

## DPW REPORT FOR THE MONTH OF JANUARY 2008

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Lance attended Code School in Buffalo, New York.
- Did water, sanitary sewer and storm sewer locates as needed.
- Checking various water customers in village that need new water meters and are replacing same.
- Picked up Christmas Trees that were put out to curbs.
- Took down decorations that were put on the Municipal Building for the Christmas Holidays and Christmas in Allegany.
- Took down Christmas Wreaths from Main Street Light Poles.
- Flushed some Sewer Mains.
- Chlorine pump at Water Well House Number 3 has been replaced. Motor on Chlorine pump was overheating and blowing electric circuit. Replaced motor with one we had in stock. Will order another to be used as a backup.
- Regal Chlorine Head was replaced on the 150lb. chlorine cylinder at Water Well House Number 3.
- Exercised some water main valves with valve exerciser.
- Cleaned and reorganized front DPW building and storage area.
- Revised our Water Department Emergency Plans.
- Took generator that was given to us by Fire Department to B.O.C.E.S. in Olean, NY to be rewired. Generator was rewired, has been repainted and is now in service.
- Crew took inside of street sweeper apart, sand blasted and ground interior of hopper. Primed and repainted same.
- Screen inside street sweeper was rusted out with holes in same, removed old screen from frame and are in the process of repairing same.

## DPW REPORT FOR THE MONTH OF JANUARY 2008 Continued

- Skimmer hood inside of sweeper had pin holes in same so it was taken to Billings Sheet Metal where area was cut out and a new piece welded in. Also had above screen on frame measured so we can order a new one.
- Main blower wheel in sweeper came in and is scheduled to be installed first week in February.
- Donna Gabler from Clarence Street called and advised she and some other residents were upset that tax-payers money was being wasted on us snowplowing sidewalks on Sunday evening (1-27-08). She advised that they didn't feel there was enough snow to have to plow sidewalks. I advised her that there were some areas in the village where snow was piled up on sidewalks and that I wanted to get these areas cleaned up while the snow was still soft from melting and prior to areas freezing up again when the temperature dropped overnight. I advised that I was mainly concerned about the kids who would be walking to school in the morning and hoped the sidewalks wouldn't be as icy and rough due to frozen foot prints etc...

Due to the sidewalks being plowed most all sidewalks were clear on Wednesday in the afternoon hours (as hoped). She advised that she would like to put the complaint on record; therefore I am adding it to this monthly report for that purpose.

## DPW REPORT FOR THE MONTH OF FEBRUARY 2008

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Checking various water customers in village that need new water meters and are replacing same.
- Picked up Christmas Trees that were put out to curbs.
- Hauled sand to be mixed with salt for road surface treatment during the rest of the winter months.
- Mixed sand and salt for road surface treatment to be used during the rest of the winter months.
- Noticed plywood walls at new water pressure building for Wal-Mart expansion were breaking away from blocks and water on floor in building. Believe water is possibly getting in walls and freezing. Heater installed in building not keeping building warm enough, we have put a ceramic heater in building to keep it heated. Just noted for time when and/or if building is turned over to us.
- Took Catch Basin Cleaning Machine to town and assisted them in cleaning out their shop floor drains.
- The main blower wheel in sweeper came in and had same installed in street sweeper.
- Continued working on street sweeper, sand blasted and ground frame for screen, bolted a new screen on frame, primed and repainted same. All items have been put back in place and sweeper can now be put back in service.
- Ram on the plow of the 1998 Ford Dump Truck malfunctioned and needed to be replaced.
- Pumped water out of storm sewers on Jefferson Avenue, Clarence Street, Saint Mary's Drive and St Joe's Drive, due to large amount of rainfall in area. Will need to start considering the planning for a different way to drain storm water from these areas in near future, especially the Saint Mary's and Saint Joe's area.

## DPW REPORT FOR THE MONTH OF FEBRUARY 2008 Continued

- Dug up, replaced and raised a storm sewer clean out dry well manhole cover on Jefferson Avenue near 201 Jefferson Avenue.
- Exercised some water main valves with valve exerciser.
- Cleaned and reorganized front DPW building and storage area.
- Replaced the battery in the sidewalk plow.
- Found chlorine leak at Water Well House Number 2. Some of the electronic instruments were damaged due to the leak. Items damaged were a heater, an exhaust fan motor, telemetry and radio controls and the leak detector sensor needs to be replaced. Heater and exhaust fan have been replaced. Telemetry and radio controls and leak detector sensor has been ordered. Have also ordered a strobe light for each Well House to assist in employees and or night patrols in being aware of any leak problems in future. Have also made arrangements for the leak detector alarm device to be added to our alarm system (any alarm from same will notify us via the telephone).
- The 2008 Ford 1 Ton Pickup truck that was ordered has been delivered and has been put into service. Planning on installing an old police radio so vehicle can be used in case of an emergency type event etc... Also ordered a headache rack to be put on vehicle to protect the back window.
- The 1999 Dodge pickup truck is being worked on. Had drivers side seat reupholstered for \$55.00 and have made arrangements to get front windshield replaced as it has a crack across it.
- Replaced frozen water meters at 145 West Main Street and 37 West Main Street.
- Went to the Dave Vitale residence at 118 Nolan Drive and ran a free chlorine residual test due to complaints of strong smell and taste of chlorine in his potable water at various times. Test resulted at .33 which is normal. Due to our research in this matter we advised that sometimes the smell and or taste of chlorine could be caused due to the chlorine level being too low as the combined residual increases as it combines with organic compounds or ammonia in water to form chlororganics and or chloramines which can cause taste and odor problems.
- Flushed hydrant at end of two inch water main on North First Street.
- Sent out water samples required by the Health Department to test for radium levels in our water.
- Worked on Street, Water and Sewer Budget for 2008-2009 Fiscal Year.

## DPW REPORT FOR THE MONTH OF MARCH 2008

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Checking various water customers in village that need new water meters and/or have faulty meters and are replacing same.
- Exercised some water main valves with valve exerciser.
- Total Control still working on lights for alarm system upgrade for all Water Well Houses, Water Tank Building and Water Pressure Building.
- A headache rack was put on the 2008 Ford 1 Ton Pickup to protect the back window.
- New drive line bearing was put on snow blower attachment of sidewalk plow as it needed to be replaced.
- Patched pot holes on Village streets with cold patch.
- DPW Crew attended CPR Refresher Training at Firemen's Community Center.
- Sand was cleaned out of gutter at DWP Building.
- Dug in subway on North First Street in area between Pine Street and Elm Street to look for water main. There is no water main in this area, therefore, when we replace the 2 inch water main on North First Street we need to start at Pine Street and not Elm Street and continue north to village line with a new 6 inch water main.
- Swept some streets with street sweeper.
- Did monthly sewer main flushing.
- Water meters were read for water/sewer quarterly billing.
- Started cleaning sod out of subways on hill areas.
- Rear leaf springs, helper springs and u-bolts were replaced on the 1998 Ford Dump Truck.

## DPW REPORT FOR THE MONTH OF MARCH 2008 Continued

- Superintendent and Deputy Superintendent/Chief Water Operator met with Health Department and reviewed our Vulnerability Assessment Plans and Emergency Response Plans and also discussed the SOP (Standard Operating Procedures) we are currently working on.
- Flygt serviced and megged all sewer pumps at both sewer lift stations. The five horse pump at Sewer Lift Station Number One was taken out as the drive shaft and impeller of same was damaged. A spare pump we had in stock was put in the lift station to replace damaged one. Pump will be used for parts as is would not be cost effective to repair the pump.
- Started working on putting new spreader plates on back of the dump trucks also working on grinding and painting rusted areas on dump boxes.
- Prepared the Village and Town Annual Quality Water Reports for 2007. Village report was mailed out to all water customers with the quarterly water bills and both will also be placed on the Village/Town website.
- Kelly washed the American Flags that go on the light poles on Main Street. More than 50% of the flags will need to be replaced. The Allegany American Legion Women's Auxiliary has donated \$500.00 towards the purchase of new flags.
- Worked on Street, Water and Sewer Budget for 2008-2009 Fiscal Year.

## DPW REPORT FOR THE MONTH OF APRIL 2008

- Started picking up leaves and brush put out to curbs.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter. Lance and Pam have finished reorganizing all Village Code files and have started using the new Code Computer Program for tracking future code enforcement activities.
- Did water, sanitary sewer and storm sewer locates as needed.
- Raked out sod that was lying in subways throughout village as a result of snowplowing roadways and sidewalks during winter months.
- Swept and hauled away sand out all subways in village.
- Swept all streets with street sweeper.
- Prepared lawn mower to be put in service for cutting grass. Cut grass as needed.
- Continuing to check various water customers in village that need new water meters and/or have faulty meters and are replacing same.
- Total Control still working on warning light and alarm system upgrade for all Water Well Houses, Water Tank Building and Water Pressure Building. This has become a major project and should be completed by next month.
- Patched pot holes on Village streets with cold patch.
- The sander was taken off the dump truck. Plan on sand blasting, grinding and repainting same in near future.
- Continued working on putting new spreader plates on back of the dump trucks also working on grinding and painting rusted areas on dump boxes.
- Turned water on at the Allegany Town Park on West Union Street.
- Filled in low spots and reseeded same with grass seed at Allegany Town Park on West Union Street.
- Leveled off area that was dug up on North First Street (reference to future water project) so that pedestrians could get through in sidewalk area.
- Worked on Street, Water and Sewer Budget for 2008-2009 Fiscal Year.

## DPW REPORT FOR THE MONTH OF MAY 2008

- Picked up leaves and brush put out to curbs.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Peterson Landscaping removed three trees on West Main near the Rzepka residence to the area of the Five Star Bank and Town Hall Bldg. on Main. Trees replaced some of the vandalized trees. Took trees taken out and put them in area behind the Municipal Bldg.
- Fire Department washed sand, gravel and other debris out of sidewalk and brick subway areas on West Main Street.
- Raked out sod that was lying in subways throughout village as a result of snowplowing roadways during winter. Put top soil down in areas dug up.
- Swept all streets with street sweeper.
- Checking various water customers in village that need new water meters and/or have faulty meters and are replacing same.
- Total Control finished installing the light and alarm system upgrade for all Water Well Houses, Water Tank Building and Water Pressure Building.
- Patched pot holes on Village streets with hot blacktop.
- Finished sewer main flushing all Mains were flushed and Sewer Lift Stations were cleaned out with fire hose.
- Eagle Radio installed a radio into the 2008 Ford 1 Ton Pickup truck.
- Replaced chlorinators at Water Well House Number One and Three.
- Started cleaning out Storm Sewer Catch Basins with Vac Com.
- Pulled weeds and put down mulch in planter areas along Main Street.
- Put up American Flags on light poles on Main Street.



## DPW REPORT FOR THE MONTH OF JUNE 2008

- Stopped picking up leaves and brush put out to curbs. We are leaving letters at houses where people are still putting items out. Will resume pick-up in fall.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Swept streets with street sweeper.
- Repaired three storm sewer catch basins on Williams Street.
- Put up temporary “No Parking” signs on Elm St. and Pine Street for Firemen’s Old Home Week Activities. Took down signs when event was over.
- Assisted Fire Department with getting Firemen’s Park ready for their annual Old Home Week Activities and also assisted with various clean-up after the event.
- Started making stands to hold Detour Signs to be used for traffic direction at various parades occurring in village and/or Bonagany.
- Put out Detour signs to assist traffic during parades for annual Old Home Week Activities.
- Continued cleaning out Storm Sewer Catch Basins with Vac Com.
- Started painting crosswalks in village.
- Water meters were read for water/sewer quarterly billing.
- Filled in cracks on N. Seventh, N. Fifth Street and Circle Oak with hot crack fill and patched holes to prepare for roads to be resurfaced.
- Assisted the town with crack filling St. Christopher Drive.
- Assisted the Town of Allegany with resurfacing Birch Run Road, Lower Birch Run Road and Upper Birch Run Road and Klice Cross Road.

## DPW REPORT FOR THE MONTH OF JULY 2008

- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Swept streets with street sweeper.
- Ran wire in Municipal Building for new camera surveillance system being installed in building.
- Repaired storm sewer catch basins located in front of the Fire Hall and on Williams Street.
- Continued making stands to hold Detour Signs to be used for traffic direction at various parades occurring in village and/or Bonagany.
- Continued cleaning out Storm Sewer Catch Basins with Vac Com.
- Finished painting crosswalks in village.
- Continued filling in cracks on village streets with hot crack fill.
- Resurfaced North Seventh Street from Rte. 417 north to Nolan Drive, North Fifth Street north to Town/Village Line and all of Circle Oak with Fiber Seal and Limestone. Assisted by the Town of Allegany.
- Cleaned gravel from aforesaid resurfaced streets.
- Assisted the Town of Allegany with resurfacing Fortune Drive and St Christopher Drive with Fiber Seal and Limestone.
- Installed two new water main shut-off valves in the area of the North First and Pine Street intersection to prepare for future water project to occur on North First Street between Pine north to Village/Town line. Assisted by the Town of Allegany.
- Used sewer machine to assist the town with cleaning oil from driveways on Fortune Drive.
- Did monthly sewer flushing.
- Filled cracks in Municipal Building Parking Lot with hot crack fill.

- DPW REPORT FOR THE MONTH OF JULY 2008 Continued
- Painted lines in Municipal Building Parking Lot.
- Spent at least one week cleaning weeds out of cracks between bricks in subways on Main Street Business District. Suggest a letter be written from Village Board to businesses reference to them making a better attempt to try and keep these areas weed free.
- Pulled weeds in planter areas on Main Street Business District area.
- Cut eastside edge of roadway on North First Street to prepare for widening the roadway. (First phase of a two year resurfacing project).
- Leveled off truck ruts in Fireman's Lot caused during Old Home Week so area could be mowed. Will roll when ground gets softer.
- Had electrical problems at Water Well House #2 – Stayre Electric was called to investigate and replaced some main fuses to take care of problem.
- Assisted in setting up for the Allegany Annual Get-Together Event.
- Estimated Sewer Bill from City of Olean arrived and has risen substantially. Would recommend the Village, Town, Saint Bonaventure University Officials meet with City Officials to discuss bill. Also recommend all of us look into getting figures for cost of replacing meter going into City Treatment Plant.

## DPW REPORT FOR THE MONTH OF AUGUST 2008

- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter. Approximately 87 Certificate of Occupancy Certificates issued.
- Did water, sanitary sewer and storm sewer locates as needed.
- Swept streets with street sweeper.
- Continued making stands to hold Detour Signs to be used for traffic direction at various parades occurring in village and/or Bonagany.
- Continued cleaning out Storm Sewer Catch Basins with Vac Com.
- Cut west-side edge of roadway on North First Street to prepare for widening the roadway.
- Put down millings on edges of roadway on North First Street as a base for widening the roadway.
- Replaced damaged storm sewer pipes on North First.
- Replaced a storm sewer catch basin on North First Street.
- Put down hot blacktop binder the both sides of North First Street widening the roadway (First phase of a two year resurfacing project).
- Put down millings at driveways on North First Street so residents could get access to their houses.
- Started replacing tops of existing catch basins on North First Street.

## DPW REPORT FOR THE MONTH OF SEPTEMBER 2008

- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Swept streets with street sweeper.
- Finished making stands to hold Detour Signs to be used for traffic direction at various parades occurring in village and/or Bonagany.
- Continued replacing tops of existing catch basins on North First Street.
- Painted crosswalks in School Crossing areas and Union Street areas.
- Started picking up leaves and brush put out to the curbs.
- Changed some street lights on Main Street.
- Read Water meters for monthly water and sewer billing.
- DWP Crew called out during a high wind storm that came through village which resulted in several trees and tree limbs coming down throughout village. Allegany Fire Department assisted us with cutting up large tree limbs.
- Went through village picking up several small tree limbs that came down during aforesaid storm.
- Put rails on new trailer purchased to carry road closed and detour signs.
- Put up and took down Traffic Detour Signs for the Annual Bonagany Event.
- Cleaned up Main Street area before and after the Annual Bonagany Event.
- Started painting Water Well Houses.

## DPW REPORT FOR THE MONTH OF OCTOBER 2008

- Picked up leaves and brush put out to the curbs.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Swept streets with street sweeper.
- Continued replacing tops of existing catch basins on North First Street.
- Continued painting Water Well Houses.
- Worked on taking old Police vehicles out of service and putting new Police vehicles in service.
- Worked on putting hot black-top down in driveways on North First Street and in area where it intersects with Pine Street.

## DPW REPORT FOR THE MONTH OF NOVEMBER 2008

- Picked up leaves and brush put out to the curbs.
- Put Sander on 92 International.
- Hauled sand to be mixed with salt for road surface treatment during the winter months.
- Mixed sand and salt for road surface treatment during the winter months.
- Sanded and Plowed Snow from Streets and Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Continued replacing tops of existing catch basins on North First Street.
- Worked on Police vehicles - finishing wiring and installing various equipment.
- Finished painting interior of Water Well Houses.
- Worked on putting hot black-top down in areas of replaced storm sewer catch- basin tops on North First Street and in area near the new Fire Department Building.
- Changed some street lights on Main Street.
- Took Flags and Banners down on Main Street.
- Put up Christmas Decoration Wreaths on street light poles on Main Street.
- Fixed a water curb box at 161 N. Second Street.
- Started wiring in new led warning lights on dump trucks.

## DPW REPORT FOR THE MONTH OF DECEMBER 2008

- Put emergency lights on Sander.
- Mixed sand and salt for road surface treatment during the winter months.
- Sanded and Plowed Snow from Streets and Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Continued replacing tops of existing catch basins on North First Street.
- Changed some street lights on Main Street.
- Put up Christmas Decoration Wreaths on street light poles on Main Street.
- Put bucket truck in service.
- Installed new led warning lights on dump trucks, sander and bucket truck.
- Read Water meters for monthly water and sewer billing.
- Hauled sand to be mixed with salt for road surface treatment.
- Mixed sand and salt for road surface treatment.
- Flushed some Sewer Mains.
- Started picking up Christmas Trees that were put out to curbs.
- Started Back-Flow Device Testing for area Town and Village Water Customers required to have back flow devices.
- Rebuilt Chlorinator at Water Well House Number Two.
- Put new cutting edges on plows.
- Hauled snow piles from areas in village where snow is plowed.