

Board of Trustees Meeting Minutes

6/2/2014 4:30 PM

The regular meeting of the Board of Trustees was called to order at 430 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson, Trustees: John Davis, Alex Nazemetz, Daniel Gleason, and Jerry Cummins

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Police Chief and DPW Supt. Lance Jobe, CEO, Lorrie Fisher, substitute Clerk Treasurer, Janine Fodor, Attorney

Attending: Tracy Jobe, Tim McMullen (left 5:15)

A quorum of board members was here at 4:05 pm.

RESOLUTION #2014-104

ACCEPT MINUTES OF MAY 19, 2014

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to accept the minutes of May 19, 2014. Aye-all. Nay-none.

TREASURERS REPORT

As of May 30, 2014

	CHECKING	SAVINGS	CD	
GENERAL	\$54,259.00	\$605,438.00	\$301,061.00	
WATER	\$597.00	\$345,119.00	\$	50,264.00
SEWER	\$5,494.00	\$506,224.00	\$	50,264.00
LIBRARY	\$24,325.00	-		
T&A	\$14,613.00	-		
WATER BOND		\$6,310.00		
TOTALS	\$99,288.00	\$1,463,091.00	\$401,589.00	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$175,101.00	\$	\$	\$235,549.00
POLICE UNIFORMS	\$5,457.00	46,051.00	14,397.00	\$5,457.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,383.00	39,807.00	23,111.00	\$101,301.00
POLICE EQUIPMENT	\$33,324.00			\$33,324.00
CURBING & STORM SEWER	\$39,415.00			\$39,415.00
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		11,026.00		\$11,026.00
WELL & WATER TANK BLDGS/TANK		\$		
MAINT		10,401.00		\$10,401.00
METER PITS		\$		\$14,178.00

	14,178.00		
LIFT STATION, PITS, PUMP MAINT		\$ 14,058.00	\$14,058.00
ENGINEERS	\$ 10,040.00	\$ 3,508.00	\$13,548.00
	\$	\$	
	\$291,680.00	\$131,503.00	\$55,074.00
			\$478,257.00

RECEIPTS (since last report)

AIM State Aid

Building/Sign/Pool permit 80.00

Bid Deposit/Award

Backflow testing

Clerk fees

CHIPS

Code Violation fees

Court Security

Court Fines/fees

Calibration-Pressure Bldg

Donation

DWI funds

Equipment sales

Franchise Fees 6,368.00

Fire Inspections 150.00

Gaming License

Grants

Inspections-c/o 80.00

Insurance refund

Lawn mowing

Municipal Aid

Mortgage Tax

Police Contract

Police Fees

Pop machine 19.00

Property Taxes

Property Taxes-Penalty

Refuse Collection

Rent-WCB

Reimbursements

Sales Tax

Scrap metal

Sewer Payment-Town

DISBURSEMENTS: from 6/1/13 to present

	\$
GENERAL	657,337.00
	\$
WATER	165,003.00
	\$
SEWER	285,720.00
	\$
LIBRARY	28,318.00
TOTAL	\$1,136,378.00

Sidewalks	
Utility Tax	2.00
Unmetered Water	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	10.00
ZBA/PB Hearing fees	
Total	6,709.00

- Davis asked about the DFT invoice for \$13,093.00, Flynn reported it is for the keyless entry system and panic alarms which we received ½ the cost through grant money.
- Lamberson asked about the municipal building light installation, Flynn said there are at least 2 lights that still need to be changed out and the old materials are remaining in the breathalyzer room for pickup.

RESOLUTION #2014-105

APPROVE TREASURER'S REPORT AND PAY CURRENT BILLS

On motion made by Trustee Davis, second by Trustee Gleason resolved to approve the Treasurer's Report and pay the current bills. Bills paid by abstract #64972179 for \$47,477.99, #64972180 for \$23,330.15, and #64972181 for \$34,777.53. Aye-all. Nay-none.

RESOLUTION #2014-106

APPOINT LORRIE FISHER AS CLERK TREASURER EFFECTIVE 6/12/2014 (substitute through 6/11)

On motion made by Trustee Nazemetz, second by Trustee Gleason resolved to appoint Lorrie Fisher as a substitute Clerk Treasurer through 6/11/14, then Clerk Treasurer on 6/12/2014. Aye-all. Nay-none.

RESOLUTION #2014-107

ENTER EXECUTIVE SESSION FOR UNION CONTRACTS

On motion made by Trustee Cummins, second by Trustee Gleason resolved to enter executive session with Labor Attorney Braccio at 4:34 pm for union contracts. Aye-all. Nay-none.

RESOLUTION #2014-108

CLOSE EXECUTIVE SESSION FOR UNION CONTRACTS

On motion made by Trustee Davis, second by Trustee Gleason resolved to close executive session with Labor Attorney Braccio at 5:45 pm for union contracts. Aye-all. Nay-none.

VILLAGE OF ALLEGANY POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT

MONTH OF:	<u>May</u>	<u>2014</u>
Complaint Calls		<u>27</u>
Miscellaneous Calls		<u>57</u>
Larceny Complaints		<u>1</u>
Attempted Larceny Complaints		<u>0</u>
Burglary Complaints		<u>0</u>
Attempted Burglary Complaints		<u>0</u>
Vehicle & Traffic Tickets Issued		<u>11</u>
D.W.I. Arrests		<u>0</u>
Felony Arrests		<u>0</u>
Misdemeanor Arrests		<u>0</u>
Violation Arrests		<u>0</u>
Local Law Arrests		<u>0</u>
Accidents Investigated	P.I.	<u>0</u>
	P.D.	<u>0</u>
Parking Tickets Issued		<u>6</u>
Town Calls		<u>8</u>

Other

(Identify): **Tuesday May 13, 2014** - Mayor Lamberson, Judge Brennan and Chief Papasergi attended a meeting with Rick Trietley and Staff pertaining to a Alcohol EDU for College Program where discussions took place on use of alcohol relating to college students and planning for some types of actions to address in the fall when the students return.

Monday May 26, 2014 - Chief Papasergi, Ptlm. Snyder and Ptlm. Gonska worked traffic for the Memorial Day Parade.

DPW REPORT FOR THE MONTH OF MAY 2014

- Picked up weeds, leaves, tree limbs and other yard waste that was put out to curbs by village residents. Last day for pick up was May 21st.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Put cold patch in potholes throughout village.
- Swept and hauled away sand out of subways in village.

- Swept sand that was swept into street from subways off streets with street sweeper. Town assisted with their street sweeper.
- Started flushing sewer mains in Village.
- Ran sewer root cutter through sewer lines on Chestnut, Harriet, and North Fourth Streets and area between North Fourth and North Third Street.
- Put up American Flags on Main Street light poles.
- Put up and took down Business Association Community Garage Sale Banner on West Main Street.
- Started cleaning out storm sewer catch basins with Street Sweeper Vac/Com.
- Repaired a storm sewer catch basin in the area in front of 97 and 103 North First Street.

BEN WEITSMAN OF ALLEGANY (SCRAP METAL BUSINESS) 34-38 W UNION

- Flynn presented board with past minutes from the Planning Board in reference to them attempting to put restrictions on the business or have potential new owners apply for a change of use variance when the property was being sold. Also the minutes of the planning board meeting held with Fodor in reference to same with Fodor indicating nothing could be done.
- Area is presently being cleaned up.
- They now have a sweeper to clean the area.
- Cummins said the truck traffic is still a major concern.
- Papasergi met John Moshier of the Town at the town River Park to discuss parking signs, putting planters in the area to shut off traffic.
- Jobe to set up meeting with their representatives, himself, Mayor, ZBA Chair Wiedman and Papasergi; have not heard of meeting status at this point.

POLICE

- Cummins asked about a game plan for when school starts back up in August, need to be pro-active in getting officers, Papasergi agreed and said we need to do something. Lamberson asked if it was time to look.
- Papasergi reported that he also has 1 officer just called up to active military duty.
- Cummins said we need to be pro-active immediately; we don't want to be stuck.
- Nazemetz wants to clear the books on any inactive officers before hiring any others.
- Papasergi, Judge Brennan and Silluzio will look into West Law and Lois Law.
- Cummins commented on 2 police officers having 87 hours. Papasergi does not have enough active officers able to work. He is down 3 officers now. We do not have enough officers on staff to cover shifts.
- Papasergi said it is difficult to fill the 40 hours of the full time employee that is off and he has shifts that have no patrol coverage. More officers need to be hired to appropriately schedule in order to have an officer on duty.
- Police car is ready to order, state bid person has been away and Papasergi will try to contact him again tomorrow to check on status.

BACK GARAGE INSURANCE ISSUE

- Board is investigating all possibilities of addressing the DPW building that is condemned.
- Davis has no question that it can be repaired, replace posts, siding, widen garage doors, and make the building presentable. Fix drainage behind building.
- Papasergi said a committee was formed at the last meeting, let's get together and discuss the options now. We don't know what the costs will be until we sit down and come up with some possible plans. Can we safely repair to get into the building now?
- Davis wondered about how many heated bays is needed, cold storage space?
- Papasergi suggested tearing down the 2 front buildings to possibly add something there.
- Mayor to talk with Joe Pillittere, County Commissioner of Public Works to see if he has sample RFP's.
- Lamberson talked with Alianello about 3-4 bays.
- Lamberson is afraid of a new building and the costs associated especially with the uncertainty of upcoming City of Olean sewer infrastructure.
- Could we purchase lumber to reinforce the rotting beams and get the condemned building status lifted?

DPW

- Mayor asked about the mulch downtown, can it be purchased through Potter Lumber? Jobe said the bark chips are full of insects and the downtown people don't like it.
- Tuck and the summer employees can clean up the downtown area by pulling weeds and putting mulch down.
- Bucket truck will be sold as is.
- Mayor asked if we are aware of a storm sewer on Oak St. in front of Wiedman's house. Papasergi advised that DPW is aware of it. Lamberson said it was full of grass and leaves. Papasergi will have DPW check it out.
- Cummins asked about the status of the DPW truck and dump body. Papasergi advised that truck was going to be getting the new box on in a few weeks; new truck should be in towards the end of July.
- Papasergi was upset from the last meeting when he was accused of not finishing projects in a timely manner or changing the scope of the water loop project. He presented the board with several pages of board minute information as well as presented timelines of several projects in question, proving to the board that he had indeed kept the board aware of every step in all the projects and any questions or issues that delayed the projects. Several pages of minutes are in board correspondence for their review.
- Papasergi said as far as the SCADA, board has not seen the full benefits of the system yet. Readings cannot be altered, overtime has already been saved, feels water will be safer to drink. DPW employees were trained in a certain way; there will be a future process to follow when alarms go off. Many things are being done in a different way now. SCADA provides valuable information which will save on overtime, and already has. It has also saved village a considerable amount of money by not having to call technical professionals to provide services if there is a problem.
- Papasergi advised the board that if they receive a complaint from any residents about the debris put out to the road near 13 Devereaux that the resident was informed that we do not pickup such debris, only yard waste and that we also stopped picking up on May 21st. Residents of 13 Dev will be removing it from the side of the street. Order of Remedy will be sent out on the pool-no permit was received/issued.

- Gleason is very concerned with the bricks in the sidewalks on Main St. They need to be addressed in the near future, start with a letter to NYS to initiate action.
- Notice from Cattaraugus County Health Dept to Water Operator-2011 Reduction of Lead in Drinking Water Act-Jobe informed the board that none of our water supplies in stock are stamped lead free or free from lead. Jobe will send Wohlers (Catt Co Health Dept) an inventory of what is on hand and hopes to get EPA approval to use the inventory.
- 2001 Silverado/1989 Ford Bucket Truck-bid openings will be June 16 at 6:50 pm. Legal notice will be in the paper this week.
- Papasergi will attempt to obtain sewer maps from Southern Tier West for Tom Swift of Clark Patterson Lee, needs for Wednesday.
- FCC radio upgrade-still waiting for county towers to be in working order.
- Papasergi contacted Pete Rehler on the right of way for the water loop. If other access is necessary, Fodor said to contact parties who could be involved.
- Railroad sidewalks have been installed.
- Papasergi is concerned about the handicap sidewalk specifications and if there is possibly a clause that would not require our existing entry's to be at the newly require grade. We will need to go out to bid for this job. Lamberson to contact Lindsay Ball of the Walkable Streets Program.

OTHER

- AFLAC insurance was put on file.
- Jobe resignation letter (effective 1/1/2015) was accepted as written by the board.
- Fodor needs additional Papasergi retirement information from Flynn in order to complete an adjustment report sent to her by NY State and Local Retirement System. Fodor said they accepted the 25%/75% split Police/DPW.
- Workplace Violence Prevention Policy needs a work session to complete. Fodor says on the policy that Dominic drafted, there are too many categories included to put people into.
- Everyone needs to complete the Catt Co Office of Emergency Services-National Incident Management System-incident command courses online to enable the village to qualify for grants in the event of a natural disaster.
- Board to work on HCC Risk Management response to DPW buildings and Annual Driving Record Policy (already implemented)

The following correspondence was read and put on file:

1. Notice from Cattaraugus County Health Dept to Water Operator-2011 Reduction of Lead in Drinking Water Act
2. Time Warner Cable-expiring agreements, change in services
3. Papasergi-Water Loop-1st to 2nd, Fourth St Project, SCADA-alarm system history

RESOLUTION #2014-109

RE-APPOINT DAVID VITALE TO ZONING BOARD FOR 5 YEAR TERM

On motion made by Trustee Nazemetz, second by Trustee Gleason resolved to re-appoint David Vitale to the Zoning Board of Appeals for a five year term beginning 4/1/2014-3/31/2019. Aye-all. Nay-none.

RESOLUTION #2014-110

APPROVE PURCHASE OF MULCH FOR UP TO \$500

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to purchase mulch for downtown up to a cost of \$500.00. Aye-all. Nay-none.

RESOLUTION #2014-111

APPROVE HIRING OF 3 SEASONAL DPW EMPLOYEES

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to approve the hiring of 3 seasonal DPW employees: Bryan Jones, Andrew Giardini, and Cole Papasergi. Aye-all. Nay-none.

RESOLUTION #2014-112

ADJOURN MEETING

On motion made by Trustee Davis, second by Trustee Gleason resolved to adjourn the meeting at 7:03 pm. Aye-all. Nay-none.

Respectfully submitted

Rena Flynn, Clerk Treasurer