

Board of Trustees Meeting Minutes

4/18/2016 7:00 PM

The regular meeting of the Board of Trustees was called to order at 7:28 pm with a salute to the flag led by Mayor Gregory Pearl.

Present: Trustees: K. Granger, R. Barton, M. Meyers, J. Cummins

Also Present: Dominic Papasergi-Chief of Police/Supt., Kimberly Roth – Clerk Treasurer, Melissa O’Dell, Kathy MacArthur, Darlene Lyons, Mary Linda Williams

RESOLUTION 2016-048 – ACCEPT MINUTES

On motion made by Trustee M. Meyers, second by Trustee K. Granger resolved to approve the minutes from April 4, 2016. Aye-all, Nay-none.

RESOLUTION 2016-049 – APPROVAL TO PAY CURRENT BILLS

On motion made by Trustee K. Granger, second by Trustee M. Meyers resolved to approve the payment of all current bills. Aye-all, Nay-none.

Melissa O’Dell from the Enchanted Mountain Garden Club addressed the board to give an overview of the last year of activities and the plan for the coming year for the beautification of the Village of Allegany. They are planning a Garden Festival June 11 that includes 20 different vendors. There will be 20 planters placed throughout Main Street with Stayer’s Greenhouse LLC., providing flowers again this year. They also have requested monies to be set aside each year for flowers for the planters. The Board acknowledged that and stated that each year when the budget is being prepared they will try to work into the budget if possible.

Superintendent of DPW Papasergi presented his March reports for DPW.

DPW REPORT FOR THE MONTH OF MARCH 2016

- Sanded and plowed snow from streets and lots and plowed snow from sidewalks as needed.
- Did water, sanitary sewer and storm sewer locates as needed.
- Cleaned off tops of Storm Sewer Catch Basins as needed.

- DPW Personnel met with Health Department on the Emergency and went over information to update the Village Emergency Operations Plan for Water Distribution.
- Water meters were read for water/sewer quarterly billing.
- Notices were sent out to water customers for accessing our 2015 Annual Water Quality Reports from Website.
- Went to J&J Equipment in Syracuse to pick up the Street Sweeper - Vac Com as they finished refurbishing it.
- Started racking out and picking up sod that was plowed up on sides of roadways and sidewalks during winter plowing.
- Started sweeping streets with street sweeper.
- Cleaned up around Main Street Business District area.
- Update on the Water Main loop from North First Street to North Second Street: Properties needed have been resurveyed and owners have verbally agreed to grant us right of ways. We are currently working on getting Right of Way mapping and documentation drawn up to get signatures from property owners and we have started hauling materials to prepare for the project. Engineer has drawn up project plans and plans have been sent to the Cattaraugus County Health Department for their approval.
- Finished remodeling the PD area of the Municipal Building and adding an Office area for the Mayor. Work was performed by PD and DPW Staff under the direction of Sgt. McGraw. Compliments to Sgt. McGraw and staff they did an excellent job.
- Sewer Specialties' repaired areas of sewer mains where previous contractors broke tiles around new services or services that were abandoned on sewer main lines located on East Main Street in the area between the Village line and Seventh Street and on West Main Street in the area between South First Street and North Fifth Street.
- Mayor Pearl, Supervisor Hare, Village Attorney Simon and DPW Superintendent Papasergi met with City of Olean Mayor Aiello, City Director of Public Works Windus and City Attorney DiCerbo in reference to a letter the village received from Mayor pertaining to their request for funding of their Sewer Upgrade Project.
- Replaced three 10 inch water main valves and a water service connection in front of Water Well House #2

Chief of Police Papasergi presented his March reports for the Police Department

VILLAGE OF ALLEGANY POLICE DEPARTMENT
CHIEF'S MONTHLY REPORT

MONTH OF:	March	2016
Complaint Calls		28
Miscellaneous Calls		90
Larceny Complaints		0
Attempted Larceny Complaints		0
Burglary Complaints		1

Attempted Burglary Complaints		0
Vehicle & Traffic Tickets Issued		7
D.W.I. Arrests		0
Felony Arrests		0
Misdemeanor Arrests		0
Violation Arrests		3
Local Law Arrests		4
Accidents Investigated	P.I.	0
	P.D.	1
Parking Tickets Issued		28
Town Calls		13

Other

- (Identify): **Tuesday March 8, 2016** - Chief Papasergi & Sgt. McGraw participated in a Civil Service Law Enforcement Analysis Study - Study to assist with future examinations for early level Police Officers and Sheriffs Deputies in NYS.
- Wednesday March 16, 2015** - Escorted SBU Women's BB Team from SBU Campus through City - team was headed to Oregon to participate in the Women's NCAA Tournament.
- Thursday March 17, 2016** - Extra patrols were used to keep an eye on person's out celebrating St. Patrick's Day.
- Friday March 18, 2016** - Our Agency is assisting the NYS Police with a burglary complaint filed by the Burton Hotel.
- Tuesday March 22, 2016** - Our Department assisted the City of Olean Police Department with an active but contained shooter situation that occurred in the city in the area near Buffalo Street and Washington Street.
- Friday March 25, 2016** - Conducted a police meeting at the municipal building 7301, 7302, 7303, 7338, 7341 and 7351 attended.
- Wednesday March 29, 2016** - Chief Papasergi attended a Cattaraugus County Police Chief Association Meeting in Ellicottville NY.
- Finished the remodeling of the Police Department Office areas and putting in a new Mayor's Office at Municipal Building.
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Trustee J. Cummins addressed Chief Papasergi and asked how the applications for the Police Department were coming. Chief Papasergi stated they were reviewing them and hoped to set up interviews April 27th.

Trustee J. Cummins also asked how the process of putting the shot guns back into the police cars was coming. Chief Papasergi stated that Police Officer Baker was working on it and he would report back to the Board after he contacts him.

Trustee J. Cummins asked Chief Papasergi if the police officers have had shooter training. Chief Papasergi stated that Sargeant McGraw has and that he would check to see who else has had it. Chief Papasergi also stated that he would look into some training that Allegany EMS could also be involved in with Allegany PD.

Chief Papasergi stated that the gangway for the boat launch would be delivered sometime this week. The concrete forms are laid out for the placement of trash receptacles and picnic tables near the boat launch. The DPW are planning on putting the boat launch in around May 20th.

Clerk Treasurer Kimberly Roth presented March 2016 Financials:

TREASURERS REPORT

As of March 31, 2016

	CHECKING	SAVINGS	CD	
GENERAL	\$177,085.74	\$229,491.30	\$302,052.28	
WATER	\$71,950.81	\$428,444.20	\$50,315.24	
SEWER	\$162,593.76	\$403,670.67	\$50,315.24	
LIBRARY	\$59,874.07			
T&A	\$35,085.83			
WATER BOND		\$6,312.39		
TOTALS	\$506,590.21	\$1,067,918.56	\$402,682.76	
	RESERVES GENERAL	RESERVES WATER	RESERVES SEWER	TOTAL
EQUIPMENT	\$86,016.78	\$46,116.33	\$14,428.63	\$146,561.74
POLICE UNIFORMS	\$5,469.48			\$5,469.48
NEW BUILDING & BLDG REPAIR	\$38,466.21	\$39,863.52	\$23,161.43	\$101,491.16
POLICE EQUIPMENT	\$1,788.84			\$1,788.84
CURBING & STORM SEWER	\$39,501.37			\$39,501.37
WELL HOUSE PUMP/ROUTINE MAINT		\$11,042.36		\$11,042.36
WELL & WATER TANK BLDGS/TANK MAINT		\$10,416.63		\$10,416.63
METER PITS		\$14,197.90		\$14,197.90
LIFT STATION, PITS, PUMP MAINT			\$14,088.40	\$14,088.40
ENGINEERS		\$10,055.57	\$3,516.06	\$13,571.63

\$171,242.68 **\$ 131,692.31** **\$ 55,194.52** **\$358,129.51**

RECEIPTS (since last report)

AIM State Aid		
	\$	
Building/Sign/Pool permit	388.00	
Bid Deposit/Award	\$	-
Backflow testing	\$	-
Clerk fees	\$	-
	\$	
CHIPS	38,038.04	
Code Violation fees	\$	-
Court Security	\$	-
	\$	
Court Fines/fees	8,028.00	
Calibration-Pressure Bldg	\$	-
Donation	\$	-
DWI funds	\$	-
Equipment sales	\$	-
Franchise Fees	\$	-
	\$	
Fire Inspections	975.00	
Gaming License	\$	-
Grants	\$	-
Inspections-c/o	\$	-
	\$	
Insurance refund	3,375.38	
Lawn mowing	\$	-
Misc	\$	-
Municipal Aid	\$	-
Mortgage Tax	\$	-
Police Contract	\$	-
Police Fees	\$	-
Pop machine	\$	-
	\$	
Property Taxes	26,688.17	
Property Taxes-Penalty	\$	-
	\$	
Refuse Collection	3,769.50	
Rent-WCB	\$	-
Reimbursements	\$	-
Sales Tax	\$	-
Scrap metal	\$	-
Sewer Payment-Town	\$	-
Sidewalks	\$	-
	\$	
Tax Search	50.00	

DISBURSEMENTS:

	\$
GENERAL	51,889.42
	\$
WATER	43,391.22
	\$
SEWER	32,780.17
	\$
LIBRARY	2,058.62
	\$
TOTAL	130,119.43

	\$	
Utility Tax	2,606.79	
Unmetered Water	\$	-
Vending permit	\$	-
Vital Stats	\$	-
	\$	
Water/Sewer	2,153.11	
Water-Qtr Town	\$	-
Water meter	\$	-
	\$	
Zoning fees	10.00	
ZBA/PB Hearing fees		
	\$	
Total	86,081.99	

Clerk Kimberly Roth stated the amounts of the CHIPS funding that the Village should be receiving. Mayor G. Pearl and the Board of Trustees agreed that the funding should be used for the water problem at St. Marys.

RESOLUTION 2016-050 – REAPPOINT ZONING PLAN MEMBERS

On motion made by Trustee K. Granger, second by Trustee J. Cummins to approve the reappointment of Cheryl Papasergi and William Wiedman as Zoning Board Members effective April 1, 2016. Aye-all, Nay-none.

RESOLUTION 2016-051 – REAPPOINT PLANNING BOARD MEMBERS

On motion made by Trustee K. Granger, second by Trustee M. Meyers to approve the reappointment of Lynda Dunn and Rhea Carls as Planning Board Members effective April 1, 2016 and to reappoint Phillip Trask and Judith McCarthy as alternates for the Planning Board also effective April 1, 2016. Aye-all, Nay-none

RESOLUTION 2016-052 – RHEA CARLS RETIREMENT

On motion made sadly by Trustee J. Cummins, second by Trustee K. Granger to approve the retirement of Rhea Carls, part time clerk effective April 29, 2016. The Mayor and the Board of Trustees wish to make Rhea Carls the Village Historian. Aye-all, Nay-none.

RESOLUTION 2016-053 – WEED ABATEMENT

On motion made by Trustee J. Cummins, second by Trustee M. Meyers to approve Dr. Green Lawn for weed abatement for Main Street. A letter will go out to the businesses stating the

date that it will be done. The letter will have an option to opt out. If the business opts out of the spraying it will be their responsibility to take care of the weeds. If the business does not take care of the weeds a fine will be issued. Aye-all, Nay-none.

RESOLUTION 2016-054 – JENNIFER GRAHAM RESIGNATION

On motion made by Trustee J. Cummins, second by Trustee K. Granger to approve the resignation of Part time Police Officer Jennifer Graham effective April 6, 2016. Aye-all, Nay-none

RESOLUTION 2016-055 – BANNER FOR GARAGE SALES MAY 27 AND MAY 28

On motion made by Trustee J. Cummins, second by Trustee K. Granger to approve the placement of a banner for garage sale days. The banner will be placed on or around May 11 through May 29, 2016. Aye-all, Nay-none.

Trustee J. Cummins updated the board regarding the solar project. He stated that he will be meeting with the representative on April 19 and that he would report back to the board at the next meeting.

RESOLUTION 2016-056 – ENTER INTO EXECUTIVE SESSION

On motion made by Trustee K. Granger, second by Trustee M. Meyers approved to enter into executive session to discuss legal matters. Aye-all, Nay-none

RESOLUTION 2016-057 – CLOSE EXECUTIVE SESSION

On motion made by Trustee J. Cummins, second by Trustee R. Barton to approve the closure of executive session. Aye-all, Nay-none.

RESOLUTION 2016-058 – APPROVAL TO ADJOURN MEETING

On motion made by Trustee M. Meyers, second by Trustee K. Granger to approve the adjournment of the meeting at 8:58pm. Aye-all, Nay-none.

Respectfully submitted.

Kimberly Roth/Clerk Treasurer