

Board of Trustees Minutes

3/11/2014 4:00 pm

The regular meeting of the Board of Trustees was called to order at 4:19 pm with a salute to the flag led by Mayor Richard Lamberson.

Present: Mayor Lamberson, Trustees: Alex Nazemetz, Jerry Cummins, and John Davis

Also Present: Dominic Papasergi, DPW Superintendent and Chief of Police, Rena Flynn, Clerk Treasurer

Attending: Daniel Gleason

The board met for a budget work session.

POLICE

- Purchase Ford Interceptor Sedan-use general fund balance to pay for car, FY 5/31/14.
- Auto is \$35,740 + \$350 to install computer/radio. (\$36,090)
- Consider SUV all wheel drive for \$39,102 + \$350 to install computer/radio. (\$39,452)
- Purchase 2 radar units for \$3,358 from FY 5/31/14
- Use remaining 2014 police equipment budget A3120.200 of approx. \$12,600, may need to roll over to equipment fund reserve if not used by 5/31/14 or have it go to the fund balance.
- Bid/auction 2006 Tahoe ~\$7,000
- Bid/auction 2008 Durango ~\$11,500
- Increase police wages for Town call out contract by \$3,000. Total wages \$139,000.
- Increase corresponding revenues for Town call out contract for \$3,000.

STREET

- Increase street light expense by \$3,000, should be ~ \$14,000 savings over 5 years by installing new lamps downtown.
- Trucks-go with Option 2 from DP budget request
- Purchase complete dump truck: chassis, multipurpose box and plow for \$139,000.
- Purchase stainless steel multi-purpose dump box and plow to be installed on the 2000 International for \$37,905.
- Total = \$176,905
- Cost to be split as follows: 50% Street (general) use fund balance of ~\$88,500
 - 40% Water ~\$70,800
 - 10% Sewer ~\$17,700

- Bid/auction the following (add to respective revenues)
 - 1997 Ford F-series S/A Plow Dump truck ~\$9,500
 - Air Flow AF-2000 10' SS sander w/spinner ~\$1,800
 - Viking 10' Molboard trip hydro-turn plow ~\$1,000
 - Viking 11' Trip edge hydro-turn plow ~\$1,200
 - 1992 IH 4700 S/A Plow/Dump truck ~\$4,500
- Purchase generator for Municipal Building ~\$30,000, may be able to lower cost with different model (\$22,000)

| | | | |
|-----------|----------|----------|--------|
| ○ 2013 | 2014 | 2015 | |
| ○ \$1,000 | \$1,000 | \$4,000 | street |
| ○ \$3,000 | \$5,000 | \$4,000 | water |
| ○ \$3,000 | \$5,000 | \$4,000 | sewer |
| ○ \$7,000 | \$11,000 | \$12,000 | totals |
- Could also fund generator from clerk, court, police budgets (general fund)
- Papasergi would like to get state fuel bid in place, all fuel procurement-none kept in tanks on premises.
- Papasergi wondered if we could consider a small tank for the rear of a truck to take on jobs in order to fill small equipment.
- Sell present fuel tanks, 1 with containment, Lamberson thought revenue could cover the cost of the steam jenny \$3,000 and water generator \$600.

WATER

- F8340.200 Transmission & Distribution Contractual could possibly be reduced in 2015 budget by \$7,000 if hydrants and valves & parts were purchased in 2014 budget.
- Lamberson asked if there is a need for Meter Pit Reserve \$14,100 balance. How and could funds be transferred to equipment reserve?
- Flynn to continue working on revenues, need St. Elizabeth Motherhouse new meter information in order to bill them.

SEWER

- Could possibly reduce budget if different model of generator is purchased.

RESOLUTION #2014-039

PURCHASE FORD INTERCEPTOR SEDAN FOR ~\$35,740

On motion made by Trustee Cummins, second by Trustee Davis resolved to purchase Ford Interceptor using the general fund balance for ~\$35,740. Aye-all. Nay-none.

RESOLUTION #2014-040

PURCHASE 2 RADAR UNITS FOR ~\$3,358

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to purchase 2 radar units for ~\$3,358 from police equipment budget. Aye-all. Nay-none.

RESOLUTION #2014-041

PURCHASE COMPLETE DUMP TRUCK FOR ~\$139,000 (INCLUDES DUMP BOX/PLOW)

On motion made by Trustee Nazemetz, second by Trustee Davis resolved to purchase complete dump truck with multipurpose dump box and plow for ~\$139,000. Aye-all. Nay-none.

RESOLUTION #2014-042

PURCHASE STAINLESS STEEL MULTIPURPOSE DUMP BOX AND PLOW FOR ~\$37,905

On motion made by Trustee Cummins, second by Trustee Davis resolved to purchase stainless steel multipurpose dump box and plow to be installed on 2000 International for ~\$37,905. Aye-all. Nay-none.

RESOLUTION #2014-043

ADJOURN MEETING

On motion made by Trustee Cummins, second by Trustee Nazemetz resolved to adjourn meeting at 6:34 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn

Clerk Treasurer

2014-2015 DPW BUDGETS

STREET / WATER / SEWER REQUESTS/PROJECTS/RECOMMENDATIONS

EQUIPMENT PURCHASE REQUESTS

OPTION #1

- Purchase Two (2) Dump Trucks with Stainless Steel Multi-Purpose Boxes and Snow Plows Total Cost: Approximately **\$278,748.32 (\$139,374.32 each)**
 - One (1) Truck Chassis - \$79,904.32
 - One (1) Stainless Steel Multi-Purpose Box with Plow - \$59,470.00
- Put out to Bid or Auction:
 - The 2000 International Dump – Appraisal Estimated Sale Price: \$13,500.00 - \$15,000.00
 - The 1997 Ford Dump – Appraisal Estimated Sale Price: \$9,500 - \$11,000.00
 - Eliminate the 1992 International Dump – Appraisal Estimated Sale Price: \$4,500.00 - \$5,750.00
 - The Stainless Steel Spreader with Spinner– Appraisal Estimated Sale Price: \$1,800.00 - \$2,000.00
 - The Viking 11’ Trip edge Hydro-turn plow – Appraisal Estimated Sale Price: \$1,200.00 - \$1,400.00
 - The Viking 10’ Moldboard trip Hydro-turn plow – Appraisal Estimated Sale Price: \$1,000.00 - \$1,100.00
 - Total Equipment Appraisal Estimated Sale Price: **\$31,500.00 - \$36,250.00**
- Area Municipality Dump Truck Replacement Programs
 - Town of Allegany - Within Ten (10) years
 - City of Olean - Every Eight (8) to Ten (10) years
 - Town of Olean – Every Ten (10) years
 - Catt Co. - Every Eight (8) to Twelve (12) years - Advised they used to replace every eight years and the last few they have held on to twelve years but he felt the eight years was more appropriate
 - ALL - Advised the maintenance costs after the eight to ten year period was excessive.
- Recommendation / Comments
 - Purchase Two (2) Dump trucks Now - Plan for the Future - Replace one dump truck in approx seven to eight years and the other in approximately eleven to twelve years with the intention of planning on purchasing of one dump truck every five years thereafter.
 - Dump Truck replacement would be every ten years in future (budget annually in a reserve in preparation for same).

Equipment Option #1 Continued

- Replace cost for dump trucks in future will be substantially lower as only the truck chassis would need to be replaced (one box could be used for two and possibly three chassis if taken care of properly).
- Stainless steel multipurpose boxes should give us more than twenty years before having to be replaced
- We currently have three dump trucks – If we go with the multi-purpose boxes on trucks we could eliminate one of the dump trucks and go with just two dump trucks in future.
- If we eliminate one large dump truck then recommend planning for the purchase of a Heavy Duty One Ton when we replace our current One Ton as our current one ton is not constructed appropriately for what we use it for.

OPTION #2 APPROVED BY BOARD

- Purchase One (1) new Dump Truck with Multi Purpose Box and Plow Total Cost: Approximately - **\$139,374.32**
 - Truck Chassis - \$79,904.32
 - Stainless Steel Multi-Purpose Box with Plow - \$59,470.00
- Purchase One (1) Multi-Purpose Stainless Steel Box and Plow to be put on the 2000 International Dump Total Cost: Approximately – **\$37,902.00**
 - Stainless Steel Multi-Purpose Box - \$29,600.00
 - Reversible Full Trip Plow - \$8,302.00
- Put out to Bid or Auction:
 - The 1997 Ford Dump – Appraisal Estimated Sale Price: \$9,500 - \$11,000.00
 - Eliminate the 1992 International Dump – Appraisal Estimated Sale Price: \$4,500 - \$5,750.00
 - The Stainless Steel Spreader with Spinner– Appraisal Estimated Sale Price: \$1,800.00 - \$2,000.00
 - The Viking 11’ Trip edge Hydro-turn plow – Appraisal Estimated Sale Price: \$1,200.00 - \$1,400.00
 - The Viking 10’ Moldboard trip Hydro-turn plow – Appraisal Estimated Sale Price: \$1,000.00 - \$1,100.00
 - Total Equipment Appraisal Estimated Sale Price: **\$18,000.00 - \$21,250.00**

OPTION #3

- Request to purchase One new Dump Truck with Multi Purpose Box and Plow Total Cost: Approximately - **\$139,374.32**
- One Multi-Purpose Stainless Steel Box to be put on the 2000 International Dump Total Cost: Approximately – **\$29,600.00**.

Equipment Option #3 Continued

- Put out to Bid or Auction:
 - The 2000 International Dump – Appraisal Estimated Sale Price: \$13,500 - \$15,000.00
 - Eliminate the 1992 International Dump – Appraisal Estimated Sale Price: \$4,500 - \$5,750.00
 - The Stainless Steel Spreader with Spinner– Appraisal Estimated Sale Price: \$1,800.00 - \$2,000.00
 - The Viking 10' Moldboard trip Hydro-turn plow – Appraisal Estimated Sale Price: \$1,000.00 - \$1,100.00
- Purchase a used bucket truck – Currently checking on prices
- Purchase a new steam genie Cost: **\$2795.00** Paid for from Street / Water / Sewer Budgets
- Add Money to Equipment Reserves

ROADWAY RESURFACE / REPAIR

- Shoot and Chip (Waiting for assessment of streets after winter) Jefferson, Sherwood, Williams, Clarence, South Seventh Street and more – (Held last year's projects over to this year due to water projects in areas) – Costs also depend on County Bid which has not been awarded at this time – usually come out towards end of month.
- Normal Crack-fill and patch repair throughout Village – (Cold Winter and the Deep Freeze especially in roadways may have caused more than usual damage on various streets throughout village – Waiting for warmer weather for proper assessment) - Costs depend on County Bid which has not been awarded

STORM SEWERS

- Normal Storm Sewer Repair and/or Replacement throughout Village
- Suggest we get an engineer design for Storm Sewers and Curbing Project on St. Mary's, Saint John's and St. Joe's. Need to start planning to do something to take care of storm water problem in these areas.

BUILDINGS

- Request Board to seriously look at eliminating old buildings and look into building a new one to improve our DPW Building Infrastructure. The existing buildings are in dire need of upgrade and their present condition is an irresponsible financial burden to the taxpayers of the village. Bottoms of beams are rusted and becoming unsafe. Bottoms and sides of building are detached and rotted in several areas around same. Recommend tearing old building down, adding on a four bay addition to existing concrete and construct a new building making an office area on a second floor over two bays which would be located behind the municipal building. Metal from old building could be scrapped and money used towards the new building. Other old and deteriorating buildings could be eliminated resulting in substantial savings. Part of property could possibly be put back on tax rolls. Our workers could do a good share of interior work to help keep costs down. Project does not have to be done overnight, can get outside structure up and take time doing the interior. We started saving money with intent to construct a new DPW building approximately fifteen years ago and recommend we act on that intent. Again this year ask the Board to permit us to put a committee together to come up with a plan moving forward. Building project could also be done in phases. Our taxpayers and employees deserve a more serious effort of looking into the possible upgrades of our DPW Building infrastructure.
- Municipal Building Generator – Install Natural Gas fueled Generator at Municipal Building – Use funds in Generator reserves - Total Cost approximately \$30,000.00

therefore added \$4,000.000 to Streets, \$4,000.00 to Water and \$4,000.00 to Sewer. If we can get a smaller generator approximate price

WATER

- Work on Fire Hydrant and Water Main Valve Replacement and/or repairs on Hill area.
- Work on Water Line Loop from N First Street to North Second Street
 - Insert Two Ten (10) Inch and One Eight (8) inch Water Main Valves on North First Street
 - Insert a new Eight (8) Inch Water Main from North First Street to North Second Street
 - Insert a Fire Hydrant and an Eight (8) Inch Water Main Valve at the North End of North Second Street.
- In the near future replace the existing two inch Water Main with a new eight inch Water Main on North Second Street, in the area located from Elm Street north, to the end of the street.
- Add temperature detectors in Water Well Houses #1, #2 and #3, the pressure building and the Water Tank Building so they can be viewed and added to alarm system alerting us if temperatures inside the buildings drop dramatically. Cost: **TBD**
- Purchase a propane fueled generator and 30 gallon propane tank to use as an electric backup for the Water Tank Building. Generator can be used at other facilities also, if needed. Cost: **\$610.00**

SEWER

- Repair Sewer Manholes in need of same throughout village.
- Continue sewer line cleanout throughout village (removing gravel, roots and other debris out of sewer lines)
- Add Sewage flow and pump displays at Lift Station #1 and Lift Station #2 so they can be viewed and tracked with the SCADA. Cost:**TBD**

INFRASTRUCTURE MAINTENANCE

- Plan to concentrate on infrastructure maintenance this year
- We are still catching up on our infrastructure routine maintenance activities that were limited due to the time spent on the North First Street water project two years ago and SCADA project last year.

- The Village DPW is a maintenance type facility and when we take on large projects it compromises the essential routine maintenance activities that are required to be conducted to keep our Village infrastructure running efficiently.
- The fire hydrant and valve replacement program we were working on has been interrupted and it is important for us to get back on track.
- Fire Hydrants and some water main valves in the hill area neighborhoods are in need of attention.