

Board of Trustees Meeting Minutes

10/07/2013 4:30 PM

- Board of Trustees met in board room at 4:10 to sign vouchers.
- Gregory Sassone was here inquiring about a position in the police department. He would like to interview for a position. Lamberson informed him we recently filled one slot and will keep his application on file.
- He needs to work in police agency in order to keep certified.
- Parker inquired about invoices from Emcor and Hite Co.

The regular meeting of the Board of Trustees was called to order at 4:30 with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Lamberson, Trustees: John Davis, Bob Parker, Alex Nazemetz and Jerry Cummins

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Police Chief and DPW Supt., Janine Fodor, Attorney (5:05)

Attending: Tracy Jobe

RESOLUTION #2013-153

ACCEPT MINUTES OF SEPTEMBER 16, 2013

On motion made by Trustee Parker, second by Trustee Davis resolved to accept the minutes of September 16, 2013. Aye-all. Nay-none.

TREASURERS REPORT

As of October 3, 2013

	CHECKING	SAVINGS	CD	
GENERAL	\$8,532.00	\$852,809.00	\$300,000.00	
WATER	\$878.00	\$338,599.00	\$ 50,000.00	
SEWER	\$1,163.00	\$458,356.00	\$ 50,000.00	
LIBRARY	\$38,729.00			
T&A	\$15,923.00			
WATER BOND		\$6,308.00		
TOTALS	\$65,225.00	\$1,656,072.00	\$400,000.00	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$174,998.00	\$	\$ 14,385.00	\$235,396.00
POLICE UNIFORMS	\$5,454.00	46,013.00		\$5,454.00

		\$		
NEW BUILDING & BLDG REPAIR	\$38,360.00	39,774.00	\$ 23,091.00	\$101,225.00
POLICE EQUIPMENT	\$33,304.00			\$33,304.00
CURBING & STORM SEWER	\$39,392.00			\$39,392.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		11,017.00		\$11,017.00
WELL & WATER TANK BLDGS/TANK MAINT		\$		
		10,393.00		\$10,393.00
		\$		
METER PITS		14,166.00		\$14,166.00
LIFT STATION, PITS, PUMP MAINT			\$ 14,046.00	\$14,046.00
		\$		
ENGINEERS		10,032.00	\$ 3,504.00	\$13,536.00
		\$		
	\$291,508.00	131,395.00	\$ 55,026.00	\$477,929.00

RECEIPTS:			DISBURSEMENTS: from 6/1/13 to present	
AIM State Aid	14221.00		GENERAL	\$ 189,966.00
Building/Sign/Pool permit			WATER	\$ 45,418.00
Bid Deposit/Award			SEWER	\$ 246,830.00
Backflow testing			LIBRARY	\$ 6,278.00
Clerk fees	9.00		TOTAL	\$ 488,492.00
CHIPS				
Code Violation fees				
Court Security	432.00			
Court Fines/fees				
Calibration-Pressure Bldg				
Donation				
DWI funds				
Equipment sales				
Franchise Fees				
Fire Inspections				
Gaming License				
Grants	3,780.00			
Inspections-c/o	640.00			
Insurance refund	119.00			
Lawn mowing				
Municipal Aid				
Mortgage Tax				
Police Contract				
Police Fees	90.00			
Pop machine	31.00			
Property Taxes	10,197.00			
Property Taxes-Penalty	714.00			
Refuse Collection				
Rent-WCB	220.00			
Reimbursements	698.00			
Sales Tax				

Scrap metal	
Sewer Payment-Town	
Sidewalks	
Utility Tax	3,482.00
Unmetered Water	15.00
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	
ZBA/PB Hearing fees	

Total **34,648.00**

RESOLUTION #2013-154

ACCEPT TREASURER’S REPORT AND PAY CURRENT BILLS

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to accept the Treasurer’s Report and pay the current bills. Bills paid by abstract #64972140 for \$1651.51, #64972141 for \$3,568.99, and #64972142 for \$39,019.40. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF SEPTEMBER 2013

- Cut grass as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Finished grinding out bad spots on streets and putting in new blacktop.
- Had a meeting with all DPW Personnel to discuss where we are at and future direction on the new SCADFA / Alarm System. Chris Crawford from the Catt Co. Health Department also participated in the discussion.
- Picked up branches and cleaned debris from areas around storm sewers as a result of a storm that came through the village.
- Finished installing warning lights at all Water and/or Sewer Buildings.
- Replaced two storm sewer catch basins on Devereux Drive.
- Put up Electrical boxes on light poles on Main Street for the annual BONAGANY Event.
- Put out and picked up street road detour signs designating detour prior to and after the Annual BONAGANY Event.
- Cleaned up Main Street area after the Annual BONAGANY Event. Assisted by Town.
- Water meters were read for water/sewer quarterly billing.
- Started picking up weeds, leaves, tree limbs and other yard waste that was put out to curbs by village residents.

- Ran wires for electric, internet and cameras from the Allegany EMS building to Allegany Water Well House #1. Will be used to put SCADA/Alarm System in Well House on the generator in case of power loss and internet access and EMS will get future hook up to monitor smoke and/or heat alarms in their building via our SCADA/Alarm and attached their monitoring cameras to front of the Water Well House Building.
- Dug up and replaced a broken water main shut off on Williams Street near Sherwood.
- Put air vents in the attic area of Sewer Lift Station #2 building for ventilating purposes.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

MONTH OF:	September	2013
Complaint Calls		56
Miscellaneous Calls		100
Larceny Complaints		0
Attempted Larceny Complaints		0
Burglary Complaints		0
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		17
D.W.I. Arrests		1
Felony Arrests		0
Misdemeanor Arrests		4
Violation Arrests		7
Local Law Arrests		13
Accidents Investigated	P.I.	0
	P.D.	2
Parking Tickets Issued		31
Town Calls		14

Other

(Identify): **Tuesday September 3, 2013** - Patrolman Obergfell participated in a Alcohol, Drug and Bullying Program to students at the Cattaraugus Little Valley High School

Thursday September 5, 2013 - Patrolman Obergfell participated in a Alcohol, Drug and Bullying Program to students at the Walsh High School.

Wednesday September 25, 2013 - Chief Papasergi attended a Cattaraugus County Chief of Police Association Meeting in Allegany.

OTHER

- Cummins asked about pencils-Papasergi said they are for police/fire safety education.
- Keys-for shop, are numbered and assigned.
- Cummins asked if we track equipment-Flynn responded that if we have ID/Serial numbers, they are provided to the insurance company and kept on file.
- Davis questioned the starter for well house #2; Papasergi said it is to replace what was lost during a National Grid electrical phase that was out during a storm. Lamberson doesn't think an "act of God" would be covered by insurance.
- Cattaraugus County Treasurers Office will no longer be responsible for collection of liens placed on property other than water/sewer arrearage. Flynn will research impending sidewalk revenue over the next two years that was scheduled to be put on the tax bills.
- Allegany Limestone Sports Wall of Fame Day 10/4/2013 certificates signed by board. Congratulations to 2013 inductees: Amanda Lee Phearsdorf, Karen Zandi, and John L. Pfeiffer
- Board chose January 2013 for the month of mandatory audit for NYS Unified Court System, Silluzio to prepare for board.
- Examination of New York State and Local Retirement-police should be separated out, there are 2 different systems. Fodor will address the issue and reply to NYS Comptroller's office. Flynn to provide information to Fodor.
- Papasergi and Nazemetz drove around the village and reviewed parking; focused on R2 streets that are tough to negotiate. The R1 streets don't seem to pose a problem. They have suggested their viewpoints to the board, Papasergi will amend the law to reflect these changes. Nazemetz commended the planning board for their good work. Parking section of Traffic Law will be sent to the Planning Board for their final review. Board would like to set a Public Hearing in the near future.
- There is a proposed local ordinance from 1974 that was never signed into law regarding parking in any publicly or privately owned premises or property. Flynn will send to Planning Board for their review and will set a public hearing in the near future.
- Lamberson wants employees to begin putting start and end times on time sheets. Memo to be sent out soon to inform all employees. Employees need to document when they are not on village time.
- Policy and Procedure will be worked on for various topics as advised in the audit.
- Fund balance for General Fund could be reduced by one-time only purchases such as: generators, dump truck and box, camera and key fob system, bucket truck.

AMBULANCE ASSISTANCE

- Davis brought up the ambulance assistance issue as discussed by Dave Rado in a previous meeting.
- Papasergi responded that it is a private, not public service.
- Village owned the fire department back when the village staff went out on calls.

- Village pays for village DPW work from taxpayer dollars. It is unfair for village taxpayers to supply paid personnel to handle ambulance calls when the service bills out for it; it is no longer a public service.
- There is insurance liability involved also.
- Cannot refuse anyone to respond to a call but person needs to clock out while responding to call.

POLICE

- Keg clash was held over the weekend, 2 additional officers were called in early. Property owner called the police; there were 400 people at a party at a house on Main St. Many inebriated and belligerent people, and public urination. Arrests were made. Cummins asked if there was an ordinance for the number of people gathering at a single location, Papasergi said no.
- Former Allegany Police Officer was a passenger in a car that was involved in an accident and was seriously injured.

DPW

- Parker said electric cords are still on the light poles from the Bonogany. Papasergi advised that we are unable to borrow a bucket to take the cords and banner down. Upon availability, they will be removed.
- Papasergi said the service clamp for the electrical line was coming off the building housing Ray's Carpet-ette due to the banner hanging wire. Papasergi will check with National Grid for repair.
- Cummins was happy that the black containers near the shop were gone, Snyder is trying to call Pepsi to remove the pop machine.
- Cummins mentioned a basket behind the shop in the yard, Papasergi to check into it.
- Parker would like Jobe to check the pile of trash by Dahar's building on East Main St.
- Davis said there are major problems on Main St. pavement; lots of ruts need to be repaired. Village cannot repair because it is a NYS highway.
- Lamberson mentioned garbage by the creek near the Firemen's Lot. Papasergi said it should be the responsibility of the fire department to remove it to the dumpster on their premises.
- Davis would like the thermostat checked at the back shop, make sure the breakers are off.
- Papasergi is in the process of making a diesel fuel tracking report.
- Cummins wants to check into a fuel bid through the county or state and a salt storage location with other municipalities.
- Jobe to respond to the letter from Ellen Peck on the Allegany Wind Signs. Papasergi said as long as they are off the right of way, they should be ok. It is not considered advertising.
- Lamberson asked if the equipment for winter was ready to go, Papasergi said it is being worked on, all equipment, and sidewalk plow.
- Papasergi would like to finish 4 more hydrants on the hill this fall (Williams, 2-Clarence, Sherwood) and the water line on Chestnut.

- Lamberson questioned battery switches on vehicles to avoid electrical fire; Papasergi thinks there are switches on the big dump trucks.
- Papasergi is not seeing infiltration at pump station #1, still needs the camera from the City of Olean.
- Board is happy with the 2 LED lights installed on West Main St. , much brighter. Papasergi is waiting to hear from National Grid on cost, energy savings and payback. Lamberson said National Grid needs to pre-approve the plan and the lights. Papasergi advised that the new lights for the poles are not available through the energy savings program but the savings and labor for replacement will be beneficial to us.
- FCC radio upgrades-waiting to do DPW, office is working fine.
- Fodor and Papasergi will review the engineering plan for the water looping project right of way. Papasergi will contact Caleb from Alianello's office to meet and discuss the location.
- Lamberson thinks a camera system will work best for employee accountability and property security. There is a conduit going to the shop area.
- Papasergi will demonstrate the SCADA and alarm system at the Nov. 4 meeting.
- Papasergi demonstrated the SCADA system to Chris Crawford of the Cattaraugus County Health Department and the feedback was good, they feel the system is in the best interest of the village. Papasergi also had a meeting with all DPW personnel (Chris Crawford also attended) and demonstrated the SCADA. Staff was advised why we added the SCADA, where we are with the implementation, and what the future plans are.
- Railroad sidewalk replacement will have to wait until SBU ends their school year in May, 2014.

The following correspondence was reviewed and put on file:

1. Catt. Co. Administration-Clarification of policy regarding reimbursement of relieved taxes and other charges
2. Time Warner Cable-agreements due to expire (2)
3. Ellen Peck-notice on Allegany Wind Signs
4. NYCOM-regional workshop Health Care and ACA
5. Nancy Crawford-sewer charge relief for filling pool

RESOLUTION #2013-155

APPROVAL FOR FODOR TO ATTEND NYCOM REGIONAL WORKSHOP FOR HEALTH CARE AND ACA

On motion made by Trustee Cummins, second by Trustee Parker resolved to approve the attendance of Fodor to the NYCOM workshop for Health Care and ACA. Aye-all. Nay-none.

RESOLUTION #2013-156

APPROVAL FOR CRAWFORD 18 PINE ST TO GET SEWER RELIEF FOR FILLING POOL

On motion made by Trustee Cummins, second by Trustee Parker resolved to approve Crawford, 18 Pine St. relief on the sewer portion of her 4th Q, 2013 bill due to filling her pool. Aye-all. Nay-none.

RESOLUTION #2013-157

APPROVE JOBE'S ATTENDANCE TO CROSS CONNECTION CONTROL BACKFLOW TRAINING

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to approve Jobe's attendance to Cross Connection Control backflow training to be held in Batavia on Oct. 16, 2013. Aye-all. Nay-none.

RESOLUTION #2013-158

SET NY STATE AND LOCAL RETIREMENT STANDARD WORKDAY TO 8 HOURS FOR PART TIME POLICE OFFICERS

On motion made by Trustee Parker, second by Trustee Cummins resolved to set the standard work day for part time police officers to 8 hours per day for NY State and Local Retirement System. Aye-all. Nay-none.

RESOLUTION #2013-159

SET NY STATE AND LOCAL RETIREMENT STANDARD WORKDAY TO 8 HOURS FOR PART TIME LIBRARY EMPLOYEES

On motion made by Trustee Nazemetz, second by Trustee Davis resolved to set the standard work day for part time library employees to 8 hours per day for NY State and Local Retirement System. Aye-all. Nay-none.

RESOLUTION #2013-160

GO TO BID FOR BUCKET TRUCK

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to put the 1989 Bucket Truck out to bid, as is. Aye-all. Nay-none.

RESOLUTION #2013-161

ENTER EXECUTIVE SESSION

On motion made by Trustee Cummins, second by Trustee Davis resolved to enter Executive Session at 6:35 pm to discuss Police Contract with Town of Allegany and Union Contracts. Aye-all. Nay-none.

RESOLUTION #2013-162

CLOSE EXECUTIVE SESSION

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to close Executive Session at 6:58 pm. Aye-all. Nay-none.

RESOLUTION #2013-163

ADJOURN MEETING

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to adjourn the meeting at 6:58 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer