

Board of Trustees Minutes

April 18, 2011; 7:00 pm

RESOLUTION #2011-067

OPEN PUBLIC HEARING ON 2012 BUDGET

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to open the public hearing at 6:45 pm for the 2012 Budget. Aye-all. Nay-none.

2012 ADOPTED BUDGET

4/18/2011

	Budget
	5/31/2012
Assessed Value	78,674,890
Taxable Value	68,717,078
Tax Rate per 1000=\$	7.9194
Rate % +/-	
Rate \$ +/-	
REVENUE	
A1001.000 Real Property Tax	544,198.00
A1090.000 Int/Penalty-Prop Tax	6,500.00
A1120.000 County Sales Tax	210,000.00
A1130.000 Utilities Tax	23,000.00
A1170.000 Franchises	23,000.00
A1255.000 Clerk Fees	200.00
A1289.000 Other Govt Income	1,300.00
A1560.000 Safety Inspection	500.00
A1589.000 Public Safety Income	0.00
A1603.000 Reg of Vital Stats	100.00
A2110.000 Zoning Fees	4,200.00
A2130.000 Refuse/Garbage charges	34,000.00
A2189.000 Sidewalks	0.00
A2260.000 Police Services	20,000.00
A2401.000 Interest Earnings	4,000.00
A2530.000 Games of Chance	50.00
A2555.000 Building Permits	1,500.00
A2610.000 Fines/Forfeitures	42,000.00
A2665.000 Sales of Equipment	3,000.00
A2770.000 Miscellaneous Revenues	100.00

A3001.000	State Aid per Capita	12,500.00
A3005.000	Mortgage Tax	8,200.00
A3089.000	Other Govt Aid	0.00
A3501.000	Consolidated Highway Aid	26,000.00
A3820.000	Youth Programs	800.00
A2680.000	Insurance Recovery	

TOTAL REVENUE **965,148.00**

EXPENSES

A1010.100	Bd of Trustees-Personnel	10,500.00
A1010.400	Bd of Trustees-Contractual	300.00
A1110.100	Justice-Personnel	18,700.00
A1110.400	Justice-Contractual	4,200.00
A1110.426	Justice-Office Sup	500.00
A1110.460	Justice-Postage	600.00
A1210.100	Mayor-Personnel	5,800.00
A1210.400	Mayor-Contractual	300.00
A1325.100	ClerkTreas-Personnel	16,600.00
A1325.200	ClerkTreas-Equipment	2,000.00
A1325.400	ClerkTreas-Contractual	3,200.00
A1325.426	ClerkTreas-Office	2,300.00
A1325.430	ClerkTreas-Phone	1,800.00
A1325.460	ClerkTreas-Postage	2,500.00
A1325.480	ClerkTreas-Advertising	500.00
A1325.490	Clerk Treas-Contracts	7,000.00
A1410.100	DepClerk-Personnel	12,500.00
A1420.100	Law/Attorney-Personnel	7,000.00
A1420.400	Law/Attorney-Contractual	200.00
A1450.400	Elections-Contractual	500.00
A1620.100	Bldg-Personnel	5,000.00
A1620.200	Bldg-Equipment	3,000.00
A1620.400	Bldg-Contractual	1,500.00
A1620.410	Bldg-Electric	7,000.00
A1620.420	Bldg-Heat	2,700.00
A1620.427	Bldg-Maint/Supplies	4,300.00
A1910.400	Unallocated Insurance	31,500.00

A1920.400	Municipal Association Dues	2,000.00
A1950.000	Taxes & Assessments on Property	0.00

sub-total		154,000.00
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A1420.400	Law/Attorney-Contractual	1000.00
A3120.100	Police-Personnel	141,000.00
A3120.200	Police-Equipment	13000.00
A3120.400	Police-Contractual	7,000.00
A3120.411	Police-Motor Vehicle R&M	5,000.00
A3120.412	Gas & Oil	14,000.00
A3120.415	Radio Repair	2,000.00
A3120.423	Uniforms	5,000.00
A3120.424	Uniform Cleaning	1,500.00
A3120.425	Ammo	1,500.00
A3120.426	Police-Office Supplies	1,000.00
A3120.428	Educational Supplies	1,000.00
A3120.430	Telephone	2,200.00
A3120.490	Police Contracts	2,000.00
	Reserves	0.00

sub-total		197,200.00
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	Bldg/Zoning-	
A3620.100	Personnel	19,000.00
A3620.400	Bldg/Zoning-Contractual	3,300.00

sub-total		22,300.00
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A1420.400	Law/Attorney-Contractual	1,000.00
A5010.100	Streets-Admin Service	19,600.00

A5020.000	Engineer	5,000.00
A5110.100	Streets-Personnel	64,000.00
A5110.200	Sts-Equipment	2,500.00
A5110.400	Sts-Contractual	16,000.00
A5110.411	Sts-Motor Veh R&M	15,000.00
A5110.412	Sts-Gas & Oil	7,000.00
A5110.414	Sts-Maintenance	80,000.00
A5110.419	Equipment Rental	1,000.00
A5110.420	Curbing	0.00
A5132.400	Building Maint	1,500.00
A5132.410	Garage Bldg-Electric	1,000.00
A5132.420	Garage Bldg-Heat	2,500.00
A5142.100	Snow Removal-Personnel	18,000.00

A5142.400	Snow-Contractual	12,000.00
A5182.410	Street Light-Contractual	42,000.00
A5410.000	Sidewalks	1,500.00
A8510.000	Community Beautification	4,000.00
A7110.100	Parks-Personnel	1,000.00
A8140.100	Storm Sewers-Personnel	7,000.00
A8140.400	Storm Sewers-Contractual	5,000.00
A8170.100	Street Clean-Personnel	14,000.00
sub-total		320,600.00
A7550.400	Celebrations-Contractual	4,500.00
A8010.000	Zoning	500.00
A8010.100	ZBA Services	1,700.00
A8020.100	Planning Board Services	2,000.00
A8025.400	Planning Board Contractual	500.00
A8160.400	Refuse Collection-Contractual	55,000.00
A8560.400	Trees Contractual	5,000.00
	Reserves	
sub-total		69,200.00
A9010.800	State Retirement	30,000.00
A9015.800	Fire & Police Retirement	25,000.00
A9030.800	Social Security	22,850.00
A9035.800	Medicare	5,450.00
A9040.800	Workers Comp	18,400.00
A9055.800	Disability Ins	500.00
A9060.800	Health Insurance	62,750.00
A9050.800	Unemployment Insurance	
sub-total		164,950.00
A9901.900	Transfer to Library	30,000.00
A9901.910	Transfer to Debt	29,900.00
A9950.900	Transfer-Capital Project	
sub-total		59,900.00
Total General Expenses		988,150.00
Fund Balance		23002.00
Net General		-

WATER FUND**Revenue**

F2140.000	Metered Water Sales	105,000.00
F2142.000	Unmetered Water Sales	500.00
F2148.000	Int/Penalty-Water	1,600.00
F2378.000	Town Districts	170,000.00
F2401.000	Interest Earnings	1,200.00
F2665.000	Sale of Equipment	500.00
F2770.000	Misc Revenues	3,000.00

Total Revenue **281,800.00**

Expenses

F1440.400	Engineers-Contractual	5,000.00
F1420.400	Law/Attorney-Contractual	1,000.00
F8310.100	Admin-Personnel	36,000.00
F8310.200	Admin-Equipment	6,000.00
F8310.400	Contractual	16,500.00
F8310.420	Heat (Gas)	5,000.00
F8310.430	Phone	1,500.00
F8320.100	Water Supply-Personnel	57,000.00
F8320.410	Source-Electric	50,500.00
F8320.420	Source-Phone	500.00
F8340.200	Trans & Dist-Equip	18,500.00
F8340.400	Trans & Dist-Contractual	16,500.00
F8340.421	Flouride	34,500.00
F8340.422	Water Testing	6,500.00
F8340.427	Maint & Supplies	4,000.00
F9010.800	State Retirement	12,500.00
F9030.800	Social Security	5,800.00
F9035.800	Medicare	1,400.00
F9040.800	Workers Comp	4,250.00
F9055.800	Disability	50.00
F9060.800	Hospitalization	26,850.00
F9950.900	Transfer-Capital Fund, B&E	

Total Expenses **309,850.00**

Fund Balance 28050.00

Net Water **0.00**

SEWER FUND**Revenue**

G2120.000	Sewer Rents	270,000.00
G2128.000	Int/Penalty-Sewer	4,000.00
G2374.000	Town	141,000.00
G2401.000	Interest Earnings	1,500.00
G2665.000	Sale of Equipment	500.00
G2680.000	Insurance Recoveries	
G2770.000	Miscellaneous revenues	1,000.00

Total Revenue **418,000.00**

Expenses

G1440.000	Engineer	5,000.00
G1930.000	Judgements & Claims	1,000.00
G8110.100	Admin Personnel	36,000.00
G8110.200	Admin Equip Exp	6,000.00
G8110.400	Contractual	14,000.00
G8120.000	Sanitary Sewers	
G8120.100	Sanitary Sewer-Personnel	7,800.00
G8120.200	Sanitary Sewer Equip	5,500.00
G8120.400	Sanitary Sewer Contractual	5,000.00
G8120.410	Sanitary Sewer-Electric	16,500.00
G8120.420	Sanitary Sewer-Heat	2,500.00
G8120.430	Sanitary Sewer-Phone	1,600.00
G8130.100	Sewage Treatment-Personnel	21,000.00
G8130.200	Sewage Treatment-Equipment	29,000.00
G8130.400	Sewage Treatment-Disp Contract	1,500.00
G8130.410	Sewer Processing-Olean	235,000.00
G8130.421	Bacteria	5,000.00
G8130.427	Maint & Supplies	3,000.00
G9010.800	State Retirement	8,000.00
G9030.800	Social Security	4,050.00
G9035.800	Medicare	1,000.00
G9040.800	Workers Comp	1,900.00
G9055.800	Disability	50.00
G9060.800	Hospitalization	19,600.00
G9901.900	Transfer to Other Funds	

Total Expenses **430,000.00**

Fund Balance 12000.00

Net Sewer **0.00**

Library

Revenue

L2360.000	Town Revenue	30,000.00
L2370.000	Library System Aid	0
L2401.000	Interest & Earnings	50.00
L2670.000	Book Sale	
L2680.000	Insurance Recovery	
L2705.000	Gift/Donations	0
L2716.000	Memorials	0.00
L2760.000	Grants	250.00
L2770.000	Fines	1,600.00
L5031.000	Transfer from other	30,000.00
	Investment	3,650.00

Total Revenue **65,550.00**

Expenses

L7410.100	Personnel	41,959.00
L7410.200	Equipment	950.00
L7410.400	Contractual	7,363.00
L7410.410	Electric	3,100.00
L7410.420	Gas (Heat)	2,500.00
L7410.430	Phone/Internet	1,100.00
L7410.440	Library Books	6,200.00
L9030.800	Social Security	3,220.00
L9035.800	Medicare	
L9040.800	Workers Comp	
L9055.800	Disability	

Total Expenses **66,392.00**

Fund Balance 842.00

Net Library **0.00**

Total Revenue **1,730,498.00**

Total Expenses **1,794,392.00**

Fund Balance **63,894.00**

Net **0.00**

CLOSE PUBLIC HEARING ON 2012 BUDGET

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to close the public hearing at 7:00 pm for the 2012 budget. Aye-all. Nay-none.

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson; Trustees: Jim Rouleau, Alex Nazemetz, Dan Gleason, and Bob Parker

Also Present: Rena Flynn, Clerk Treasurer, Dominic Papasergi, Police Chief & DPW Supt. and Janine Fodor, Attorney

RESOLUTION #2011-069

ACCEPT MINUTES OF APRIL 4, 2011

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to accept the minutes of 4/4/2011. Aye-all. Nay-none.

TREASURERS REPORT

As of Apr. 15, 2011

	CHECKING	SAVINGS		
GENERAL	\$6,548.00	\$814,583.00		
WATER	\$5,785.00	\$349,732.00		
SEWER	\$3,783.00	\$475,006.00		
LIBRARY	\$39,176.00			
T&A	\$9,522.00			
WATER BOND		\$6,294.00		
TOTALS	\$64,814.00	\$1,645,615.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,120.00	\$	\$	
POLICE UNIFORMS	\$5,442.00	41,528.00	8,941.00	\$230,589.00
		\$	\$	\$5,442.00
BUILDING	\$38,277.00	39,635.00	22,998.00	\$100,910.00
POLICE EQUIPMENT	\$31,236.00			\$31,236.00
CURBING & STORM SEWER	\$39,307.00			\$39,307.00
		\$		
WELL HOUSE PUMP ROUTINE MAINT		1,013.00		\$1,013.00
		\$		
WELL/WATER BLDGS/TANK MAINT		10,357.00		\$10,357.00
		\$		
METER PIT		14,117.00		\$14,117.00
			\$	
LIFT STATION, PITS, PUMP			4,023.00	\$4,023.00

ENGINEERS		\$		
		5,009.00		\$5,009.00
		\$		
	\$294,382.00	111,659.00	\$	35,962.00
				\$442,003.00

RECEIPTS: DISBURSEMENTS: from 6/1/10 to present

AIM State Aid				
Building/Sign/Pool permit			GENERAL	\$ 603,395.00
Bid Deposit/Award			WATER	\$ 130,307.00
Backflow testing	150.00		SEWER	\$ 147,465.00
Clerk fees	10.00		LIBRARY	\$ 29,027.00
CHIPS			TOTAL	\$ 910,194.00
Code Violation fees				
Court Security				
Court Fines/fees	9,525.00			
Class Action				
Donation				
DWI funds				
Equipment sales				
Franchise Fees				
Fire Inspections	50.00			
Gaming License				
Grants				
Inspections-c/o	160.00			
Insurance refund				
Juvenile Officer				
Lawn mowing				
Municipal Aid				
Mortgage Tax				
Police Contract				
Property Taxes				
Property Taxes-Penalty				
Rent-WCB				
Reimbursements	5,276.00			
Sales Tax				
Scrap metal				
Town Sewer Payment				
Utility Tax				
Unmetered Water				
Vehicle repair rebate				
Vital Stats				
Water-Qtr Town				
Water meter				
Zoning fees				

ZBA/PB Hearing fees

Total **15,171.00**

RESOLUTION #2011-070

ACCEPT TREASURERS REPORT AND PAY BILLS

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the Treasurers Report and pay current bills. Bills paid by abstract #20000616 for \$2,200.99, #20000617 for \$7,087.69 and #20000618 for \$2,259.19. Aye-all. Nay-none.

DPW REPORT FOR THE MONTH OF MARCH 2011

- Sanded and plowed snow from streets and lots and plowed snow from sidewalks as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Started doing Fire Inspections at Businesses and Places of Assembly in Village.
- Did water, sanitary sewer and storm sewer locates as needed.
- Water meters were read for water/sewer quarterly billing.
- Changed bulbs on Main Street light poles as needed.
- Continued working on Back-Flow Devices at area businesses in Village.
- Pushed snow back at intersections in areas in need of same throughout village.
- Hauled snow from areas throughout village to make room for future snow plowing.
- Cleaned snow from areas around fire hydrants in village.
- Worked on equipment – serviced smaller vehicles and/or equipment – worked on getting lawn mowers, rollers and other small equipment ready for use for warmer months.
- One of the 20HP Pumps in Sewer Lift Station #1 went bad. Pump was taken out of lift station and taken to Flygt for repair estimate. Cost for repair – \$5,624.00 / Cost for a new pump is approximately \$10,000.00.
- Put down cold patch in potholes on Village Streets.
- Dug up and repaired a water main leak on an old 2” water main located between Fourth Street and the Bus Garage Driveway. Dug up and connected the three residential water services in that area to the 6” water main, in preparation for future capping and elimination of the 2” main. Current connection of old 2” water main to 6” water main is located in roadway at 4th and Maple intersection – if 2” water line leaks again prior to elimination of it, will have to dig up roadway to cap it off.
- Picked up and hauled trees that were cut down in village by National Grid – Two trees on Second Street, one tree on Fifth Street and one tree on Elm Street.

- Water main shutoff valve box at Sixth and Oak came up out of roadway. Did a temporary repair until blacktop plant opens this spring; when shutoff valve box will be permanently repaired.
- Worked on Village / Town Water & Sewer Agreement Drafts.
- Worked on 2011-2012 Street, Water and Sewer Fiscal Budgets.

VILLAGE OF ALLEGANY POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT

OF:	MONTH	March	2011
	Complaint Calls		33
	Miscellaneous Calls		90
	Larceny Complaints		0
	Attempted Larceny Complaints		0
	Burglary Complaints		0
	Attempted Burglary Complaints		0
	Vehicle & Traffic Tickets Issued		14
	D.W.I. Arrests		0
	Felony Arrests		0
	Misdemeanor Arrests		8
	Violation Arrests		4
	Local Law Arrests		12
	Accidents Investigated	P.I.	0
		P.D.	0
	Parking Tickets Issued		35
	Town Calls		10

Other (Identify): **Friday March 4, 2011** - Chief Papasergi attended a Cattaraugus County Criminal Justice Advisory Committee Meeting in Olean, NY.

Wednesday March 30, 2011 - Chief Papasergi attended a Cattaraugus County Police Chiefs Association Meeting in Salamanca, NY.

The following correspondence was reviewed and put on file:

1. NYCOM-Municipal Insurance Reciprocal
2. Casella Waste-fuel recovery fee
3. Thank you-Chicola Bros.
4. The Bird Cage-liquor license renewal

5. Court Fine & Fee Breakdown
6. Bill Giardini letter-permission to cut trees (Fodor will draft a letter from Mayor to him indicating there is no local law preventing him from cutting the trees on his property)

CLERK

- Trustee Parker is the Allegany Public Library President and signs and approves the vouchers and time sheets for the library. He asked Attorney Fodor if he should sign the library vouchers as a village board member. She suggested that he sign the library vouchers only if necessary for a third signature.
- Flynn will provide the board with DPW/Police vehicle maintenance records 2 times per year. These are updated monthly on an excel spreadsheet and will be provided upon request as well.
- Next website meeting Board would like Alex to attend so there is board representation.
- Carl Margeson of 3rd Street Studio has offered to take pictures of the employees and boards for the website at no cost.
- Need to get email set up for all board members and full time employees with the Allegany.org address.

POLICE

- Meeting with SBU off campus students and Police and Code Enforcement will be held in the fall semester.

DPW

- With the St. Elizabeth Motherhouse renovations, there will be new water hook ups. They get their water from village infrastructure on Main St. which goes into their water house on the south end of the property and up to the Motherhouse. There is a separate line to the hydrants which will be hooked up on 7th St. Mayor stated that this line will need to be metered. The goal is to loop the system.
- Sweeper still releases lots of dust. Papasergi stated that there is so much salt and sand being picked up. It was noticed that other sweepers in the area also emit dust; it's a common occurrence no matter the model. Papasergi has stated that the worst dust is created after the snow season has ended and they are sweeping for the first few times in the spring as there is a lot of sand buildup.
- 2 summer workers will start for the last two weeks of May as there is some money left in the parks budget. Their immediate duties will be to have Main St. looking good by Memorial Day. The other 2 summer employees will begin June 1st with the new budget year.
- Mulch will be placed on Main St. and weeds will be torched and removed.
- Mrs. Kothari's mailbox was damaged this winter by the plow. The decorative mail box stand was built too close to the road and needs to be addressed.
- Flynn will supply Alex and Bob with the Town/Village water and sewer contract drafts
- Flynn will also have available the Bonaventure Square information for Bob & Alex to review
- Property Maintenance for code violations will not be put out to bid this year. The board would prefer that the village employees do the work in the instance that there are any violations. Flynn will supply the board with the fee schedule that was agreed to from last year.

BRICKS ON MAIN STREET SIDEWALKS

- Village is on notice of the bricks in front of the library. Fodor is concerned about the notice; there is concern of being sued again. (Flynn has not received any information from the Insurance co or their attorney)
- Mayor suggested that we cover the tamper with rubber or some material and tamp the bricks to flatten them out. Taking the responsibility will need to be cleared by the insurance carrier and their attorney.
- Papasergi said that we need to be careful with the Main St. bricks in the instance that we never signed off with the state. Papasergi said that the bricks were incorrectly installed by the state in the first place.
- If we begin to fix the bricks, then we are assuming responsibility. Papasergi recommends that we **should not do any repair work in the state right of way; it should be the state's responsibility.**
- This season the state advised that they would remove the excess snow from Main St. indicative that the state still maintains Main St. right of ways.

- Village has had no contact with the state regarding street maintenance issues other than the above verbal.

WATER SALES

- Chief Water Operator Jobe suggested that the Village look into increasing the water contract rates for selling water to an outsider (i.e. Aquarius Water, Marcellus Shale, etc.).
- Marcellus Shale could be a major water revenue source and Jobe would not charge a different rate to them as to any other purchaser.
- Papasergi said there is a possibility that the revenues from water could be used in the general fund to keep the tax rate down. (Flynn to contact NYCOM)
- We cannot charge different bulk rate fees for water; this is an area that needs to be discussed further.
- Board wants to keep the rates as they are.

RESOLUTION #2011-071

APPROVE WATER SUPPLY CONTRACT FOR AQUARIUS WATER DELIVERY FOR 2011

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to approve the Water Supply Contract with Aquarius Water Delivery for 2011 with no changes. Aye-all. Nay-none.

RESOLUTION #2011-072

CONTRACT WITH ONE COMMUNICATIONS FOR PHONE SERVICES FOR 36 MONTHS

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to extend the contract with One Communications for the monthly phone service at the agreed to rates provided. Aye-all. Nay-none.

RESOLUTION #2011-073

APPROVE 2012 BUDGET

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to approve the 2012 Budget with \$0 tax increase. Flynn advised that the taxable property value has dropped and the tax revenues will decrease by \$5,752.00. Aye-all. Nay-none.

RESOLUTION #2011-074

APPROVAL TO SPEND \$5,000 FROM THE STREET EQUIPMENT RESERVE TO JOINTLY PURCHASE AN EXCAVATOR WITH THE TOWN

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to approve spending \$5,000 from the street equipment reserve to jointly purchase an excavator with the Town of Allegany. Aye-all. Nay-none.

RESOLUTION #2011-075

PAY WITHERS PRO-RATED VACATION UPON RETIREMENT

On motion made by Trustee Gleason, second by Trustee Parker resolved to pay Pam Withers her pro-rated vacation time upon her retirement of 4/28/2011. Aye-all. Nay-none.

RESOLUTION #2011-076

ADJOURN MEETING

On motion made by Trustee Nazemetz, second by Trustee Gleason resolved to adjourn the meeting at 8:35 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer