



Allegany Engine Company, Inc.

188 West Main Street • P.O. Box 95
Allegany, New York 14706-0095
(716) 373-1245

R.H. LIVINGSTON COMMUNITY CENTER RENTAL AGREEMENT- 200_

PERSON/ORGANIZATION NAME: _____

Location and description of rental premises:

ALLEGANY ENGINE COMPANY, INC.
R. H. Livingston Community Center
188 W. Main Street, PO Box 95
Allegany, NY 14706

Person responsible for rental:

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Rental date(s): _____ Rental Purpose: _____

Setup/Unlock time: _____

Min. Charge:	\$ 400.00/ day x _____ days	=	\$ _____
Kitchen Fee:	\$ 85.00/ day x _____ days	=	\$ _____
Dumpster- special	\$ 150.00/ trip x _____ trips	=	\$ _____
Small BBQ pit:	\$ 85.00/ day x _____ days	=	\$ _____

**Separate Contract required for Beer Tent/Pavilion Area and Large BBQ Pits.

TOTAL CHARGE TO CUSTOMER: = \$ _____

RENTAL FEES + KITCHEN FEE (IF NEEDED) MUST BE RECEIVED AT LEAST 30 DAYS PRIOR TO RENTAL DATE OR UPON CONTRACT SIGNING, OR RENTAL WILL BE CONSIDERED VOID AND CANCELLED. RENTAL FEE WILL NOT BE REFUNDED IF RENTAL IS CANCELLED LESS THAN 30 DAYS PRIOR TO RENTAL DATE(S). EVENT MUST BE CANCELLED BY CALLING 716-969-1315.

TERMS & CONDITIONS:

In consideration of the leasing of said premises of the Allegany Engine Co., Inc. to the undersigned, the undersigned hereby releases, acquits and forever discharges the Allegany Engine Company, Inc.; its officers, directors, agents, members, servants, and employees (collectively the "Fire Company Parties") from any and all suits, actions, compensation, consequential damages, punitive damages or any other thing whatsoever on account of, or in any way growing out of, any and all property damage, personal injuries, illnesses, death or any other thing resulting or to result from any occurrence or accident that may happen as a result of or arise out of leasing or use of the described premises by lessee.

The undersigned hereby agrees to indemnify, defend and hold harmless the Fire Company Parties against such claims brought by any person or entity. The undersigned also agrees to the Rental Rules/Conditions on reverse side.

(Signature of AEC Agent)

(Signature of Lessee)

(date)

Phone # of above agent

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Rules and General Rental Conditions

- 1- This facility and immediate area shall be vacated by 1:00 AM.
- 2- No minors will be allowed when alcoholic beverages are being served, with the exception of wedding receptions or family reunions.
- 3- Any person found damaging this facility or removing the contents from within shall be turned over to the local law enforcement agency for prosecution.
- 4- Any person causing a disturbance shall be promptly removed and will be permanently barred from entering the facility.
- 5- The person responsible for renting this facility must ensure that all doors are locked, windows closed and locked, interior lights are turned off, facility is clean and all garbage is taken to rear dumpster, prior to departure. Please do not leave doors propped open when heat or A/C is running. Additional Charges may apply.
- 6- No persons, except those in charge, shall have access to electrical panels.
- 7- The Allegany Engine Company, Inc. will not be responsible for articles left behind or lost on premises.
- 8- Kitchen facilities are available to rent, however, utensils, pots/pans, etc... are NOT available. See Optional Rental Fee section on page 1. Person responsible for renting this facility, must ensure that all kitchen surfaces, stoves, and coolers are cleaned prior to departure. No food (or other) items should be left behind unless arrangements have been made to collect them the next day. (SEE #14)
- 9- Absolutely NO decorations will be permitted on any wallpaped walls, lighting fixtures, globe ball, nor from any ceiling tile support framework!
- 10- No loud noise or group gatherings will be permitted outside the building.
- 11- Rental applications should be promptly submitted ASAP. Payment and contract due at least 30 days prior to event date or rental will be considered cancelled.

All rental checks should be made payable to: ***The Allegany Engine Company, Inc.***, and can be mailed to the following address:

The Allegany Engine Company, Inc.
Attn: President/ Treasurer
PO Box 95
Allegany, NY 14706

- 12- Set up/unlock time for event will be determined by rental schedule prior to this event.
- 13- NYS liquor license must be obtained by renter for events where alcohol will be sold (21 and over admitted only.) A copy must be provided to Allegany Engine Co. prior to rental.
- 14- Cleanup for all rentals shall be done by the renter and be completed after the completion of the rental (SAME DAY) or by 10 AM on the day following the rental, if there are no rentals that day. THE FACILITY SHOULD BE LEFT IN THE SAME CONDITION AS IT WAS FOUND!

These Rules and General Conditions adopted by the Advisory Board shall accompany all Rental Applications, and their contents made known to person responsible for renting said premises.

The Advisory Board shall accept or reject any Rental Application, and their decision shall be final.