

BOARD OF TRUSTEES MINUTES

July 16, 2012 7:00 pm

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Deputy Mayor Dan Gleason

Absent: Mayor Richard Lamberson and Janine Fodor, Attorney

Present: Deputy Mayor Dan Gleason; Trustees: Jim Rouleau, Bob Parker, and Alex Nazemetz

Also Present: Rena Flynn, Clerk Treasurer and Dominic Papasergi, Chief of Police and DPW Supt.

RESOLUTION #2012-168

ACCEPT MINUTES OF 7/2/2012

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to accept the minutes of 7/2/2012. Aye-all. Nay-none.

TREASURERS REPORT

As of July 13, 2012

	CHECKING	SAVINGS		
GENERAL	\$9,593.00	\$1,175,517.00		
WATER	\$3,888.00	\$430,819.00		
SEWER	\$15,052.00	\$460,703.00		
LIBRARY	\$53,117.00			
T&A	\$13,520.00			
WATER BOND		\$6,305.00		
TOTALS	\$95,170.00	\$2,073,344.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,530.00	\$46,781.00	\$13,989.00	\$241,300.00
POLICE UNIFORMS	\$5,451.00			\$5,451.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,340.00	\$39,724.00	\$23,056.00	\$101,120.00
POLICE EQUIPMENT	\$31,287.00			\$31,287.00
CURBING & STORM SEWER	\$39,371.00			\$39,371.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		\$1,015.00		\$1,015.00
WELL & WATER TANK BLDGS/TANK MAINT		\$		
		\$10,380.00		\$10,380.00
		\$		
METER PITS		\$14,148.00		\$14,148.00
			\$	
LIFT STATION, PITS, PUMP MAINT			\$4,032.00	\$4,032.00
		\$		
ENGINEERS		\$5,020.00		\$5,020.00

\$294,979.00	\$ 117,068.00	\$ 41,077.00	\$453,124.00
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RECEIPTS:

AIM State Aid

Building/Sign/Pool permit 40.00

Bid Deposit/Award

Backflow testing

Clerk fees

CHIPS

Code Violation fees

Court Security 3,490.00

Court Fines/fees

Calibration-Pressure
Bldg

Donation

DWI funds

Equipment sales

Franchise Fees

Fire Inspections

Gaming License

Grants

Inspections-c/o 120.00

Insurance refund

Lawn mowing

Municipal Aid

Mortgage Tax

Police Contract

Police Fees

Pop machine

Property Taxes 189,191.00

Property Taxes-Penalty 459.00

Refuse Collection

Rent-WCB 330.00

Reimbursements 647.00

Sales Tax

Scrap metal

Sewer Payment-Town

Utility Tax 1,256.00

Unmetered Water 88.00

Vending permit

Vital Stats

Water-Qtr Town

Water meter

DISBURSEMENTS: from 6/1/12 to present

	\$
GENERAL	108,799.00
	\$
WATER	25,957.00
	\$
SEWER	9,505.00
	\$
LIBRARY	3,307.00
	\$
TOTAL	147,568.00

Zoning fees
ZBA/PB Hearing fees

Total **195,621.00**

RESOLUTION #2012-169

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Nazemetz, second by Trustee Parker resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972057 for \$707.94 and #64972058 for \$21,583.97. Aye-all. Nay-none.

POLICE

- Nazemetz asked about the recent thefts in the community. Papasergi stated that the car break-ins have died down. He has some information but at this time is unable to verify anything.

DPW

- Papasergi said that water well house #3 is back in order with the pump installed. He believes there is a pin hole in a pipe under the claval which needs to be fixed before being back in service. This controls the water shut off and on and will try to repair it. If it turns out to be a claval problem, it could be costly. Moody will be contacted because a ground needs to be hooked to the motor.
- Parker asked about the downtown water fountain. Papasergi said the fountain has a mouthpiece that is missing, and will be delayed until it is found.
- Papasergi went to NYPARR to ask if the train could be moved closer to their yard, even to the overpass area and they were going to look into moving it. He also later called and they will try to speed up the process. He mentioned safety issues with kids playing near the area of the tracks. They hoped to have it moved within a couple of days.
- Papasergi talked with Rodney Gleason of Kinley regarding the sewer meeting with the City of Olean and how it will affect the Bona Square project. The village has a vested interest in the system. The contracted amount of sewer that can be sent to the city is much higher than what the village sends at this point.
- Parker had a complaint from a resident on East Union about other sidewalks in her area that were worse than hers but not marked. He advised that this was an ongoing project, Flynn mentioned to be careful with prior notice of knowledge of needed repairs.
- Papasergi mentioned that there are discrepancies on the water/sewer reports between the village/town numbers reported and Papasergi still feels the town is not reading something. Village takes the annual hit for excess sewer flow going to the city as the city's numbers are smaller than the village/town and since the village has a meter, the difference should be the town. With our reports, the percentage that the town sends is much higher.
- Rouleau asked about the cost of a meter for the town and Papasergi said it will be costly.

OTHER

- Grant for the Justice Court Assistance Program-possibly for carpeting for the court room, judge's chambers and meeting room.
- One temporary seasonal worker will be finished 8/2/2012 and Papasergi would like to have Bob Tucker replace him. Parker recalls there being a reason that Fodor gave for Tucker not holding the position, suggested that we wait until the meeting of 8/6/12 to make a decision.
- Discussion was held on reserves and Papasergi stated how beneficial it is to the taxpayers to have money for intended upcoming projects set aside each year, instead of having a big project hit the budget all at once therefore causing spikes in the annual budget. It saves taxpayer money in the long run by not having to bond for projects. Flynn agreed with the importance of the reserve funds and stated that they are to be used only for the intention of what it was set up for.
- Board decided not to set up a reserve for Street Engineering and Law Contractual for General, Water and Sewer funds. Remaining budget will be left in the fund balance.

The following correspondence was reviewed and put on file:

1. Southern Tier West Municipal News
2. American Pickers –collectors in Allegany?
3. Kinley presentation for Bona Square sewer

RESOLUTION #2012-170

APPROVAL TO APPLY FOR 2012 JUSTICE COURT ASSISTANCE PROGRAM GRANT

On motion made by Trustee Rouleau, second by Trustee Parker resolved to approve the application for the 2012 Justice Court Assistance Program Grant. Aye-all. Nay-none.

RESOLUTION #2012-171

APPROVAL TO INCREASE THE CREDIT CARD LIMIT TO \$5,000 FOR THE FIVE STAR VISA CARD

On motion made by Trustee Parker, second by Trustee Rouleau resolved to approve the increase of the village credit card to \$5,000. Aye-all. Nay-none.

RESOLUTION #2012-172

CARRY OVER THE 2012 UNEXPENDED BALANCE OF \$9,400 FOR STREET MAINTENANCE TO FY 2013

On motion made by Trustee Nazemetz, second by Trustee Parker resolved to carry over the 2012 unexpended balance of \$9,400 for street maintenance to fiscal year 2013. Aye-all. Nay-none.

RESOLUTION 2012-173

CARRY OVER THE 2012 UNEXPENDED BALANCE OF \$1,400 FOR SIDEWALKS TO FY 2013

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to carry over the 2012 unexpended balance of \$1,400 for sidewalks to fiscal year 2013. Aye-all. Nay-none.

RESOLUTION #2012-174

CARRY OVER THE 2012 UNEXPENDED BALANCE OF \$5,000 FOR SHADE TREES TO FY 2013

On motion made by Trustee Nazemetz, second by Trustee Parker resolved to carry over the 2012 unexpended balance of \$5,000 for shade trees to fiscal year 2013. Aye-all. Nay-none.

RESOLUTION #2012-175

CARRY OVER THE 2012 UNEXPENDED BALANCE OF \$1,300 FOR AMMO TO FY 2013

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to carry over the 2012 unexpended balance of \$1,300 for ammo to fiscal year 2013. Aye-all. Nay-none.

RESOLUTION #2012-176

CARRY OVER THE 2012 UNEXPENDED BALANCE OF \$14,100 FOR WATER TRANSMISSION AND DISTRIBUTION EQUIPMENT TO FY 2013

On motion made by Trustee Nazemetz, second by Trustee Parker resolved to carry over the 2012 unexpended balance of \$14,100 for water transmission and distribution to fiscal year 2013. Aye-all. Nay-none.

RESOLUTION #2012-177

CARRY OVER THE 2012 UNEXPENDED BALANCE OF \$12,400 FOR WATER FLUORIDE, CHLORINE AND SUPPLIES TO FY 2013

On motion made by Trustee Nazemetz, second by Trustee Parker resolved to carry over the 2012 unexpended balance of \$12,400 for water fluoride, chlorine and supplies to fiscal year 2013. Aye-all. Nay-none.

RESOLUTION #2012-178

CARRY OVER THE 2012 UNEXPENDED BALANCE OF \$5,800 FOR SEWAGE TREATMENT EQUIPMENT

On motion made by Trustee Nazemetz, second by Trustee Parker resolved to carry over the 2012 unexpended balance of \$5,800 for sewage treatment equipment to fiscal year 2013. Aye-all. Nay-none.

RESOLUTION #2012-179

INCREASE WATER ENGINEERING RESERVE FUND WITH THE 2012 UNEXPENDED BALANCE OF \$5,000

On motion made by Trustee Parker, second by Trustee Rouleau resolved to increase the Water Engineering reserve fund with the 2012 unexpended balance of \$5,000. Aye-all. Nay-none.

RESOLUTION #2012-180

ESTABLISH A RESERVE FUND FOR SEWER ENGINEERING WITH THE 2012 UNEXPENDED BALANCE OF \$3,500

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to establish a reserve fund for Sewer Engineering with the 2012 unexpended balance of \$3,500. Aye-all. Nay-none.

RESOLUTION #2012-181

INCREASE WATER ADMINISTRATIVE EQUIPMENT RESERVE FUND WITH THE 2012 UNEXPENDED BALANCE OF \$5,400

On motion made by Trustee Parker, second by Trustee Rouleau resolved to increase the Water Administrative Equipment reserve fund with the 2012 unexpended balance of \$5,400. Aye-all. Nay-none.

RESOLUTION #2012-182

INCREASE SEWER ADMINISTRATIVE EQUIPMENT RESERVE FUND WITH THE 2012 UNEXPENDED BALANCE OF \$6,000

On motion made by Trustee Parker, second by Trustee Rouleau resolved to increase the Sewer Administrative Equipment reserve fund with the 2012 unexpended balance of \$6,000. Aye-all. Nay-none.

RESOLUTION #2012-183

ADJOURN MEETING

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to adjourn meeting at 7:54 pm. Aye-All Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer