

## Board of Trustees Minutes

**August 8, 2011 4:30 pm**

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson; Trustees: Jim Rouleau, Alex Nazemetz, Dan Gleason, and Bob Parker

Also Present: Dominic Papasergi, Police Chief & DPW Supt., Rena Flynn, Clerk Treasurer, and Lance Jobe, Code Enforcement Officer

RESOLUTION #2011-148

ACCEPT MINUTES OF JULY 11, 2011

On motion made by Trustee Parker, second by Trustee Rouleau resolved to accept the minutes of 7/11/2011. Aye-all. Nay-none.

### TREASURERS REPORT

As of August 5, 2011

	CHECKING	SAVINGS		
GENERAL	\$5,455.00	\$1,353,993.00		
WATER	\$2,487.00	\$454,074.00		
SEWER	\$4,281.00	\$513,093.00		
LIBRARY	\$48,425.00			
T&A	\$9,354.00			
WATER BOND		\$6,297.00		
<b>TOTALS</b>	<b>\$70,002.00</b>	<b>\$2,327,457.00</b>		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,220.00	\$	\$ 8,948.00	<b>\$230,727.00</b>
POLICE UNIFORMS	\$5,445.00	41,559.00		<b>\$5,445.00</b>
		\$		
NEW BUILDING & BLDG REPAIR	\$38,298.00	39,665.00	\$ 23,015.00	<b>\$100,978.00</b>
POLICE EQUIPMENT	\$31,253.00			<b>\$31,253.00</b>
CURBING & STORM SEWER	\$39,328.00			<b>\$39,328.00</b>
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,013.00		<b>\$1,013.00</b>
WELL & WATER TANK BLDGS/TANK		\$		<b>\$10,364.00</b>

MAINT	10,364.00		
	\$		
METER PITS	14,127.00		\$14,127.00
LIFT STATION, PITS, PUMP MAINT		\$ 4,025.00	\$4,025.00
	\$		
ENGINEERS	5,012.00		\$5,012.00
	\$		
	<b>\$294,544.00</b>	<b>111,740.00</b>	<b>\$ 35,988.00</b>
			<b>\$442,272.00</b>

RECEIPTS:		DISBURSEMENTS: from 6/1/10 to present	
AIM State Aid		GENERAL	\$ 152,073.00
Building/Sign/Pool permit	170.00	WATER	\$ 22,032.00
Bid Deposit/Award		SEWER	\$ 28,380.00
Backflow testing		LIBRARY	\$ 6,540.00
Clerk fees	1.00	TOTAL	<b>\$ 209,025.00</b>
CHIPS			
Code Violation fees			
Court Security	440.00		
Court Fines/fees			
Calibration-Pressure Bldg			
Class Action			
Donation			
DWI funds			
Equipment sales			
Franchise Fees			
Fire Inspections			
Gaming License			
Grants			
Inspections-c/o	640.00		
Insurance refund			
Juvenile Officer			
Lawn mowing			
Municipal Aid			
Mortgage Tax			
Police Contract			
Pop machine			
Property Taxes	16,844.00		
Property Taxes-Penalty	894.00		
Rent-WCB	110.00		
Reimbursements	500.00		
Sales Tax	49,276.00		
Scrap metal			
Town Sewer Payment			
Utility Tax	1,831.00		
Unmetered Water			
Vehicle repair rebate			
Vending permit			

Vital Stats  
 Water-Qtr Town  
 Water meter  
 Zoning fees 20.00  
 ZBA/PB Hearing fees

Total 70,726.00

RESOLUTION #2011-149

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to accept the Treasurers Report and pay current bills. Bills paid by abstract #20000632 for \$4,610.17, #20000633 for \$17,156.66, #20000634 for \$8,771.32, #20000635 for \$1,310.58, and #20000636 for \$21,060.64. Aye-all. Nay-none.

**VILLAGE OF ALLEGANY POLICE DEPARTMENT**  
**CHIEF'S MONTHLY REPORT**

OF:	MONTH		2011
	<b>July</b>		
	Complaint Calls		31
	Miscellaneous Calls		72
	Larceny Complaints		0
	Attempted Larceny Complaints		0
	Burglary Complaints		0
	Attempted Burglary Complaints		0
	Vehicle & Traffic Tickets Issued		11
	D.W.I. Arrests		0
	Felony Arrests		0
	Misdemeanor Arrests		0
	Violation Arrests		0
	Local Law Arrests		0
	Accidents Investigated	P.I.	0
		P.D.	0
	Parking Tickets Issued		1
	Town Calls		18

Other (Identify): Thursday July 7, 2011 - TRACS was installed on officer computers for future

use by PD.

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**Thursday July 21, 2011** - Computers in all three police vehicles had TRACS programs upgraded.

Upgrades to running systems will occur on computers in need of same in near future.

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**Thursday July 21, 2011** - Officer Gonska talked with the Driver's Education Class at Allegany

Limestone High School - 24 students attended.

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**Wednesday July 27, 2011** - Chief Papasergi attended a Cattaraugus County Chief of Police

Association Meeting in Allegany, NY.

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## DPW REPORT FOR THE MONTH OF JULY 2011

- Cut grass as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Installed No Parking signs on Harriet Street, Chestnut Street and North Seventh Street.
- 5HP Pump was taken out and a new 20HP pump and wiring were installed at Sewer Lift Station #1
- Repaired a Storm Sewer Basin located at the southwest corner of North Fourth and Maple Avenue intersection. Basin had been buried in ground and top was starting to cave in. Installed a new top on same and raised so that it can be properly maintained.
- Repaired three (3) Storm Sewer Basins and Replaced one (1) located on Nolan Drive. Repairs made consisted of putting new tops on same and repairs to interior walls. Also repaired a storm sewer crossover pipe that was in need of repair in area.
- Replaced a Storm Sewer Basin located at the southeast corner of the Williams Street and Jefferson Street intersection. Replaced the storm sewer crossover pipe in intersection also as it had holes in it and was collapsing.
- Used fire truck to water plants in planter areas in the business district on Main Street.
- Dug up and repaired a water service shut-off in front of 55 East Main Street. During process a gas main was hit and damaged. Assisted with blocking traffic and with Gas Company in checking residences in area until 2" gas main was able to be shut off.
- Cleaned and re-arranged equipment/material stock located near the railroad tracks by back shop.
- Old blacktop was removed off of North Fourth Street to prepare for repaving same. Will need to add blacktop binder in various parts of roadway due to excessive deterioration. Some driveway approaches at different residences and/or businesses were put level with top of the curbs and may become an issue when the roadway is repaved. Cost of project subject to change – Currently working on getting figures for Board Members so some type of decision can be made pertaining to project.
- Started removing weeds from between bricks and in small planters near trees in the business district on West Main Street. Also put material down to help keep weeds from returning. Once project is completed we will work on getting a letter out to Businesses and Residents asking for assistance in maintain areas. Area where weeds have not yet been removed is between Bird Cage and Amore's Garage.

The following correspondence was reviewed and put on file:

1. Fall Training School for Village Officials (Saratoga)
2. Village Planning Board Minutes of 4/4/2011

3. Time Warner cable-ongoing developments
4. Cattaraugus County Youth Bureau-letter to Town for funds directed
5. Crisafulli Family thank you
6. Tiller information on Tanglewood Property
7. PERMA Workers' Comp History

#### DPW

- North 4<sup>th</sup> St-personnel have repaired all sewer manholes and water shut offs, plan to skim coat low spots and large sinkhole before resurfacing. Resurfacing will be done in approximately 3 weeks.
- Trustee Rouleau asked about sidewalk bricks, Orchard Park- has no bricks, their property owners maintain the sidewalks; Springville-village takes care of their bricks; board members will check with other municipalities for sidewalk responsibility
- Street lights-light is out in front of The Ink Well, could be the eye on the street light picking up the brightness of the lights on her store. Need to also consider the chance that the same thing could happen with the new street lights being installed at 5<sup>th</sup> & 3<sup>rd</sup> affecting the eye on the small decorative street lights. Work order is in for National Grid to install 2 new street lights.
- Trustee Rouleau asked about the status of the GPS system. Papasergi stated that most of the data has been inputted. The new catch basins and other items replaced this summer will need to be updated. Southern Tier West will do the computer work for the detailed maps on this project.
- Trustee Gleason asked about the gas main that a village employee accidentally damaged. There were 2 employees working at the marked site; one was shoveling the dirt from the hole while the other was using the backhoe to scoop away the dirt when a tooth on the backhoe scoop caught the line and ruptured it. Board would like Papasergi to review the procedure of working around utilities to avoid this situation in the future. Also to review procedures of working with village equipment and on particular jobs.
- Mayor Lamberson suggested that Papasergi continue researching bucket trucks. Regular trucks are approximately \$25,000 while vans can run about \$45,000. Papasergi will get a list together of available vehicles.
- Trustee Gleason stated that the 2 sewer capacity studies performed for the Tanglewood Development indicated good capacity. Trustee Rouleau feels that there is less pressure on village lines to hook up the sewer at N. 7<sup>th</sup> St. location. Papasergi agrees and still feels that neither study addressed the potential problem of clogs if the sewer is transported down N. 5<sup>th</sup> St. How do we allocate the percentage of cost when both village and town share the lines? Ultimately, the decision lies with the board of trustees.
- City of Olean Annual Sewer bill was received. City has calibrated its meters. Village water pumping is down because of some leaks being fixed.
- St. Elizabeth Motherhouse is installing a new 6" water main. They are the only user on the line. They are a village customer (charged town rate) as they hook directly onto a village main. Board had previously made a resolution that any place where village water

main goes into the town, that there be a meter installed. The reason for the new hook up is for adequate fire flow. Town has asked the village to take over the main when it is installed. Any repairs and maintenance will not be village expense; it would be billed to St. Elizabeth's. Jobe will write up some points and review with Attorney Fodor.

- Papasergi and Jobe once again went to White Oak Drive because of a neighbor garbage complaint. Drake feels as though the garbage is being intentionally dumped on his property by the neighbor, whereas Hyland said that dogs get into his garage and scatter the garbage on Drake's property. Papasergi and Jobe took pictures and a deposition on their last call there. Told Hyland that if they get another complaint on his garbage being strewn about, they will issue a summons.
- Trees on Main St. are blocking some of the businesses signs. Tree committee needs to decide on a plan to trim the trees or remove them and replace with others. Also Papasergi will look into trimming tree branches over sidewalks within the village.
- Some parking signs were removed on Harriet St. and Chestnut St. Papasergi said the placement of signs needs to be uniform (placement can be discretionary) and be seen.
- SCADA information and Chlorine/Fluoride equipment specs were sent to the Town Engineer as well as to the Cattaraugus County Health Department Water Division for their review.
- Board will meet to discuss the City of Olean Annual Sewer Bill

#### OTHER

- Trustee Parker asked Flynn to not put emotion in the meeting minutes as she has in the past, by bolding, underlining, and highlighting certain quotes (particularly noting the Tiller sub-division as it borders her property). Flynn will oblige in the future minutes. She also clarified that she is 100% in favor with the Tanglewood Development as any growth in Allegany is beneficial to the taxpayers.
- Trustee Parker asked about the validity of 4 mandatory hours of training per year for the Planning Board and Zoning Board. Some members feel the training is redundant. Flynn said the New York Conference of Mayors (NYCOM) requires it, but there are many different ways to get the four hours, and a large variety of topics, as long as the village board approves it (including reading, videos, internet, meetings, etc.). Flynn to provide Board with NYCOM rules regarding this.
- Board of Trustees would like to be notified whenever Planning Board or Zoning Board meets.
- Vehicle Maintenance reports were distributed to the board for their review.
- Financial Statements for year ending 5/31/2011 were distributed to the board for their review.
- Capital Reserve Balances for year ending 5/31/2011 were distributed to the board for their review.
- Fund Balances for year ending 5/31/2011 were distributed to the board for their review.

RESOLUTION #2011-150

APPROVE IMMEDIATE FUNDING FOR BONAGANY FOR \$2500

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to approve immediate funding for the BonaGany for \$2500.00. Board would like to receive a written accounting after this year's event. Aye-all. Nay-none.

RESOLUTION #2011-151

APPROVAL TO APPLY FOR JUSTICE COURT ASSISTANCE PROGRAM GRANT

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve the application for the Justice Court Assistance Program (JCAP) Grant. Aye-all. Nay-none.

RESOLUTION #2011-152

APPOINT TAMMY HILMEY TO PLANNING BOARD AS A 2 YEAR ALTERNATE

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to appoint Tammy Hilmey to the Planning Board as a 2 year alternate. Term will run from August 8, 2011 to March 31, 2013. Aye-all. Nay-none.

RESOLUTION #2011-153

SPONSOR ZACHARY R. KLAFEHN FOR POLICE ACADEMY

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to sponsor Zachary R. Klafehn for the upcoming Police Academy beginning in August, upon passing required drug and alcohol screening. Aye-all. Nay-none.

RESOLUTION #2011-154

APPROVAL FOR ATHENA SILLUZIO TO ATTEND THE ANNUAL MUNICIPAL COURT CLERK'S CONFERENCE

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve Athena Silluzio's attendance to the Annual Municipal Court Clerk's Conference in Niagara Falls scheduled for Sept. 26-28 for an all-inclusive fee of \$765. Aye-all. Nay-none.

RESOLUTION #2011-155

APPROVE JCB BACKHOE AGREEMENT FOR 1 YEAR

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to approve the JCB backhoe agreement (Liftech) for 1 year at \$6,200.00. Backhoe will be delivered sometime in November. Aye-all. Nay-none.

RESOLUTION #2011-156

ADJOURN MEETING

On motion made by Trustee Parker, second by Trustee Rouleau resolved to adjourn at 6:38 pm.

Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer

SUMMER MEETING SCHEDULE

September 5 cancel

September 12 Regular meeting 4:30

September 19 cancel

September 26 vouchers will be available for signing