

Board of Trustees Minutes

March 7, 2011; 4:00 pm

The regular meeting of the Board of Trustees was called to order with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson; Trustees: Diana Rzepka, Dan Gleason, Jim Rouleau and Charlie Fortuna

Also Present: Dominic Papasergi, Police Chief & DPW Supt., Rena Flynn, Clerk Treasurer and Janine Fodor, Attorney

Also attending: Robert Parker, ZBA

RESOLUTION #2011-032

ACCEPT MINUTES OF FEBRUARY 7, 2011

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to accept the minutes of February 7, 2011. Aye-all. Nay-none.

TREASURERS REPORT

As of Mar. 4, 2011

	CHECKING	SAVINGS		
GENERAL	\$9,766.00	\$833,429.00		
WATER	\$164.00	\$369,660.00		
SEWER	\$3,353.00	\$486,396.00		
LIBRARY	\$43,073.00			
T&A	\$9,284.00			
WATER BOND		\$6,293.00		
TOTALS	\$65,640.00	\$1,695,778.00		
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,072.00	\$	\$	\$230,529.00
POLICE UNIFORMS	\$5,441.00	41,518.00	8,939.00	\$5,441.00
		\$	\$	
BUILDING	\$38,267.00	39,626.00	22,991.00	\$100,884.00
POLICE EQUIPMENT	\$31,227.00			\$31,227.00
CURBING & STORM SEWER	\$39,296.00			\$39,296.00
		\$		
WELL HOUSE PUMP ROUTINE MAINT		1,013.00		\$1,013.00
		\$		
WELL/WATER BLDGS/TANK MAINT		10,354.00		\$10,354.00
		\$		
METER PIT		14,113.00		\$14,113.00

LIFT STATION, PITS, PUMP		\$	4,020.00	\$4,020.00
ENGINEERS		\$	5,008.00	\$5,008.00
	\$294,303.00	\$	111,632.00	\$35,950.00
		\$	35,950.00	\$441,885.00

RECEIPTS:

AIM State Aid

Building/Sign/Pool permit

Bid Deposit/Award 100.00

Backflow testing 2,300.00

Clerk fees

CHIPS

Code Violation fees

Court Security

Court Fines/fees 14,715.00

Class Action

Donation

DWI funds

Equipment sales

Franchise Fees 6,445.00

Fire Inspections 500.00

Gaming License

Grants 316.00

Inspections-c/o 80.00

Insurance refund

Juvenile Officer 861.00

Lawn mowing

Municipal Aid

Mortgage Tax

Police Contract

Property Taxes

Property Taxes-Penalty

Rent-WCB

Reimbursements 2.00

Sales Tax 51,823.00

Scrap metal

Town Sewer Payment

Utility Tax

Unmetered Water

Vehicle repair rebate

Vital Stats 30.00

Water-Qtr Town 41,576.00

DISBURSEMENTS: from 6/1/10 to present

	\$	
GENERAL	\$	555,239.00
WATER	\$	117,634.00
SEWER	\$	114,921.00
LIBRARY	\$	27,482.00
TOTAL	\$	815,276.00

Water meter
Zoning fees
ZBA/PB Hearing fees

Total **118,748.00**

RESOLUTION #2011-033

ACCEPT TREASURERS REPORT AND PAY BILLS

On motion made by Trustee Fortuna, second by Trustee Rouleau resolved to accept the Treasurers Report and pay current bills. Bills paid by abstract #20000607 for \$905.19, #20000608 for \$14,653.17, #20000609 for \$2,054.69, #20000610 for \$1,286.70 and #20000611 for \$44,286.35. Aye-all. Nay-none.

Christa Wentworth was here representing ALCS Baseball for an event scheduled for Sat. 3/12/11. The event is a comedy night and will be held at the Community Center. Hours are from 7:30 – 12 midnight with the show beginning at 9 pm. They will serve beer and wine and have the proper licensing in place. They are allowing only those 21 years of age and over to attend. They've sold 100 tickets at this point and are hoping for additional tickets to be sold. She is asking the board if the Police Department could provide security that evening. Chief said he could get someone to work the event but the fee would have to be paid by ALCS Baseball team. Their event is to raise money to go to Florida for spring training. Trustee Gleason suggested that the village absorb the cost.

RESOLUTION #2011-034

AGREE TO ABSORB THE COST OF SECURITY FOR ALCS BASEBALL COMEDY NIGHT

On motion made by Trustee Rouleau, second by Trustee Rzepka resolved to absorb the cost of one officer to work security at the ALCS Baseball Comedy night on Sat. March 12 from 7:30-12:00. Event will be held at the Community Center. Aye-all. Nay-none.

Department Reports:

DPW REPORT FOR THE MONTH OF FEBRUARY 2011

- Sanded and plowed snow from streets and lots and plowed snow from sidewalks as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Started doing Fire Inspections at Businesses and Places of Assembly in Village.
- Did water, sanitary sewer and storm sewer locates as needed.
- Changed bulbs on Main Street light poles as needed.
- Back-Flow Devices at area businesses in Town has been completed - still working on Village Businesses.

- Hauled sand to be mixed with salt for road surface treatment.
- Mixed sand and salt for road surface treatment.
- Pushed snow back at intersections in areas in need of same throughout village.
- Hauled snow from areas throughout village to make room for future snow plowing.
- Cleaned snow from areas around fire hydrants in village.
- Worked on equipment
- Took down Christmas lights on Municipal Building.
- Put down cold patch in potholes on Village Streets.
- Crews were called out to take care of tree limbs that came down for wind storm that came through area.
- Crews were called out on three occasions on complaints of possible sewer clogs – problem was customers - one complaint on Third St. and two complaints on Main St. Village system experienced no problems – was running normal.
- Have been meeting with contractors to look at alarms in water buildings in preparation of upgrading to include SCADA System. Looking at possibility of also combining sewer alarms in an attempt to eliminate weekend checks. System hopefully could be controlled and checked on via computer.
- Worked on Village / Town Water & Sewer Agreement Drafts.
- Worked on 2011-2012 Street Water and Sewer Fiscal Budgets.

VILLAGE OF ALLEGANY POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

MONTH OF:	February	2011
Complaint Calls		45
Miscellaneous Calls		77
Larceny Complaints		0
Attempted Larceny Complaints		1
Burglary Complaints		1
Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		22
D.W.I. Arrests		0
Felony Arrests		0
Misdemeanor Arrests		0
Violation Arrests		10
Local Law Arrests		8
Accidents Investigated	P.I.	0
	P.D.	0
Parking Tickets Issued		81

Other

(Identify): Wednesday February 23, 2011 - Extra patrolman was used for a Jury Trial at the Village Municipal Building

Thursday February 10, 2011 - Chief Papasergi attended a meeting with SBU and other area Law Enforcement Agency Officials to discuss various topics pertaining to incidents that could occur at the University, planning for training and possible future event excercises and other related matters.

POLICE

- Acting Sergeant McGraw has returned to work at full status.
- No further word on the death of the St. Bona student in the apartment on West Main St.

DPW

- Supt. Papasergi brought to the boards attention call outs for sewer. He stated that in the past 3 weeks, he has had to call out someone 3 times after hours to check sewer problems, which have turned out to not be village problems. We have to pay 3 hours overtime for each call out. We need to ask the customer if they have called their plumber first. If they have and Dom calls someone in to check the sewer, if it turns out to not be a village problem, the customer needs to be billed for the overtime paid.
- Trustee Gleason stated that he has had complaints on snow plowing, but wouldn't mention who complained. He wondered what the protocol is as to when the plows or sander go out. Dominic uses his discretion, based on what he observes when he checks the streets. Trustee Rzepka said she's heard nothing but praise on the street maintenance, especially with the hard winter we've had.
- Mayor said National Grid (Jay M) is available now and for the next couple weeks to check the trees in the village that are problematic. After the end of March, they will be unable to get here. Mayor will have Jay contact Dominic. One tree on Elm and one on N. 2nd.
- Mayor mentioned that City of Olean has a very nice water meter system. Maybe we could possibly learn more about it for our future needs.
- Need to put money in the budget for engineering for the sewer. With the high water now and most likely in the spring, check out sewer #1.
- Request from a property owner to have 2 "deaf child area" signs installed on N. 6th St. There is a deaf child moving into a property on N. 6th St. Need to order 2 signs, Dom will check with county on signs.
- Board has decided that since Jobe and Peterson have enough water credits at this time, to not send them to NY Rural Water Assoc. School.
- Papasergi still looking at the Municipal Building re-keying.
- SCADA system-engineering firm in Allegany is working with Total Control at the present time to work out the telemetry system. Could be utilized for both water and sewer. Will need to budget money for this.
- Dom and Rodney are working together on the revised Water and Sewer Contracts. There are some changes from the 1st draft. Mayor wants to schedule a joint meeting to review it. Dom suggested that he and Rodney complete it and then have the board members review it before a joint meeting is scheduled.

- Water-Town uses 68% capacity but village contributes more to the sewer, there has to be something incorrect in some readings. Dom believes that some area of the town (possibly SBU) is not being read. He would like to go back 20 years to see when the first disparity occurred. Mayor suggested that the town engineer look at some of the numbers.

CLERK

- Rena advised the board that we have to split the cost of printing ballots for the village election. Cost of each ballot is \$.57. Rena has ordered 600 ballots.
- Attorney Fodor has the extended State of NY Workers Compensation contract and will get it to Rena for the mayor's signature.
- Rena is still searching for a signed copy and resolution of the Village/NYS DOT sign off of the RT. 417 project. Wonders if it was ever signed.
- Many applications for Deputy Clerk are being received. Rena will review the applications as well as the Mayor and Trustee Rouleau. Rena would like to start scheduling interviews as soon as possible.

The following correspondence was reviewed and put on file:

1. PERMA-Annual Election Of Board of Directors
2. Time Warner Cable-agreements with programmers
3. Workshop for Emerald Ash Borer-3/22/11
4. GOACC Newsletter
5. Christmas in Allegany meeting minutes
6. Cattaraugus County Planning Board Meeting minutes
7. Court Fine/fee breakdown
8. NYS Deferred Compensation-plan to permit ROTH Contributions
9. NYCOM-2011 Legislative program

RESOLUTION #2011-035

APPROVAL TO POST "DEAF CHILD AREA" STREET SIGNS ON NORTH 6TH ST.

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to approve the posting of two street signs for "deaf child area", one at each end of North 6th St. Aye-all. Nay-none.

RESOLUTION #2011-036

CONTRACT WITH TROY AND BANKS TO AUDIT OUR UTILITY BILLS

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to contract with Troy and Banks to audit our utility bills, including gas, electric, phone and cell phones. They will get a contingency fee only if they are able to find billing errors and subsequent refunds. Aye-all. Nay-none.

RESOLUTION #2011-037

APPROVE EXTENSION OF MARY MARKS TERM AS LIBRARY TRUSTEE FOR 5 YEARS

On motion made by Trustee Rzepka, second by Trustee Gleason resolved to approve the extension of Mary Marks term as Library Trustee for an additional 5 years ending March 31, 2016. Aye-all. Nay-none.

RESOLUTION #2011-038

APPROVE ALL DPW WORKERS TO ATTEND WATER SCHOOL ON APRIL 20 IN ALLEGANY

On motion made by Trustee Gleason, second by Trustee Fortuna resolved to approve all DPW workers attendance at Water school to be held on April 20, 2011 at the Community Center. They each receive 6 water credits. Aye-all. Nay-none.

RESOLUTION #2011-039

ACCEPT RESIGNATION OF PAMELA WITHERS

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to approve (with regret) Pamela Withers resignation from her position at the Village. She will truly be missed by all and the board thanks her for her dedicated years of service. Her last scheduled day of work is April 28th. Aye-Gleason, Fortuna, and Rouleau. Nay-Rzepka.

RESOLUTION #2011-040

APPROVE FINAL SEWER BILL TO BE SENT TO THE TOWN OF ALLEGANY

On motion made by Trustee Gleason, second by Trustee Fortuna resolved to send the final corrected annual sewer bill to the Town of Allegany. Because of the credits issued to the village from the City of Olean, the village needs to reimburse the town for \$22,261.88. Aye-all. Nay-none.

RESOLUTION #2011-041

ENTER EXECUTIVE SESSION

On motion made by Trustee Rouleau, second by Trustee Fortuna resolved to enter executive session at 4:56 pm to discuss personnel contracts. Aye-all. Nay-none.

RESOLUTION #2011-042

CLOSE EXECUTIVE SESSION

On motion made by Trustee Gleason, second by Trustee Rouleau resolved to close executive session at 5:30. Aye-all. Nay-none.

RESOLUTION #2011-043

ADJOURN MEETING

On motion made by Trustee Fortuna, second by Trustee Gleason resolved to adjourn the meeting at 5:30 pm. Aye-all. Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer