

Board of Trustees Minutes

4/13/2015 6:30 pm

The meeting of the Board of Trustees was called to order at 6:30 pm with a salute to the flag led by Mayor Gregory Pearl.

Present: Mayor Pearl, Trustees: Kelly Granger, Melissa Meyers, and Robert Barton

Also Present: Dominic Papasergi, DPW Superintendent and Chief of Police, Rhea Carls, Office Assistant

Absent: Jerry Cummins

The board met for a budget work session.

Mayor Pearl read a statement prepared by Rena Flynn pertaining to the 2016 Fiscal Year Budget, which was prepared by Rena, with assistance from Chief/DPW Superintendent Papasergi and Mayor Pearl. Mayor Pearl also wanted to put on record his appreciation for the assistance provided by Rena due to the absence of a Village Clerk Treasurer:

GENERAL:

THE FISCAL YEAR 2016 BUDGET WAS EXTREMELY DIFFICULT TO PREPARE THIS YEAR DUE TO SEVERAL FACTORS:

1. REVENUES HAVE NOT BEEN POSTED SINCE 12/31/2014. THE REVENUES THAT ARE POSTED ARE IN LUMP SUMS FROM 6/1/14-12/31/14 AND THE ACCOUNTS DO NOT SHOW ANY DETAIL AS TO WHAT WAS RECEIVED. THEREFORE, REVENUES ARE UNDERSTATED AND IT CANNOT BE DETERMINED IF THE REVENUES THAT HAVE BEEN POSTED ARE CORRECT WITHOUT FINDING AND RESEARCHING THE BACKUP.
2. SOME INVOICES FOR ACCOUNTS RECEIVABLE HAVE NOT BEEN BILLED OUT FROM WHAT I CAN DETERMINE. THEREFORE OUR A/R AND REVENUES MAY BE UNDERSTATED.
3. EXPENSES HAVE NOT BEEN POSTED SINCE EARLY FEBRUARY. ACCOUNTS PAYABLE CHECKS HAVE BEEN MANUALLY WRITTEN, BUT HAVE NOT BEEN ENTERED INTO THE ACCOUNTING GENERAL LEDGER SYSTEM. THEREFORE, EXPENSES ARE UNDERSTATED AND POSTINGSTO EXPENSE ACCOUNTS MAY BE INACCURATE.
4. PAYROLL FROM 1/1/2015 HAS BEEN PROCESSED IN THE NEW WILLIAMSON LAW BOOK SYSTEM (WLB). IT HAS NOT YET BEEN INTEGRATED INTO THE GENERAL LEDGER SYSTEM. THEREFORE, ANY LABOR AND RELATED PAYROLL EXPENSES ARE NOT REFLECTED IN THE ACCOUNTING SYSTEM.
5. THERE ARE 2 ACCOUNTING SYSTEMS CURRENTLY BEING UTILIZED. PAYROLL IS PROCESSED THROUGH WLB. EVERYTHING ELSE: GENERAL JOURNAL ENTRIES, ACCOUNTS RECEIVABLE, CASH RECEIPTS, ACCOUNTS PAYABLE, AND CASH DISBURSEMENTS ARE BEING PROCESSED THROUGH

IMPACT ACCOUNTING SYSTEM. FOR FINAL CORRECTED FINANCIAL STATEMENTS, NUMBERS WILL HAVE TO BE COMBINED FROM BOTH SYSTEMS.

6. THE BALANCE SHEETS FOR ALL FUNDS ARE CURRENTLY OUT OF BALANCE. THE DUE TO/DUE FROM FOR THE FUNDS ARE ALSO OUT OF BALANCE.
7. THE 2016 PROJECTED BUDGET WORKSHEET HAS A COLUMN NAMED "ACTUAL THROUGH 3/31/2015". PLEASE KEEP IN MIND THAT THESE NUMBERS ARE ONLY AS GOOD AS THE INFORMATION POSTED TO IT. MUCH OF IT IS MISSING AND/OR INACCURATE AS PER THE FACTORS 1-4 ABOVE.

WE HAVE PREPARED THE 2016 BUDGET BASED ON PREVIOUS YEARS INFORMATION AND CURRENT ANTICIPATED NEEDS AND TRENDS. WE HOPE THAT YOU WILL UNDERSTAND THE COMPLICATIONS WE HAD IN TRYING TO PRESENT A FAIR AND BALANCED BUDGET.

- PROPERTY VALUES PER TOWN ASSESSOR'S REPORT:

FOR BUDGET YEAR	ASSESSED VALUE	TAXABLE VALUE
2015	\$80,302,714	\$69,702,668
2016	\$79,973,008	\$69,482,877
DIFFERENCE	-\$329,706	-\$219,791

- PER THE NYS REAL PROPERTY TAX LEVY LIMIT CALCULATION, THE TAX LEVY FOR 2016 CANNOT EXCEED \$581,988. THERE WAS A FORM SUBMITTED TO THE STATE BASED ON LAST YEAR'S TAX LEVY PLUS THE STATE'S GROWTH FACTOR PLUS THE ALLOWABLE LEVY GROWTH FACTOR. THIS IS AN AUTOMATED FORM THAT CALCULATES THE ALLOWABLE TAX LEVY LIMIT. THIS IS WHAT I WILL USE FOR THE 2016 BUDGET.
- TAX RATE INCREASE IS 20.52¢ (\$.2052) PER \$ 1,000 TAXABLE PROPERTY VALUE THEREFORE, FOR EXAMPLE: A HOME VALUED AT \$100,000 COULD EXPECT A TAX INCREASE OF \$20.52 FOR THIS FISCAL YEAR.
- VILLAGE CONTRIBUTION TO ALLEGANY PUBLIC LIBRARY INCREASED BY \$3,850.

Mayor Pearl informed that our participation in a shared services project/plan could benefit our taxpayers with a rebate which could reimburse taxpayers some or all of the money paid for the tax increase and could also put us in a better position in case of unforeseen costs when preparing next year's budget.

Mayor Pearl expressed his concern on the Library Budget and felt that a meeting should be set up with the Library Board to discuss the approximately 10% cost increase to the village in the budget they submitted.

WATER:

- VILLAGE METERED WATER SALES ARE DOWN FOR THE YEAR, NOT SURE WHY. 4TH Q REVENUES ARE NOT YET AVAILABLE AND THAT COULD MAKE UP FOR THE LOW NUMBERS THUS FAR.
- TOWN DISTRICT REVENUE IS SIGNIFICANTLY DOWN, ALTHOUGH CURENTLY THE REVENUE ON THE FINANCIAL STATEMENT IS OVERSTATED BY \$77,751. ESTIMATING TOWN REVENUE TO COME IN AT OF \$155,000 FOR THE CURRENT YEAR.
- FOR BUDGET, EXPENSES EXCEED REVENUES BY \$70,100.
- USE \$70,100 FROM FUND BALANCE TO BALANCE BUDGET.
- THIS IS APPROXIMATELY 2.6 MONTHS OF FUND BALANCE. CURRENT FUND BALANCE IS 8.19 MONTHS. NEED TO KEEP APPROXIMATELY 6 MONTHS OF FUND BALANCE.
- MAY CONSIDER INCREASING WATER RATES, POSSIBLY MID YEAR OR DEFINITELY NEXT YEAR.

Papasergi advised that he had concerns on the town water revenue being down significantly and our unaccounted water figures being significantly higher. Feels it should be looked into further and that this is not the first time he has expressed the concern.

SEWER:

- TOWN REVENUE DECREASED PER HISTORY OF BILL FROM PAST FISCAL YEAR.
- TOWN EXPENSE TO CITY OF OLEAN DECREASED BY ESTIMATED BILL RECEIVED FROM CITY.
- FOR BUDGET, EXPENSES EXCEED REVENUES BY \$24,200.
- USE \$24,200 FROM FUND BALANCE TO BALANCE BUDGET.
- THIS IS APPROXIMATELY .67 MONTH OF FUND BALANCE. CURRENT FUND BALANCE IS 9.68 MONTHS. NEED TO KEEP APPROXIMATELY 6 MONTHS OF FUND BALANCE.
- MAY CONSIDER INCREASING SEWER RATES, POSSIBLY MID YEAR OR DEFINITELY NEXT YEAR.

Judge Brennan stopped at the meeting, introduced himself, talked to the board about Village Court and congratulated new board members.

RESOLUTION #2015-074

ADJOURN MEETING

On motion made by Trustee Barton, second by Trustee Meyers resolved to adjourn meeting at 8:25 pm. Aye-all. Nay-none.

Respectfully submitted,

Rhea Carls
Office Assistant