

Board of Trustees Meeting Minutes

June 7, 2010; 4:00 pm

RESOLUTION #2010-116

OPEN BIDS FOR

1. Tree Removal
2. Refuse Collection for Code Violations
3. Lawn Maintenance for Code Violations

On motion made by Trustee Rzepka, second by Trustee Fortuna resolved to open the bids for Tree Removal, Refuse Collection for Code Violations, and Lawn Maintenance for Code Violations. Aye-all. Nay-none.

Tree Removal:

- Terry Tree Service-\$26/inch; \$34/inch
- Sean's Tree Service-\$2,200 per day, \$2,500 per day
- Covey Tree Inc.-\$567/tree; \$647/tree

Refuse Collection for Code Violations:

- Tim Peterson Lawn Care & Snow Plowing-\$25/hour labor; \$35 trucking fee to haul; dump fees

Lawn Maintenance for Code Violations:

- Tim Peterson Lawn Care & Snow Plowing-\$25/hour labor per address; \$50 equipment fee per address

RESOLUTION #2010-117

CLOSE BIDS FOR

1. Tree Removal
2. Refuse Collection for Code Violations
3. Lawn Maintenance for Code Violations

On motion made by Trustee Gleason, second by Trustee Fortuna resolved to close the bids for Tree Removal, Refuse Collection for Code Violations, and Lawn Maintenance for Code Violations. Aye-all. Nay-none.

The regular meeting of the Board of Trustees was called to order with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Richard Lamberson; Trustees: Dan Gleason, Charlie Fortuna, Diana Rzepka, and Jim Rouleau

Also Present: Rena Flynn, Clerk Treasurer; Rhea Carls, Planning Board; and Janine Fodor, Attorney

Absent: Dominic Papasergi (DP), Police Chief & DPW Supt.

RESOLUTION #2010-118

ACCEPT MINUTES OF MAY 17, 2010

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to accept the minutes of May 17, 2010. Aye-all. Nay-none.

TREASURERS REPORT

As of June 4, 2010

	CHECKING	SAVINGS		
GENERAL	\$22,862.00	\$769,669.00		
WATER	\$4,704.00	\$341,194.00		
SEWER	\$1,164.00	\$428,200.00		
LIBRARY	\$38,437.00			
T&A	\$6,353.00			
WATER BOND		\$6,286.00		
TOTALS	\$73,520.00	\$1,545,349.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$179,022.00	\$53,395.00	\$15,898.00	\$248,315.00
POLICE UNIFORMS	\$5,424.00			\$5,424.00
BUILDING	\$38,150.00	\$39,530.00	\$22,927.00	\$100,607.00
POLICE EQUIPMENT	\$26,144.00			\$26,144.00
CURBING & STORM SEWER	\$34,188.00			\$34,188.00
GENERAL		\$		
WELL HOUSE PUMP ROUTINE MAINT		\$1,010.00		\$1,010.00
WELL/WATER BLDGS/TANK MAINT		\$10,329.00		\$10,329.00
METER PIT		\$11,583.00		\$11,583.00
LIFT STATION, PITS, PUMP			\$4,010.00	\$4,010.00

	\$282,928.00	\$ 115,847.00	\$ 42,835.00	\$441,610.00
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RECEIPTS:

Building/Sign/Pool permit	206.00
Bid Deposit	
Backflow testing	400.00
Clerk fees	1.00
CHIPS	
Code Violation fees	
Court Security	135.00
Court Fines/fees	335.00
Class Action	
Donation	
DWI funds	
Equipment sales	
Franchise Fees	5992.00
Fire Inspections	25.00
Gaming License	
Grants	
Inspections-c/o	
Insurance refund	
Juvenile Officer	
Lawn mowing	
Municipal Aid	
Mortgage Tax	
Police Contract	16490.00
Property Taxes	
Property Taxes-Penalty	
Rent-WCB	
Reimbursements	61.00
Sales Tax	
Scrap metal	
Town Sewer Payment	
Utility Tax	4.00
Unmetered Water	
Vehicle repair rebate	
Vital Stats	
Water-Qtr Town	40391.00
Water meter	
Zoning fees	
ZBA/PB Hearing fees	

DISBURSEMENTS: from 6/1/09-present

	\$
GENERAL	556,779.00
	\$
WATER	170,118.00
	\$
SEWER	216,676.00
	\$
LIBRARY	27,349.00
	\$
TOTAL	970,922.00

Total

64040.00

RESOLUTION #2010-119

ACCEPT TREASURER'S REPORT AND PAY BILLS

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the Treasurer's Report and pay bills. Bills paid by abstract #20000556 for \$1,094.81, #20000557 for \$79,269.57, #2000558 for \$1,273.26 and #20000559 for \$30,000.00. Aye-all. Nay-none.

Department Reports:

Police-Chief Papasergi-No Report

DPW-Supt. Papasergi-No Report

RESOLUTION #2010-120

TABLE ALL BIDS RECEIVED

On motion made by Trustee Gleason, second by Trustee Rzepka resolved to table all the bids received. All tree bids were quoted differently, other bids had no insurance information submitted. Aye-all. Nay-none.

DPW-LAWN MAINTENANCE/TREE SERVICE

- There was discussion on what to do about code violations for lawn maintenance and refuse clean-up.
- Thought summer workers could do the work; check the property for rubbish before mowing.
- Board is worried about liability-do we have the ability to go onto private property?
- We need to have proof of insurance before accepting bids.
- Board is also worried about our equipment.
- Mayor will talk with Dom about mowing with summer helpers. If any of them are in the area beyond August, they could possibly continue on for this purpose throughout October.
- Mayor wanted the board to realize that if there is an emergency tree problem, then it is fine to call someone to cut it down.
- Trustee Rouleau would like to get a price of SDS picking up street clippings for approximately 6 times per year.
- Mayor Lamberson also mentioned looking into a junk day pick up.

DPW-WATER

- Trustee Rouleau wants to have the water pressure measured on the hill, especially in homes with 2nd floor faucets.

- Ask Lance Jobe about standards to bear in a home, would like to have knowledge of this before Tanglewood Subdivision gets underway.
- Trustee Rouleau asked about metered water at the Fire Hall. Do we account for all water? Rena said we do readings but don't bill them. We cannot measure the water from flushing hydrants. Wondered if it could be estimated.
- Trustee Rouleau asked about the town contractor hired to install the new water line, why is the water not metered?
- Mayor Lamberson asked if Lance could see if there was a discrepancy in sewer pumped and the number of hours and number of gallons of water pumped.

TANGLEWOOD SUBDIVISION

- Planning Board Secretary Carls has the St. Mary's subdivision covenant.
- Mayor has not yet talked to Aaron Tiller about annexation of Tanglewood Subdivision. Planning Board is meeting with him Wed., June 16th at 6:30 here.
- Trustee Fortuna had spoken to him about annexation, he doesn't seem interested. There is usually no buffer zone between subdivisions, even with the town & village subdivisions side by side.
- Trustee Gleason sees lots of tax dollars.
- Trustee Rzepka wondered if anyone has talked to Northrup, the developer. It was indicated that the town has.

SEWER

- Attorney Fodor met again with the town and city attorneys. We are billed for 12 full time employees in sewage treatment. There were 2 unfilled positions, 1 has been filled, and 1 is budgeted.
- Wondered why there are 12 full time employees in an automated plant. There is coverage from 7am to 5pm Monday-Friday. (50 hours per week)
- "Construction" workers can be used anywhere, need to get more detailed information, including job description for sewage treatment workers.
- Will give us a credit on lighting, it was budgeted high.
- It is hard to obtain information on the bonds. Kapoor says that if the work is mandated by law, he feels it should be attributable to the sewer plant and the billing should be for all customers.
- We will eventually need to obtain a formal opinion from the state comptroller or auditor on appropriate expenditures.
- What are the bonds for and how does the village tie into these?
- Mayor says he will reach out to Mayor Witte before going to the paper, create some goodwill.
- Mr. Kapoor, Director of Public Works from the City of Olean wondered about the billing for the sewer on North 1st St., thinks it is being double billed. He was informed that the sewer billing is based on the water consumption. He also wondered about how the town bills for sewer.

DPW-MISCELLANEOUS

- Trustee Rouleau would like the gravel in the subway area on East Union Street removed.
- There are eaves troughs draining to the street storm sewers from some personal properties Is this legal?
- Summer help is painting fire hydrants.
- Mayor Lamberson will talk to Dom about torching the weeds on Main St. instead of using chemicals. When using chemicals, need to notify property owners. Can salt or Clorox be used?
- Fire hydrant near Pat Mykins property was taken care of, they put a hose on it.
- Lance wants to get a camera to look into the storm drain when it rains at Mr. Youngs property on N. 5th St.
- Rena to see if there is money left in the budget to transfer to 2011 fiscal year for the summer help, since 3 were budgeted for and we have hired 4. Rena mentioned that there are leftover funds from the inventory project not completed this year.

POLICE

- Trustee Gleason mentioned of some recent vandalism on West Union St. and feels the police need to cover that area more frequently, especially the River Park.
- Trustee Fortuna feels there should be a car on Main Street at all times; can never find an officer.
- Trustee Rzepka said the officers should put the area they patrol on their Daily Reports.
- Mayor talked to Dom about Larry Lewicki, former City of Olean police officer who is interested in part time police work.
- He will need to complete an application, Trustees Gleason & Rouleau and Chief Papasergi will interview.
- Mayor would like to gradually bring in some older, retired officers. Those who don't want to work every night and that they also need little training.

PERSONNEL POLICY

- Will discuss when both Rena and Dominic are available to meet.
- Trustee Rouleau asked for a new policy for new hires.
- Items to discuss-3 hour call-out, medical insurance, overtime

The following correspondence was reviewed and put on file:

1. Pat Mykins-letter on fire hydrant
2. Robert Youngs-letter on storm drain
3. Court fine and fee breakdown through April 2010
4. Website notes 5/27/10
5. Time Warner Cable-expiring agreements
6. "Christmas In Allegany" notes 5/18/2010
7. Cattaraugus County Bicentennial Memory Book
8. Town of Allegany-letter to Tiller re: Tanglewood Subdivision
9. Cattaraugus County Planning Board Meeting Minutes-4/29/2010

10. Center for Family Unity-thank you Roadblock Fundraiser
11. FCC-Time Warner Cable petition for special relief

RESOLUTION #2010-121

APPROVAL TO SEND DONATION LETTER FOR "CHRISTMAS IN ALLEGANY" WITH WATER BILL MAILING

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to approve the mailing of the donation letter for "Christmas in Allegany" to all water and sewer customers. Aye-all. Nay-none.

RESOLUTION #2010-122

WAIVE VENDING FEES DURING ALLEGANY HERITAGE DAYS

On motion made by Trustee Rouleau, second by Trustee Rzepka resolved to waive the vending fees during Allegany Heritage Days (August 7, 2010). Aye-all. Nay-none.

RESOLUTION #2010-123

ACCEPT THE RESIGNATION OF ANDREW PAYNE FROM THE LIBRARY

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to accept the resignation of Andrew Payne from the Allegany Public Library. Aye-all. Nay-none.

RESOLUTION #2010-124

APPOINT MEGAN SALADA AS LIBRARY AIDE

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to appoint Megan Salada to the Allegany Public Library as an aide. Aye-all. Nay-none.

RESOLUTION #2010-125

EXTEND THE VILLAGE/TOWN WATER SUPPLY AGREEMENT FOR 2010-2011

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to extend the Village/Town Water Supply Agreement for 2010-2011. Aye-all. Nay-none.

RESOLUTION #2010-126

APPROVE SHAWLEY ANNUAL MAINTENANCE CONTRACT FOR COPIER

On motion made by Trustee Gleason, second by Trustee Fortuna resolved to approve the Shawley Annual Maintenance Contract for \$625/year. Aye-all. Nay-none.

RESOLUTION #2010-127

APPROVE SEASONAL VENDING PERMIT FOR JARED'S TREATS

On motion made by Trustee Gleason, second by Trustee Rzepka resolved to approve the seasonal vending permit for Jared's Treats for \$25.00. Aye-all. Nay-none.

RESOLUTION #2010-128

APPROVE THE APPOINTMENTS OF ALEXANDER SADER AND RICHARD TRIETLEY, III FOR SUMMER DPW

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to approve the appointments of Alexander Sader and Richard Trietley, III for summer DPW work. Aye-all. Nay-none.

RESOLUTION #2010-129

APPROVE THE AGREEMENT WITH THE CATTARAUGUS REGION COMMUNITY FOUNDATION FOR THE COLLECTION OF DONATIONS FOR ("CHRISTMAS IN ALLEGANY") ALLEGANY COMMUNITY BEAUTIFICATION FUND

On motion made by Trustee Rzepka, second by Trustee Rouleau resolved to approve the agreement with the Cattaraugus Region Community Foundation for the collection of donations for the Allegany Community Beautification Fund "Christmas in Allegany". Aye-all. Nay-none.

RESOLUTION #2010-130

APPROVE REVISED CONTRACT WITH NYS WORKERS' COMPENSATION BOARD

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to approve the revised contract with the NYS Workers' Compensation Board for the additional charge for internet service effective May 1, 2010. Aye-all. Nay-none.

RESOLUTION #2010-131

ADJOURN MEETING

On motion made by Trustee Rouleau, second by Trustee Rzepka resolved to adjourn at 6:10 pm. Aye-all. Nay-none.

Respectfully Submitted.

Rena Flynn

Clerk Treasurer