

BOARD OF TRUSTEES MINUTES

7/22/2013 7:00 PM

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Alex Nazemetz, Bob Parker, Jerry Cummins, and John Davis

Also Present: Dominic Papasergi, Chief of Police & DPW Supt., Rena Flynn, Clerk Treasurer, Lance Jobe, Code Enforcement Officer and Janine Fodor, Attorney

RESOLUTION #2013-119
ACCEPT MINUTES OF 7/1/2013

On motion made by Trustee Parker, second by Trustee Cummins, resolved to accept the minutes of 7/1/2013. Aye-all. Nay-none

TREASURERS REPORT
As of July 17, 2013

	CHECKING	SAVINGS	CD	
GENERAL	\$13,152.00	\$904,695.00	\$300,000.00	
WATER	\$14,519.00	\$361,524.00	50,000.00	
SEWER	\$12,380.00	\$530,743.00	50,000.00	
LIBRARY	\$54,963.00			
T&A	\$19,791.00			
WATER BOND		\$6,308.00		
TOTALS	\$114,805.00	\$1,803,270.00	\$400,000.00	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$174,980.00	\$	\$	\$235,366.00
POLICE UNIFORMS	\$5,453.00	46,004.00	14,382.00	\$5,453.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,356.00	39,766.00	23,086.00	\$101,208.00
POLICE EQUIPMENT	\$33,301.00			\$33,301.00
CURBING & STORM SEWER	\$39,388.00			\$39,388.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,016.00		\$1,016.00

WELL & WATER TANK BLDGS/TANK MAINT	\$		
	10,391.00		\$10,391.00
METER PITS	\$		
	14,163.00		\$14,163.00
LIFT STATION, PITS, PUMP MAINT		\$	
		9,043.00	\$9,043.00
ENGINEERS	\$		
	10,030.00	\$	
		3,504.00	\$13,534.00
	\$		
\$291,478.00	121,370.00	\$50,015.00	\$462,863.00

RECEIPTS:

AIM State Aid

Building/Sign/Pool permit

Bid Deposit/Award

Backflow testing

Clerk fees 3.00

CHIPS

Code Violation fees

Court Security 474.00

Court Fines/fees 6,507.00

Calibration-Pressure Bldg

Donation

DWI funds

Equipment sales

Franchise Fees

Fire Inspections

Gaming License

Grants

Inspections-c/o 120.00

Insurance refund

Lawn mowing

Municipal Aid

Mortgage Tax

Police Contract 9,180.00

Police Fees

Pop machine

Property Taxes 138,774.00

Property Taxes-Penalty 289.00

Refuse Collection

Rent-WCB 110.00

Reimbursements 55.00

Sales Tax

Scrap metal

DISBURSEMENTS: from 6/1/13 to present

	\$
GENERAL	81,426.00
	\$
WATER	22,563.00
	\$
SEWER	10,865.00
	\$
LIBRARY	1,865.00
	\$
TOTAL	116,719.00

Sewer Payment-Town	
Sidewalks	
Utility Tax	
Unmetered Water	44.00
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	
ZBA/PB Hearing fees	

Total **155,556.00**

RESOLUTION #2013-120

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Cummins second by Trustee Nazemetz resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972119 for \$6,930.30, #64972120 for \$522.61, 64972121 for \$12,396.94, #64972122 for \$203.00, #64972123 for \$2,815.25, and #64972124 for \$25,044.19. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF JUNE 2013

- Cut grass as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Started grinding out bad spots on streets and putting in new blacktop. Approximately half village has been done.
- Completed getting weeds out of paver brick areas on Main Street. Put weed killer down in area to help keep them from returning (area east of N. Fifth not done).
- Arrangements being made with Chris Short from Emcor Services to try and get SCADA and alarm system at Water Well Houses, Water Pressure Building, Water Tank and Sewer Lift Stations in order and to get program up to date to be programmed for equipment to come on and/or off and to upload and/or document proper data readings of the system so that a meeting can be held with representatives from the Catt Co. Health Department in an attempt to reduce personnel overtime expenses for weekends and holidays.
- Still preparing Water Well Houses so they can be painted.
- Met with Mark Alianello Engineering at the site area to discuss the North First/North Second Water Main Loop Project.
- Continued with clean up of area around and in DPW Buildings.
- Water meters were read for water/sewer quarterly billing.

- Put down topsoil and seeded same in subways and other areas throughout village where damage occurred due to snowplowing roadways and/or sidewalks during winter months.
- Worked on getting the Police / EMT building at Firemen's Park ready for Old Home Week Activities.
- Started painting and putting down glass beads on crosswalks in village.
- Put up and took down temporary No Parking Signs on Pine Street, Elm Street, North First Street and in areas of the Fire Station in preparation for Firemen's Old Home Week Activities.
- Put out and picked up detour signs in areas on Main Street Route 417, Union Street and First Street/ Five Mile for established detours for parades conducted for annual Old Home Week Activities.
- Noticed the propeller housing on the sweeper had a major hole in metal and metal was weak and broken away in other parts of the housing. Ordered parts to get sweeper back in service. Project is a rather large one but is being done in house. Approx eight thousand to get sweeper back in service.
- Remaining sidewalks in need of repair or replacement in village were marked by Code Officer Jobe. Final phase of sidewalk program started last year.
- Mulch was put down on Main Street in the business district located in the area between First Street and just east on Fifth Street.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

MONTH OF:	June	2013
Complaint Calls		48
Miscellaneous Calls		75
Larceny Complaints		2
Attempted Larceny Complaints		0
Burglary Complaints		0
Attempted Burglary Complaints		1
Vehicle & Traffic Tickets Issued		12
D.W.I. Arrests		1
Felony Arrests		0
Misdemeanor Arrests		2
Violation Arrests		2
Local Law Arrests		1
Accidents Investigated	P.I.	0
	P.D.	1
Parking Tickets Issued		10
Town Calls		15

Other

(Identify): Wednesday, June 5, 2013 - Chief Papasergi attended a Cattaraugus County Police Chief's Association Meeting in Ellicottville, NY.

Tuesday June 25th Through Saturday June 29, 2013 - Extra patrols were used to keep an eye on people in town for the Fire Department Annual Old Home Week Events and to work traffic for parades that were held.

POLICE

- Cummins asked if the bills from Amore's could be more specific.
- Cummins asked about Miscellaneous Calls, what do they consist of; Papasergi said they are a variety of calls that the police tended to, ex. assisted motorist, observations made, activities conducted, etc. Calls that are handled by officers are not actually complaints from someone.
- Papasergi said Matt Rado would be available to work at least 2 weekends per month once his transfer to Edinboro takes place (hopefully in 2-4 weeks). Fodor has questions with Rado's residency. Papasergi said he owns a home in Allegany, which he considers his place of residency, is frequently in the area, and is in the military. Lamberson will check with Civil Service.
- Papasergi advised he spoke with Jen Graham, she realizes she needs to take use of force training and qualify with her weapon before she can be scheduled for work. She was also advised she would go through a supervised field training course upon her return.
- Nazemetz wants police applicants notified to let them know the status of their applications.
- Parker would like to set up interviews, meet with Nazemetz and Papasergi.
- Papasergi again stressed the need to interview and hire additional officers.

DPW

- Cummins asked if we do oil changes for the vehicles ourselves, Papasergi commented that we do not because of the environmental hazard with used oil and vehicles are therefore checked over by a mechanic.
- Cummins asked about the black containers, Jobe said they were fluoride containers and have to be picked up from the vendor. There will be a credit coming to the village upon return. There are 25 carboys and 6 chlorine cylinders to be returned. Jobe will call for pickup.
- Parker talked to Papasergi regarding the GIS. Papasergi has the mapping available for the board to review tonight. Most of the mapping portion is complete. In order to have more detail, Papasergi would like to prepare a spreadsheet to add data such as date installed, cross streets, when replaced, and other specific information. This will be a

very time consuming job. Papasergi feels that just having the various data on a map does not mean much without having documentation of the history on the data.

- DPW has been working on water main valves and hydrants and have added extra water main valves so when shutting water off in various areas for repair, only a small area will be disturbed. The flats are mostly complete, the hill still needs work.
- Papasergi would also like detail on the street signs located on map.
- Parker was happy that the progress is farther along than he thought it was.
- Jobe said that a SOP on valves will be requested from the Catt. Co. Health Dept. in the near future.
- Davis received a complaint on Valley Recycling, scrap metal and other debris needs to be cleared off the road. Dirt should be swept up. Jobe will look at the permit for stipulations.
- Cummins stated the River Park parking lot and West Union Street are being destroyed by the trucks coming out of Valley Recycling. Jobe said that Valley makes a donation to the park for upkeep and they also fix damaged areas.
- Davis asked about the sweeper repairs, Papasergi said the propeller and housing had to be repaired as there was a hole in the housing. He is hoping it can be maintained every 3 years by tearing it apart and making repairs before they get to be major.
- Lamberson asked about the stump removal. Papasergi has connected with Covey Tree but they have not contacted him back with a price. Fries provided a quote for \$1,135 to remove 10 stumps, village hauls away. Sawdust can be hauled to the back village lot for the public to use.
- Papasergi said there are approximately 92 locations that need trees trimmed because of branches being too low or over the sidewalks, or hanging into the roadway. Village will pick branches up during the seasonal yard waste pickup in the fall.
- Cummins asked who was responsible for the trees on Main St. Village has had Jay McIntosh maintain the trees.
- Parker is hopeful that the NYSDOT will change the sign location on the complaint of Melissa Meyers.
- Papasergi reported that Hull Electric and a National Grid representative are in the process of performing a light audit; they are able to include street lights. Looked at all buildings. Board would like the numbers at the next meeting.
- Parker reported that the street light in front of The Hickey is out again. The plan is to change the light with the new LED lights we are considering installing with the audit.
- Lance said Athena provided the list of sidewalk replacements to Peck today, they were to start work today.
- FCC radios-they are in the cars. Papasergi is hopeful that the work will be finished by the time SBU gets back in session. Cable needs to be run in the attic of the Municipal Building, weather is too hot to install at this time. County towers need to be in order.

- CO11 computer is still not installed correctly, waiting on county to complete. County installer realizes that we are interested in tracking cars.
- Lamberson wants venting in roof area on lift station #2; Papasergi has it on a list of projects to do.
- Parker asked about painting the well houses-floors will be patched first, paint removed and resealed. Sewer stations will eventually be completed.
- Papasergi reported that the water loop surveying is finished; no marking flags are up yet. There is a possibility that trees in the area may conflict with where we want the right of way for the water line. Papasergi said property owner Rehler knows survey team is on his property. When able, Papasergi will work with Rehler and Fodor.

SCADA

- Lamberson questioned the status of SCADA, Papasergi plans to meet with Chris Short in the near future.
- We are collecting data for the Department of Health
- Set points have to be established to get system ready; we need to upgrade in order to get to the set points.
- Jobe wants to meet with Catt. Co. Health Department representative Chris Crawford to get monitoring plan in place before we go live. He plans on meeting with him about 2 weeks from now.
- Papasergi wants everything to be hooked up and in place first before meeting with the Health Department.

CODE

- Cummins is happy with the code book, although he would like the results of any violation notices.
- Jobe plans to prepare an SOP for code.
- Cummins wants Jobe to look at the Siago property on Union, high grass.

OTHER

- Flynn reported that the village may need to appropriate more funds to the Hot Dog Fest this year as some of the former contributors are unavailable to donate this year. Board is willing to provide additional funds. Town will split costs.
- Papasergi and Cummins will meet Thursday at 1 pm to discuss time clocks, what is needed? Lamberson suggested cameras.
- Parker, Lamberson, and Cummins volunteered to work the Hot Dog Fest on August 1.

The following correspondence was discussed and put on file:

1. Time Warner Cable-renewal agreements
2. Time Warner Cable-transition from analog to digital

RESOLUTION #2013-121

HIRE FRIES TREE SERVICE TO REMOVE 10 STUMPS

On motion made by Trustee Cummins, second by Trustee Parker resolved to hire Fries Tree Service to remove 10 stumps, leaving the chips for \$1,135.00. Aye-all. Nay-none.

RESOLUTION #2013-122

CLOSE PORTION OF NORTH 2ND ST FROM 9:30-12:30 AUGUST 3 FOR HERITAGE DAYS

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to close a portion of N. 2nd St from 9:30 am-12:30 pm on August 3rd for Heritage Days festivities. Aye-all. Nay-none.

RESOLUTION #2013-123

REDUCE SEWER PORTION OF MARSH BILL AT 119 WEST MAIN

On motion made by Trustee Parker, second by Trustee Cummins resolved to reduce the sewer portion of the bill for Marsh at 119 West Main. Bill is from the 2nd quarter read until July 17, 2013 time period for approximately \$286.74 and will be credited off the 3rd quarter bill. Aye-all. Nay-none.

RESOLUTION #2013-124

ADJOURN MEETING

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to adjourn meeting at 8:10 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer