

Board of Trustees Meeting Minutes

10/21/2013 7:00 PM

- Three Board of Trustee members met in board room at 6:23 to sign vouchers and read correspondence.

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Lamberson, Trustees: John Davis, Alex Nazemetz and Jerry Cummins

Absent: Bob Parker, Trustee and Dominic Papasergi, Police Chief and DPW Supt.

Also Present: Rena Flynn, Clerk Treasurer, Lance Jobe, Code Enforcement Officer, and Janine Fodor, Attorney

Attending: Tracy Jobe

RESOLUTION #2013-164

ACCEPT MINUTES OF OCTOBER 7, 2013

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to accept the minutes of October 7, 2013. Aye-all. Nay-none.

TREASURERS REPORT

As of October 18, 2013

| | CHECKING | SAVINGS | CD | |
|----------------------------|--------------------|-----------------------|---------------------|---------------------|
| GENERAL | \$2,205.00 | \$867,897.00 | \$300,606.00 | |
| WATER | \$2,767.00 | \$378,145.00 | 50,202.00 | |
| SEWER | \$5,811.00 | \$488,424.00 | 50,202.00 | |
| LIBRARY | \$43,916.00 | | | |
| T&A | \$17,353.00 | | | |
| WATER BOND | | \$6,309.00 | | |
| TOTALS | \$72,052.00 | \$1,740,775.00 | \$401,010.00 | |
| | RESERVES | RESERVES | RESERVES | TOTAL |
| | GENERAL | WATER | SEWER | |
| EQUIPMENT | \$175,011.00 | \$ 46,017.00 | \$ 14,387.00 | \$235,415.00 |
| POLICE UNIFORMS | \$5,454.00 | | | \$5,454.00 |
| NEW BUILDING & BLDG REPAIR | \$38,363.00 | \$ | \$ | \$101,235.00 |

| | | | | |
|--------------------------------|---------------------|-------------------|------------------|---------------------|
| | | 39,778.00 | 23,094.00 | |
| POLICE EQUIPMENT | \$33,307.00 | | | \$33,307.00 |
| CURBING & STORM SEWER | \$39,395.00 | | | \$39,395.00 |
| | | \$ | | |
| WELL HOUSE PUMP/ROUTINE MAINT | | 11,018.00 | | \$11,018.00 |
| WELL & WATER TANK BLDGS/TANK | | \$ | | |
| MAINT | | 10,394.00 | | \$10,394.00 |
| | | \$ | | |
| METER PITS | | 14,167.00 | | \$14,167.00 |
| | | | \$ | |
| LIFT STATION, PITS, PUMP MAINT | | | 14,047.00 | \$14,047.00 |
| | | \$ | \$ | |
| ENGINEERS | | 10,033.00 | 3,505.00 | \$13,538.00 |
| | | \$ | \$ | |
| | \$291,530.00 | 131,407.00 | 55,033.00 | \$477,970.00 |

| | | | | |
|---------------------------|----------|--|---------------------------------------|-------------------|
| RECEIPTS: | | | DISBURSEMENTS: from 6/1/13 to present | |
| AIM State Aid | | | | \$ |
| Building/Sign/Pool permit | 40.00 | | GENERAL | 212,425.00 |
| Bid Deposit/Award | | | | \$ |
| Backflow testing | | | WATER | 57,131.00 |
| Clerk fees | | | | \$ |
| CHIPS | | | SEWER | 250,686.00 |
| Code Violation fees | | | | \$ |
| Court Security | | | LIBRARY | 8,130.00 |
| Court Fines/fees | 6,507.00 | | | \$ |
| Calibration-Pressure Bldg | | | TOTAL | 528,372.00 |
| Donation | | | | |
| DWI funds | | | | |
| Equipment sales | | | | |
| Franchise Fees | | | | |
| Fire Inspections | | | | |
| Gaming License | | | | |
| Grants | | | | |
| Inspections-c/o | 120.00 | | | |
| Insurance refund | | | | |
| Lawn mowing | | | | |
| Municipal Aid | | | | |
| Mortgage Tax | | | | |
| Police Contract | | | | |
| Police Fees | | | | |
| Pop machine | | | | |
| Property Taxes | 1,953.00 | | | |
| Property Taxes-Penalty | 127.00 | | | |

| | |
|---------------------|--------|
| Refuse Collection | |
| Rent-WCB | |
| Reimbursements | 212.00 |
| Sales Tax | |
| Scrap metal | |
| Sewer Payment-Town | |
| Sidewalks | |
| Utility Tax | |
| Unmetered Water | |
| Vending permit | |
| Vital Stats | |
| Water-Qtr Town | |
| Water meter | |
| Zoning fees | |
| ZBA/PB Hearing fees | |

Total **8,959.00**

RESOLUTION #2013-165

ACCEPT TREASURER’S REPORT AND PAY CURRENT BILLS

On motion made by Trustee Cummins, second by Trustee Davis resolved to accept the Treasurer’s Report and pay the current bills. Bills paid by abstract #64972143 for \$860.45 and #64972144 for \$11,550.75. Aye-all. Nay-none.

OTHER

- Cummins asked what the West Group invoice is for-Flynn reported that is it on-line law for police and court use.
- A letter addressing part time police and library staff standard work day and health insurance opt out pay was mailed to New York State and Local Retirement by Flynn shortly after the last board meeting. Flynn will provide copy of letter to Fodor.
- The subject of PFRS and ERS was discussed. Fodor provided a letter to the board for their review on future reporting of Papasergi’s salary. When questioned, Flynn replied that she did not send any information to the state on this and had asked Fodor to speak to Papasergi about what information, if any, he may have provided to the employee representative as Flynn could not answer for him. Flynn has a call into Harris Computer about the ability of reporting a salary to state retirement with two employee registration numbers. The system is automated and calculates days worked per month based on salary reported. Flynn also stated that this is not an easy reporting situation; many things need to be considered including taxation and W-2 reporting. Also Papasergi is concerned with reporting 30/10 (75% DPW,25% Police) hours on 2 weekly paychecks,(is this considered 2 part time jobs?) how it could affect his civil service status and full time employment status as far as benefits are concerned. Fodor suggested

contacting David Moshier of Civil Service. Board agreed to have Fodor send letter out to the state.

- Board approved Family Energy to solicit door to door information on energy savings plan.
- Time Clock-Jerry's pushing for the clock for accountability. Cameras are needed more for security purposes. Need to account for time in-out. Cost is approximately \$200-\$500 each and 3 will be needed: Library, Shop, and Municipal Building.
- Silluzio will contact the board regarding NYS Unified Court System-audit for Jan 2013

POLICE

- Lamberson questioned if we had received any information on new police vehicles, will check with Papasergi.
- Lamberson said the dinner with St. Bona and the police department went well. Discussion was made concerning transporting students from campus to the hospital. Cummins said SBU needs to clearly address the situation.
- Scheduling of the public hearing for the Traffic Law regarding parking signs will be postponed until the next meeting. A Proposed Ordinance Controlling Parking on Premises or Property Other Than a Public Street will be sent to the Planning Board for their review. Flynn cannot find that it was ever filed with the NYS Department of State. It is hopeful that the public hearings will be held on the same date.
- Fodor will contact Town Attorney Tuttle about the Police Contract(s); Lamberson said board agreed on the annual price and terms of paying half and half. Should the contracts be separate (emergency and routine outside the village)? Flynn mentioned that the insurance cost will not be affected, but the insurance company would like to look at the agreement first as they may have input into the language used.

DPW

- Cummins wants the pop machine near the shop to be removed.
- Jobe said the containers stored near the shop have been picked up and a refund is due to the village, Flynn will follow up.
- Final day for leaf pick up has not yet been determined since many trees still have leaves on them, also letters for tree trimming need to go out, given 10 days to comply.
- Cummins asked what DPW projects are still scheduled for the season; Jobe cited flushing hydrants, valves, extend water line on Chestnut, sewer flushing, and cleaning storm sewers.
- Lamberson questioned why garage doors were left open on big garage and lights left on, Jobe will look at switch, thinks it is bad. Could possibly install timers. Also the thermostat may need to be changed.
- Jobe is attempting to borrow a bucket truck to remove the banner on Main St.
- Board received correspondence from the Cattaraugus County Health Department on the Gee Site Spill Investigation –Jobe responded that he and employees of the CCHD met today and “are on top of it”. A soil test found contamination. Many attorneys are involved and several parties

may be brought in including Gee, Allegany Community Federal Credit Union, 7-Eleven and Exxon. Contamination of content found could be traced using a timeline.

- Nazemetz said the National Grid tree program will be ongoing. Village is reimbursed \$50 for select trees successfully planted under electrical lines.
- Board is ready to make a decision on the light program. Flynn said Papasergi is waiting to hear from National Grid on the Hull Electric proposal.
- Cummins stated there are still tower issues concerning the FCC radio update according to Eric Butler.
- Jobe said a letter will be drafted by John Hare regarding State of NYDOT-Update to Small Urban Boundaries.
- Decals need to be removed from the Silverado and Bucket truck before putting out to bid.

1ST TO 2ND WATER LINE LOOP

- Easement Agreement was prepared by Fodor.
- Rehler is the only property owner affected with the easement.
- What would we have to pay Rehler to obtain the easement? No price has been negotiated with them yet. Fodor mentioned a \$300 lump sum payment.
- They are already connected to village water.
- Rehler can use the surface for any purpose that is compatible with the project, cannot erect a building on easement.
- Rehler would need legal work done, village should pay expenses.
- Papasergi should talk to the assessor for the possibility of a tax abatement
- Jobe said Eric Wohlers of the CCHD reviewed the project plans and estimated it would cost \$55,000.
- Lamberson will talk with the Rehler's and schedule a time to meet with Fodor.

SCADA

- Jobe reported that work is still being done on it.
- Chris Crawford will present a power point at the next board meeting.
- Jobe and Crawford finished writing the macros today.
- Board questioned if there is a policy written on it, Jobe replied that a Utility management program is being drawn up now.
- System is currently getting trend data off of it. Scada information converts to an excel spreadsheet; can get data off if it every 5 minutes.
- Can change set points for times to pump, high demand when 2 pumps are on.

COMPLETE STREETS PROGRAM

- Lamberson reported on the recent meeting. Designated bike paths were discussed.
- Union St./Main St-too narrow for bike path
- Bike racks may be installed by Credit Union, Knights of Columbus- 6' X 10' cement pad to place racks on.
- Plan is to redo Main St in latter part of 2014; address handicap areas, parking, and crosswalks
- There is \$3,000 to use for upgrades.
- State will do lining.
- Village has permission to trim trees on Main St. Lamberson will trim the trees in front of The Inkwell.

The following correspondence was reviewed and put on file:

1. Time Warner Cable-reorganizing channel lineup
2. Cattaraugus County Planning Board Agenda and minutes
3. Office of the NYS Comptroller-extension granted to audit findings
4. State of NY-Financial Restructuring Board for Local Governments
5. Eric Wohlers, CCHD-Gee Site spill investigation
6. Fodor-letter of reporting discrepancies to NYS & Local Retirement
7. Tree Services of WNY-workshop 11/15/2013 Buffalo
8. Family Energy-door to door solicitation.

RESOLUTION #2013-166

APPROVE ADJUSTMENT OF SEWER BILL FOR CUMMINS AT 44 N 2ND ST

On motion made by Trustee Nazemetz, second by Trustee Davis resolved to approve an adjustment for the sewer portion of the 3rd Q water/sewer bill for Cummins, 44 N 2nd St due to a hot water tank failure. Water seeped into the ground of the dirt basement. Aye-Nazemetz, Davis. Nay-none. Abstain-Cummins.

RESOLUTION #2013-167

APPROVAL FOR JOBE TO ATTEND A FREE WATER SCHOOL IN CATTARAUGUS

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to approve Lance Jobe to attend a water school in Cattaraugus at the end of October. 6 hours training credit. Aye-all. Nay-none.

RESOLUTION #2013-168

ADJOURN MEETING

On motion made by Trustee Cummins, second by Trustee Davis resolved to adjourn the meeting at 8:38 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer