

BOARD OF TRUSTEES MINUTES

November 19, 2012 7:00 pm

The regular meeting of the Board of Trustees was called to order at 7:00 pm with a salute to the flag led by Mayor Richard Lamberson

Present: Mayor Lamberson, Trustees: Dan Gleason, Jim Rouleau, Bob Parker, and Alex Nazemetz

Also Present: Dominic Papasergi, Chief of Police & DPW Supt. and Rena Flynn, Clerk Treasurer

Absent: Attorney Janine Fodor

RESOLUTION #2012-228

ACCEPT MINUTES OF 11/5/2012

On motion made by Trustee Rouleau, second by Trustee Gleason resolved to accept the minutes of 11/5/2012. Aye-all. Nay-none.

TREASURERS REPORT As of November 19, 2012

	CHECKING	SAVINGS	CD	
GENERAL	\$3,502.00	\$930,230.00	\$150,000.00	
WATER	\$1,068.00	\$394,115.00	\$50,000.00	
SEWER	\$579.00	\$471,207.00	\$50,000.00	
LIBRARY	\$36,023.00			
T&A	\$15,222.00			
WATER BOND		\$6,306.00		
TOTALS	\$56,394.00	\$1,801,858.00	\$250,000.00	
	RESERVES	RESERVES	RESERVES	TOTAL
	GENERAL	WATER	SEWER	
EQUIPMENT	\$180,565.00	\$47,199.00	\$14,997.00	\$242,761.00
POLICE UNIFORMS	\$5,452.00			\$5,452.00
		\$	\$	
NEW BUILDING & BLDG REPAIR	\$38,347.00	\$39,739.00	\$23,067.00	\$101,153.00
POLICE EQUIPMENT	\$33,293.00			\$33,293.00
CURBING & STORM SEWER	\$39,378.00			\$39,378.00

WELL HOUSE PUMP/ROUTINE MAINT	\$		
	1,015.00		\$1,015.00
WELL & WATER TANK BLDGS/TANK MAINT	\$		
	10,384.00		\$10,384.00
METER PITS	\$		
	14,153.00		\$14,153.00
LIFT STATION, PITS, PUMP MAINT		\$	
		9,036.00	\$9,036.00
ENGINEERS	\$	\$	
	10,023.00	3,501.00	\$13,524.00
	\$	\$	
	\$297,035.00	122,513.00	50,601.00
			\$470,149.00

RECEIPTS:		DISBURSEMENTS: from 6/1/12 to present	
AIM State Aid			
Building/Sign/Pool permit	297.00	GENERAL	\$ 352,505.00
Bid Deposit/Award		WATER	\$ 73,486.00
Backflow testing		SEWER	\$ 143,492.00
Clerk fees	5.00	LIBRARY	\$ 6,797.00
CHIPS		TOTAL	\$ 576,280.00
Code Violation fees			
Court Security			
Court Fines/fees	9,016.00		
Calibration-Pressure Bldg			
Donation			
DWI funds			
Equipment sales			
Franchise Fees			
Fire Inspections			
Gaming License			
Grants			
Inspections-c/o	800.00		
Insurance refund	2,392.00		
Lawn mowing			
Municipal Aid			
Mortgage Tax			
Police Contract			
Police Fees			
Pop machine	51.00		
Property Taxes	4,860.00		
Property Taxes-Penalty	388.00		
Refuse Collection			
Rent-WCB			
Reimbursements	477.00		

Sales Tax	50,852.00
Scrap metal	
Sewer Payment-Town	
Sidewalks	300.00
Utility Tax	37.00
Unmetered Water	
Vending permit	
Vital Stats	
Water-Qtr Town	
Water meter	
Zoning fees	145.00
ZBA/PB Hearing fees	
Total	69,620.00

RESOLUTION #2012-229

ACCEPT TREASURERS REPORT AND PAY CURRENT BILLS

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to accept the Treasurers Report and pay current bills. Bills paid by Abstract #64972078 for \$2,715.15, #64972079 for \$14,636.68, and 64972080 for \$100.15. Aye-all. Nay-none.

DEPARTMENT REPORTS

POLICE

- Papasergi reported to the board that a young man was assaulted and taken to a Buffalo hospital over the weekend. There was alcohol involved and he was underage. Officers Peterson and Baker are investigating.
- Another incident of cars being broken into on the north end of North 2nd St. If someone is caught and they have items, they will be charged with possession of stolen property.
- Rouleau suggested that we buy pizza for the SBU student athletes (approximately 240) that are helping keep the village clean.

DPW

- Papasergi said the cables for chlorine portion of the SCADA system have arrived and are waiting for the chlorine monitor to be hooked up.
- Cattaraugus County began installing a guard rail on East Union near water well #3 across from the west entrance of SBU; hopefully will finish up by Tuesday.

- Parker would like the water fountain located on the town hall property to be turned over to the town. He has spoken with Don Sue, maintenance man and John Hare, Supervisor and they are fine with it. Our DPW will train Don in maintenance of it. Papasergi is looking for a spigot for it.
- Lamberson questioned the sewer generators, asked if the DPW checks them periodically and marks the clipboard. Papasergi said they check the oil, etc. and run them occasionally. Lamberson questioned the age of them, voltage (1 is 480 volts). Papasergi advised they are around thirty years old and we need to consider planning for replacement.
- Lamberson asked what we have for supply voltage on the water houses.
- Rouleau asked about the equipment building and insulating a portion of it. Papasergi said the building is jam packed with equipment and it is hard to get to equipment, partitioning would create more problems and equipment required to be located in a heated environment is in several areas of building as it is the only way it will fit. Papasergi doesn't want to waste taxpayer dollars on a building that is in very bad condition. There is no room to service or wash vehicles, the building is junk, bought it used many years ago and a new building should be considered. Recommended board look at building with him. Lamberson would like to put in heated bays.
- Parker asked about the street sweeper, can it be drained of fluids and treated like a motor home for the winter?
- Parker asked what we could do with the garages. Papasergi suggested that board appoint a new building committee to look at our facilities and equipment and determine what is needed. He feels that all should be on the "same page" in the planning and felt everyone had different ideas towards moving forward; he suggested 2 DPW personnel, 2 Board members be on the committee. Lamberson asked how much space we really need. It is pretty much loaded now. Building could be added to, heated area and cold storage.
- Lamberson asked how many hours the street sweeper is used. He suggested that we use someone else's sweeper in the future. Papasergi said that on many occasions, both the town and village sweep at the same time; Village also uses sweeper for catch basin cleaning and feels the street sweeper is a very important piece of equipment for village to have.
- Lamberson suggested using the 1Ton for plowing streets in the hill area as there is high cost of maintaining the 5T trucks.
- Municipal building needs to replace air conditioning units said Lamberson.
- Papasergi said a generator is also needed for Municipal Building, especially necessary for the SCADA system.

- John Moshier, Jr will be starting his Town Highway Supt. position on Nov. 26. Both boards need to plan a joint meeting.
- Board discussed the parking law. Papasergi advised he felt posting the entire village with no parking signs would be a waste of taxpayer money and felt it was not necessary as some areas in the village (hill area) do not have parking issues (maybe an occasional party). Advised that he felt that looking into the necessity of no parking was done appropriately when they looked into it a few years back and still felt it necessary to put No Parking Nov 1-Apr 1 signs on the west side of North 1st St. and also felt some signs on N. 2nd can be removed. Nazemetz said No Parking Here to Corner signs is what the residents of Harriet St. would like. We have some signs but very few posts. Also need to look at the upper section of N. 5th St.
- Parker said a sign post needs replacing on N. 1st St. near Livingston's.
- Lamberson said trees need trimming in order for the sidewalk plow to get through.
- Sewer infiltration-after the most recent heavy rain there was not much of a change in the readings, could be absorbing into the ground.
- Parker would like the water line looping at N. 1st St. and N. 2nd St to be placed on the agenda. Papasergi feels that it could be a 1-2 year project. Need to obtain right of way in area between the roadway to the town pit and the end of North Second Street. Budget money in the Water Department for 2014.

OTHER

- Christmas Santa's street decorations have been delivered; garland has not come in yet.
- Court audit has been prepared by Athena for the board's review to be submitted to NYS Unified Court System.
- Planning Board/Zoning Board mandatory training scheduled for Dec. 15 at 1 pm. Chris Crawford of the Cattaraugus County Health Department will be presenting updated SEQR rules.
- Fodor needs to review the Shared Service agreement with the Village of Portville in order for resolution #2012-223 to hold.

The following correspondence was discussed and put on file:

1. Time Warner Cable-price increase
2. Larson Design Group-2013 General Consulting Services

RESOLUTION #2012-230

APPROVE JOBE'S ATTENDANCE TO CODE SCHOOL 1/28/13-1/30/13

On motion made by Trustee Parker, second by Trustee Nazemetz resolved to approve Jobe's attendance to code school plus accommodations in Buffalo from 1/28/13 to 1/30/13. Aye-all. Nay-none.

RESOLUTION #2012-231

APPROVE ANNUAL SHAWLEY MAINTENANCE AGREEMENT FOR FAX MACHINE

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to approve the annual Shawley maintenance agreement for the fax machine for a fee of \$92.50. Aye-all. Nay-none.

RESOLUTION #2012-232

APPROVE ANNUAL SHAWLEY MAINTENANCE AGREEMENT FOR PRINTER

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to approve the annual Shawley maintenance agreement for the printer for a fee of \$95.00. Aye-all. Nay-none.

RESOLUTION #2012-233

VILLAGE TO BE RESPONSIBLE FOR ½ SIDEWALK REPLACEMENT COSTS AT 113 N. 3RD ST

On motion made by Trustee Parker, second by Trustee Gleason resolved to agree to pay ½ of the costs (\$416) of the sidewalk replacement costs at 113 N. 3rd St. due to code informational error. Aye-all. Nay-none.

RESOLUTION #2012-234

ADJOURN MEETING

On motion made by Trustee Gleason, second by Trustee Nazemetz resolved to adjourn meeting at 7:53 pm. Aye-All Nay-none.

Respectfully submitted,

Rena Flynn, Clerk Treasurer