

Board of Trustees Meeting Minutes

4/21/2014 7:00 PM

- A quorum of Board of Trustee members met in the board room at 6:30 PM to sign vouchers.

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson, Trustees: John Davis, Jerry Cummins, and Daniel Gleason

Absent: Trustee Alex Nazemetz and Janine Fodor, Attorney

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Police Chief and DPW Supt.

RESOLUTION #2014-075

ACCEPT MINUTES OF APRIL 7, 2014

On motion made by Trustee Cummins, second by Trustee Gleason resolved to accept the minutes of April 7, 2014. Aye-all. Nay-none.

- Cummins asked about the invoice for J&J Equipment- Papasergi said it is for sweeper brooms and an air intake shoot to the pickup head which needed to be replaced.
- Hull Electric invoice is for replacement of our old cordless tools. We received \$100 credit for any of the old tools that did not work anymore. Equipment is stamped and marked per Papasergi.

RESOLUTION #2014-0076

PAY CURRENT BILLS

On motion made by Trustee Davis, second by Trustee Gleason resolved to pay the current bills. Bills paid by abstract #64972174 for \$12,095.20. Aye-all. Nay-none.

POLICE

- Parking is still a problem on Oak St and N 7th St from the clients visiting the dental office. Papasergi will speak with the owners about alternative parking.
- Village Police Officer was involved in a motor vehicle accident early Saturday morning (4/12). A vehicle travelling in the opposite direction hit our vehicle in the front, center.

- Officer was transported to ER by ambulance; Papasergi at the emergency room and stayed until officer was released.
- Officer was to be off work until Tuesday, 4/15. As of today he has seen his personal physician and is still out.
- There was not a lot of damage to the Durango (estimate received is \$1,030.70 –includes tax), accident report was filed by Catt. Co. Sheriff's Dept.
- Flynn has filed appropriate paperwork with Worker's Compensation and auto insurance.
- Flynn provided board with monthly hours for the PD for 2014. Officer Gonska has averaged 29.3 hours per week this year, Papasergi will get memo out to police department employees for limiting hours to 28 per week.
- Papasergi has started to schedule 4 hour shifts for Town Patrol on Wed. and Sat. at the various times requested by the Town.
- Police car will be ordered as soon as possible. Papasergi is calling weekly and as soon as new bids are rewarded will order the police car.
- Lamberson asked if the Tahoe can be taken off the road for the summer.
- Papasergi said there are several municipalities involved in a grant for recording equipment from the District Attorney's Office. Equipment has been ordered and should be installed later this year. This recording would be used for any interviewing of suspects.

DPW

- Papasergi received an email from Nazemetz about his front yard lawn damage from the backhoe picking up yard waste.
- Papasergi immediately took pictures and Nazemetz had pictures as well of the area damaged. Nazemetz has since repaired the area.
- Papasergi advised that the edge of the subway had some damage but that some of the grass that was torn up was growing out into the pavement where the backhoe cleaned up.
- Papasergi stated it would be almost impossible to shovel and rake yard waste from the village subways and advised that every spring, property damaged by plows or spring cleanup is repaired, rolled, and reseeded.
- Papasergi said the DPW employees are not lazy and work hard at their job.
- Papasergi said he talked to all DPW Staff and reminded them to be more careful not to damage property.

- Gleason suggested that another DPW worker walk along with a broom and shovel to clean up the residue left behind from the backhoe, Lamberson said a person should guide the backhoe bucket.
- Papasergi advised the last few times picking up the DPW Staff rakes and cleans up the smaller debris that is left behind.
- Cummins asked where yard waste should be placed; Papasergi commented that it should be put on the side of the street as long as it's not blocking the driving lanes.
- Lamberson said Bob Parker told him there was snow plow damage again this winter at the corner of N 2nd and Pine Sts. Papasergi will look into.
- Parker also said there are water shut offs that have risen near Schneider's Dental and EB's.
- Papasergi said the catch basin on N 1st St near Boser's home will be fixed when the weather clears. Wants to make sure ground is completely settled from hard frost that occurred over the winter. Catch basin is marked with a cone.
- Lamberson said the subway is high on N 1st St, is there anything that can be done? He mentioned a porous concrete product to help with drainage.
- Papasergi advised that Main Street will be hosed down at 5 am on Sunday by the Fire Dept. Mayor has agreed to have them purchase food to cook breakfast at the Community Center for the volunteers.
- Lamberson mentioned there is a wrench and backflow device on the hydrant in the back lot. Papasergi will have DPW remove them.
- Papasergi said the village will receive additional funding from the state (approx. \$3,600) for winter road repair; it needs to be tracked separately from the normal CHIPS funding.
- Spring work to do is: subway sweeping, Main St. light bulb replacement, routine sewer, install flags and banners. Need to borrow a bucket truck.
- Papasergi has asked Amore's to keep an eye open for a used bucket truck to purchase.
- Lamberson asked if the DPW/Police train with the county, road flagging, etc. Suggested to talk with Town Highway Supt. Moshier to see if they might also be interested.
- Papasergi said Baker and Ellis are qualified to hold training sessions for the Police.
- Papasergi would like to go in with other municipalities to get the car computers in service. Was going to approach the City to see if they could assist and be reimbursed for their services.
- Police FCC radio upgrades are complete. Eagle Radio is finishing all police work then will transition to DPW.
- Papasergi will investigate an online website for vehicles and fuel tanks to sell.
- Papasergi will check with Jobe on sidewalk repairs on Maple and 1st, 2nd & 3rd, what are the legal grades?

- Lamberson provided a fee schedule from Clark Patterson Lee, Town of Allegany Engineers for proposed work related to the combined sewer grant with the town. Lamberson has met with CPL about initial study to find areas of infiltration in the village.

SCADA

- SCADA-took equipment to City of Olean to calibrate per Chris Crawford's suggestion.
- Need to still complete 12 day reading comparisons.
- There is a problem with water well #2 although Papasergi feels the chlorine numbers are looking good. There is a problem with fluoride reading at water well #3.
- Papasergi feels that water well #2 can be turned off for the weekends if it does not pass the 12 day reading requirement.
- Cummins asked what happens if the 12 day reads are good; Papasergi said approval is needed from the Catt. Co. Health Dept. to eliminate weekend/holiday manual readings.

OTHER

- Cummins said the log book for Code is better. Would like to see the outstanding building permit list updated through the Code Program.
- Cummins spoke with Ron Lucas, Teamsters about time clock use which would be for all hourly employees. Lucas urged a fair policy and ease of access to time clock (s).
- Be certain to not strictly hone in on one class of employees.
- Address time clock use when negotiations are started.
- Papasergi will try to obtain types and prices of time clocks.

The following correspondence was read and put on file:

1. Time Warner Cable-expiring agreements
2. Comcast-Time Warner/Comcast Transaction (provide Fodor with copy)
3. Cattaraugus County Planning Board Agenda for 4/24/14

RESOLUTION #2014-077

ENTER INTO JOINT SEWER GRANT APPLICATION WITH TOWN OF ALLEGANY

On motion made by Trustee Gleason, second by Trustee Davis resolved to enter into a joint sewer grant application with the Town of Allegany for the purpose of system infiltration improvements. Aye-all. Nay-none.

RESOLUTION #2014-078

ALLOW USE OF COURT ROOM IN JUNE FOR NYS LIQUOR AUTHORITY HEARING

On motion made by Trustee Cummins, second by Trustee Davis resolved to allow use of the court room in June (1-2 days) for a NYS Liquor Authority hearing. Aye-Cummins, Davis, Lamberson. Nay-none. Abstain-Gleason.

RESOLUTION #2014-079

APPROVE AFFIDAVIT OF MUNICIPALITY WAIVING 30 DAY REQUIREMENT FOR MY BAR

On motion made by Trustee Cummins, second by Trustee Gleason resolved to approve an Affidavit of Municipality for the purpose of waiving the 30 day notice requirement before My Bar can make an application for a retail license change under the Alcohol Beverage Control Law for the sale of alcohol on the premises. Aye-all. Nay-none.

RESOLUTION #2014-080

APPROVE CORRECTIVE ACTION PLAN FOR FUEL PROCUREMENT FOR THE OFFICE OF THE STATE COMPTROLLER

On motion made by Trustee Cummins, second by Trustee Gleason resolved to approve the Corrective Action Plan for fuel procurement and submit to the Office of the State Comptroller. Aye-all. Nay-none.

RESOLUTION #2014-081

ADJOURN MEETING

On motion made by Trustee Gleason, second by Trustee Davis resolved to adjourn the meeting at 8:20 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer