

**Board of Trustees Meeting Minutes  
April 21, 2008**

In attendance:

Marie Finch  
Fran Hyland  
Brian Lothridge, Times Herald  
Christopher McGraw  
Larry Kardos  
Rhea Carls  
Helen Larson  
Daniel Gonska  
Annette McGraw  
Tim Peterson  
David Dombek  
Jennifer Dombek  
Justin Gabow  
Steven Dombek  
Frank Snyder  
Kyle Threehouse  
Thomas Henderson  
Mel Duggan  
Sean Dixon  
Stephanie Runser  
Jim Boser

**RESOLUTION #2008-044  
CALL REORGANIZATION MEETING TO ORDER**

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to call the reorganization meeting to order. Aye-all. Nay-none.

**RESOLUTION #2008-045  
ACCEPT APPOINTMENTS, OFFICIAL NEWSPAPER, DATES/TIME OF REGULAR  
BOARD MEETINGS, DESIGNATION OF DEPOSITORY, AND COMMITTEES**

**APPOINTMENTS 2008-2009**

Deputy Mayor	Diana Rzepka
Clerk Treasurer, Court Clerk Registrar of Vital Statistics	Rena Flynn
Deputy Clerk, Deputy Court Clerk Deputy Registrar of Vital Statistics	Pamela Withers

Acting Justice	David Porter
Superintendent of Public Works Deputy Superintendent of Public Works	Dominic G. Papasergi Lance Jobe
Police Chief Patrolman/Acting Sergeant Sr. Patrolman-part time Patrolmen-part time	Dominic G. Papasergi Christopher McGraw Timothy Peterson Frank Snyder Daniel Gonska Lou Harrison David Conner Sean Obergfell Steven Dombek Jennifer Graham Christopher Baker Kyle Threehouse
Juvenile Officer Civil Defense Director Incident Command Officer Attorney Code Enforcement Officer Chief Water Operator	Christopher McGraw Dominic G. Papasergi Dominic G. Papasergi Janine Fodor Lance Jobe Lance Jobe
Crossing Guard	Bonnie Kuhn Donald Holdridge
Official Newspaper	Times Herald, Olean
Village Board Meetings	1 <sup>st</sup> & 3 <sup>rd</sup> Mondays of each month 7:30 pm Municipal Building subject to change
Official Depositories	Five Star Bank Community Bank MBIA Class

On motion made by Trustee Rzepka, second by Trustee Fortuna resolved to accept the personnel appointments, official newspaper, dates & times of regular board meetings, designation of depositories and committees for fiscal year 2009. Aye-all. Nay-none.

RESOLUTION#2008-046

ACCEPT PURCHASING POLICY AND INVESTMENT POLICY

## PURCHASING POLICIES AND PROCEDURES

THIS RESOLUTION SETS FORTH THE POLICIES AND PROCEDURES OF THE VILLAGE OF ALLEGANY to meet requirements of General Municipal Law, Section 104-b.

### Purpose

Goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interest of taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption. To further these objectives, the governing board is adopting internal policies and procedures governing all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law, Section 103 or of any other general special of local law.

### Procedures for Determining Whether Procurements are Subject to Bidding.

The procedures for determining whether a procurement of goods and services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

- |                 |  |
|-----------------|--|
| \$1-500         | At the discretion of the Department Head.                          |
| \$501-3000      | At the discretion of the Board and Department Head (may be verbal) |
| \$3001-9999     | Written quote from at least 2 separate vendors (if available).     |
| \$10,000 and up | Sealed bids in conformance with Municipal law, Section 103.        |

Proper documentation is required when the quote is not awarded to the vendor giving the lowest price. Quotes will be awarded to the lowest responsible and responsive vendor.

### Statutory Exceptions From These Policies and Procedures

Except for procurements made pursuant General Municipal Law, Section 103(3) (throughout county contracts) or Section 104 (through state contract), State Finance Law, Section 175-b (from agencies for the blind or severely handicapped), Correction Law, Section 186 (articles manufactured in correctional institutions), or the items excepted herein (see below), alternative proposals or quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations or any other method of procurement which furthers the purposes of General Municipal Law, Section 104-b.

### Procedures For Public Work Projects/Contracts

- |                |  |
|----------------|--|
| \$1-500        | At the discretion of the Department Head.  |
| \$501-5000     | At the discretion of the Board and Department Head.  |
| \$5001-9999    | Documented telephone quotes from at least 3 separate vendors (if available).                               |
| \$10000-19999  | Formal written request for Proposal with a response from at lease (2) Vendors and if possible (3) vendors. |
| \$20000 and up | Formal sealed bids in conformance with Municipal Law, Section  |

103.

In all circumstances, whenever other than the lowest quote is awarded, there must be written documentation of the reason for the award.

**UNDER NO CIRCUMSTANCES CAN A QUOTE THAT EXCEEDS THE BID LIMIT BE AWARDED**

**Professional Services and Consultants**

\$1-10,000	Annual charge will be at the discretion of the Department Head, and with the approval of the Board.
\$10001-19999	Prices will be obtained by formal written quotes from at least 2 sources and the award will be made at the discretion of the Department Head and with the approval of the Board.
\$20,000 and up	Prices will be obtained by Formal Request for proposal, with the award of contract being made by the Board.

Awards to other than the lowest proposer must be properly documented with the rational/reason for rejection of the lowest price.

Any and all procedures not specifically covered in this policy will be adhered to as covered in General Municipal Law. Section 104-b.

An emergency exists wherein the delay caused by soliciting quotes would endanger the health, welfare, or property of the municipality, or more important the individual taxpayer, then the procurement of goods or services will be at the discretion of the property department head with documentation as to the nature of the emergency and shall be sent to the Governing Board, within five (5) working days of such procurement.

**Annual Review**

The governing board shall annually review these policies and procedures. The Board shall be responsible for conducting an annual review of the procurement policy and for an evaluation of the internal control structure established to ensure compliance with the procurement policy.

**Unintentional Failure to Comply**

The unintentional failure to fully comply with the provisions of this General Municipal Law, Section 104-b shall not be grounds to void action taken or give rise to cause action against the Village of Allegany or any officer or employee thereof.

**Resolution**

**INVESTMENT POLICY OF THE VILLAGE OF ALLEGANY**

The objectives of the Investment Policy of the Village of Allegany is to minimize risk, to insure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return. In accordance with this policy, the chief fiscal officer is hereby authorized to invest all funds including proceed of obligation in:

Certificates of Deposit issued in a bank or trust company authorized to do business in New York State:

Savings accounts;

Obligations of New York State;

Obligations of the United State Government;

The following banks and municipal investors are designated by the Village of Allegany;

Five Star Bank, Allegany, New York  
The Community Bank, N. A., Olean, New York  
MBIA Municipal Investors Service Corporation

Collateral:

Certificate of Deposits shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of federal agencies, the principal and interest of which are guaranteed by the United States, or obligations of New York State local governments. Obligations shall be held by a third party.

Collateral shall not be required with respect to the direct purchase of obligations of New York State, obligations of the United States, and obligations of federal agencies the principal and interest of which are guaranteed by the United State Government.

The governing Village Board of the Village of Allegany shall review and approve the investment policy, at least annually, and if practicable, at its organizational meeting and the members shall review and amend, if necessary these investment policies

The provision of these investment guidelines shall take effect prospectively, and shall not invalidate the prior selection of any Custodial Bank or prior investment.

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the Purchasing policy & procedures and the Investment policy for fiscal year 2009. Aye-all. Nay-none.

RESOLUTION #2008-047

ACCEPT ADVANCE APPROVAL OF CLAIMS

**ADVANCE APROVAL OF CLAIMS**

WHEREAS the Board of Trustees of the Village of Allegany has determined to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, and

WHEREAS all such claims shall be presented at the next regular meeting for audit, and

WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Section 2. That this resolution shall take effect immediately.

On motion made by Trustee Fortuna, second by Trustee Rouleau resolved to accept the Advance Approval of Claims for fiscal year 2009. Aye-all. Nay-none.

RESOLUTION #2008-048  
ACCEPT MILEAGE ALLOWANCE

### **MILEAGE POLICY**

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of Trustees shall approve reimbursement to such officers and employees at the rate of .505 per mile;

Section 2. That this resolution shall take effect immediately.

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the Mileage Policy for fiscal year 2009. Aye-all. Nay-none.

RESOLUTION 2008-049  
CLOSE REORGANIZATION MEETING

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to close the Reorganization meeting. Aye-all. Nay-none.

RESOLUTION #2008-050  
BID OPENING FOR REFUSE COLLECTION

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to open bids for Refuse Collection and Recycling of Recyclables. Aye-all. Nay-none.

1. Nu-Way                    \$115,200 per year
2. SDS                        \$ 55,960 per year

RESOLUTION #2008-051  
CLOSE BID FOR REFUSE COLLECTION

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to close the bids for Refuse Collection and Recycling of Recyclables. Aye-all. Nay-none.

RESOLUTION #2008-052  
OPEN PUBLIC HEARING FOR 2009 BUDGET

On motion made by Trustee Gleason, second by Trustee Fortuna resolved to open the public hearing for the 2009 Budget. Aye-all. Nay-none.

The following are comments made at the public hearing on the 2009 budget:

- **Hyland**-Consolidation has been kicked around and there is a \$100,000 incentive from the merger. Should be shown in the budget. Town had 3 DPW openings. Village pays the same rate as town pays in town taxes.
- **Fortuna**-Can't just consolidate departments, it would take a year before anything could be done. We don't have concrete numbers to make changes to the budget yet.
- **Kardos**-Feels the merger study is biased. We just can't jump through hoops. Someone needs to contact the sheriff's department to see what the cost would be of having 5 deputies in the village on Friday & Saturday nights.
- **Lamberson**-He would rather have village officers McGraw, Peterson, and Gonska come to his home.
- **Kardos**-Village provides part-time training for officers to go to other departments.
- **Lamberson**-Village has lots of experienced officers, the most experienced group he has seen. The cost of a full-time police officer is heavy because of benefits.
- **Kardos**-If the town board thinks an economy can be met by doing away with the police department and taken over by the sheriffs department, he wants numbers.
- **Gleason**-Need to show figures for DPW/Police, we can't just "think" it will work out. CGR provided a basis to start working on it.
- Does the county charge the town for police? No. **Boser** said there is no contract with the county. Sheriff patrols all roads in the county (zones), move around all zones.
- **Gonska**-Clarification of issues in newspaper article-  
-explored issue of full time officer  
**Lamberson**-Many police unions make \$18.00 per hour, McGraw makes substantially more money.  
-Is village financially sound? **Lamberson**-yes  
-Experienced department-who makes \$18.00/hr? **Lamberson**-City of Olean is almost there, within a year or so. **Boser**-Sheriff starts at \$15.72/hr, they reach \$20+ after 10 years.  
**Lamberson**-The problem with preparing a budget is others plan for only 1 year, don't plan for the future, and don't look ahead.

**Gonska**-Article states that employees are well paid and new equipment was purchased. What equipment was purchased? Concerned with rifle needs-why haven't rifle racks been purchased?

**Papasergi**-We had to buy new guns in the past because of rusting out.

**Rzepka**-If there's a gun in the car, what happens if the car is vacant, but running, can someone get the gun?

**Gonska**-There is a timer-locked mechanism in order to get the gun.

**Peterson**-Even if the guns rust, someone needs to maintain them weekly or monthly and they need to be secured.

**Gonska**-Would you (Mayor) much rather see the Impala instead of the Durango?

**Papasergi**-I am presenting a budget with a new vehicle. We put a dollar amount in the budget for a new vehicle.

**Gonska**-Do you (Mayor) feel that Chief has the power to make the right choice of vehicle to put on the village streets and for safety?

**Lamberson**- Possibly. We have 2 SUV's on hand, also foot patrol, bike patrol. He's had complaints that the village has SUV's.

**Gonska**-Impala was brought in to look at, it is a one officer vehicle after equipment, computer, etc. It is cramped and tight. On 30 weekends, we have 5-6 officers working.

**Lamberson**-How do you handle 6 officers? With DPW trucks.

**Fortuna**-Can't you get from 7<sup>th</sup> to 1<sup>st</sup> St. in one minute?

**Gonska**-I would rather have a seasoned officer with me.

**Peterson**-Not an Impala, the issue isn't with the car, it is relearning to drive because of rear wheel drive.

**McGraw**-When the Bona bus is unavailable, it creates a problem.

**Rouleau**-At the CGR meeting at the community center, discussed how many town/village consolidations have taken place over the past 20 years in New York-3. If we consolidate, we could be in worse shape than we are today.

**Rouleau**-On one occasion, 911 was called and state, City of Olean, and sheriffs departments were all there within minutes.

**Gonska**-Many times the other departments are going through the village, not actually patrolling village, they come in from all over the county, but we don't have the luxury of having immediate backup.

**Gleason**-There are not many weekends that he does not see sheriffs or state police going through the village.

**Henderson**-He likes the effect of 2 man cars from a fireman's aspect. If there is a call for a drunken person, he likes the fact that we are willing to have one officer go with the fire department.

**Kardos**-There are 2 cars for the county at night. One car for state police-a 2 man car, 2-1 man cars for the sheriff department.

**Papasergi**-Feels that there has not been excessive spending in the police department as has been insinuated. From 2003-2008, the Police budget has increased an average of 1.8% annually, street department has increased 3% annually, and other (includes clerk, judge, municipal building, code) has increase an average of 6.8% annually.



**Papasergi**-Police has been put on the back burner over the past years. We have enough money to hire a full time officer without increasing the tax rate. This would not excessively increase the police budget. We are still able to put in extra reserves for different projects.

**Papasergi**- I was offended by the comment by the Mayor that we can be “too financially responsible”.

**Rouleau**-Sidewalk at Burton, cars are parking too close to building and blocking the sidewalk. It is a violation of an ordinance.

**Gleason**-He will talk to the owner to have patrons not block the sidewalk, possibly have a sign put up indicating such.

**Papasergi**-One Durango has been ordered, not sure of the actual date it is expected to be delivered.

**Papasergi**-99 Dodge truck is at the transmission repair shop, the problem isn't what they thought it was; suggest that we keep it and run it to the ground. Board will not pay \$1400 to repair it, sell it as is.

**Papasergi**-Lawn tractor had to have a flywheel replaced.

**Lamberson**-He apologized to Clerk Flynn for upsetting her last week. He appreciates work that we do on the budget.

**Lamberson**-Wondered if the water/sewer hand-held indicates a high-low reading, **Jobe** replied that it does not.

**Papasergi**-Wanted to speak about the police budgets since it was not discussed in any budget meetings that were held, and was told we would meet to discuss it. He was cut off by the mayor and said the budget was beat to death long enough.

#### RESOLUTION #2008-053

#### ADOPT 2009 BUDGET WITH CROWN VICTORIA FOR POLICE AND WITHOUT AN ADDITIONAL FULL-TIME OFFICER

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to adopt the 2009 budget with a Crown Victoria for the police department and with out an additional full time police officer. Aye-Trustees Fortuna and Gleason, Nay-Trustees Rzepka and Rouleau. Aye-Mayor Lamberson.

#### RESOLUTION #2008-054

#### CLOSE PUBLIC HEARING FOR 2009 BUDGET

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to close the Public Hearing for the 2009 Budget.

The regular meeting of the Board of Trustees was opened at 8:05 pm with a salute to the flag led by Mayor Richard Lamberson.

**Present:** Mayor Lamberson; Trustees: Charles Fortuna, Diana Rzepka, James Rouleau and Daniel Gleason

**Also Present:** Rena Flynn, Clerk Treasurer; Dominic Papasergi, DPW Superintendent & Police Chief; Lance Jobe, CEO

RESOLUTION #2008-055  
ACCEPT MINUTES OF MARCH 17, 2008

On motion made by Trustee Fortuna, second by Trustee Rouleau resolved to accept the minutes of March 17, 2008. Aye-all. Nay-none.

RESOLUTION #2008-056  
ACCEPT MINUTES OF MARCH 31, 2008

On motion made by Trustee Gleason, second by Trustee Fortuna resolved to accept the minutes of March 31, 2008. Aye-all. Nay-none.

TREASURERS  
REPORT  
AS OF April 21, 2008

	CHECKING	SAVINGS		
GENERAL	\$35,881.00	\$986,607.00		
WATER	\$5,864.00	\$92,206.00		
SEWER	\$16,688.00	\$94,655.00		
LIBRARY	\$50,061.32			
T&A	\$4,574.00			
WATER BOND		\$6,271.00		
<b>TOTALS</b>	<b>\$113,068.32</b>	<b>\$1,179,739.00</b>		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$119,745.00	\$ 39,864.00	\$ 7,331.00	\$166,940.00
POLICE UNIFORMS	\$2,039.00			\$2,039.00
BUILDING	\$22,766.00	\$ 39,274.00	\$ 22,769.00	\$84,809.00
POLICE EQUIPMENT	\$14,421.00			\$14,421.00
CURBING & STORM SEWER	\$5,084.00			\$5,084.00
WELL HOUSE PUMP ROUTINE MAINT		\$ 1,004.00		\$1,004.00
WELL/WATER BLDGS/TANK MAINT		\$ 7,027.00		\$7,027.00
METER PIT		\$ 7,530.00		\$7,530.00
			\$	
	<b>\$164,055.00</b>	<b>\$ 94,699.00</b>	<b>30,100.00</b>	<b>\$288,854.00</b>

RECEIPTS:

Judge Fines/fees	7980.00
Inspections	
ZBA/PB Hearing fees	
Court Security	170.00
Clerk fees	
Reimbursements	530.00
Vital Stats	
Utility Tax	
Unmetered Water	
Building/Sign permit	130.00
Zoning fees	
Police Contract	
Sales Tax	
Water-Qtr Town	
Juvenile Officer	
Franchise Fees	
Bid Deposit	
Backflow testing	
Property Taxes	
Late fees Property tax	
Gaming License	
Town Sewer Payment	
Municipal Tax	
Mortgage Tax	
DWI funds	
Fire Inspections	
Donation	
CHIPS	
SMSI grant	
Justice Grant	
Water meter	
Total	<b>8810.00</b>

DISBURSEMENTS: from 6/1/07-p

	\$
GENERAL	503,569.00
	\$
WATER	141,043.00
	\$
SEWER	217,802.00
	\$
LIBRARY	18,485.00
	\$
TOTAL	<b>880,899.00</b>

RESOLUTION #2008-057

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rouleau, second by Trustee Rzepka resolved to accept the Treasurers Report and pay the current bills. Bills paid by Abstract #20000413 for \$1,128.12, #20000414 for \$5,399.49, #20000415 for \$9,880.22, #20000416 for \$11,240.51, #20000417 for \$7,429.22, and #20000418 for \$13,768.35 Aye-all. Nay-none.

**VILLAGE OF ALLEGANY POLICE DEPARTMENT**  
**CHIEF'S MONTHLY REPORT**

MONTH OF:	<b>March</b>	<b>2008</b>
Complaint Calls		103
Miscellaneous Calls		102
Larceny Complaints		0
Attempted Larceny Complaints		0
Burglary Complaints		1
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		16
D.W.I. Arrests		1
Felony Arrests		0
Misdemeanor Arrests		3
Violation Arrests		6
Local Law Arrests		3
Accidents Investigated	P.I.	0
	P.D.	0
Parking Tickets Issued		107
Town Calls		41

Other (Identify): **Saturday March 15, 2008** - Extra patrols were used during the day due to a large number of people out celebrating St. Patrick's Day.

**Monday March 17, 2008** - Extra patrols were used to keep an eye on people out celebrating St. Patrick's Day.

**Tuesday March 25, 2008** - A new RAPISCAN Unit arrived at the Municipal Building. Unit was put together and is now in service to scan for weapons etc.. that may be on a persons possession when entering the municipal building for court or other various reasons. The RAPISCAN Unit was awarded to the Village by a previous court grant that was applied for late last year.

**Wednesday March 26, 2008** - Chief Papasergi and Sgt. McGraw attended a Catt. Co. Chief of Police Association Meeting in Allegany, NY.

**March** - Worked on the 08 - 09 Police Budget - Requesting the addition of another full-time officer which is a very important step in preparing for the future of this department and our community.

DPW REPORT FOR THE MONTH OF MARCH 2008

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Checking various water customers in village that need new water meters and/or have faulty meters and are replacing same.
- Exercised some water main valves with valve exerciser.
- Total Control still working on lights for alarm system upgrade for all Water Well Houses, Water Tank Building and Water Pressure Building.
- A headache rack was put on the 2008 Ford 1 Ton Pickup to protect the back window.
- New drive line bearing was put on snow blower attachment of sidewalk plow as it needed to be replaced.
- Patched pot holes on Village streets with cold patch.
- DPW Crew attended CPR Refresher Training at Firemen's Community Center.
- Sand was cleaned out of gutter at DWP Building.
- Dug in subway on North First Street in area between Pine Street and Elm Street to look for water main. There is no water main in this area, therefore, when we replace the 2 inch water main on North First Street we need to start at Pine Street and not Elm Street and continue north to village line with a new 6 inch water main.
- Swept some streets with street sweeper.
- Did monthly sewer main flushing.
- Water meters were read for water/sewer quarterly billing.
- Started cleaning sod out of subways on hill areas.
- Rear leaf springs, helper springs and u-bolts were replaced on the 1998 Ford Dump Truck.
- Superintendent and Deputy Superintendent/Chief Water Operator met with Health Department and reviewed our Vulnerability Assessment Plans and Emergency Response Plans and also discussed the SOP (Standard Operating Procedures) we are currently working on.
- Flygt serviced and megged all sewer pumps at both sewer lift stations. The five horse pump at Sewer Lift Station Number One was taken out as the drive shaft and impeller of same was damaged. A spare pump we had in stock was put in the lift station to replace damaged one. Pump will be used for parts as is would not be cost effective to repair the pump.
- Started working on putting new spreader plates on back of the dump trucks also working on grinding and painting rusted areas on dump boxes.
- Prepared the Village and Town Annual Quality Water Reports for 2007. Village report was mailed out to all water customers with the quarterly water bills and both will also be placed on the Village/Town website.
- Kelly washed the American Flags that go on the light poles on Main Street. More than 50% of the flags will need to be replaced. The Allegany American Legion Women's Auxiliary has donated \$500.00 towards the purchase of new flags.

- Worked on Street, Water and Sewer Budget for 2008-2009 Fiscal Year.

The following correspondence was reviewed and put on file:

1. NY Municipal Insurance-Workplace Violence Prevention seminar, 4/23/08
2. Windustry-wind energy conference, 4/14-16/08
3. American Legion Auxiliary-flag donation
4. Selective Insurance-Terrorism Risk Insurance
5. Selective Insurance-Notice of Conditional and/or Renewal Premium
6. NYSEG-business duties
7. Village/Town joint meeting minutes
8. Liquor license-102 West Main St. (Fosters)
9. Catt. Co. Municipal Officials minutes 3/13/08
10. Allegany Engine Co.-parade donation request
11. Planning Board minutes 2/25/08
12. ENB Insurance-2007 Governmental Disclosure Form
13. Catt. Co. Resolutions, March 11 & March 26, 2008
14. Letter from Mary Wichert-police service
15. Reply to Mary Wichert
16. DPW meeting minutes 04/03/08
17. Thank you-Harrison
18. PERMA-Claim register & claim experience report
19. Status of letters sent to Union and Board regarding PD (3/17 agenda)
20. Catt. Co. Magistrates Assoc.-presentation of grant
21. Catt. Co. DPW-SEMO-Severe Repetitive Loss Grant Program

RESOLUTION #2008-058

APPROVE DONATION TO ALLEGANY ENGINE CO. PARADE

On motion made by Trustee Fortuna, second by Trustee Rzepka resolved to approve a donation for the Allegany Engine Co. parade in the amount of \$500.00. Aye-all. Nay-none.

RESOLUTION #2008-059

ACCEPT FIVE STAR BANK LOCKBOX AGREEMENT

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to accept the Annual Lockbox agreement with Five Star Bank. Aye-all. Nay-none

RESOLUTION #2008-060

APPROVE NEW PRINTER FOR CLERK'S OFFICE

On motion made by Trustee Rzepka, second by Trustee Fortuna resolved to approve the purchase of a new printer for the clerk's office to replace the broken printer. Aye-all. Nay-none.

RESOLUTION #2008-061

## APPROVE NEW FLAGS AND POLES FOR MAIN STREET

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to approve the purchase of 30 new flags and 6 poles for Main Street. Aye-all. Nay-none.

## RESOLUTION #2008-062

### APPROVE HIGHWAY SUPERINTENDENTS SCHOOL FOR PAPASERGI & JOBE

On motion made by Trustee Fortuna, second by Trustee Rouleau resolved to approve highway superintendent's school for Dominic Papasergi & Lance Jobe to be held June 2-4, 2008. Aye-all. Nay-none.

## RESOLUTION #2008-063

### ACCEPT JARED CASSADA RESIGNATION FROM POLICE DEPARTMENT

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the resignation of Jared Cassada from the police department. Aye-all. Nay-none

- Trustee Rouleau contacted Town Comptroller Carolyn Hemphill asking why the village pays town taxes at the same rate as town residents. She will contact the state comptroller for an answer.
- ALCS Chapter of Friends of Rachel will hold a community clean up day on May 4, 2008. Many people (200-250) are expected to attend and help clean up the community. Clerk Flynn will contact the insurance company to make them aware that volunteers will be participating in this event. Cub Scout pack 677 will also participate as well as the Confirmation class from St. Bonaventure Church.
- Office of the State Comptroller-Code Enforcement Audit-results have been phone called to Mayor Lamberson and they are happy with the operation of the department. They are also glad that we are out of the electric business. We are to continue to use the new code enforcement software that we purchased last year. There is a possibility that we may be audited again within the next 3 years and Clerk Flynn is concerned that without any written response from the audit office that there could be issues we are improperly reporting that we are unable to address because of no written report to follow.
- Frank Snyder was chosen by NYS Teamsters to represent Western New York in Washington, DC for National Police Week. Teamsters want to involve as many Teamsters cops from across the country to enable them to strengthen the ability to organize additional officers.

## RESOLUTION #2008-064

### APPROVE NYS TEAMSTERS CONTINUED PARTICIPATION IN THE HEALTH & HOSPITAL FUND

On motion made by Trustee Gleason, second by Trustee Fortuna resolved to approve NYS Teamsters continued participation in the health & hospital fund. Aye-all. Nay-none.

RESOLUTION #2008-065

APPROVE FRANK SNYDER'S NYS TEAMSTER'S PARTICIPATION AT WASHINGTON, DC NATIONAL POLICE WEEK

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to approve Frank Snyder's NYS Teamsters participation at the National Police Week held in Washington, DC from May 11-14, 2008 Teamsters will reimburse village for his payroll expense. Aye-all. Nay-none.

RESOLUTION #2008-066

APPROVE NEW FEE SCHEDULES FOR BUILDING PERMITS, MISCELLANEOUS, ZONING, AND PLANNING BOARDS

On motion made by Trustee Rzepka, second by Trustee Rouleau resolved to approve the new fee schedules for building permits, miscellaneous, zoning, and planning boards. Aye-all. Nay-none.

- Chief Papasergi expressed his opinion that he was not given the chance to give his view of hiring a full time police officer.
- Larry Kardos wondered if the board had oversight on the situation at Don Lorenzo's Restaurant. Chief Papasergi said that he had information prior to the bust, but had to keep it undercover for Immigration & Customs Enforcement to carry out its responsibility.
- Jim Boser attended a Bi-Centennial meeting in Ellicottville and said the Allegany streets are a pigpen in comparison. Also mentioned that yard waste should not be put out in the street. Little Valley put theirs on the subway. DPW Superintendent stated that LV does not sweep the subways like Village of Allegany does.

RESOLUTION #2008-067

ADJOURN MEETING

On motion made by Trustee Rzepka, second by Trustee Fortuna resolved to adjourn the meeting at 9:00 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn  
Clerk Treasurer



