

BOARD OF TRUSTEES MINUTES

October 1, 2012 4:30 pm

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Dan Gleason, Jim Rouleau, and Bob Parker

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Chief of Police and DPW Supt., Lance Jobe, Code Enforcement Officer, and Janine Fodor, Attorney

Absent: Alex Nazemetz, Trustee

RESOLUTION #2012-205

ACCEPT MINUTES OF 9/10/2012

On motion made by Trustee Parker, second by Trustee Gleason resolved to accept the minutes of 9/10/2012. Aye-all. Nay-none.

TREASURERS REPORT

As of September 28,
2012

	CHECKING	SAVINGS		
GENERAL	\$1,509.00	\$1,121,173.00		
WATER	\$886.00	\$448,577.00		
SEWER	\$940.00	\$506,155.00		
LIBRARY	\$40,350.00			
T&A	\$14,654.00			
WATER BOND		\$6,306.00		
TOTALS	\$58,339.00	\$2,082,211.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,556.00	\$	\$	
POLICE UNIFORMS	\$5,452.00	47,195.00	14,995.00	\$242,746.00
		\$	\$	\$5,452.00
NEW BUILDING & BLDG REPAIR	\$38,345.00	39,736.00	23,065.00	\$101,146.00
POLICE EQUIPMENT	\$33,291.00			\$33,291.00
CURBING & STORM SEWER	\$39,376.00			\$39,376.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,015.00		\$1,015.00
WELL & WATER TANK BLDGS/TANK		\$		
MAINT		10,383.00		\$10,383.00

METER PITS	\$	14,152.00		\$14,152.00
LIFT STATION, PITS, PUMP MAINT			\$	9,035.00
			\$	\$9,035.00
ENGINEERS	\$	10,022.00	\$	3,500.00
	\$		\$	\$13,522.00
	\$297,020.00	122,503.00	50,595.00	\$470,118.00

RECEIPTS:

AIM State Aid	12774.00
Building/Sign/Pool permit	160.00
Bid Deposit/Award	
Backflow testing	
Clerk fees	2.00
CHIPS	
Code Violation fees	
Court Security	300.00
Court Fines/fees	
Calibration-Pressure Bldg	
Donation	
DWI funds	
Equipment sales	
Franchise Fees	
Fire Inspections	
Gaming License	
Grants	
Inspections-c/o	280.00
Insurance refund	2,917.00
Lawn mowing	
Municipal Aid	
Mortgage Tax	
Police Contract	
Police Fees	
Pop machine	
Property Taxes	5,386.00
Property Taxes-Penalty	377.00
Refuse Collection	
Rent-WCB	
Reimbursements	626.00
Sales Tax	
Scrap metal	
Sewer Payment-Town	138,782.00

DISBURSEMENTS: from 6/1/12 to present

	\$
GENERAL	241,291.00
	\$
WATER	56,754.00
	\$
SEWER	138,472.00
	\$
LIBRARY	5,097.00
	\$
TOTAL	441,614.00

Sidewalks	832.00
Utility Tax	1.00
Unmetered Water	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	
ZBA/PB Hearing fees	

Total **162,437.00**

RESOLUTION #2012-206

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972067 for \$112.00, #64972068 for \$69.95, #64972069 for \$6,212.72, #64972070 for \$266.10 (replacement), #64972071 for \$24,112.01, and #64972072 for \$63,633.48. Aye-all. Nay-none.

TRI-COUNTY TOBACCO FREE PROGRAM

- Lindsay Ball, Laurie Adams, John Chaffee, and Kristina Rivera gave an informative presentation on Tobacco Control.
- They work with the NYS Health Department to educate young people on the adverse effects of tobacco use.
- Their main focus is tobacco use and how to control it.
- Trying to limit media marketing in movie theatres, convenience stores, drug stores, etc.
- Kristina gave an enlightening dialogue on the statistics with young people and smoking.

DPW REPORT FOR THE MONTH OF AUGUST 2012

- Swept streets in village with street sweeper.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.

- Covey Tree removed a dangerous tree that partially came down in area of Oak Street near Sixth Street as a result of both storms that came through area.
- Set up and cleaned up after Hot Dog Event sponsored by Village and Town for area residents.
- Dropped off cones, garbage containers and bags and picked same up at the Heritage Center. Items were used for their Heritage Days Activities.
- Dropped off and picked up Alumni items that were used for the Alumni Dinner that occurred at the Robert H. Livingston Community Center.
- Water service at 39 Chestnut Street was re-connected by the water customer's contractor so leaking service that serviced 83 North Fourth and 39 Chestnut Street could be shut off. Water customer at 83 North Fourth Street will need to replace the water service line before water is reestablished at the residence.
- Worked on grinding out and putting in new blacktop at various bad spots in roadway on Union Street in preparation to be resealed.
- Worked on grinding out and putting in new blacktop at various bad spots in roadway on Chestnut and Harriet Street in preparation to be resealed.
- Worked on filling cracks with crack fill in roadways in need of same.
- Fixed water service shut off that leads to the Medical Center Bldg on the Third Street side.
- Fixed a leaking water service shut off that services the Library on West Main Street.
- Flushed and ran root cutter through sewer line on North Fourth Street between Chestnut and Maple Avenue.

DPW REPORT FOR THE MONTH OF SEPTEMBER 2012

- Swept streets in village with street sweeper.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Covey Tree removed dangerous trees in areas throughout Village. Trees were removed from: Three from Oak Street, One from Fourth Street, One from Third Street, Two from Fifth Street. Stumps of same were also grinded.
- Cleaned up areas where tree stumps were grinded out. Put fill, topsoil and grass seed down in all areas.
- Installed water line at Well House #3 for future Chlorine/Fluoride Monitoring Equipment hookup. Made restorations to area dug up to install same.
- Worked on grinding out and putting in new blacktop at various bad spots in roadway on Union Street in preparation to be resealed.
- Worked on grinding out and putting in new blacktop at various bad spots in roadway on Sixth Street in preparation to be resealed.
- Worked on filling cracks with crack fill in roadways in need of same.
- Assisted National Grid in taking down a large tree on North Fifth Street that was dangerous and also protruding into the sidewalk area. Hauled wood from a tree and made restorations to area after stump was grinded by Covey Tree.
- Found a sinkhole on Union Street in area across from the Union Street entrance to Saint Bonaventure University. Dug up roadway and replaced a storm sewer pipe that had a hole in same. Also dug out drainage ditch in area as it was full of debris. Working on cleaning out storm sewer pipes in area. Assisted by Town.

- Resurfaced all of Union Street, all of Sixth Street, all of Harriett Street and Chestnut Street from Harriett Street to North Third Street with Fiber Seal and Limestone. Assisted by the City and Town of Olean.
- Worked on unclogging a large sewer clog in the area behind the Allegany Limestone Central School District Elementary School Building. Ran root cutter through line and flushed same to help prevent another clog in area. City of Olean also brought their machine and ran root cutter through line. Everything appeared to be clear in line. School maintenance to schedule future routine maintenance to help prevent future problems.
- Started picking up weeds, leaves, tree limbs and other yard waste that was put out to curbs by village residents.
- Put out and picked up street road detour signs designating detour prior to and after the Annual BONAGANY Event.
- Cleaned up Main Street area after the Annual BONAGANY Event. Assisted by Town.
- Water meters were read for water/sewer quarterly billing.
- Dug up and disconnected the Water and Sewer lines to the Firemen’s House on North First in preparation for the building to be taken down in near future.
- New pickup truck that was ordered was delivered and is being prepared to be put into service.
- Contacted Koestner to arrange for new SCADA Equipment to be installed at the Water Well Houses. Arrangements are being made.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

MONTH OF:	August	2012
Complaint Calls		32
Miscellaneous Calls		66
Larceny Complaints		0
Attempted Larceny Complaints		0
Burglary Complaints		0
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		4
D.W.I. Arrests		0
Felony Arrests		0
Misdemeanor Arrests		1
Violation Arrests		8
Local Law Arrests		10
Accidents Investigated	P.I.	0
	P.D.	2

Parking Tickets Issued	13
Town Calls	11

Other

(Identify): **Monday August 6, 2012** - A delivery truck ruptured a fuel tank on truck causing deisel fuel to spill along East Main Street between the areas of Fifth Street and the St. Bonaventure Church parking lot. Deisel fuel was cleaned up and vehicle was towed from scene by Portville Truck.

Thursday August 16, 2012 - Officer Gonska talked to youth about drivers safety at the Driver's Education Class at the Allegany Limestone High School.

Wednesday August 28, 2008 - Chief Papasergi attended a Cattaraugus County Police Chief Association Meeting in Allegany, NY.

VILLAGE OF ALLEGANY POLICE DEPARTMENT CHIEF'S MONTHLY REPORT

MONTH OF:	<u>September</u>	<u>2012</u>
Complaint Calls		71
Miscellaneous Calls		81
Larceny Complaints		2
Attempted Larceny Complaints		1
Burglary Complaints		0
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		15
D.W.I. Arrests		1
Felony Arrests		0
Misdemeanor Arrests		4
Violation Arrests		31
Local Law Arrests		28
Accidents Investigated	P.I.	0
	P.D.	1
Parking Tickets Issued		31
Town Calls		5

Other

(Identify): **Wednesday September 26, 2012** - Chief Papasergi attended a

The following correspondence was discussed and put on file:

1. Time Warner Cable-new services (2)
2. Website meeting minutes 9/11/12
3. Pipeline Association for Public Awareness
4. WNY&PARR-sidewalk replacement program near 7th St.
5. Thank you-Michele Treitley
6. Municipal Dollars & Sense Training Workshop-Depew, NY 11/2/12 8am

POLICE

- Rouleau asked if Officer Peterson along with an SBU Representative has scheduled off campus visits yet.
- Rouleau suggested cameras being placed in various areas of the village; will it help the police department?
- Board asked about the results of the investigation of the freshman student from SBU that was allegedly beat up by 8 people. Investigation is ongoing. After discussion of investigative process, Chief advised that some felony investigations require assistance from either the State Police or Sheriff's Department mainly due to staff restrictions. An investigation gets bumped up to a higher level of law enforcement in the case of felony stage.
- Rouleau asked about foot patrol, Papasergi said it has been ongoing for 2 weeks, bike patrols are not being used at this time.

DPW

- SCADA-waiting for Koester to come here to review equipment that we have received and to check the hook up sites.
- Cattaraugus County Health Department wants to be a part of the SCADA training process; we need to monitor levels with the health department for a while to be assured that the system is working.
- The new DPW truck is here, need to purchase a trailer hitch for towing and a warning light, they were not included in the package.
- The old DPW truck needs brakes, Mayor would like to hold onto it for summer workers to use.
- Sidewalk program is running smoothly. Most of the property owners contacted have completed their sidewalks. Those who have not finished their work will be given to Peck

Construction to complete. Jobe has a few more to check. Clarence, Devereaux, Jefferson, Pierce, William, Sherwood, and Circle Oak have not been marked and will be notified in the spring.

- Attorney Fodor will review the information provided by Western New York Pennsylvania Railroad for the sidewalk replacement near 7th St.
- St. Elizabeth's reconstruction project workers are ready to install new water meters. Jobe considers their hookup as old service and they will be charged the 100% town water rate. Meters will be in cubic feet. Water has been looped in that area.
- If Cattaraugus County is awarded the equipment grant, Lamberson feels all participants should meet to decide on equipment attachments that would be most utilized.
- Lamberson and Gleason would like to continue National Grid's 10,000 Trees and growing program since many trees have been removed from the subways recently.
- Rouleau asked about the conditions of the shop and where the DPW workers eat. There is food on the floor, causing rodents. Lamberson asked what we need for heated space. Long range goal is to have a 3-4 bay building. Rouleau feels we should have better eating conditions as it could be an OSHA issue, suggests that the workers come up here to eat meals and take breaks. Papasergi has plans to review.
- Lamberson has talked with town board members about the V/T water and sewer supply agreements and would like to meet jointly.

OTHER

- Flynn would like board approval to put money from all 3 funds into 12 month CD's as the interest rates on the savings account are extremely low. Flynn had gone back 3 years of financials to see what the funds lowest balance has been; she used that information to obtain amounts available for transfer.
- New website is just about ready to go online.
- Lamberson informed the board that the Town of Allegany is planning on applying for grants. He will need information on sewer infiltration, rainfall levels, lining sewer pipes, sewer pump station. Also in extending the Allegany River Trail to ALCS, needs information on traffic, safety issues, right of way, where to construct.
- Board would like a copy of the Village Comprehensive Plan if there is one.
- Cattaraugus County Municipal Officials meeting/dinner will be sponsored by the Village of Allegany at EB's Eatery on Thursday, 10/11 at 6:30 pm, dinner at 7:00. Jack Searles, Catt. Co. Administrator will be the speaker. Rena will call in the reservations and your selection of entrée if you plan on attending.
- Board and Attorney were given information from the Planning Board on revising the Parking Law.

The following correspondence was reviewed and put on file:

7. Time Warner Cable-new services (2)
8. Website meeting minutes 9/11/12

9. Pipeline Association for Public Awareness
10. WNY&PARR-sidewalk replacement program near 7th St.
11. Thank you-Michele Treitley
12. Municipal Dollars & Sense Training Workshop-Depew, NY 11/2/12 8am

RESOLUTION #2012-207

ACCEPT RESIGNATION OF KATIE JANNELLE FROM LIBRARY

On motion made by Trustee Parker, second by Trustee Gleason resolved to accept the resignation of Katie Jannelle from Allegany Public Library. Aye-all. Nay-none.

RESOLUTION #2012-208

TRANSFER \$20,000 FROM SEWER FUND TO GENERAL FUND FOR DUE TO/DUE FROM

On motion made by Trustee Gleason, second by Trustee Parker resolved to transfer \$20,000 from the sewer fund to the general fund in order to reduce the due to/due from. Aye-all. Nay-none.

RESOLUTION #2012-209

APPROVAL TO OPEN 2 CD'S FOR GENERAL AND WATER & SEWER

On motion made by Trustee Gleason, second by Trustee Parker resolved to approve opening CD'; \$150,000 for the general with another \$150,000 scheduled for January, 2013, and \$100,000 (\$50,000 each from water and sewer). Aye-all. Nay-none.

RESOLUTION #2012-210

ACCEPT STATE OF NEW YORK BUCKLE UP NEW YORK GRANT FOR \$448

On motion made by Trustee Parker, second by Trustee Gleason resolved to accept the State of New York Buckle Up New York grant for \$448, effective October 1, 2012. Aye-all. Nay-none.

RESOLUTION #2012-211

ADJOURN MEETING

On motion made by Trustee Parker, second by Trustee Gleason resolved to adjourn meeting at 6:13 pm. Aye-All Nay-none.

Respectfully submitted, Rena Flynn, Clerk Treasurer