

BOARD OF TRUSTEES MINUTES

June 18, 2012 7:00 pm

RESOLUTION #2012-142

OPEN BIDS FOR DPW TRUCK

On motion made by Trustee Parker, second by Trustee Gleason resolved to open the bids for the DPW truck at 6:55 pm. Aye-all. Nay-none.

BIDS:

1. Joe Basil Chevrolet-V6 4WD Pickup Truck	\$21,456
Light bar	+381
Truck vault	+5,235
Decal & labeling	TBD
Total	\$27,072
2. Joe Basil Chevrolet-V8 4WD Pickup Truck	\$24,083
Light bar	+381
Truck vault	+5,235
Decal & labeling	TBD
Total	\$29,699
3. Joe Basil Chevrolet-V8 4WD Pickup Truck	\$24,104
Light bar	+381
Service Box	+5,002
Decal & labeling	TBD
Total	\$29,487
4. Paul Brown Motors Inc-V8 4WD Pickup	\$31,159
2012 Dodge Ram 2500 Slit	
Customer Preferred Package 26G	
Light bar	n/a
Truck vault	n/a
Decal & labeling	\$1,000 credit
Total	\$31,159
5. West Her Ford-V8 4WD Pickup	\$23,148
2012 Ford F-250 4X4 SD Regular Cab	
Light bar	+381

Service Box	+4,456
Decal & labeling	TBD
Total	\$27,985

- The light bar may possibly be eliminated.

RESOLUTION #2012-143

CLOSE BIDS FOR DPW TRUCK

On motion made by Trustee Parker, second by Trustee Gleason resolved to close the bids for the DPW truck. Aye-all. Nay-none.

The regular meeting of the Board of Trustees was called to order at 7:10 pm with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Lamberson; Trustees: Jim Rouleau, Bob Parker, and Dan Gleason

Absent: Alex Nazemetz

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Chief of Police and DPW Supt.

and Janine Fodor, Attorney

RESOLUTION #2012-144

ACCEPT MINUTES OF 5/29/2012

On motion made by Trustee Parker, second by Trustee Rouleau resolved to accept the minutes of 5/29/2012. Aye-all. Nay-none.

RESOLUTION #2012-145

ACCEPT MINUTES OF 6/4/2012

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the minutes of 6/4/2012. Aye-all. Nay-none.

TREASURERS REPORT

As of June 18, 2012

	CHECKING	SAVINGS
GENERAL	\$34,983.00	\$855,517.00

WATER	\$1,020.00	\$393,309.00
SEWER	\$1,053.00	\$470,703.00
LIBRARY	\$29,098.00	
T&A	\$13,346.00	
WATER BOND		\$6,305.00
TOTALS	\$79,500.00	\$1,725,834.00

	RESERVES GENERAL	RESERVES WATER	RESERVES SEWER	TOTAL
EQUIPMENT	\$180,530.00	46,781.00	13,989.00	\$241,300.00
POLICE UNIFORMS	\$5,451.00			\$5,451.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,340.00	39,724.00	23,056.00	\$101,120.00
POLICE EQUIPMENT	\$31,287.00			\$31,287.00
CURBING & STORM SEWER	\$39,371.00			\$39,371.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,015.00		\$1,015.00
WELL & WATER TANK BLDGS/TANK MAINT		\$		
		10,380.00		\$10,380.00
		\$		
METER PITS		14,148.00		\$14,148.00
			\$	
LIFT STATION, PITS, PUMP MAINT			4,032.00	\$4,032.00
		\$		
ENGINEERS		5,020.00		\$5,020.00
		\$	\$	
	\$294,979.00	117,068.00	41,077.00	\$453,124.00

RECEIPTS:		DISBURSEMENTS: from 6/1/12 to present	
AIM State Aid			\$
Building/Sign/Pool permit	208.00	GENERAL	53,530.00
Bid Deposit/Award			\$
		WATER	5,812.00
Backflow testing	150.00		\$
Clerk fees		SEWER	1,116.00
		LIBRARY	
CHIPS			\$
Code Violation fees		TOTAL	60,458.00
Court Security			
Court Fines/fees	3,885.00		
Calibration-Pressure Bldg			
Donation			
DWI funds			
Equipment sales			
Franchise Fees			
Fire Inspections	75.00		

Gaming License	
Grants	
Inspections-c/o	
Insurance refund	
Lawn mowing	
Municipal Aid	
Mortgage Tax	
Police Contract	18,474.00
Police Fees	
Pop machine	
Property Taxes	121,697.00
Property Taxes-Penalty	
Refuse Collection	100.00
Rent-WCB	
Reimbursements	820.00
Sales Tax	
Scrap metal	
Sewer Payment-Town	
Utility Tax	
Unmetered Water	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	10.00
ZBA/PB Hearing fees	
Total	145,419.00

RESOLUTION #2012-146

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Parker, second by Trustee Gleason resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972053 for \$18,997.10, #64972054 for \$282.01 and #64972055 for \$54,903.20. Aye-all. Nay-none.

POLICE

- Rouleau asked about Officer Peterson’s 10 hour investigation on his timesheet, what is he doing? Would like Chief to ask him to include date, time, what he is investigating.
- Parker asked about the newspaper article on the theft from vehicles in the area, if we had many calls regarding the article. Papasergi said we didn’t have any more than usual.
- Lamberson asked Papasergi to come up with a procedure for what a victim is to do in the case of an attempted break-in. Papasergi will check into.

- Police are getting ready for Old Home Week, police hut and EMT hut are just about ready to go.
- Caprice has been repaired.
- Lamberson asked if town calls are down. Papasergi said they are down a bit; beginning of the year was quiet.

DPW

- Parker asked what the trout net was used for-invoice in vouchers. Papasergi said for keeping sand, roots and other debris from continuing to go down sanitary sewer lines when they are being cleaned.
- Papasergi sent the water truck to Amore's for an estimate. Projected cost will be \$1,197.60 to get it back on the road. Transfer case, 4WD and brakes need work. May not get much out of selling it. Lamberson asked about side boxes for it at \$300 each. Gleason suggests that we fix it and then sell it. Lamberson suggests that we purchase a ½ Ton without the vault and get the old truck fixed.
- Rouleau asked about the town trucks for sale. Papasergi will look into what they have available. Parker prefers a 2013 truck.
- DPW has been using the police car for daily work; Papasergi has been receiving negative comments from the public about it. Parker has no problem that Jobe uses it for code. Rouleau cited the liability issue of non-police personnel driving a police vehicle. Papasergi said that since the board has elected to keep the police cars longer, this accelerates the wear and tear of the police vehicles and suggested they be used primarily for police work.
- Generators and water filled sewer machine are very heavy to haul.
- DPW truck bids will be held for review.
- Parker asked about the loop for the SCADA. Well house#1 is just about ready. Pavement was dug up near well #1 and needs to be fixed; Papasergi feels it shouldn't be too pricy. Wants to get water #3 back in service before looping theirs. He also would like to work out a swap with the Fire Hall hooking our system into their generator and letting them hook their smoke/heat alarms to our SCADA.
- Papasergi wants to finish the sewer cleaning on the hill as soon as possible before proceeding to other projects.
- Fodor will email Flynn the Contract for Shared Highway Services –Flynn will substitute names of DPW's that village wants to share with. For the Fire Department agreement, Fodor will add an addendum of a list of equipment operators.
- Parker said boxwood bushes are dead downtown and would like them removed.
- Drinking fountain will be hooked up soon, hopefully before Old Home Week.

SIDEWALKS

- Mr. McCann of East Union St. questioned what to do regarding the trees that damaged the sidewalk blocks in front of his house. He received a notice that his sidewalks needed to be repaired including those affected by tree roots.
- Lamberson will talk to Jay McIntosh about cutting the root and sealing it.
- Village contractor has taken care of roots in the past, by cutting and sealing them. The trees have survived with this method.

- Board stated Mr. McCann will be responsible for removing and replacing the damaged blocks, village will cut the tree roots according to what McIntosh says.
- Flynn will compose a letter to him stating that due to root problems only, the village will guarantee the sidewalks for up to 5 years upon his replacing them.
- Jobe will inspect sidewalks upon completion.
- Board wants Jobe to complete marking sidewalks as directed in the schedule.

RESOLUTION #2012-147

ACCEPT AMORE'S QUOTE ON 2001 SILVERADO TRUCK FOR \$1,197.60

On motion made by Trustee Gleason, second by Trustee Parker resolved to accept the quote from Amore's to repair the 2001 Silverado for \$1,197.60. Aye-all. Nay-none.

OTHER

- Gleason said he would like Jobe to look at the VanDusen's property as he has had complaints on "stuff" all over his property.
- Lamberson talked with Catalano about the air conditioning units in the Municipal Building. Do we have the correct system for the building? Would like programmable thermostats. May need to reconfigure duct work and equipment in the future.
- Fodor wants to download codes program that Jobe has in order to work more closely with him when a subject is questioned. Flynn thought it was from the International Codes Council. Fodor will call Jobe.
- Gleason would like other municipalities that Jobe works for to help with the cost of the maintenance agreement for the codes program.
- Board would like building/zoning/board fees on website as well as building permit application.
- Gleason and Lamberson will participate in the Firemen's Parade and distribute candy. Gleason to purchase candy, approximately \$100.
- Flynn distributed Vehicle Maintenance reports on all DPW & Police vehicles.
- Allegany Fire Department would like the board to split the vending fees with them for Old Home Week. Parker said that since we agreed at the last meeting to take over completing the permits that it remain as is.

The following correspondence was reviewed and put on file:

1. Catt Co Planning Board-annual dinner meeting
2. Thank you-parade Committee
3. NYSDEC-Bonaventure Square
4. Catt Co Health Dept.-Continuous Chlorine Analyzers, Potable Water System
5. ZBA minutes-5/9/2012

RESOLUTION #2012-148

APPROVE WAIVING SEWER CHARGES FOR GENE JANKOWSKI FOR FILLING POOL

On motion made by Trustee Parker, second by Trustee Gleason resolved to approve waiving the sewer charges for Gene Jankowski of Jefferson St. attributing to filling his pool. Aye-all. Nay-none.

RESOLUTION 2012-149

APPROVE WILLIAMSON LAW BOOK ANNUAL SOFTWARE SUPPORT FOR WATER AND SEWER PROGRAM FOR \$907.50

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to approve Williamson Law Book annual software support for water and sewer program for \$907.50. Aye-all. Nay-none.

RESOLUTION 2012-150

APPROVE WILLIAMSON LAW BOOK ANNUAL SOFTWARE SUPPORT FOR CODE PROGRAM FOR \$544.50

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to approve Williamson Law Book annual software support for code program for \$544.50. Aye-all. Nay-none.

RESOLUTION 2012-151

REVISE BOARD MEETING SCHEDULE FOR SEPTEMBER 2012

On motion made by Trustee Parker, second by Trustee Rouleau resolved to revise the September board meeting schedule as follows:

Sept. 3	Cancel
Sept. 10	Regular board meeting 4:30 pm
Sept. 17	Cancel

Aye-all. Nay-none.

RESOLUTION 2012-152

ENTER EXECUTIVE SESSION FOR REHLER CLAIM

On motion made by Trustee Parker, second by Trustee Rouleau resolved to enter Executive session at 8:09 pm to discuss the Rehler liability claim. Aye-all. Nay-none.

RESOLUTION 2012-153

CLOSE EXECUTIVE SESSION FOR REHLER CLAIM

On motion made by Trustee Gleason, second by Trustee Parker resolved to close Executive session at 8:14 pm regarding the Rehler liability claim. Aye-all. Nay-none.

RESOLUTION 2012-154

ENTER EXECUTIVE SESSION FOR PERSONNEL POLICY

On motion made by Trustee Gleason, second by Trustee Parker resolved to enter Executive session at 8:30 pm to discuss the personnel Policy. Aye-all. Nay-none.

RESOLUTION 2012-155

CLOSE EXECUTIVE SESSION FOR PERSONNEL POLICY

On motion made by Trustee Parker, second by Trustee Rouleau resolved to close Executive session for the personnel policy at 9:37 pm. Aye-all. Nay-none.

RESOLUTION 2012-156

ADOPT PERSONNEL POLICY FOR NON-UNION EMPLOYEES AS MODIFIED EFFECTIVE 6/22/2012

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to adopt the personnel policy for non-union employees as modified to be effective 6/22/2012. Aye-all. Nay-none.

RESOLUTION 2012-157

SCHEDULED WATER/SEWER DUTY ON WEEKENDS TO BE PAID FOR 3 HOURS RETROACTIVE TO JUNE 1, 2012

On motion made by Trustee Parker, second by Trustee Rouleau resolved to pay 3 hours for any scheduled water/sewer duty on weekends for non-union employees and make it retroactive to June 1, 2012. Aye-all. Nay-none.

RESOLUTION #2012-158

ADJOURN MEETING

On motion made by Trustee Parker, second by Trustee Gleason resolved to adjourn meeting at 9:43 pm. Aye-All Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer