

## **Village of Allegany Board of Trustees Emergency Meeting**

**Monday, January 5, 2015 at 4:30 PM in the Village Hall**

The meeting was opened promptly at 4:30 PM.

The minutes of the December 15, 2014 meeting were accepted and approved by Trustee Cummins and seconded by Trustee Gleason. All-ayes, Nay-none.

The payment of bills was approved. Trustee Cummins asked about an invoice that had two different amounts listed. The Clerk will call about the differences and report to the board on the correct amount to be paid. Trustee Gleason requested that all bills be paid and Trustee Cummins seconded. All-ayes, Nay-none.

### **New Business**

Troy and Banks, a fund recovery company, requested the opportunity to come back to the village to conduct audits of the utilities we use. The company recovers funds that are paid that should not have been. The board did not recall the company or any recovery of funds and they asked the Clerk to seek more information.

The Board asked about an incident on New Year's Eve with the sewer line. The homeowner had engaged a company to replace the sewer line to their home and they inadvertently hit the village sewer line. The village was allowed to use the company's backhoe and equipment to fix the problem.

A joint meeting with the Town was requested to discuss the 2015 sewer grant. Three motions must be approved by the board and there is more information to be obtained before proceeding with Clark Patterson Lee as to the cost of the engineering part. The Clerk will call Mary Peck to establish a date and time.

There is a possibility that the Worker's Compensation Board may ask for an additional day per month to rent our facility. The Clerk will secure the current contract for review and the Board does not want the additional date to interfere with the current Tuesday evening court date.

The water and sewer bills were sent out on January 2<sup>nd</sup> as is normally done.

Interviews for the position of part-time clerk will be held on Thursday evening, January 15<sup>th</sup> from 5:30 pm to 7:00 pm. Trustee Cummins asked for a copy of the resumes and he and Trustee Nazemetz will assist the Clerk with the interviews.

### **DPW**

Superintendent Papasergi stated that a pump needed to be fixed and it is 6 years old. The servicing is expensive. He also inquired about a generator that was in the budget. The cost may be a total thirty thousand dollars and that does not include the trench to the electric box and the gas company requirements and gas line that is needed. Posts are also needed to prevent accidents. The cost of the generator should not exceed \$10,000. The Superintendent is not sure if that cost included freight but stated that the generator was less expensive than anticipated since he will be able to secure it via state bid.

Backflows are pretty much done according to the Superintendent. The small shop must be finished on the code side of the building and may take about two more weeks to complete. He estimates they have spent \$10,000 dollars and will need more 2' by 4's to complete. The building will save a great deal on heat with the improvements.

The DPW building has doors and the foam insulation is at the base. The 3" insulation is being used and is working well. The Superintendent asked if a metal roof will be placed on the old water building.

The Superintendent was asked if we could get quotes from Close's and if we have a credit account with them or Union Sales to get quotes and possibly save money on purchases of this type. The Clerk will look into this.

Resident Jerry Swartz of Jefferson Avenue expressed concern about his water bill since he reported a leak from his house to the area below his porch. He asked about the sewer portion of his bill and the Clerk will work with the Superintendent to research this issue.

## **Police**

The Board asked if the Chief had a quote on an SUV and if he had considered a lease. Chief Papasergi responded that he could not find a lease on an SUV Police vehicle. Trustee Cummins is to look to see if the company he used for a leased ambulance also leases police cars.

Mallery's Auto Body will install the lights that were to be a part of the new police car.

New tires for the vehicles were billed at the state bid price with Midtown Tire.

The Board stated that there was a concern regarding the cost of the Town Patrol and the costs will be investigated by the Chief. Extra patrols have been requested around the Community Bank Building. Trustee Cummins introduced a resolution to hire two police officers on a part-time basis. There was no second to his resolution. He also requested that the Chief obtain a letter of resignation from those who have not worked for some time and will not work for us again.

The cleanliness of the office was discussed. It was noted that cleaning services have been used in the past and are available in the area. The Clerk agreed to discuss the concern with Mr. Tucker and if not done well on a regular basis, to obtain a quote on services.

The Tax cap was mentioned. The amount for this year is 1.68%, up from 1.48% from 2014. The five year plan for the tax cap must be completed by June.

The status of the SCADA system was questioned. The contact from Olean (Dale Walker) who agreed to help devise the SOP should be contacted.

The job duties of the police staff were mentioned. Alex agreed to share information at the next meeting since he has information from Chief Papasergi.

Winter time painting using the manpower from the County Work Experience Worksite Agreement was discussed. The shop area and the water wells could be painted. The form requesting assistance from the county must be completed and the Chief will look at the paperwork with the Clerk.

The Main Street resurfacing project requires input before engineering can be consulted. The Board agreed to contact Mr. Hoffman because we want to be involved in the initial stages and ask him to come to one of our meetings. Chief Papasergi stressed the need to review the storm sewers with the project. Trustee Cummins noted that the catch basin at 2<sup>nd</sup> Street and maple has dropped about 9 inches and is a concern.

### **Correspondence**

1. NYCOM Tax Cap notification
2. Resume for janitorial service
3. Troy and Banks information on other municipalities

### **Old Business**

1. The Mayor will call Mr. Braccio regarding the union contract
2. The Code of Ethics - names are needed to be approved to the three person board – Attorney Fodor and the Mayor are to contact people
3. Job duties review and approval – needs to be completed for all jobs
4. Fee Schedule for office and water and sewer use - was sent to the Planning Board and their meeting was delayed until the first of the year per Lance Jobe. The Clerk contacted three

municipalities to obtain their information and will submit that information to the Planning Board for their use. The Planning Board is to be scheduled after the first of the year.

5. Trustee Cummins to research the First Aid box and the purchase of an AED since the Board felt it was a good idea to have an AED in a public location. There was a suggestion to look for a grant for the purchase of an AED and training to use the system. Replacing the items in the first aid box can be done through the Gall's catalog.

A motion was made by Trustee Cummins, seconded by Trustee Gleason at 5:33 pm to go into Executive Session to discuss a personnel matter. All-eyes, Nay-none.

Executive Session ended at 6:10 PM with a motion to end by Trustee Gleason, seconded by Trustee Davis. All-eyes, Nay-none.

Trustee Cummins made a motion to adjourn the meeting, seconded by Trustee Davis at 6:12 PM. All-eyes, Nay-none.

The next Board meeting date is February 2, 2015 at 4:30 pm.

Respectfully Submitted,

Lorrie B. Fisher

Village of Allegany Clerk/Treasurer