

**BOARD OF TRUSTEES MINUTES**

**Monday, April 15, 2013 7:00 pm**

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Richard Lamberson; Trustees: Alex Nazemetz, Bob Parker, Jerry Cummins, and John Davis

Also Present: Rena Flynn, Clerk Treasurer and Janine Fodor, Attorney

Absent: Dominic Papasergi, Chief of Police & DPW Supt.

RESOLUTION #2013-062

ACCEPT MINUTES OF 4/1/2013

On motion made by Trustee Parker, second by Trustee Davis, resolved to accept the minutes of 4/1/2013. Aye-all. Nay-none.

TREASURERS  
REPORT  
As of April 12, 2013

	CHECKING	SAVINGS	CD	
GENERAL	\$3,479.00	\$526,515.00	\$300,000.00	
WATER	\$3,656.00	\$416,901.00	50,000.00	
SEWER	\$2,234.00	\$506,922.00	50,000.00	
LIBRARY	\$38,507.00			
T&A	\$17,399.00			
WATER BOND				
<b>TOTALS</b>	<b>\$65,275.00</b>	<b>\$1,450,338.00</b>	<b>\$400,000.00</b>	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$174,966.00	\$	\$	\$235,335.00
POLICE UNIFORMS	\$5,453.00	45,992.00	14,377.00	\$5,453.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,353.00	39,756.00	23,079.00	\$101,188.00
POLICE EQUIPMENT	\$33,298.00			\$33,298.00

CURBING & STORM SEWER	\$39,385.00			<b>\$39,385.00</b>
		\$		
WELL HOUSE PUMP/ROUTINE MAINT		1,016.00		<b>\$1,016.00</b>
WELL & WATER TANK BLDGS/TANK		\$		
MAINT		10,388.00		<b>\$10,388.00</b>
		\$		
METER PITS		14,159.00		<b>\$14,159.00</b>
			\$	
LIFT STATION, PITS, PUMP MAINT			9,041.00	<b>\$9,041.00</b>
		\$		
ENGINEERS		10,027.00	3,503.00	<b>\$13,530.00</b>
		\$		
	<b>\$291,455.00</b>	<b>121,338.00</b>	<b>50,000.00</b>	<b>\$462,793.00</b>

RECEIPTS:

AIM State Aid	
Building/Sign/Pool	
permit	
Bid Deposit/Award	
Backflow testing	150.00
Clerk fees	1.00
CHIPS	
Code Violation fees	
Court Security	516.00
Court Fines/fees	4,626.00
Calibration-Pressure	
Bldg	
Donation	
DWI funds	
Equipment sales	
Franchise Fees	
Fire Inspections	
Gaming License	
Grants	
Inspections-c/o	40.00
Insurance refund	
Lawn mowing	
Municipal Aid	
Mortgage Tax	
Police Contract	
Police Fees	

DISBURSEMENTS: from 6/1/12 to present

	\$
GENERAL	678,266.00
	\$
WATER	136,940.00
	\$
SEWER	161,030.00
	\$
LIBRARY	16,982.00
	\$
TOTAL	<b>993,218.00</b>

Pop machine	
Property Taxes	28,426.00
Property Taxes- Penalty	2,274.00
Refuse Collection	
Rent-WCB	
Reimbursements	
Sales Tax	
Scrap metal	
Sewer Payment-Town	
Sidewalks	
Utility Tax	3,334.00
Unmetered Water	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	10.00
ZBA/PB Hearing fees	
<b>Total</b>	<b>39,377.00</b>

RESOLUTION #2013-063

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Nazemetz second by Trustee Davis resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972104 for \$4,612.80, #64972105 for \$15,939.61 and #64972106 for \$6,324.63. Aye-all. Nay-none.

**Complete Streets-Cornell University Cooperative Extension Lyndsey Bell**

- Lyndsey said the grant for “Complete Streets” has been ongoing for 5 years.
- He group has spoken with John Hare of the Town of Allegany regarding the river trail extension.
- Town and Village can each receive \$3,000.
- The grant is a complete streets policy, including sidewalk work.
- Their group performs a walkability assessment at no cost to village.
- They then develop a policy with the help of a committee which could consist of board members, community members, and staff.
- The work would be done and the receipts sent into the state for reimbursement.
- Lamberson asked if meeting the standards would be difficult to achieve. Lyndsey said we could tailor the policy to our needs and the town and village could be separate.
- Lamberson mentioned that S. 1<sup>st</sup> St. is dangerous.

- Committee could walk around then complete the Memorandum of Understanding.
- Parker suggested a plan of safe sidewalks, including meeting ADA specs.
- Engineering costs could be included in the grant.
- Lamberson asked if the sidewalk blocks have to meet the 5 foot requirement if the sidewalks have already been there or for new construction only. Can 4 foot blocks still be used in replacement? Lyndsey will look into it.
- Their organization can come back the following year even if the money is spent.
- Justin/Joshua will be here in the late afternoon on Thursday, June 20.

## DPW REPORT FOR THE MONTH OF MARCH 2013

- Sanded and plowed snow from streets and lots and plowed snow from sidewalks as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.
- Water meters were read for water/sewer quarterly billing.
- The new Chlorine/Fluoride Monitors have been hooked up to the existing SCADA System. We are in the process of working on how the alarms need to be monitored and/or activated so we do not get alot of false readings.
- Dug up and repaired a leaking water main on Williams Street.
- Hauled sand and stockpiled at the Town Pit. Sale on sand for \$1.00 per ton and can use same for Water, Sewer and/or Storm Sewer Projects. Can also use some for Sand/Salt mix for treating roads in winter.
- Put cold patch in potholes throughout village.
- Worked on testing Back-Flow Devises at area businesses in village required to have them.
- Continued servicing all small engine equipment/tools.
- Dug up and repaired a leaking water main on Maple Avenue at North Fourth Street intersection.
- Jason Cady, a representative from Rite Enterprises, Inc. out of Rochester, NY inspected the Chlorine/Fluoride Leak Detection alarms at all three Water Well Houses and advised that the Chlorine alarms need immediate attention. Jason will be sending materials needed to get alarms controls up to working order.
- Started contacting Engineers for estimates on the Second and First Street Water Main Project – Replacing 2 inch water main with a 10 inch water main on Second Street from Elm Street north to end of roadway and continuing with water main to loop North Second Street with the North First Street 10 inch water main.
- Submitted the 2013 – 2014 Fiscal Budgets.

## **VILLAGE OF ALLEGANY POLICE DEPARTMENT**

---

### **CHIEF'S MONTHLY REPORT**

---

MONTH OF:                      **March**                      **2013**

---

Complaint Calls		39
Miscellaneous Calls		95
Larceny Complaints		2
Attempted Larceny Complaints		0
Burglary Complaints		0
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		12
D.W.I. Arrests		1
Felony Arrests		1
Misdemeanor Arrests		8
Violation Arrests		5
Local Law Arrests		5
Accidents Investigated	P.I.	0
	P.D.	2
Parking Tickets Issued		41
Town Calls		12

Other

(Identify): Friday March 1, 2013 - Chief Papasergi attended a Cattaraugus County Criminal Justice Advisory Committee Meeting in Olean NY.

Thursday March 21, 2013 - Our PD participated in a Lock Down Drill at the Alleg/Lime Elementary School. Cattaraugus County Sheriffs Dept and NYSP also participated.

Thursday March 21, 2013 - Our PD assisted with a raid on a residence located at 54 South Seventh Street. Six persons were taken into custody and three were arrested. A small Meth Lab was allegedly set up and being used by suspects. The Southern Tire Regional Drug Task Force was the lead agency - NYSP, Cattaraugus County Sheriffs Dept and other agencies also participated. House was cleared and determined to be safe at 1:45 PM 3/22/2013.

Wednesday March 27, 2013 - Chief Papasergi attended a Cattaraugus County Police Chief Association Meeting in Olean, NY.

**DPW**

- Lamberson asked when the yard waste pickup will begin. Flynn informed them that subway sweeping was underway and they were also starting to pick up waste. Jobe has not heard back from the tree service for grinding the stumps.
- Flynn to inform Jobe that the hydrant behind the shop has the hose and wrench on it. There is no backflow device on it.
- Lamberson asked about the schedule for DPW weekend water/sewer checks. Flynn will ask Jobe to provide him the information.
- Flynn asked about mulch for the downtown and municipal building area. Parker wants it purchased at Potter Lumber this year.

- Board will not adjust the water/sewer bill for Don Lucho's Restaurant. DPW did not find anything unusual at the premises.
- Electronic Waste Alliance Network-Cummins said that electronic waste can be discarded at the Weston's Mills location. Does the board want to hold a collection day in the village and is there a location to collect the waste for a day?

#### **OTHER**

- Employees may attend the Annual Government Conference in Houghton-May 8
- Flynn received a computer backup quotation for backing up all files on the server including G/L, P/R, and Court and Police applications, Code Enforcement, Water and Sewer. Cummins will research the backup further.
- Flynn received 2 quotes on software upgrades for the Accounting system. She will look into additional monies to fund the project.
- Update to Jobe's computer for the code software is underway, waiting for him to bring in the laptop for finalization.
- Board to review Insurance Renewal and Statement of Values, information is needed before renewal can be sent in.
- Board okays application to NYS Grants Reform-new online system.
- Lamberson/Board members will provide refreshments for SBU students who have worked on the village cleanup, April 22 at 4 pm in the Reilly Center. Approximately 30 students will attend.
- Lamberson spoke with a representative at Assemblyman Giglio's office. A Local Law for residency needs to be addressed.

The following correspondence was discussed and put on file:

1. Letter to Mahar Service Stores from Village Planning Board-closing Allegany location
2. Letter to Town Planning Board from Village Planning Board-wellhead protection
3. Letter to Lucas Brewer, WNY & PA RR-agreement
4. US Specialty Insurance Co-Conditioned Policy Renewal
5. The Assembly State of NY-2014 Chips

#### **RESOLUTION #2013-064**

##### **APPROVE CUMMINS TO ATTEND NYCOM VILLAGE OFFICIALS WORKSHOP IN FAIRPORT**

On motion made by Trustee Davis, second by Trustee Nazemetz resolved to approve the attendance of Trustee Cummins to the NYCOM Village Officials Workshop on Friday 4/19/2013 in Fairport for \$95 plus mileage. Aye-all. Nay-none.

#### **RESOLUTION #2013-065**

##### **APPROVAL FOR WATER SUPPLY CONTRACT FOR AQUARIUS WATER**

On motion made by Trustee Cummins, second by Trustee Parker resolved to approve the Water Supply Contract for Aquarius Water for 2013. Aye-all. Nay-none.

#### **RESOLUTION #2013-066**

APPROVE ALCS BUFFALO NEWS KIDS DAY SALE ON APRIL 30, 2013

On motion made by Trustee Parker, second by Trustee Cummins resolved to approve ACLS Buffalo News Kids Day Sale to be held on April 30, 2013 from approximately 6 am to 8:30 am. Aye-all. Nay-none.

RESOLUTION #2013-067

REAPPOINT JACK SUTLEY TO ALLEGANY PUBLIC LIBRARY BOARD FOR 5 YEAR TERM

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to reappoint Jack Sutley to the Allegany Public Library Board for a five year term 4/1/2013-3/31/2018. Aye-All Nay-none.

RESOLUTION #2013-068

ENTER EXECUTIVE SESSION FOR LEGAL ADVICE ON STETZ FOIL

On motion made by Trustee Cummins, second by Trustee Davis resolved to enter Executive Session at 8:14 pm to discuss Legal Advice on Stetz FOIL request. Aye-all. Nay-none.

RESOLUTION #2013-069

CLOSE EXECUTIVE SESSION

On motion made by Trustee Nazemetz, second by Trustee Cummins resolved to close Executive Session at 9:00 pm. Aye-all. Nay-none.

RESOLUTION #2013-070

ADJOURN MEETING

On motion made by Trustee Cummins, second by Trustee Davis resolved to adjourn meeting at 9:01 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer