

Village of Allegany Board of Trustees Meeting
Monday, July 7, 2014 at 4:30 PM in the Village Hall

The meeting was called to order at 4:35 PM

A motion was made to accept the minutes of June 16, 2014 by Trustee Nazemetz, seconded by Trustee Cummins

A motion was made by Trustee Gleason, seconded by Trustee Nazemetz to pay the current bills on Abstract # 64972183 for \$25,993.61. Trustee Nazemetz requested further information on the Reid's Food bill before payment was made.

Public Session

Melissa Myers spoke to the board on a proposal to establish a kayak and small boat launch with the Allegany Main Street group. She indicated that Mary George was trying to secure an 80K grant application to study the river for the launch. She attended the meeting to ask the board to allow access to the land next to the bridge behind the sewer plant that is owned by the village.

Trustee Cummins noted that the Fire Dept. was also interested in establishing a float launch for emergency rescues. There was discussion on zoning, the playground area and Melissa mentioned that Bob Fisher of Portville was involved in this project. Melissa agreed to get back to the board with what the next steps in the project.

New Business

A motion was made to approve the Allegany Community Beautification Fund Project by Trustee Nazemetz, seconded by Trustee Cummins. The group will receive \$350 to paint a mural on a small building between the elementary school and the nursing home to cover graffiti.

To provide added security to the Main Office staff, the back door will be locked at all times until the security system can be engaged. The new system will allow key fob access to authorized individuals.

A sign has also been placed on the office counter to alert others that only authorized individuals are allowed behind the counter area.

An audit of village vehicles has been completed by the clerk to obtain new New York State official license plates with the county of origin listed on the plates.

A work session meeting will be held on August 4th to allow the board to complete a new ethics policy and job descriptions. The work session will be advertised in the Olean Times Herald.

The Dodge Durango has been repaired and the board asked that the clerk contact the insurance company to ensure that the person who caused the damage is held liable for the deductible on the policy.

A motion was made by Trustee Cummins, seconded by Trustee Gleason to approve Chris Baker's attendance at Watkins Glen for the annual race there. Baker will be using the village car and his uniform to provide security for

the race and there will be no effect on the police work according to Chief Papasergi. The race reimburses all of the costs for fuel and Baker's pay. The motion was approved as long as the village did not have to incur any costs.

A motion was made by Trustee Gleason, seconded by Trustee Nezametz to sell the 1989 Ford Bucket Truck to another individual since the original bidder did not pay and claim the truck. The person agreed to pay \$25 more than the bid price. A letter will be sent to the original bidder to ensure he is made aware.

A motion to purchase a key cabinet was made at the request of the Village Clerk by Trustee Cummins, seconded by Trustee Gleason. An inventory of keys will be performed and the clerk will have the key cabinet placed on the wall with all keys marked and easier to find.

Lance Jobe came into the meeting to discuss the Hot Dog Fest on July 31st. He asked about the use of the park, a hot dog rotisserie, tongs, condiments and chairs to be brought to the site. Dominic is to call Sroehmann's for donations of hot dog rolls. Lance stated that the firemen can acquire pop at the cost of \$ 8.00 per 36 cans. The village typically buys the chips and hot dogs and anticipates the need for 700 hot dogs this year based on the fact that 650 hot dogs were grilled last year. The Alumni Band will play and the two n pays half of the cost. Lance then left the meeting.

Other Business

The board discussed complaints registered to the Mayor and the Trustees regarding:

- High grass on Second Street (the house with the for sale sign)
- Mrs. Peterson had complained of garbage in the garage next door to her home
- The house next to Barb Salmonsens – the bank will now take care of the lawn and property on Third Street and the new owner is communicating with Ms. Salmonsens
- Three trees that are dead on Main Street must be removed and relocated to be safe

The board asked of the time it takes to read water meters and DPW Superintendent Papasergi indicated it takes about 4 days with some routes taking a couple of hours and the hill area taking far longer. The superintendent stated that some meters are hidden behind bushes (at the homeowner's request for aesthetics) and are hard to reach. The clerk asked if there was a need to send out letters to those with higher than normal bills since she believes the response to the letters is minimal.

Trustee Davis questioned the gas bill for the shop since it seemed high and the building is not being used. The Clerk agreed to call the gas supplier (Hudson Gas) to ask about their cost of the bill.

The dentist office on Seventh Street is reported to be moving at the end of August. The need for a sign there may be limited if the practice is moving.

DPW – Superintendent Papasergi

DPW Superintendent Papasergi offered an updated quote on a commercial Steam Genny. The board elected to wait to purchase until there would be a place to store the machine. He also reported that the new car would be arriving soon and the SUV prices are only slightly different at this point in time.

The board discussed scams that have been infiltrating the area – especially by phone to the elderly

Correspondence

- PERMA recognized the village with a plaque for 15 years of participation
- The clerk asked about the purchase of mandatory state posters and agreed to check with the state to see if new posters were offered without cost
- The board discussed the membership in Southern Tier West and the cost of the membership for website maintenance. The Clerk id to call to compare the cost with Blumenthal's
- An insurance advertisement was tabled until the current term of insurance is to lapse
- Time Warner Cable announced further changes to their programming
- WEX, our fuel credit supplier, provided changes in the credit card terms and conditions
- The board discussed a notification letter from the Cattaraugus County Health Department that stated the chlorine assessment of the water supply was not delivered by the 10th of the month as scheduled. Another operator will ensure that the readings are taken and submitted by the 10th of each month. The DPW Superintendent reported that SCADA will provide a report in the future on a scheduled date. There may be a need to offer an update on the testing until the SCADA system is ready. A motion was presented by Trustee Gleason, seconded by Trustee Nazemetz to pay the \$50.00 fine imposed due to the late arrival of the data
- The State of New York Department of Public Service requested information o9n the natural gas Local Distribution Companies (LDC's) operating in our jurisdiction. The Clerk will answer the letter with Hudson, the company that is our delivery agent for natural gas
- There was a request for funding from a local resident (the Allegany Postmaster, Terry DeRock) for a seizure dog for her son. The village cannot respond to individual requests but took copies in the event that the board wanted to contribute themselves
- There was discussion on the potable water reservoir supplemental report was shared by the DPW Superintendent, Dominic Papasergi. The report is approved by the board upon contact by the superintendent with the health department
- Perma requested audit forms that will be completed by the Clerk regarding payroll
- The Greater Olean Area Chamber of Commerce provided health insurance information. The information is to be compared to the present policies by the clerk
- Trustee Nazemetz will bring his information regarding the 10,000 Trees effort of National Grid for further discussion by the board

Old Business

- Numbers are needed regarding the sewer infiltration at pump station #1
- Nothing has been received from Mr. Butler at the county regarding the FCC radio upgrades
- The easement for the loop water line on North 1st and North 2nd is not a problem for Mr. Reehler. He has been away and was not able to be reached. The DPW Superintendent believes that he can stay to the side of the creek with 15 feet and that would work for future access. The board asked if there was a need to get a right of way from the town and the Superintendent is to look into that need
- The policy is being worked on for the SCADA system
- The Y/E 5/31/13 audit must be completed and may be worked on in a work meeting
- The Office of the New York State Comptroller contacted the Clerk for information regarding the retirement numbers for DPW Superintendent and Chief of Police Papasergi. The Clerk will respond to Mr. Bill Buckley

- Trustee Nazemetz and the Mayor will meet to discuss Union contracts (5/31/14)/ Personnel Policy (12/31/15) on the 15th of July
- Job descriptions will be reviewed at a work meeting on August 4th. Copies will be distributed if needed and the Workplace Violence Prevention Program policy must also be reviewed soon
- The Clerk will investigate the Lois Law program for cost versus the West Law program currently in use
- The board will continue to review the Cattaraugus County Office of Emergency Services National Incident Management System and will provide all certificates of completion to the Clerk
- The Mayor was to receive a key to the DPW building to determine with contractors what would need to be done to the building to complete the HCC Insurance process of approval
- The board is to review the Ethics policy that was distributed to them at this meeting
- Concerns continue with the property at 217 White Oak (Hyland)

A motion to move to Executive Session was made by Trustee Cummins, seconded by Trustee Davis at 6:15 PM.

Janine Fodor attended the meeting at 7:05 PM (believing that the meeting began at 7 PM).

A motion was made to end Executive Session at 8:05 PM by Trustee Davis, seconded by Trustee Nazemetz.

The Mayor asked that the meeting be adjourned in memory of Bill Weinaug, a longtime Allegany resident and former Mayor of the Village of Allegany, who had passed away that day. So moved.

Respectfully submitted,

Lorrie B. Fisher

Village Clerk / Treasurer