

## DPW REPORT FOR THE MONTH OF JANUARY 2007

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Lance attended a Niagara Frontier Building Officials Annual Conference in Buffalo.
- Did water, sanitary sewer and storm sewer locates as needed.
- Continued picking up Christmas Trees left out by village residents.
- Took down Christmas Decorations from around Municipal Bldg.
- Took down Wreaths from light poles on Main Street.
- Worked on repairing benches in basement so they could be put in lobby at the Municipal Bldg.
- DPW employees needed to be called to hook generators up to Sewer Lift Stations during electrical outage that occurred. Also kept eye on other facilities.
- The main electronic controller for the variable speed drive at Sewer Lift Station #2 was damaged due to the electrical outage. We are looking into the matter.
- Had problems with batteries not being charged enough to start sewer lift station generators. Purchased two new batteries as cells were bad in same. Also purchased and hooked up trickle chargers for each generator to maintain battery competence for future use.
- Worked on installing and repairing outside electrical outlets at the Municipal Bldg.
- Worked on village equipment - minor repairs to various vehicles and equipment etc.
- Currently working on 2007-2008 Budget.

## DPW REPORT FOR THE MONTH OF FEBRUARY 2007

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Fire Inspections at area businesses are currently being done.
- Did water, sanitary sewer and storm sewer locates as needed.
- Employees were called out at various times for frozen meters and/or water lines at area residents who experienced problems during cold spell.
- Making repairs on and are preparing the mobile generator to be painted.
- Shaft on snow blower attachment for sidewalk plow was damaged. Replaced old shaft with a new one.
- Hauled snow from various areas in Village to prepare for future snow plowing.
- Cleared snow from area around fire hydrants in Village.
- Worked on village equipment - minor repairs to various vehicles and equipment etc.
- Cleaned out and organized back shop area.
- Water service line to a Business at 120 West Main Street froze out in roadway due to extreme cold weather. Attempted to get line thawed out and were unsuccessful. Purchased a new machine for thawing out water lines. Line was thawed and water service was reestablished. New machine will be an asset to the Village Water customers for any future problems similar to this incident.
- Unplugged sewer main on Harriet Street.
- Hauled sand and mixed remainder of salt pile to same for future use.
- Patched holes in streets with cold patch.

## DPW REPORT FOR THE MONTH OF MARCH 2007

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter. Talked with some businesses and residents on Main Street to pick up debris gathered during the winter months and to try to keep areas cleaned up. Also talked with tenants of some rental properties in reference to same.
- Fire Inspections at area businesses are nearing completion.
- Did water, sanitary sewer and storm sewer locates as needed.
- Making repairs on and are preparing the generator to be painted.
- Hauled snow from various areas in Village to prepare for future snow plowing.
- Cleared snow from area around fire hydrants in Village.
- Worked on village equipment - minor repairs to various vehicles and equipment etc.
- Patched holes in streets with cold patch
- Electronic Control for Variable Speed Drive at Sewer Lift Station #2 was repaired.
- Serviced and cleaned police vehicles.
- Water-main break on 4" water main leading to the St Bonaventure Clubhouse, Golf Course and Cemetery. Assisted Town Water Department with running a new Town 8" Water Main from the Village 8" Water Main on East Main Street to the 4" Water Main.
- Flushed Sewers – Monthly Sewer flush.
- Read Water Meters for quarterly billing.
- Started picking up leaves and brush put out to curbs.
- Raked out sod that was lying in subways throughout village as a result of snowplowing roadways during winter.
- West Union Street was closed for 3 days due to flooding.
- Filled in washed out areas in West Union Street where it flooded.

## DPW REPORT FOR THE MONTH OF MARCH 2007 *Continued*

- Started sweeping sand out of subways.
- Started sweeping sand from streets.
- Water pump on street sweeper went down, had to replace same.
- Assisted Town with street sweeping as their sweeper was struck by a vehicle and is temporarily out of service.
- DPW Crew attended CPR Training at the Robert H. Livingston Community Center. (One employee was off sick and will make up training at later date)

## DPW REPORT FOR THE MONTH OF APRIL 2007

- Picked up leaves and brush put out to curbs.
- Sanded Streets as needed.
- Prepared lawn mower to be put in service for cutting grass. Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Fire Inspections at area businesses have been completed.
- Did water, sanitary sewer and storm sewer locates as needed.
- Finished sanding generator and started painting same.
- Put down cold patch in pot holes on Village Streets.
- Assisted Town with street sweeping as their sweeper is still out of service.
- Ran new cable for flow meter at Sewer Lift Station #1 as it was not working properly.
- Started Flushing Sewers (Flush All) – All sewer mains in Village to be flushed. Used Sewer Machine to clean out any mains that were plugged.
- Continued sweeping sand out of subways.
- Continued sweeping sand from streets with street sweeper.
- Started cleaning out catch basins with catch basin vacuum.
- Turned water on for at the Firemen's Park.
- Turned water on at Union Street Park.
- Flushed out Sewer Lift Station #2.
- Started Back Flow Device Testing in Village and Town.
- Fire Department washed sand off of brick subways on Main Street.
- Liquid Engineering came to inspect and clean water storage tank. Tank in very good condition – Report and VHS Tape of Inspection is available at Clerk's Office.

## DPW REPORT FOR THE MONTH OF MAY 2007

- Picked up leaves and brush put out to curbs.
- Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Put down cold patch in pot holes on Village Streets.
- Assisted Town with street sweeping as their sweeper is still temporarily out of service.
- All sewer mains in village were flushed.
- Finished sweeping sand out of subways.
- Swept streets with street sweeper.
- Continued cleaning storm sewer basins with catch basin vacuum.
- Continued Back Flow Device Testing in Village and Town.
- Fixed a water service shut-off at 216 White Oak Drive.
- Replaced floor drain pipe at Water Well House Number 3.
- Potholes on all streets in Village were patched with black-top.
- Fixed a damaged storm sewer catch basin in front of 97 North First Street.
- Project of replacing guide rails and inflow baffle at Sewer Lift Station Number was completed.
- Put down topsoil in areas damaged from plowing and/or where water repairs were made.

## DPW REPORT FOR THE MONTH OF JUNE 2007

- Put notices on houses where leaves, brush and other yard waste was put out to curbs advising that we were no longer picking up same until this fall.
- Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Assisted Town with street sweeping as their sweeper was struck by a vehicle and is temporarily out of service.
- Swept streets with street sweeper.
- Weeds were pulled and/or cut all along Main Street and red mulch was put down around trees and in planter areas.
- Assisted Mr. Rado with area around Municipal Bldg, worked on subway area and helped put black mulch around trees and in planter areas.
- Put up temporary “No Parking” signs on North First, Elm St. and Pine Street for Firemen’s Old Home Week Activities. Took down signs when event was over.
- Started crack-filling cracks in village streets.
- Fixed a water main break in the area of 7 North Seventh Street.
- Sander was taken off truck, cleaned, grinded and painted with a rust inhibitor.
- Frank and Jeff attended a water training school in Corfu, NY.
- Started painting crosswalks, center lines and fog lines on streets.
- Water meters were read for water/sewer quarterly billing.
- Prepared Union Street, Woodland and Saint Mary’s for resurfacing.
- Assisted the Town with the resurfacing of Constitution Ave.

## DPW REPORT FOR THE MONTH OF JUNE 2007 *Continued*

- Resurfaced most of Union Street in the area of South Fifth Street, west, to Village line. Machine that was putting material down was not working properly so project had to be terminated temporarily. Will finish Union and do Woodland and Saint Mary's Drive at a later date.
- Had a large sewer plug on White Oak Drive. Crew was called out to take care of same.
- Fixed two storm sewer catch basins that were caving in on Jefferson Avenue.
- Started to run root cutter through sewer mains in village. Will attempt to run root cutter through all sewer mains in Village. Also worked on Monthly Sewer Flush.
- Town started leveling off storm sewer runoff area off of East Main Street.
- New Code Enforcement Program has been installed and is now being used by Lance and Clerk's Office.



## DPW REPORT FOR THE MONTH OF JULY 2007

- Put notices on houses where leaves, brush and other yard waste was put out to curbs advising that we were no longer picking up same until this fall.
- Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Continued running root cutter through sewer mains in Village.
- Swept streets with street sweeper.
- Continued crack-filling cracks in village streets.
- Resurfaced rest of Union Street, Woodland Circle and Saint Mary's Drive.
- Replaced two storm sewer catch basins at the end of Clarence Street.
- Hauled oversized gravel to storm water pond area located off East Main Street.
- Received a complaint that large tree limbs and boards were put in a storm sewer located in the back of the Old High School Bldg. Cleaned same out and secured top to try to prevent persons from getting into it again.
- Moved a dry well basin top and replaced a storm sewer catch basin on Devereaux Drive.
- Installed two storm sewer catch basins and a cross over drainage pipe on Oak Street where it intersects with Sixth Street.
- Disconnected an old 2" water main line at the intersection of North Seventh Street and Oak Street.
- Installed a four inch water main valve at Sixth and Oak Street intersection. (added to this report 9/07)
- Replaced a water service line at 1 Oak Street.
- Cleaned out catch basins inside the Bus Garage.
- Started painting the interior of the Water Well Houses.

## DPW REPORT FOR THE MONTH OF AUGUST 2007

- Put notices on houses where leaves, brush and other yard waste was put out to curbs advising that we were no longer picking up same until this fall.
- Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Continued running root cutter through sewer mains in Village.
- Swept streets with street sweeper.
- Continued crack-filling cracks in village streets.
- Fixed a storm sewer catch basin on North Third Street.
- Dug up buried water main shutoff valves on Fifth Street and Sherwood Street.
- Replaced a water service line at 31 North Fifth Street.
- Inserted a 10" Water Main Valve on North Fifth Street near Circle Oak.
- Replaced two Fire Hydrants and two Shut-Off Valves on North Fifth Street.
- Painted Crosswalks in Village.
- Added the installation of a 4 inch water main valve at the Oak and Sixth Street intersection on the month of July 2007 report.

## DPW REPORT FOR THE MONTH OF SEPTEMBER 2007

- Picked up leaves and brush put out to curbs.
- Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Resurfaced Oak Street with Hot Black-Top.
- Raised a storm sewer catch basin on Pine Street.
- Resurfaced parts of Pine Street and Spruce Street with Hot Black-Top.
- Continued running root cutter through sewer mains in Village.
- Swept streets with street sweeper.
- Continued crack-filling cracks in village streets.
- Put black top down in area where two storm sewer catch basins at the end of Clarence Street were replaced.
- Painted trim at DPW Building.
- Motor on Pump at Water Well House Number 1 went down. Motor was taken out by Moody taken to be repaired and then put back in. Well House is back in Service. Motor at Well House Number 1 and 2 are originals; need to start thinking about replacing in near future.
- Control at Water Well House Number 3 went down. Total Control was contacted and came to repair same.
- Painted Fog & Center Lines.
- Repaired the roadway curb on the northeast side of the Third Street and Maple Street intersection.
- Repaired the roadway curb on North Third Street where a storm sewer catch basin was replaced.

## DPW REPORT FOR THE MONTH OF SEPTEMBER 2007 Continued

- Repaired the roadway curb at the intersection of Sixth Street and Oak Street where a storm sewer catch basin was replaced.
- DPW Crew and Clerks met with Richard Kaulfuss from EJP for a training class on the new water meter reader and program.
- Patched streets, in areas in need of same, with hot black-top.
- Water meters were read for water/sewer quarterly billing.
- Picked up road closed, road closed local traffic and detour signs from Cattaraugus County DPW, to be put out for the Annual BONAGANY event.
- Put signs out for detour, and placed barricades and traffic cones out to close off various roadways around Main Street for the BONAGANY event. Picked up signs, barricades and traffic cones when the event was over and also swept out some subways and swept Main Street in area of the event with the street sweeper.
- Fries Tree Service started cutting down trees in need of same on North Second Street.
- Hauled tree limbs from areas where trees were cut down.
- Worked on cleaning out catch basins with catch basin vacuum.

## DPW REPORT FOR THE MONTH OF OCTOBER 2007

- Picked up leaves and brush put out to curbs.
- Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Swept streets with street sweeper.
- Replaced one Storm Sewer Catch Basin and repaired another on Upland Terrace.
- Replaced another storm sewer catch basin on Devereaux Drive. Put Black-Top down in areas where two catch basins were replaced.
- Patched streets, in areas in need of same, with hot black-top.
- Checking various water customers in village that need new water meters and are replacing same.
- Fries Tree Service cut down two trees on North Second Street, two trees on Fifth Street and one tree on Pine Street.
- Hauled tree limbs from areas where trees were cut down.
- Fries Tree Service took out tree stumps in areas where trees were cut down.
- Hauled tree stump wood chips from areas where tree stumps were taken out and put down top-soil and grass seed in aforesaid areas.
- Made Barricade stands for temporary street signs.
- New water pressure building for Wal-Mart expansion was started.
- Total Control started replacing new radios in water control buildings.
- New water service line for new Fire Department Building was installed.
- Cleaned Sewer Station #2 with fire hose.
- Replaced Sewer manhole ring and cover at the corner of First and Maple.

## DPW REPORT FOR THE MONTH OF NOVEMBER 2007

- Picked up leaves and brush put out to curbs.
- Cut grass as needed.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Swept streets with street sweeper.
- Checking various water customers in village that need new water meters and are replacing same.
- Decorated Municipal Building for Christmas in Allegany.
- Took Flags, Flag Poles and Banners down from Main Street Light Poles.
- Put Christmas Wreaths up on Main Street Light Poles.
- Hauled sand to be mixed with salt for road surface treatment during the winter months.
- Mixed sand and salt for road surface treatment during the winter months.
- Put Sander on 92 International.
- Sanded streets as needed.
- Replaced injector and check valves in Water Well House #3.
- Assisted Total Control with Radio Upgrades currently being installed.
- New water pressure building for Wal-Mart expansion is almost complete.
- Flushed Sewer Mains.

## DPW REPORT FOR THE MONTH OF DECEMBER 2007

- Sanded Streets and Plowed Snow from Streets, Sidewalks and Parking Lots as needed.
- Picked up leaves and brush put out to curbs.
- Cleaned tops of catch basins as needed.
- Lance did Code as needed – see Code Enforcement Blotter.
- Did water, sanitary sewer and storm sewer locates as needed.
- Still replacing and/or fixing water meters and/or readers at residences of various water customers in village in need of same.
- Went around Village with Sidewalk Plow and checked for any branch obstructions and removed same if needed.
- Total Control finished installing new Radio Upgrades. I have ordered lights for alarm system upgrade for all Water Well Houses, Water Tank Building and Water Pressure Building to also hook onto the new system.
- New water pressure building for Wal-Mart expansion is almost complete. I do not recommend the Village take over the building until many needed improvements are made.
- Flushed some Sewer Mains.
- Picked up Christmas Trees that were put out to curbs.
- New DPW Maintenance Worker appointed at the November 19, 2007 Village Board Meeting resigned due to accepting a better paying job. Interviewing Committee met to discuss matter and decided to offer the position to the next person on their recommendation list who would accept the position. Met with same and offered the DPW Maintenance Position to Anthony Papasergi effective on an appointment date to be determined by the Allegany Village Board of Trustees.
- Chlorine pump at Water Well House Number 3 needs to be replaced. Have provided estimates for your review. Recommend that we purchase a new pump and repair an old one to be used as a spare for future.
- Motor on Pump at Water Well House Number 1 that was repaired in September is acting up again. Contacted Moody, Motor needs to be taken out again. Recommend to the Board that we purchase a new motor and try to get a credit for the prior repairs made that did not hold up. Motor at Well House Number 1 is an original motor and is due to be replaced. Have provided cost savings for your review reference to the efficiency of a new motor compared to the old one.