

2017 VENDOR APPLICATION - ALLEGANY GARDEN FESTIVAL

Event located at the 4th and Maple Complex, 4th Street, Allegany, NY

Sponsored by Enchanted Mountain Garden Club of Allegany

SATURDAY, JUNE 10, 2017 10:00 AM - 4:00 PM RAIN OR SHINE

1. Set up on Saturday, June 10th from 8 AM to 10 AM only...earlier by request. No Friday set up.
2. Breakdown at 5 PM on Saturday, not before.
3. Vehicles (cars, trailers, flatbeds) can park in front of the 4th and Maple Complex for unloading only, but then must move vehicles to vendor parking area located at the back of the building.
4. After the festival is over, all trash from your booth is to be bagged and left at the curb on 4th Street.
5. Vendors are responsible for supplying their own equipment, seating, signage, supplies, weather protection / tents. No electric will be available. The festival will be held inside the complex, or outside in the green space at the side of the building, weather permitting.
6. **Complete Vendor Application on the next page. *Make a copy for yourself and return the original with a check for your vendor space made payable to:***

Enchanted Mountain Garden Club 501 (c) (3)

Mail to: *Mary Linda Williams, Chairperson*

3674 Geiger Hollow Road

Allegany, NY 14706

For questions, email Mary Linda at mlw2142@gmail.com or 716-378-8001

7. **PAYMENT DEADLINE IS MAY 1, 2017**
8. **All vendors will need to provide proof of insurance with a copy to accompany this registration. You will then be issued a Village License/Permit that must be displayed on your tent or table. Permits will be passed out at your vendor booth the day of the event. Also, display your NYS Tax certificate at the event.**

2017 VENDOR APPLICATION

Return this portion, due by May 1, 2017

APPLICANT/BUSINESS _____

NAME _____

ADDRESS _____ CITY/STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____

EMAIL _____

WILL FEATURE THE FOLLOWING MERCHANDISE: _____

Length of time license desired: 10 am- 4 pm, June 10, 2017

Local Law Article IX, requested information by the Village of Allegany to issue Permit

Have you ever been convicted of a misdemeanor or felony? Y/N

If yes, date of conviction _____ Nature of conviction _____

Nature of offense _____

Penalty imposed _____

Court name/address _____

Type of vehicle and license number _____

BOOTH SPACE CHOICE: PLEASE CIRCLE ONE

ONE 10 X 10 = \$30. TWO 10 X 10 = \$50. THREE 10 X 10 = \$75. FOUR 10 X 10= \$100. (No electric available) No charge for non-profit---please show proof

I WILL HAVE A CANOPY / TENT: YES – NO I WILL HAVE A DEMONSTRATION: YES – NO

No tents can be used if the festival is inside the 4th and Maple Complex.

ENCLOSED IS A COPY OF MY CERTIFICATE OF INSURANCE _____ This form must be received by May 1, 2017. With your approved application and payment, you will receive an email the week of the event with an event map, parking information, your assigned location and other details for the day. Permits will be passed out the day of the event.

Signature of vendor _____