

AGENDA – TOWN OF ALLEGANY ORGANIZATIONAL MEETING

TUESDAY, JANUARY 3, 2017 7:00 PM TOWN HALL

Salute to the Flag

1. Approve one-year appointments and wages

a. Town Comptroller	Diana Piccioli	\$46,590/yr
b. Dep. Comptroller	Roseanne	\$10.66/hr
c. Town Hall Custodian	Donald Sue	\$11.39/hr
d. Town Hall & Hwy Grg Cleaner	Connie Sue	\$11.39/hr
e. Emergency Preparedness Dir	John E. Hare	\$ -0-
f. Budget Officer	John E. Hare	\$ -0-
g. Court & Highway Clerk	Cynthia Moshier	\$17.11/hr
h. Z. B. A. Secretary	Donna Stady	\$ 80/meeting
i. Water Superintendent	John M. Moshier	\$ 6,475/yr
j. Sewer Superintendent	John M. Moshier	\$ 6,475/yr
k. Code Enforcement Officer	Gerard Dzuroff	\$ 48,7900/yr
l. School Crossing Guard	Ronald Williams	\$ 9.70/hr
m. Dep. Hwy Superintendent	James Hitchcock	\$ -0-
n. Dep. Town Supervisor	James Hitchcock	\$ 300.00/yr
o. Town Historian	Nancy Phearsdorf	\$ 200.00/yr
p. Tax Collector	Carolyn Hemphill	\$ 4,500.00/yr
q. Reg. of Vital Statistics	open	\$ 2,040.00/yr
r. Water Clerk	Diana Piccioli	\$ 3,240.00/yr
s. Sewer Clerk	Diana Piccioli	\$ 2,155/yr
t. Planning Board Secretary	Donna Stady	\$ 80/mtg
u. ZBA Secretary	Donna Stady	\$ 80/mtg
v. Zoning Clerk	Lynette Semsel	\$10.66/hr
w. Cemetery Superintendent	Stephanie Guthrie	\$ 14.50/hr
x. Cemetery Caretakers	Vernon P. Baker	\$ 10.10/hr
	Dana Spring	\$ 11.39/hr
y. Recreation Director	Abigail Kalinowski	\$ 34,165/yr
z. Parks Director	Abigail Kalinowski	\$ 2,040/yr
aa. Town Assessor	Bobbi Elderkin	\$ 26,925/yr
bb. Town Attorney	Wendy A. Tuttle	\$ 27,500.00/yr
cc. Records Management Officer	Open	\$ -0-
dd. Dep Water Clerk	Rosanne Capra	\$ 10.66/hr
ee. Dep. Sewer Clerk	Rosanne Capra	\$ 10.66/hr
ff. Dep. Town Clerk	Kathleen Redden	\$ 9.84/hr
gg. Town Planner (on call)	Open	\$ 0

2. Appoint Planning Board Member for a 5-year term ((Jean (John) Sayegh))
1/1/17 – 12/31/21

3. Appoint Zoning Board of Appeals Member for a 5-year term (Carol Ozzella)
1/1/17 – 12/31/21

4. Approve weekly pay-periods: Highway Union Employees

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5. Approve bi-weekly pay-periods; Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highway & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor.
6. Approve monthly pay-periods: Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; School Crossing Guard; Town Hall Custodian; Town Councilmen, Town Attorney; Planning Board Secretary; part-time Recreation /Parks employees; Dog Control Officer.
7. Approve annual payments: Zoning Board of Appeals and Planning Board Members
8. Authorize Town Supervisor to invest town monies.
9. Designate official town newspaper (Olean Times Herald)
10. Approve Procurement Policy
11. Approve Investment Policy
12. Approve Code of Ethics
13. Designate Official Banks (Five Star and Community Bank)
14. Establish Petty Cash Funds (Town Clerk & Highway Clerk - \$25.00each)
15. Establish Town Board meeting days and times (2nd and 4th Tuesday of each month)
16. Establish mileage rate (.535 cents per mile)
17. Establish per diem rates (per attached) **TABLE** Have not received the NYS 2017 rates

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18. Establish pay rates for Zoning Board of Appeals & Planning Board members: \$80.00/ meeting for members and \$110.00 per meeting for Chairmen of each.
19. Appoint lawn mower person & groundskeeper and wages: Bob Riehle- 10.00/hr and Mike Niles at \$2500/yr
20. Appoint Dog Control Officer: Scott Peters : \$5,330 per year plus mileage
21. Appoint Primary Kennel for 2017 (Joyful Rescues)
22. Approve Library Contract with the Village : \$36,900 for 2017
23. Approve Court Security Agreement with the Village **(Table)** none received from Village yet
24. Approve Special Events Agreement with the Village **(Table)** none received from Village yet
25. Approve Emergency Services Agreement with Village (6 mos.) **(Table)** none received from Village yet
26. Approve all Over-time before hand (non-union only)
27. Establish Health-Care Buy-Back at \$2,000/year

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28. Approve Clark-Patterson-Lee as Town Engineer for 2017

29. Approve Trail Maintenance Worker (Phil Snyder at \$10.00/hr) for 2017

30. Approve Parks & Recreation Workers & Wages:

- a) Gary Phearsdorf \$11.11/hr
- b) Barrett Herbert \$9.70/hr
- c) Nancy Phearsdorf \$ 10.15/hr
- d) Jen Margeson \$ 9.70/hr
- e) Steve Piccirillo \$ 10.86/hr
- f) Debbie Beatty \$ 9.70/hr
- g) Nicole Barton \$ 9.70/hr
- h) Aquatic Director \$10:15/hr
- i) Lauren Decker Lifeguard \$ 10.00/hr
- j) Tyler Isaman \$ 9.70/hr**
- k) Playground Supervisors \$ 9.70/hr
- l) Sean Robertson \$ 9.70/hr
- m) Parks Maintenance \$ 10.00/hr
- n) Kim Otto \$9.70/hr
- o) Shannon Weatherley \$9.70/hr

30. Approve Committee Appointments for 2017

- 1) Negotiation John Hare & David Koebelin
- 2) Personnel Kathy Martin & David Koebelin
- 3) Highway Robert Parker & John Hare
- 4) Recreation & Parks Jim Hitchcock & Robert Parker
- 5) Building/Grounds & Safety Kathy Martin & Robert Parker
- 6) Water/Sewer Jim Hitchcock & John Hare
- 7) Technology John Hare & Robert Parker
- 8) Cemetery John Hare & Jim Hitchcock

From the Floor:

Adjourn Organization Meeting.

Open Special Town Board meeting

- 1) Approve the New Highway Union Agreement effective 1/1/17.**
- 2) Go into Executive Session to discuss personnel issues.**