	\$6.00/hr	
Parks maintenance	\$7.25/hr	2 nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. <u>CARRIED.</u>

#19-MOTION TO APPROVE CONTRACT/AGREEMENT WITH PLANNER

Motion by McMullen to approve the contract/agreement with the Planner, Allegheny Planning Services for 2005 at the rate of \$50.00 per hour. 2nd by Wolf. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#20 MOTION TO APPROVE PROCUREMENT POLICY

Motion by Eaton to approve the Procurement Policy for the Town of Allegany for the year 2005. 2nd by McMullen. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#21 MOTION TO APPROVE INVESTMENT POLICY

Motion by Higgins to approve the Investment Policy for the Town of Allegany for the year 2005. 2nd by Potter. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#22 MOTION TO APPOINT DOG CONTROL OFFICER

Motion by McMullen to appoint Richard (Bud) Bronold as the Dog Control Officer for the Town of Allegany for the year 2005 at a pay rate of \$3000.00 per year plus mileage. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#23 MOTION TO APPROVE THE PRIMARY DOG KENNEL AGREEMENT

Motion by Eaton to approve the primary dog kennel agreement with Kistmet Kennels for the year 2005. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#24 MOTION TO APPROVE THE SECONDARY DOG KENNEL AGREEMENT

Motion by Wolf to approve the secondary dog kennel agreement with the SPCA in Cattaraugus County for the year 2005. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#25 MOTION TO APPOINT TOWN ENGINEER

Motion by McMullen to appoint Glenn Cooley as the Town Engineer for the year 2005 on a contractual basis. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

- The Library Contract and the Police Contract with the Village of Allegany will be TABLED as they have not yet provided a copy of each to the Town for review. ***

OTHER BUSINESS

#26 MOTION TO APPROVE OVERTIME

Motion by McMullen to have the Supervisor approve all over-time for all non-union employees. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

#27 MOTION TO APPROVE TRAINING SESSIONS/SEMINARS

Motion by McMullen to have all training sessions/seminars approved by the Town Supervisor prior to employees attendance. 2nd by Higgins. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

COMMITTEES

Union Negotiation	Patrick H. Eaton, Sr. & Joe Wolf
Personnel	David Potter & Mike Higgins
Highway	Joe Wolf & Mike Higgins
Recreation & Parks	Jack McMullen & Patrick Eaton, Sr.
Building & Grounds (& Safety)	Joe Wolf & Jack McMullen
Water/Sewer Rates	David Potter & Patrick H. Eaton, Sr.
Insurance (Health)	Jack McMullen & Mike Higgins
Technology	David Potter & Mike Higgins

From the Floor: nothing

#28 MOTION TO ADJOURN IN MEMORY OF KENNETH KING

Motion by Potter to adjourn this meeting in the memory of Kenneth King. 2nd by Eaton. Higgins-aye, Potter-aye, McMullen-aye, Wolf-aye, Eaton-aye. CARRIED.

Meeting adjourned.

Respectfully submitted,

Mary M. Peck
Town Clerk