

PRESENT WERE: Supervisor Eaton Councilman Jonak
Councilman Sendlakowski Councilman Hitchcock
Councilman Wolf Hwy Superintendent Gleason
Attorney W. Tuttle Comptroller, C. Hemphill
Town Clerk M. Peck

ALSO PRESENT: R.Pearl-Lamphier, M. Lombardo, A. Spears, townspeople and news media

Salute to the Flag at 2:00 pm opened the meeting.

Swearing in of newly-elected officials: Attorney Tuttle read the Oath of Office to each of the following newly-elected officials:

Town Supervisor Patrick H. Eaton, Sr. Councilman Ray Jonak
Highway Superintendent Rodney F. Gleason Councilman Hanford Sendlakowski
Town Justice Alan Spears

#1-MOTION TO APPROVE THE APPOINTMENT AND DUTIES OF TOWN COMPTROLLER

Motion by Jonak to approve the appointment of Carolyn Hemphill as Town Comptroller for the year 1/1/08 - 12/31/08 at a pay stipend of \$45,140.00/yr. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#2-MOTION TO APPROVE THE APPOINTMENT OF ASSESSOR'S AIDE

Motion by Jonak to appoint Sherry Papasergi as part time assessor's aide for the year 1/1/08 - 12/31/08 at a pay stipend of \$11.20/hr. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#3-MOTION TO APPROVE THE FOLLOWING ONE-YEAR APPOINTMENTS AND WAGES

Motion by Hitchcock to approve the following one-year appointments and wages:

a. Deputy Comptroller	Helen Monroe	\$12.55/hr
b. Town Hall Custodian	Jim Gould	\$10.05/hr
c. Town Hall/Hwy Garage Cleaner	Terri Rogers	\$10.05/hr
d. Emergency Preparedness Dir.	Joe Wolf	\$ -0-
e. Budget Officer	Patrick H. Eaton, Sr.	\$ -0-
f. Dep. Budget Officer	Carolyn Hemphill	\$ -0-
g. Court & Highway Clerk	Cindy Booth	\$ 14.00/hr
h. Dep. Court Clerk	Joyce Kibler	\$ 10.19/hr
I. Recreation/Parks Director	Mark Lombardo	\$ 44,490.00;
\$2500.00/yr		
j. Zoning Board of Appeals Sec.	Carolyn Hemphill	\$ o/t
k. Water/Sewer Superintendent	Rodney F. Gleason	\$5000.00;
\$5000.00/yr		
l. Code Enforcement Officer	Jerry Dzurhoff	\$ 41,090.00/yr
m. Recreation Clerk	Cheryl Collins	\$ 9.79/hr

n. School Crossing Guard	Martha Maroney	\$ 8.10/hr
o. Dep. Hwy Superintendent	Joe Wolf	\$ -0-
p. Dep. Town Supervisor	Jim Hitchcock	\$ 300.00/yr
q. EDZ Representative	Ray Jonak	\$ -0-
r. Town Historian	Nancy Phearsdorf	\$ 200.00/yr.
s. Deputy Town Clerk	Joyce Kibler	\$ 10.19/hr
t. Deputy Town Clerk	Helen Monroe	\$ 12.55/hr
u. Tax Collector	Mary Peck	\$ 3500.00/yr
v. Deputy Tax Collector	Kathleen Pikulski	\$ 7.25/hr
w. Town Attorney	Wendy A. Tuttle, Esq.	\$ 27,000.00/yr
x. Registrar of Vital Statistics	Mary Peck	\$ 2,000.00/yr
y. Records Management Officer	Mary Peck	\$ -0-
z. Water Clerk	Carolyn Hemphill	\$ 2,080.00/yr
aa. Sewer Clerk	Carolyn Hemphill	\$ 1,050.00/yr

2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye.

CARRIED.

#4-MOTION TO APPOINT ZONING BOARD OF APPEALS MEMBER

Motion by Eaton to appoint Joe Chamberlain as a Zoning Board of Appeals member for a 5-year term (1/1/08 - 12/31/2012). 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#5-MOTION TO APPOINT PLANNING BOARD MEMBER

Motion by Eaton to appoint John Hare as a Planning Board member for a 5-year term (1/1/08 - 12/31/2012). 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

1. Appoint Board of Assessment Review Member (5-yr term) **TABLE**

#6-MOTION TO APPROVE WEEKLY PAY-PERIODS FOR HIGHWAY EMPLOYEES

Motion by Wolf to approve weekly pay-periods for highway employees. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED

#7-MOTION TO APPROVE BI-WEEKLY PAY PERIODS

Motion by Ray to approve bi-weekly pay periods for: highway/water/sewer superintendent; comptroller; recreation clerk; deputy town clerk; highway & court clerk; deputy comptroller; recreation/parks director; code enforcement officer; town clerk; permanent recreation supervisor; deputy tax collector; highway garage and town hall cleaner. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#8-MOTION TO APPROVE MONTHLY PAY PERIODS

Motion by Jonak to approve monthly pay periods for: town justices; town supervisor; tax collector; zoning board of appeals secretary; school crossing

guard; town hall custodian; town councilmen, town attorney, planning board secretary, registrar of vital statistics, recreation/parks employees (part time). 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#9-MOTION TO APPROVE ANNUAL PAYMENTS

Motion by Jonak to approve the annual payments for zoning board of appeals and planning board members. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#10-MOTION TO AUTHORIZE SUPERVISOR TO INVEST TOWN MONIES

Motion by Jonak to authorize the Town Supervisor to invest town monies. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#11-MOTION TO DESIGNATE THE OFFICIAL TOWN NEWSPAPER

Motion by Eaton to designate the Times Herald in Olean, NY as the official town newspaper. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#12-MOTION TO DESIGNATE OFFICIAL TOWN BANKS

Motion by Jonak to designate Community Bank, NA and Five Star Bank as the official town banks. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#13-MOTION TO ESTABLISH PETTY CASH FUNDS

Motion by Sendlakowski to establish petty cash funds in the Town Clerk's and Court Clerk's offices at \$25.00 each. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#14-MOTION TO ESTABLISH TOWN BOARD MEETING DAYS AND TIME

Motion by Eaton to establish town board meeting days as the third Tuesday each month at 7:00 pm in the Town Hall unless otherwise notified. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#15-MOTION TO ESTABLISH MILEAGE RATE REIMBURSEMENT

Motion by Eaton to establish the mileage rate reimbursement at 50 ½ cents/mile. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#16-MOTION TO ESTABLISH PER DIEM RATES PER ATTACHED SHEETS

Motion by Eaton to accept the per diem rates per the attached sheets. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#17-MOTION TO ESTABLISH PAY RATES OF ZBA AND PLANNING BOARD

Motion by Eaton to establish pay rates as follows:

Zoning Board of Appeals Chair	\$ 105.00/meeting
Zoning Board of Appeals Member	\$ 75.00/meeting
Zoning Board of Appeals Secretary	\$ o/t
Planning Board Chairman	\$ 105.00/meeting
Planning Board Members	\$ 75.00/meeting
Planning Board Secretary	\$ 75.00/meeting. 2 nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye.

CARRIED.

#18-MOTION TO APPOINT LAWN MOWER PERSON & GROUNDSKEEPER & PAY RATES

Motion by Jonak to appoint Mike Niles as groundskeeper at \$2050.00/yr and Vince Riehle as lawn mower person at \$2050.00/yr. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#19-MOTION TO APPROVE CONTRACT WITH ALLEGHENY PLANNING SERVICES

Motion by Eaton to approve the contract with Allegheny Planning Services for the year 2008. 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#20-MOTION TO ESTABLISH PAY RATES FOR PARKS & RECREATION DEPARTMENT EMPLOYEES

Motion by Jonak to establish the pay rates for parks and recreation department employees for 2008 per the following:

	2008 wages	2007 wages
Gary Phearsdorf	\$9.85	\$9.60/hr
Steve Piccirillo	\$9.60	\$9.35/hr
Jackie Gavin	\$8.90	\$8.65/hr
Nancy Phearsdorf	\$8.90	\$8.65/hr
Paul Cleveland	\$8.85	\$8.60/hr
Lori Lombardo	\$8.85	\$8.60/hr
Debra Beatty	\$8.55	\$8.30/hr
Bob Phillips	\$7.60	\$7.35/hr
Richard Collins	\$7.60	\$7.35/hr
Abigail Abdo	\$7.55	\$7.30/hr
Jennifer Pleakis	\$7.50	\$7.25/hr
Chelsea Collins	\$7.45	\$7.20/hr
Aquatics director	\$8.65	\$8.65/hr
Lifeguards	\$8.15	\$8.15/hr
All other supervisors	\$7.15	\$7.15/hr
Parks maintenance	\$8.50	\$8.50/hr
Cleaners	\$8.50	\$8.50/hr
Lynn Shaffer	\$8.75	\$8.50/hr
Rita Besok	\$7.60	

Ryan Lombardo	\$7.55
Jennifer Cleveland	\$7.45
Sara Biryła	\$7.30
Victor Rabatoy	\$8.75. 2 nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. <u>CARRIED.</u>

#21-MOTION TO ESTABLISH A PROCUREMENT POLICY

Motion by Eaton to establish a procurement policy for the Town of Allegany for the year 2008. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#22-MOTION TO ESTABLISH AN INVESTMENT POLICY

Motion by Eaton to establish an investment policy for the Town of Allegany. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#23-MOTION TO APPOINT DOG CONTROL OFFICER AND WAGES

Motion by Wolf to appoint Hugh A. Morrow as dog control officer for the year 2008 at a pay stipend of \$6,000/yr + mileage. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

Approval of Primary Dog Kennel Agreement for 2008. *****This to be TABLED*****

Approval of Secondary Dog Kennel Agreement for 2008 (TABLE)

#24-MOTION TO APPOINT TOWN ENGINEER

Motion by Eaton to appoint Kirk Wilson, PE of Foit-Albert Associates as the Town Engineer for 2008. 2nd by Hitchcock. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#25-MOTION TO APPROVE CONTRACT FOR OLD HIGH SCHOOL GYM USE

Motion by Eaton to approve the contract for the use of the old high school gym for \$2,000.00 per month. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#26-MOTION TO APPROVE LIBRARY CONTRACT WITH VILLAGE

Motion by Hitchcock to approve the library contract with the Village in the amount of \$26,000.00 for the year 2008. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#27-MOTION TO APPROVE POLICE CONTRACT WITH THE VILLAGE

Motion by Sendlakowski to approve the police contract with the village in the amount of \$15,246.00 for 2008. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#28-MOTION TO APPROVE COURT SECURITY CONTRACT WITH VILLAGE

Motion by Hitchcock to approve the court security contract with the village for \$17.00/hr plus a pro-rated share of the insurance coverage (\$500.00). 2nd by Wolf. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#29-MOTION TO APPROVE SPECIAL EVENTS AGREEMENT WITH VILLAGE

Motion by Wolf to approve the special events agreement with village for 2008. 2nd by Jonak. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#30-MOTION TO HAVE ALL OVERTIME APPROVED BY TOWN SUPERVISOR

Motion by Hitchcock to have all overtime approved by the town supervisor. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

2. Approval of dog control contract between the town and village **TABLE**

#31-MOTION TO ESTABLISH EMPLOYEE CONTRIBUTION OF MEDICAL INSURANCE DEDUCTIBLES

Motion by Eaton to establish the employee contribution of medical insurance to be 12% (for non-union employees). 2nd by Wolf. **Discussion: Councilman Jonak would like figures on this issue.** Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#32-MOTION TO ESTABLISH A TOWN BOARD OF ETHICS

Motion by Eaton to establish a Town Board of Ethics with members Wendy Brand, David Potter and Ron Kyser for a one year term. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

#33-MOTION TO AUTHORIZE TOWN CLERK TO FIX DUTIES

Motion by Eaton to authorize the Town Clerk to fix the duties and responsibilities of additional two (2) deputy town clerks. 2nd by Sendlakowski. Jonak-aye, Sendlakowski-aye, Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

COMMITTEES

Negotiation	Patrick H. Eaton, Sr. & Joe Wolf
Personnel	Patrick H. Eaton, Sr. & Jim Hitchcock
Highway	Joe Wolf & Hans Sendlakowski
Recreation & Parks	Jim Hitchcock & Ray Jonak
Building, Grounds & Safety	Joe Wolf & Ray Jonak
Water/Sewer Rates	Hans Sendlakowski & Patrick H. Eaton, Sr.
Insurance (Health)	Jim Hitchcock & Patrick H. Eaton, Sr.
Technology	Hans Sendlakowski
Assessor	Jim Hitchcock & Patrick H. Eaton, Sr.
Merger Study	Jim Hitchcock & Ray Jonak

From the floor: nothing from the floor

#34-MOTION TO ADJOURN MEETING

Motion by Jonak to adjourn meeting. 2nd by Wolf. Jonak-aye, Sendlakowski-aye,
Hitchcock-aye, Wolf-aye, Eaton-aye. CARRIED.

Meeting adjourned at 2:30 pm.

Respectfully submitted,

Mary M. Peck
Town Clerk
1/8/08