

Board of Trustees Minutes

May 2, 2011; 4:30 pm

The regular meeting of the Board of Trustees was called to order at 4:30 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson; Trustees: Jim Rouleau, Alex Nazemetz, Dan Gleason, and Bob Parker

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Police Chief & DPW Supt., Athena Silluzio, Deputy Clerk, and Janine Fodor, Attorney

Attending: DPW workers Tim Peterson and Tony Papasergi

RESOLUTION #2011-077

ACCEPT MINUTES OF APRIL 18, 2011

On motion made by Trustee Parker, second by Trustee Gleason resolved to accept the minutes of 4/18/2011. Aye-all. Nay-none.

TREASURERS REPORT

As of Apr. 28, 2011

	CHECKING	SAVINGS		
GENERAL	\$1,557.00	\$794,218.00		
WATER	\$2,201.00	\$355,724.00		
SEWER	\$2,753.00	\$496,103.00		
LIBRARY	\$34,700.00			
T&A	\$8,736.00			
WATER BOND		\$6,294.00		
TOTALS	\$49,947.00	\$1,652,339.00		
			RESERVES	TOTAL
			GENERAL	
EQUIPMENT	\$180,151.00	41,537.00	WATER	\$230,631.00
POLICE UNIFORMS	\$5,443.00		\$	\$5,443.00
			\$	
NEW BUILDING	\$38,283.00	39,644.00	SEWER	\$100,929.00
POLICE EQUIPMENT	\$31,241.00		23,002.00	\$31,241.00
CURBING & STORM SEWER	\$39,313.00			\$39,313.00
			\$	
WELL HOUSE PUMP ROUTINE MAINT		1,013.00		\$1,013.00
			\$	
WELL/WATER BLDGS/TANK MAINT		10,359.00		\$10,359.00

METER PIT	\$		
	14,119.00		\$14,119.00
LIFT STATION, PITS, PUMP		\$	
		4,023.00	\$4,023.00
ENGINEERS	\$		
	5,010.00		\$5,010.00
	\$	\$	
\$294,431.00	111,682.00	35,968.00	\$442,081.00

RECEIPTS:

AIM State Aid

Building/Sign/Pool permit

Bid Deposit/Award

Backflow testing

Clerk fees

CHIPS

Code Violation fees

Court Security 225.00

Court Fines/fees

Class Action

Donation

DWI funds

Equipment sales

Franchise Fees

Fire Inspections 25.00

Gaming License 75.00

Grants

Inspections-c/o 40.00

Insurance refund

Juvenile Officer

Lawn mowing

Municipal Aid

Mortgage Tax

Police Contract

Property Taxes

Property Taxes-Penalty

Rent-WCB

Reimbursements 106.00

Sales Tax

Scrap metal

Town Sewer Payment

Utility Tax 82.00

Unmetered Water

Vehicle repair rebate

DISBURSEMENTS: from 6/1/10 to present

	\$
GENERAL	611,706.00
	\$
WATER	130,541.00
	\$
SEWER	147,674.00
	\$
LIBRARY	29,620.00
	\$
TOTAL	919,541.00

Vital Stats
Water-Qtr Town
Water meter
Zoning fees
ZBA/PB Hearing fees

Total **553.00**

RESOLUTION #2011-078

ACCEPT TREASURERS REPORT AND PAY BILLS

On motion made by Trustee Gleason, second by Trustee Parker resolved to accept the Treasurers Report and pay current bills. Bills paid by abstract #20000619 for \$9,934.55. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF APRIL 2011

- Lance did Code as needed – see Code Enforcement Blotter.
- Continued doing Fire Inspections at Businesses and Places of Assembly in Village.
- Did water, sanitary sewer and storm sewer locates as needed.
- Changed bulbs on Main Street light poles as needed.
- Back-Flow Devices in village have been completed.
- Put down cold patch in potholes on Village Streets.
- Worked on flushing all sewer mains in Village.
- Ran sewer root cutter through sewer lines on Upland Terrace and White Oak Drive.
- Picked up weeds leaves and tree limbs put out to curbs by village residents.
- Raked out sod that was lying in subways throughout village as a result of snowplowing roadways and sidewalks during winter months. Will put topsoil in areas where needed when it becomes available.
- Sand has been swept out of subways throughout village and all streets have been swept.
- Met with St. Elizabeth's Motherhouse officials and talked about water main upgrades they are planning on doing. Motherhouse would like to loop existing water main line onto the North Seventh Street water main line. Would like to make recommendation to board that lines be looped as is would benefit our water system.
- All DPW Crew members attended NIMS training at the Allegany Community Center.
- Worked on Village / Town Water & Sewer Agreement Drafts.
- Worked on and submitted Street Water and Sewer Budget request to Mayor for the 2010-2011 Fiscal Year.

VILLAGE OF ALLEGANY POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT

MONTH OF:	<u>April</u>	<u>2011</u>
Complaint Calls		<u>71</u>
Miscellaneous Calls		<u>75</u>
Larceny Complaints		<u>1</u>
Attempted Larceny Complaints		<u>0</u>
Burglary Complaints		<u>0</u>
Attempted Burglary Complaints		<u>0</u>
Vehicle & Traffic Tickets Issued		<u>12</u>
D.W.I. Arrests		<u>0</u>
Felony Arrests		<u>0</u>
Misdemeanor Arrests		<u>6</u>
Violation Arrests		<u>13</u>
Local Law Arrests		<u>10</u>
Accidents Investigated	P.I.	<u>0</u>
	P.D.	<u>0</u>
Parking Tickets Issued		<u>54</u>
Town Calls		<u>18</u>

Other

(Identify): Friday April 12, 2011 - Responded to a large diesel fuel spill in excess of 160 gallons at Wilson Farms Mobil Station on West Main Street. Spill was contained by Fire Department and cleaned up by Portville Truck.

DPW-4-10 hour days (Tony Papasergi & Tim Peterson)

- Attended meeting to ask board if they would allow DPW to work 4-10 hour days during the months of June-July-August (Memorial Day to Labor Day)
- Worked well 2 years ago
- Town of Allegany and City of Olean work 4-10's in the summer months
- Hours would be 6am-4:30 pm Monday-Thursday
- Mayor suggests they get right out at 6:00 and Lance Jobe will do routine water/sewer
- Only daily routine is for water/sewer
- Could alternate employees for Fridays to avoid overtime
- They feel 3 guys can get a lot accomplished in 10 hour shifts
- Person here Friday will need to supervise summer help

- Fridays are usually for mowing, picking up garbage on Main St., washing police cars
- Some board concerns were: afraid a normal 8 hour job could turn into a 10 hour job
- Carnival time is a busy time
- Would DPW be willing to have those hours for July-August? They said yes but prefer 3 months
- Summer help-2 will work 8 hour days, 2 would work 10 hour days and alternate
- Board will discuss and get back to them

DPW

- Sewer machine was taken to T/W Mechanical, 15 years old, not enough water pressure in the pump to push through
- Sewer clog on Sherwood Drive Sunday, City of Olean assisted us today with completion of cleaning the line due to breakdown of village sewer machine
- Street cleaning-Town needed our backhoe and in exchange helped sweep village streets.
- All village streets have been swept once
- Top soil at plant is unavailable at this time due to the weather, will fix subways and sidewalk edges when available.
- Will start pulling weeds on Main St. very soon
- Fire Department will hose down Main St. in early May
- Fountain near Town Hall needs to be turned on and cleaned out.
- 4th & Maple-hole near catch basin needs a cone over it
- Papasergi has attempted to contact Mrs. Kothari regarding her mailbox and has been unsuccessful.
- Couch is on porch at duplex house on West Union
- Board agreed to keep the same fee schedule as last year for Orders of Remedy costs
- Papasergi and Rodney Gleason will review the V/T Water and Sewer Contracts, send to Attorney Fodor.

DPW-WATER/SEWER

- Board received a letter from Giles Bootheway of 11 West Union St. because his was challenging his most recent water/sewer bill.
- He had recently purchased the home and had been out of the country prior to occupying the house.
- According to Jobe & Peterson, when they were plowing W. Union St. they noticed water coming out of the garage.
- They were able to gain access to the house to stop the water flow.
- He is asking for relief of the sewer portion of the bill since he feels the water did not enter the sewer.

- Jobe confirmed that as being correct.
- Board agreed to grant him relief of the sewer charges of \$171.27.
- Flynn announced that congratulations are in order to the Village Water Department for their first place finish in the Water Taste Contest held at the Olean Area Home and Garden Show.

POLICE

- Veteran officers are replacing their equipment and uniforms and will pass down their used equipment to the new officers.
- Spring Weekend last weekend was extremely busy.
- Trash was scattered around Main St.
- Was able to print pictures of someone tipping garbage cans over at 1:37 am Friday, will contact Rob DeFazio to help identify person
- Chief Papasergi would like the board to consider Matthew Schnell for part-time employment in the police department.
- Matt was sponsored by APD to attend Police Academy and is finishing up his academy training requirement.
- He comes highly recommended.
- His training has been through APD so village training will be shorter than usual
- He will need someone to accompany him initially, he is able to be on his own after fully trained
- He will be evaluated after half his probation period is met
- Attorney will draft a letter to Lou Harrison asking for her resignation being that she has been unable to work for the village for close to 3 years

JOINT MEETING WITH TOWN

- Will be held at Town Hall on Tuesday, May 10th at 6:00
- The following items will be on the agenda:
 - V/T Water and Sewer contracts
 - Joint Zoning Group for new development affecting both municipalities
 - Website
 - Bucket Truck

LIBRARY DISABILITY INSURANCE

- Nate Austin of the Allegany Public Library asked Flynn about disability benefits for the Library staff.
- Employees are currently assessed a .5% deduction each month in their paychecks (up to a maximum of \$2.60 per month).
- The staff is counted in the numbers reported to the National Benefits Life Insurance Co. on an annual basis.
- The library does not pay anything towards the fee of the village provided insurance.
- It was decided by the board to continue to operate the library as is.

CLERK

- The board received correspondence from the NYS Teamsters Council Health & Hospital Fund that the Health and Hospital Fund Participation Agreement will expire on 5/31/2011 for both the Bargaining and Non-Bargaining Units.
- Effective June 1, 2011, the non-bargaining employees will be charged a higher rate for the cost of insurance.
- Flynn contacted the Teamsters to find out why the changes are taking place in the middle of an annual contract period.
- It was stated that effective for any bargaining agreements after 10/1/2010, when the bargaining period ends, the Teamsters Board of Trustees agreed that the non-bargaining employees on the health plan be charged 5% more in premiums than the bargaining employees.
- Allegedly Teamsters included that information in correspondence to the members, of which Flynn asked several members who denied ever seeing anything regarding same.
- Flynn also told Teamsters that she as the clerk, who helps to administer the plan, does not receive any information of the plan changes. She was told in the past that only members are entitled to receive the information. They will see if she may receive any information in the future.
- Attorney Fodor will look into the rate change as she feels this is a contract change; also contact Scott Chismar for an explanation.
- She wants to be certain that there are no gaps in coverage and that pre-existing conditions are accepted if the village changes health insurance carriers/plans.
- Board has asked that Flynn send out copies of the coverage's we now have in order to obtain an apples-to-apples comparison from other carriers.
- It was also recommended that Senator Young and Rep. Giglio be sent the letters from the Teamsters that the board received about the rate changes.

The following correspondence was reviewed and put on file:

1. NYS Teamsters Health & Hospital Fund-expiring participation agreements
2. Kathleen Armstrong-Bene-Care Agency
3. Home Care & Hospice- Hospice Walk
4. Cattaraugus County Planning Board Minutes & Agenda
5. Eldred WWII Museum Memorial Day Festivities
6. Ralph King-I Love New York ad

RESOLUTION #2011-079

APPROVE ADDING/DELETING SIGNORS ON FIVE STAR/COMMUNITY BANK ACCOUNTS

On motion made by Trustee Rouleau, second by Trustee Parker resolved to approve adding/deleting signors on the Five Star/Community Bank bank accounts. Deletions will be Diana Rzepka and Pamela Withers. Additions will be Athena Silluzio and Daniel Gleason. Aye-all. Nay-none.

RESOLUTION #2011-080

APPOINT BONNIE KUHN AS SUBSTITUTE CROSSING GUARD

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to appoint Bonnie Kuhn as a substitute crossing guard. Aye-all. Nay-none.

RESOLUTION #2011-081

APPROVAL FOR US ENERGY PARTNERS TO SUPPLY ELECTRICITY

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to approve US Energy Partners as our electricity supplier on the recommendation of auditor Troy & Banks. Aye-all. Nay-none.

RESOLUTION #2011-082

APPOINT MATTHEW SCHNELL AS PART TIME POLICE OFFICER

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to appoint Matthew Schnell as a part time police officer pending the results of his pre-employment drug screen. Aye-all. Nay-none.

RESOLUTION #2011-083

APPROVAL FOR UNITED WAY TO CONDUCT COMMUNITY DAY NEWSPAPER SALES ON JUNE 10, 2011

On motion made by Trustee Rouleau, second by Trustee Nazemetz resolved to approve United Way to conduct their annual Community Day Newspaper Sales on June 10, 2011 in various locations in the village. Aye-all. Nay-none.

RESOLUTION #2011-084

GRANT GILES BOOTHEWAY RELIEF OF SEWER CHARGES ON 1ST Q, 2011 BILL

On motion made by Trustee Parker, second by Trustee Gleason resolved to grant Giles Bootheway relief of the sewer charges from the first quarter, 2011 water/sewer bill in the amount of \$171.27 due to the running water not entering the sewer system. Aye-all. Nay-none.

RESOLUTION #2011-085

ENTER EXECUTIVE SESSION TO DISCUSS UNION CONTRACT AND SALARIES FOR NON-BARGAINING EMPLOYEES

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to enter Executive session at 6:04 pm to discuss the Union Contract and Non-bargaining employees' salaries. Aye-all. Nay-none.

RESOLUTION #2011-086

CLOSE EXECUTIVE SESSION

On motion made by Trustee Gleason, second by Trustee Parker resolved to close Executive session at 6:24 pm. Aye-all. Nay-none.

RESOLUTION #2011-087

PAY RATES FOR FISCAL YEAR 2012

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to give the following rate increases for fiscal year 2012:

D. Papasergi	1%
L. Jobe	1%
R. Flynn	5%
A. Silluzio	evaluate after 6 months

Aye-all. Nay-none.

RESOLUTION #2011-088

WAIVE APPLICATION OF PERSONNEL POLICY FOR NON-BARGAINING EMPLOYEES

On motion made by Trustee Nazemetz, second by Trustee Gleason resolved that the Personnel Policy for the non-union employees be delayed to coincide with the 2 bargaining agreements pending completion of the union contracts. Aye-all. Nay-none.

RESOLUTION #2011-089

ADJOURN MEETING

On motion made by Trustee Parker, second Nazemetz by Trustee resolved to adjourn the meeting at 6:24 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer