

Board of Trustees Minutes

NOVEMBER 7, 2011 4:30 pm

RESOLUTION #2011-188

OPEN BIDS FOR PROCUREMENT AND INSTALLATION OF CHLORINE/FLUORIDE RESIDUAL ANALYZERS

On motion made by Trustee Parker, second by Trustee Gleason resolved to open the bids for Procurement & Installation of Chlorine/Fluoride Residual Analyzers. Aye-all. Nay-none.

Bids received:

Koester Associates

\$7,100 per unit (3 needed)

Installation of \$2,000 per day until completed

Just start up only \$1,500 per day

RESOLUTION #2011-189

CLOSE BIDS FOR PROCUREMENT AND INSTALLATION OF CHLORINE/FLUORIDE RESIDUAL ANALYZERS

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to close the bids for Procurement & Installation of Chlorine/Fluoride Residual Analyzers. Aye-all. Nay-none.

The regular meeting of the Board of Trustees was called to order at 4:40 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson; Trustees: Jim Rouleau, Alex Nazemetz, Bob Parker, and Daniel Gleason

Also Present: Dominic Papasergi, Chief of Police & DPW Supt., Rena Flynn, Clerk Treasurer, and Janine Fodor, Attorney

RESOLUTION #2011-190

AMEND MINUTES OF OCTOBER 17, 2011

On motion made by Trustee Nazemetz, second by Trustee Rouleau resolved to amend the minutes of 10/17/2011. Aye-all. Nay-none.

(Minutes amended to add to section of Melissa Meyers-sewer line capacity)

TREASURERS
REPORT
As of November 4,
2011

	CHECKING	SAVINGS		
GENERAL	\$3,525.00	\$1,068,379.00		
WATER	\$2,503.00	\$361,081.00		
SEWER	\$2,691.00	\$433,215.00		
LIBRARY				
T&A	\$10,079.00			
WATER BOND		\$6,299.00		
TOTALS	\$18,798.00	\$1,868,974.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,290.00	\$	\$	
POLICE UNIFORMS	\$5,447.00	41,578.00	8,953.00	\$230,821.00
		\$	\$	\$5,447.00
NEW BUILDING & BLDG REPAIR	\$38,313.00	39,684.00	23,028.00	\$101,025.00
POLICE				
EQUIPMENT	\$31,265.00			\$31,265.00
CURBING & STORM SEWER	\$39,343.00			\$39,343.00
WELL HOUSE PUMP/ROUTINE		\$		
MAINT		1,014.00		\$1,014.00
WELL & WATER TANK		\$		
BLDGS/TANK MAINT		10,369.00		\$10,369.00
		\$		
METER PITS		14,134.00		\$14,134.00
			\$	
LIFT STATION, PITS, PUMP MAINT			4,028.00	\$4,028.00
		\$		
ENGINEERS		5,015.00		\$5,015.00
		\$	\$	
	\$294,658.00	111,794.00	36,009.00	\$442,461.00

RECEIPTS:

DISBURSEMENTS: from 6/1/11
present

AIM State Aid			
Building/Sign/Pool permit	139.00	GENERAL	\$ 297,839.00
Bid Deposit/Award		WATER	\$ 41,974.00
Backflow testing		SEWER	\$ 262,640.00
Clerk fees		LIBRARY	\$ 9,831.00
CHIPS		TOTAL	\$ 612,284.00
Code Violation fees			
Court Security	720.00		
Court Fines/fees			
Calibration-Pressure Bldg			
Class Action			
Donation			
DWI funds			
Equipment sales			
Franchise Fees			
Fire Inspections			
Gaming License			
Grants			
Inspections-c/o	520.00		
Insurance refund			
Juvenile Officer			
Lawn mowing			
Municipal Aid			
Mortgage Tax			
Police Contract			
Pop machine	66.00		
Property Taxes	9,311.00		
Property Taxes-Penalty	745.00		
Rent-WCB			
Reimbursements	88.00		
Sales Tax			
Scrap metal			
Town Sewer Payment			

Utility Tax	1,297.00
Unmetered Water	
Vehicle repair rebate	
Vending permit	
Vital Stats	
Water-Qtr Town	

Water meter	54.00
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Zoning fees	20.00
ZBA/PB Hearing fees	

Total	12,960.00
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RESOLUTION #2011-191

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the Treasurers Report and pay current bills. Bills paid by abstract #64972016 for \$3,246.23, #64972017 for \$3,690.00, #64972018 for \$21,357.62, #64972019 for \$4,469.50, and #64972020 for \$135.98. Aye-all. Nay-none.

Flynn assured the board that village purchases made for the Santa House would be reimbursed by the Allegany Community Beautification Fund by the end of the fiscal year.

Discussion continued on the bids for Procurement & Installation of Chlorine/Fluoride Residual Analyzers

- Original paperwork indicated a unit cost of \$4,700 plus \$500 each for installation.
- Papasergi to contact Engineer Tom Swift to have him come in and discuss the pricing/product difference, Parker would like to be involved in the meeting.

RESOLUTION #2011-192

TABLE BIDS FOR PROCUREMENT AND INSTALLATION OF CHLORINE/FLUORIDE RESIDUAL ANALYZERS

On motion made by Trustee Parker, second by Trustee Gleason resolved to table the bids for Procurement & Installation of Chlorine/Fluoride Residual Analyzers until there's more clarification. Aye-all. Nay-none.

Chuck Ward of 98 Sherwood Dr.

- Did not attend meeting as scheduled.
- Flynn advised board that his water/sewer bill was high for only one person occupying the property, and had contacted him on several occasions indicating same.
- He agreed and was concerned as well.
- Flynn gave him some things to try at home to see if he could discover a leak.
- She also offered Village Water Department services, but he has declined at this time.
- Board would like Jobe to try to reach out to him.

Pete Forness injury

- Was injured in a fall while performing volunteer work at the Santa House.
- He was released from Erie County Medical Center after it was determined that he was well enough to be admitted to Olean General Hospital.
- He is expected to make a complete recovery and is to be released from OGH tomorrow.
- Fodor questioned the liability: Flynn immediately contacted the insurance representative, and the case was turned over to PERMA.
- PERMA has been in contact with Flynn and Pete's family as well.
- Pete's insurance will be primary and PERMA will be secondary, up to \$5,000.
- There is a Land Use Agreement in place for Village use of the property.

DPW REPORT FOR THE MONTH OF OCTOBER 2011

- Cut grass as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Routine sewer flushing.
- Did water, sanitary sewer and storm sewer locates as needed.
- Fixed driveway approaches in need of same on North Fourth Street.
- Installed new No Parking This Side signs on the side of roadways of Chestnut.
- Started picking up brush and leaves put out to curbs by residents.
- Shut off water to the drinking fountain on West Main Street.
- Shut off water to the Firemen's Park so buildings could be winterized.
- Chlorine / Fluoride Analyzer Equipment was prepared and put out to bid.
- Getting equipment ready for winter month usage.

- Assisted with getting four trees cut down in the area behind the K of C on West Main Street.
- Centerlines on Maple, Fifth, First, Seventh, Harriett and Union were painted – assisted painting crew with traffic – also assisted with traffic in Town areas that were painted. Fog lines on side of roadways will be done at later date.
- Installation of the new Water/Sewer SCADA and Alarm System has started. Contractors are working on the Sewer Lift Stations.

VILLAGE OF ALLEGANY POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT

MONTH OF: October 2011

Complaint Calls		62	
Miscellaneous Calls		90	
Larceny Complaints		3	
Attempted Larceny Complaints		0	
Burglary Complaints		0	
Attempted Burglary Complaints		0	
Vehicle & Traffic Tickets Issued		17	
D.W.I. Arrests		0	
Felony Arrests		0	
Misdemeanor Arrests		9	
Violation Arrests		8	
Local Law Arrests		4	
Accidents Investigated	P.I.	0	
	P.D.	1	
Parking Tickets Issued		28	
Town Calls		11	

Other **Saturday October 1, 2011** - Sr. Ptlm. Peterson, Ptlm. Snyder and
 (Identify): Ptlm. Obergfell worked

a Kids Day Event at Home Depot - fingerprinted youth, talked to youth about Police Officers and showed them the police vehicle.

Tuesday October 11th and Wednesday October 12, 2011 - Sgt. McGraw and Ptlm Snyder attended a Shooter Scenario / Tactical Training Course in Olean, New York.

Thursday October 13th and Friday October 14, 2011 - Sr. Ptlm Peterson, Ptlm Obergfell and Ptlm Finnerty attended a Shooter Scenario / Tactical Training Course in Olean, New York.

Monday, October 31, 2011 - Extra patrols were used to keep an eye on person(s) out celebrating Halloween. Foot

Patrol was used and also checked candy for anyone requesting same at the Allegany Fire Department.

POLICE

- As a courtesy, police had put parking notices on vehicles informing them of the parking restrictions from Nov. 1-April 1.
- Fodor stated the Union Bargaining Agreement is close with one detail left to consider.
- Papasergi will contact DCJS to inquire about the length of time someone can be inactive as a police officer and still be considered a valid police officer.
- Halloween was a busy evening and with the parking law allowing parking on one side only on N. 2nd St. was excellent to patrol.
- Mayor talked with Lynda Dunn of the Planning Board about parking situation on all streets.

DPW

- Harriet St. was recently lined; Papasergi stated it was not much more money to line the entire street. Both ends of the street are lined because of the curves.
- Gleason asked if the leaf vacuum was being used. Papasergi said yes, when the leaves are dry, otherwise if wet, they are scooped up with the backhoe.
- Mayor asked if DPW is ready for winter, Papasergi stated yes, the blades are on (except for the truck used for leaf collection) and the sand is in. First shipment of salt will be delivered this week and will be mixed with the sand.
- Parker asked when the last day for leaf collection will be, Papasergi answered that there are still areas with many leaves still on the trees. A notice will be in the paper and on the website announcing the last day when it is determined.
- Mayor asked about the tree trimming, hope to get it completed. Need to trim trees that could hit the sidewalk plow. Areas of attention are N. 3rd, N. 7th and Pine St.
- Mayor stressed that sidewalks are in rough shape in parts of the village. Village has received comments recently that the sidewalk program needs to be instituted again. Papasergi will get millings in the area on N. 2nd St. where the sidewalk was cut out to accommodate a tree, now the tree has been removed and the cut out area could be a hazard. Also an area on N. 4th St. has a missing block. Papasergi needs to determine if it is a property owner issue or village issue.

- Gleason questioned Dennis Peterson's filling his hydro seeder at the village hydrant in the back yard. Normally he fills it at the S. 7th St. hydrant in order to take care of the turbulence in the S. 7th St. area so as to not flood that area.
- Mayor mentioned that Melissa Meyers questioned the possible access road running behind businesses on the south side of West Main St. Laurie Branch is putting in a road from S. 5th St. to her business property at 35 West Main. This subject was brought up before with some property owners against it. Mayor will contact Melissa regarding subject.
- The majority of the areas behind the businesses are already developed and used for private parking.
- Rouleau asked about drainage onto railroad property. Village has a right of way because of the sewer lines running in that area.
- Nazemetz talked with Steve Rado about the sidewalks on Union St. and stated they hoped to be addressed in the spring, after the college students leave for the term.
- Jobe to contact property owner at 31 E. Main St about stones from the driveway creating a walking hazard on the sidewalks on N. 6th St.
- Flynn provided board with DPW Safety Meeting Minutes

SEWER ISSUES

- Fodor met with Jobe and he indicated there was no grade problem on St. John's Dr.
- There was more of a problem on Upland Terrace, with houses below grade.
- Consider fixing only the back flow devices, homeowner to install.
- More flow coming in from other direction (Tanglewood) could help with problems.
- Need to obtain consensus from all village sewer employees and Trustee Parker for the engineering review.
- Mayor said section on 7th St. is pretty old.
- Papasergi said we need to get a list of details for the engineer to review, not just what we think is right/wrong with the system.
- Mayor suggests testing be done to see what the problems are, camera of flushing.
- Papasergi suggested the engineer be available when they do the camera testing so he can have a chance to observe.
- Papasergi said Tanglewood sewer line could be possibly gravity fed to N. 7th St.
- Mayor mentioned the sewer infiltration, town engineer offered to help with infiltration.
- Fodor said Jobe pointed out that the difference of infiltration that would come from the St. Mary's subdivision causing current problems in the system could be more than what Tanglewood development would cause.
- Fodor acknowledged the flooding/infiltration problem in the St. Mary's subdivision.

- Papasergi suggested that we look at the sewer line at Sherwood and to take a picture of when it is dry and wet.
- Rouleau asked if Tanglewood could possibly go to Upland and hook up there.
- Papasergi suggested different scenarios, what could be done with the sewers that would benefit all, what locations need to be addressed
- Gleason said Tiller could help us as we help him, Papasergi stated that was what his suggestion was long ago.

OTHER

- It was suggested by Fodor that Liability Claim-Suzann Rehler and Harrison-Police Department be taken off the agenda unless further information was received.
- Per Rouleau's request, Flynn provided board members with the directions of obtaining the Time Warner channel lineup.

The following correspondence was reviewed and put on file:

1. Melissa Meyers-access road
2. Time Warner Cable-new pricing for cable packages
3. Tri County Tobacco Free Program
4. Colburn-Linger Longer Café-notice for new application for liquor license
5. Time Warner Cable-renewals or extensions of agreements
6. Cattaraugus County Municipal Officials Assoc.-meeting 11/10/11
7. Catt Co DEDP&T-Amish Geo Trail

RESOLUTION #2011-193

PAY LONGEVITY

On motion made by Trustee Parker, second by Trustee Rouleau resolved to pay longevity calculated for all full time employees who are eligible. Aye-all. Nay-none.

RESOLUTION #2011-194

APPROVE ANNUAL MAINTENANCE CONTRACT FOR FAX MACHINE

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to approve the annual maintenance contract with Shawley for the fax machine for \$92.50. Aye-all. Nay-none.

RESOLUTION #2011-195

APPROVE ANNUAL MAINTENANCE CONTRACT FOR PRINTER HP LJ P3015

On motion made by Trustee Nazemetz, second by Trustee Gleason resolved to approve the annual maintenance contract with Shawley for the HP LaserJet P3015 printer for \$95.00. Aye-all. Nay-none.

RESOLUTION #2011-196

APPROVE LIST OF OUTSTANDING VILLAGE TAXES TO SEND TO COUNTY

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to approve the list of outstanding village taxes to send to the county for inclusion on the 2012 County/Town tax bill. Amount of tax due is \$34,916.87 plus 8% penalty of \$2,793.34=\$37,710.21. Aye-all. Nay-none.

RESOLUTION #2011-197

APPROVE VILLAGE OF ALLEGANY PROPERTY AND MUNICIPAL BUILDING TO BE USED FOR ANNUAL CHRISTMAS IN ALLEGANY EVENT SCHEDULED FOR NOVEMBER 26, 2011.

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to approve the Village of Allegany and Municipal Building for the annual Christmas in Allegany event to be held on November 26, 2011. Aye-all. Nay-none.

RESOLUTION #2011-198

APPROVE VILLAGE OF ALLEGANY/ FRANCISCAN SISTERS OF ALLEGANY AGREEMENT FOR HYDRANTS EFFECTIVE NOVEMBER 1, 2011 TO OCTOBER 31, 2014

AGREEMENT

The Village of Allegany [Village] and the Franciscan Sisters of Allegany, [Franciscan Sisters] hereinafter “parties” agree as follows:

WHEREAS the Franciscan Sisters own property, the St. Elizabeth Motherhouse, located in the Town of Allegany, NY and such property needs fire protection in the form of additional fire hydrants, and whereas the Village has the expertise to purchase, inspect and maintain fire hydrants, the parties agree as follows:

1. The Franciscan Sisters may purchase from the Village sufficient fire hydrants to meet its fire protection needs, and to bring the total number of fire hydrants surrounding or

accessible to the St. Elizabeth Motherhouse to five. (5). The Village will sell the fire hydrants to the Franciscan Sisters at cost.

2. The Village will maintain the five fire hydrants surrounding and accessible to the St. Elizabeth Motherhouse. Such maintenance will include flushing the fire hydrants at least once per year.
3. If the Village incurs maintenance expenses over and above the cost of flushing the hydrants, the Franciscan Sisters will pay such expenses.
4. This agreement may only be modified in writing.
5. The initial term of this agreement shall be three years, from November 1, 2011 through October 31, 2014. At the conclusion of the initial term, the agreement shall automatically renew for successive one year terms, unless thirty day notice of termination is given by either party.

This the _____ day of _____, 2011

Mayor Richard Lamberson
For the Village of Allegany

For the Franciscan Sisters

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve the Village of Allegany/Franciscan Sisters Hydrant Agreement. Agreement effective November 1, 2011-October 31, 2014. Aye-all. Nay-none.

RESOLUTION #2011-199

ADJOURN MEETING

On motion made by Trustee Parker, second by Trustee Rouleau resolved to adjourn at 6:00 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer