

**Town of Allegany  
Temporary Vehicle Sales Event Permit**

**PART A: TO BE COMPLETED BY APPLICANT**

**Applicant Information**

Name \_\_\_\_\_

Corporate or Trade name (if any) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

email address: \_\_\_\_\_

**Site Information**

Real property tax number of the site \_\_\_\_\_

Address of the site \_\_\_\_\_

**Event Information**

Dates event will be held: \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Number of vehicles for sale on site: \_\_\_\_\_

Attach the following items [See Application Requirements in Zoning Ordinance Section 5.02(C)(3)(c)]:

- Temporary Special Use Permit under which Temporary Vehicle Sales Event Permit is requested.
- Written Permission from Temporary Special Use Permit Holder and Property Owner, if different from applicant.
- Contact Information for the Temporary Special Use Permit Holder and his/her agent, if any.
- Contact Information Sheet containing the name, address, phone number, email address for all persons who will have management or supervision of the event, and the capacity in which that person(s) will act, whether as proprietor, agent or other capacity. This shall include contact information for all persons who will be the on-site manager(s).
- Site Plan
- Lighting Plan, if temporary lighting is proposed
- Information regarding all sound producing equipment proposed to be used during the event, if any.

**I certify that I have read and understand Town of Allegany Zoning Ordinance Section 5.02(C). I certify that the event will be conducted in accordance with the standards in Section 5.02(C)(4). I understand that a violation of those standards may result in the immediate suspension of the event. I also understand that a violation may result in my company and me being deemed ineligible for another temporary sales event permit for twelve months.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**PART B: TO BE COMPLETED BY TOWN**

Temporary Vehicle Sales Event Permit Fee Received: \_\_\_\_\_ (amount) on \_\_\_\_\_ by \_\_\_\_\_

This permit is issued under the Temporary Special Use Permit issued by the Planning Board  
on \_\_\_\_\_ to \_\_\_\_\_

This permit is valid from \_\_\_\_\_ through \_\_\_\_\_.

This time period includes the time necessary to set up the event and to clean up the site after the event.

Allowable Hours of Operation: from \_\_\_\_\_ to \_\_\_\_\_.

Permit issued by:

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Signature of Code Enforcement Officer

Date